

**Lakeshore Lodge – Request for Expenditure from  
Donations Accounts**

<b>Date:</b>	April 19, 2010
<b>To:</b>	Advisory Committee on Long-Term Care Homes and Services
<b>From:</b>	General Manager, Long-Term Care Homes and Services
<b>Wards:</b>	Ward 6
<b>Reference Number:</b>	

**SUMMARY**

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Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

The Lakeshore Lodge Home Advisory Committee has recently reviewed and approved an expenditure request as outlined in their minutes of April 15, 2010. This request is now referred to the Advisory Committee on Long Term Care Homes and Services for the committee's further consideration.

**RECOMMENDATIONS**

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The General Manager recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested \$70,000.00 expenditure from the Donations Accounts at Lakeshore Lodge.

## **Financial Impact**

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

## **DECISION HISTORY**

In the fall of 2006, Lakeshore Lodge undertook to raise funds through the 'Great Lakeshore Cruise' to beautify the outdoor gardens at the home, to add value and variety to residents' lives. The Therapeutic Outdoor Environment Task Force (the "task force") comprised of staff, volunteer, resident and family and community representatives has been meeting periodically since the event, to decide on a plan. A report was submitted to the Advisory Committee on Long-Term Care Homes and Services in November, 2007. The Advisory Committee on Long-Term Care Homes and Services saw fit at that time to endorse the use of up to \$26,000.00 to complete this project. Progress on the project was frustrated by a set of circumstances limiting a key community partner's ability to actively participate. As more than six months have elapsed since that endorsement was given, the Advisory Committee on Long-Term Care Homes and Services is being asked to consider this current request in its place.

The circumstances limiting our community partner's involvement have eased and we now have reason to believe the project can proceed to completion by year-end, 2010. In the interim, we continue to receive donations to this project and the funds have grown from \$26,111.54 in October 2007 to over \$37,000.00. At the same time the task force has determined to focus the project on the outdoor mezzanine off the second floor and to contract out supply and installation of the safety flooring for that area to keep the project manageable. Estimated cost of the safety flooring alone far exceed \$37,000.00. The task force therefore requests the endorsement of the use of a combination of funds from the 'Night of Knights' (where all donations specific to this project are deposited), the General Donations and the Toronto Challenge Donations accounts, the combined total of which is not to exceed \$70,000.00.

The Task Force continues to work very closely with the Professor and Co-ordinator of the Landscape Technology program at Humber Institute of Technology and Advanced Learning (Humber College) and Lakeshore Lodge is keen to pursue a student partnership with Humber College that would see the landscape architect students improve the access and attractiveness of the 2<sup>nd</sup> floor mezzanine/patio, so that residents might more frequently use this outdoor area and enjoy the outdoors in comfort and safety. A key element of this project remains the inclusion of safe structure (e.g. gazebo) to facilitate residents' enjoyment of the views that would be offered.

The project would provide a significant learning opportunity for Humber College students, including planning and building the structure and therapeutic gardening boxes, and planting the garden. All student work would be under the direct supervision of the head of the Landscape Architecture program. All work would be completed in compliance with all codes and regulations. As the work would take place over a series of months, Humber College would ensure that all work areas are safe and secure, during and

between work sessions. Long-Term Care Homes and Services would also conduct routine inspections during the project to ensure safety and code compliance.

The student placement would be guided by the usual written student agreement between the City of Toronto and Humber College, modified to adapt to the unique circumstances of landscape technology. In support of a culture of safety, the home would also ask colleagues from the Parks, Forestry and Recreation Division (PF&R) to verify the design work and complete periodic and final inspections of the architectural design, work progress and work completion. A final PF&R inspection would be completed prior to residents utilizing the space.

Not only does this innovative student placement provide the opportunity for Lakeshore Lodge to be seen as a centre of excellence for learning (e.g. a teaching long-term care home), it is supportive of Mayor Miller's priorities, specifically priority #10, by establishing a youth entrepreneurship program with a local community college.

## **ISSUE BACKGROUND**

The requested expenditure of not more than \$70,000.00 will allow the home to complete the project as described in this report. Humber College will not be paid for any work; rather, the expenditures will be related to material and supplies, safety flooring installation and the cost of the inspections by PF&R. All expenditures will be made in a manner that complies with the purchasing and accounting requirements of the City of Toronto.

## **COMMENTS**

The current balances in the donations accounts are as follows:

General Donations	\$30,594.26
Night of Knights Donations	37,423.08
Spiritual Donations	1,298.61
Toronto Challenge Donations	35,542.65
Volunteers Donations	12,045.04

This plan has been supported by the Administrator and the Home Advisory Committee and the expenditure has the administrative approval of the General Manager. These upgrades will greatly enhance residents' and families' enjoyment of outdoor spaces to visit and engage in social activities. The project will also provide an important learning opportunity for students of Humber College and will strengthen the collaborative relationship that already exists between the home and the college. It is hoped that this project might provide the impetus for similar projects in the future.

The project will be jointly evaluated by the home and college, both throughout the project and upon completion.

In accordance with the Division's operating policies, expenditures over \$7,500.00 also require the endorsement of the Advisory Committee on Long Term Care Homes and Services, to ensure that the proposed use of the donations account is consistent with the general purpose of the donations accounts and the proposed items will enhance residents' lives.

## **CONTACT**

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## **SIGNATURE**

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