



**STAFF REPORT  
ACTION REQUIRED  
with Confidential Attachment**

**Appointment of Replacement Members to 3Rs Working Group**

<b>Date:</b>	January 15, 2010
<b>To:</b>	Public Works and Infrastructure Committee
<b>From:</b>	General Manager, Solid Waste Management Services
<b>Wards:</b>	All
<b>Reason for Confidential Information:</b>	Personal matters about an identifiable individual
<b>Reference Number:</b>	p:/2010/swms/Feb./003PW

**SUMMARY**

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The 3Rs Working Group ("3RWG") was approved by City Council in June 2007 to be comprised of up to fifteen (15) community representatives. The 3RWG currently has fourteen (14) members but has no names remaining on a City Council approved list of replacement members to be appointed if vacancies arise within the group. A recruitment process was conducted in October and November 2009. Applicants were short-listed, interviews were conducted and a recommended list of replacement members is attached to this report.

**RECOMMENDATIONS**

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**The General Manager, Solid Waste Management Services recommends that:**

1. The General Manager of Solid Waste Management Services be authorized and directed to appoint the Toronto residents listed in Confidential Attachment 1 to the 3Rs Working Group, in the order that they appear on the list, to fill vacancies on the 3Rs Working Group as required;

2. City Council authorize the public release of the names in Confidential Attachment 1, one by one, as each replacement member is appointed.

## **Financial Impact**

The appointment of any new member to the 3Rs Working Group will result in a maximum annual impact of impact of \$2,500.00; this amount is pro-rated on a monthly basis for any member appointed to the group during the year. The maximum total impact for any given year for the 3Rs Working Group is \$42,500.00 and this amount is included in the approved 2010 Capital Budget allotment for the 3Rs Working Group under the Mixed Waste Processing Facilities Project – Design And Specification (Account Number: CSW013-01-01).

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

City Council at its meeting held on November 19 and 20, 2007, adopted recommendations contained in the report titled Transition from the Community Environmental Assessment Team (CEAT) to the 3Rs Working Group and Residual Waste Working Group. The Terms of Reference for the 3Rs Working Group, detailed in Appendix A of the report, outlined the method for appointing new members to the 3Rs Working Group.

City Council Decision Document can be viewed at:

<http://www.toronto.ca/legdocs/mmis/2007/cc/decisions/2007-11-19-cc14-dd.pdf>

The report can be viewed at:

<http://www.toronto.ca/legdocs/mmis/2007/pw/bgrd/backgroundfile-7848.pdf>

The Terms of Reference for the 3Rs Working Group can be viewed at:

[http://www.toronto.ca/garbage/3rwg/pdf/tor\\_3rs.pdf](http://www.toronto.ca/garbage/3rwg/pdf/tor_3rs.pdf)

## **ISSUE BACKGROUND**

The 3Rs Working Group (“3RWG”) has a mandate to provide input and advice to the Public Works and Infrastructure Committee and Solid Waste Management Services staff on the design and implementation of policies and practices to help achieve the goal of 70% diversion from landfill. The 3RWG Terms of Reference describes the group as being comprised of up to fifteen (15) community representatives. The 3RWG is currently comprised of fourteen (14) community representatives but currently there are no prospective replacement candidates. This report recommends a list of fifteen (15) Toronto residents to be appointed to the membership, one by one, as vacancies arise on the working group

## COMMENTS

Commencing in October 2009, City staff and officials worked with the Chair and Vice Chair of the 3Rs Working Group (“3RWG”) to begin the process to select replacement candidates for membership on the 3RWG.

An advertisement promoting the 3RWG recruitment process was published in local newspapers, posted in Toronto Public Libraries, on the City of Toronto website, and distributed through mailing lists supplied by the City Public Consultation Office, 3RWG, Clerk’s and Councillor’s offices. Two (2) information sessions were held, on October 5, 2009 and October 5, 2009, at the North York Civic Centre and Metro Hall respectively, with 103 residents attending the sessions.

Application packages were distributed at the information sessions and by email to attendees of the sessions as well as to anyone else who requested an application. The application form asked potential applicants to demonstrate how they met the key qualifications described in the 3RWG Terms of Reference. Application forms included diversity, community council and housing stock surveys, and this information was considered by the Nominating Panel.

In total 122 applications were received by the deadline of 4:00 p.m. on October 14, 2009. Staff screened the applications for completeness and mandatory eligibility requirements, and forwarded all applications to the Nominating Panel. The Nominating Panel reviewed all applications and short-listed 30 candidates for interviews. Interviews were conducted on November 6, 10 and 13, 2009.

As per the 3Rs Working Group terms of Reference the Nominating Panel consisted of the Chair of the 3Rs Working Group, the Director of Policy and Planning for Solid Waste Management Services and a representative from the office of the Vice Chair of the Public Works and Infrastructure Committee, which filled the Councillor’s role on the Nominating Panel. All candidates selected for interviews were made aware of the composition of the Nominating Panel.

The Nominating Panel is recommending fifteen (15) City of Toronto residents for potential membership on the 3Rs Working Group. The fifteen (15) names listed in Confidential Attachment 1 are potential replacements, to be appointed by the General Manager of Solid Waste Management Services to the 3Rs Working Group in the order they appear, to fill vacancies as required in accordance with the approved 3RWG Terms of Reference.

Upon City Council approval, the fifteen (15) members will be notified that they have been selected as replacement candidate for the 3RWG.

## **CONTACT**

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## **SIGNATURE**

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Geoff Rathbone  
General Manager  
Solid Waste Management Services

## **ATTACHMENTS**

List of names recommended by the 3Rs Working Group Nominating Panel to be appointed, by the General Manager of Solid Waste Management Services, in the order they appear below, to the 3Rs Working Group as replacement members as required