

APPENDIX B

Proposed Terms of Reference

Street Food Working Group

Objective:

Determine what steps the city can take to increase the availability of healthier, diverse street food in Toronto.

Mandate / Authority:

On [insert date], City Council directed staff to form a working group chaired by the Executive Director of Municipal Licensing & Standards or a designate that includes external stake holders as well as representatives of all relevant City divisions to make recommendations for increasing the availability of healthy, diverse street food in Toronto. The Executive Director of Municipal Licensing & Standards will report the findings of this working group to the Licensing & Standards Committee in the fourth quarter of 2011.

Scope of work:

Street food vending businesses are entrepreneurial in nature. Recommendations must ensure that any new food vending opportunities proposed are viable for business operators.

City bylaws and regulations have proven to be barriers to increasing the health and diversity of street food. All city services, programs, fees and by-laws that impact street food vendors in any way should be reviewed by this task force.

Recommendations must consider the needs and concerns of current restaurant and business owners operating nearby to current and/or new street food vendors.

Street food vending recommendations must align with current city policies regarding use of the public realm.

The task force will review the definition of healthy food provided in Municipal Code, Chapter 738 to ensure that it provides sufficient safe food preparation guidelines while respecting the diversity of ethnic food possibilities and consumer food preferences, and deterring the expansion of hot dog vending.

The task force will review the purpose and implications of the current moratorium on street food vending as it relates to a shift to healthier, more diverse street food but should not assume that the moratorium will be lifted.

The task force will incorporate learnings from street food vending programs in other jurisdictions as detailed in the A La Cart pilot project program review and followed up, as necessary, with telephone interviews by task force members.

Membership:

Chair – Executive Director of Municipal Licensing & Standards or designate

Members:

- Economic Development & Culture

- Public Health
- Transportation Services
- Street Food Vendors Association
- A La Cart Street Food Pilot Project participant
- Planning Division, Public Realm Office
- Toronto Association of Business Improvement Areas

Key deliverables:

Report findings and recommendations back to the Executive Director of Municipal Licensing & Standards in the fourth quarter of 2011.

Recommend what actions can be taken to harmonize bylaws and regulations impacting street food vending

Propose a business model that includes a vendor application process, location specifications, fees, permitting requirements etc. that will provide viable business opportunities for prospective new and existing street food vendors who wish to serve healthy, diverse foods.