

## **Selection of Citizen Members of the Arena Boards of Management**

<b>Date:</b>	January 6, 2012
<b>To:</b>	Etobicoke York Community Council North York Community Council Toronto and East York Community Council
<b>From:</b>	City Manager
<b>Wards:</b>	Wards 11, 16, 18, 20, 26, 27 and 32
<b>Reference Number:</b>	

### **SUMMARY**

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This report recommends that the Community Councils appoint nominating panels to develop interview short lists, interview candidates and recommend citizens to the respective Community Councils for appointment to the City's eight arena boards of management.

This process is a change from the historic processes used for the recruitment of the boards of the arenas and implements the changes in process outlined in Item EX4.7, Amendments to Public Appointments Policy, adopted by City Council at its meeting held on April 12 and 13, 2011.

### **RECOMMENDATIONS**

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**The City Manager recommends that:**

1. the Etobicoke York, North York, and Toronto and East York Community Councils establish Nominating Panels, including Chairs, comprised of two or more Councillors, to approve a schedule for reviewing applications and to short list applicants for interviews, interview candidates, and recommend citizen appointments, including two alternate board members, and interest group nominees, to their respective Community Councils for appointment to the arena boards under their jurisdiction or recommend appointment by City Council if any clauses of the Public Appointments Policy are to be waived;

2. the City Clerk request the affected Arena Boards to solicit and submit interest group nominations for appointment to the appropriate Community Council Arena Board Nominating Panels for consideration for appointment to their boards.

### **Financial Impact**

Adoption of the recommendations in this report will have no financial impact.

## **DECISION HISTORY**

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At its meeting held on September 26, and 27, 2007, City Council adopted Item EX11.11 concerning the board composition and recruitment process for Ted Reeve Arena. As part of that item, Council decided that an open and transparent advertised recruitment process be followed for the recruitment of the Ted Reeve board and that the Public Appointments Policy be amended to apply the Ted Reeve process to the other arena boards. Since other arena boards had already been appointed for the term at that point, the new process was to take effect as of the next round of appointments in 2011.

## **COMMENTS**

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### **Recruitment Process**

Under delegated authority, the Community Council appoints citizen members of the arena boards whose appointments comply with the Public Appointments Policy. The recruitment process for the citizen members of the City's eight arena boards of management began with media advertising on June 20, 2011; the application period closed on July 11 and was extended to September 6 upon recommendation by some of the Councillors in wards with arena boards since some incumbents were not aware of the need to re-apply. Applications were screened by the City Clerk's office to determine eligibility. A second screening to prepare summary tables of diversity information and qualifications was undertaken by a staff review team comprised of staff from the City Manager's Office and the manager of each arena. All the applications received and diversity and qualifications summaries will be provided to nominating panels.

### **Nominating Panels**

The three Community Councils having arena boards in their jurisdictions should establish nominating panels comprised of two or more councillors for the arena boards in their respective areas – four arenas in Toronto East York, three arenas in North York and one arena in Etobicoke York – to short list and interview candidates and recommend citizen members, interest group nominees and at least two alternates, for the arena boards in their Community Council areas. The composition of the nominating panel is set at the discretion of the Community Council. The Community Council could choose one of the following options:

1. one panel to undertake nomination for all the arenas in the Community Council area; or
2. a panel for each arena board; or

3. some other arrangement such as committee of the whole to shortlist and nominating panel to interview and make recommendations.

### Applications Received

The following table summarizes the applications received for each arena board.

Arena Board	Community Council Area (Ward)	Eligible Applications	Late Applications	Total Applications
George Bell	EY (11)	22	0	22
Larry Grossman Forest Hill	NY (16)	11	1	12
Leaside Memorial	NY (26)	21	1	22
McCormick Playground	TEY (18)	10	0	10
Moss Park	TEY (27)	19	0	19
North Toronto Memorial	NY (16)	16	0	16
Ted Reeve	TEY (32)	33	1	34
William H. (Bill) Bolton	TEY (20)	17	1	18
<b>Total</b>		<b>149</b>	<b>4</b>	<b>153</b>

### Candidate Eligibility

City Council's Public Appointments Policy provides that candidates must meet specific qualifications in order to be considered eligible for appointment to the board of a City agency:

- minimum of 18 years of age;
- resident of the City;
- application must be submitted using the approved form;
- application must be received by the specified deadline;
- applicant has not served more than two consecutive terms on the Board;
- applicant is not a City employee nor an employee of a City agency or corporation; and
- applicant is not the spouse, child or parent of a City Councillor.

Of note is the provision in the policy that no citizen member may serve more than two consecutive terms on the board of a specific City agency. In the case of the arena boards, this provision was codified with adoption of the Public Appointments Policy in 2006, and was implemented with the adoption the Relationship Framework for the Arena Boards of Management by City Council at its meeting held on September 26 and 27, 2007 (Item EX11.5). These dates are after the initial appointment of several current incumbents. Despite the actual length of service of some of the incumbents, the Community Councils should only consider their service since September 2007, with the result that all of the incumbent board members are eligible for re-appointment to their respective arena boards.

If the Community Council wishes to make appointments that do not comply with other provisions of the Public Appointments Policy, in accordance with the delegation by-law, the Community Council must forward its recommendations to City Council so that it may consider waiving those provisions of the Policy. For example, if the Community Council

recommends the appointment of a candidate whose application was received late, the waiver of that provision of Council's Public Appointments Policy for that candidate must be approved by City Council.

### **Qualifications**

In addition to the general eligibility requirements set out in the Public Appointments Policy, members of the Arena Boards should collectively demonstrate skills in the following areas:

- an interest in and commitment to volunteering in the community;
- development including an understanding of diverse neighbourhoods;
- fundraising;
- financial management;
- sports facility operation;
- event planning;
- amateur and children's sports;
- law;
- marketing;
- demonstrated knowledge of the programs and activities of the arena;
- a majority should reside in the local area; and
- at least one member should have a youthful perspective (aged 18 to 30).

In accordance with the Public Appointments Policy, collectively the members of the boards should meet diversity objectives (i.e. reflect the diversity of Toronto in the areas of gender, age, aboriginal or racial group, disability, and sexual orientation).

### **Interest Group Nominees to Certain Arena Boards**

On some boards, positions have been reserved for specific neighbourhood associations or arena user groups. The affected arenas should be requested to approach these groups to solicit nominations to fill these positions for submission to the appropriate Nominating Panels for consideration for appointment to those Arena Boards.

## **CONCLUSION**

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The Etobicoke York, North York, and Toronto and East York Community Councils should strike Nominating Panels comprised of two or more Councillors to approve a schedule for reviewing applications, short list applicants for interviews, interview candidates and make recommendations for appointment, including interest group nominees, and at least two alternates, to their respective Community Councils for approval.

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## **SIGNATURE**

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City Manager