

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2013**

PAPE VILLAGE BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2013

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the Pape Village Business Improvement Area

I have audited the accompanying financial statements of Pape Village Business Improvement Area, which comprise the statement of financial position as at December 31, 2013 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2013 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario
March 27, 2014

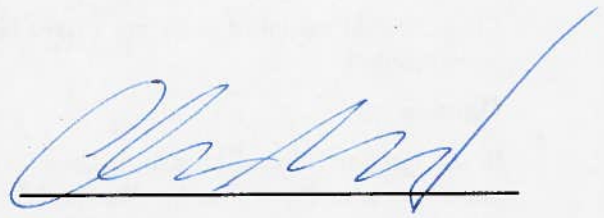

Chartered Accountant
Licensed Public Accountant

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2013**

	2013	2012
	\$	\$
FINANCIAL ASSETS		
Cash and short-term investments	45,572	55,480
Accounts receivable		
City of Toronto – special charges (Note 3)	6,832	4,460
Other	6,410	4,567
	<u>58,814</u>	<u>64,507</u>
LIABILITIES		
Accounts payable and accrued liabilities		
Other	1,228	2,414
	<u>1,228</u>	<u>2,414</u>
NET FINANCIAL ASSETS	57,586	62,093
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 4)	10,984	4,201
	<u>68,570</u>	<u>66,294</u>
ACCUMULATED SURPLUS	68,570	66,294

Approved on behalf of the Board of Management:


Chair


Treasurer

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2013**

	2013 \$ Budget (Note 8)	2013 \$ Actual	2012 \$ Actual
City of Toronto			
- Special charges	73,137	73,137	68,753
Interest and other	4,000	3,076	4,374
	<u>77,137</u>	<u>76,213</u>	<u>73,127</u>
EXPENSES			
Administration	17,812	17,873	15,374
Promotion and advertising	32,250	26,868	26,983
Maintenance	24,183	25,219	22,275
Capital (Note 7)	1,600	-	-
Amortization (Note 4)	-	5,058	4,198
Provision for (recovery of) uncollected special charges (Note 3)	1,292	(1,081)	1,570
	<u>77,137</u>	<u>73,937</u>	<u>70,400</u>
SURPLUS FOR THE YEAR	-	2,276	2,727
OPERATING SURPLUS, BEGINNING OF YEAR	<u>66,294</u>	<u>66,294</u>	<u>63,567</u>
OPERATING SURPLUS, END OF YEAR	<u>66,294</u>	<u>68,570</u>	<u>66,294</u>

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>2013</u> \$	<u>2012</u> \$
Surplus for the year	2,276	2,727
Acquisition of tangible capital assets	(11,841)	-
Amortization of tangible capital assets	<u>5,058</u>	<u>4,198</u>
	(4,507)	6,925
Balance - Beginning of year	62,093	55,168
Balance - End of year	<u><u>57,586</u></u>	<u><u>62,093</u></u>

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2013**

	2013	2012
	\$	\$
Cash flows from operating transactions		
SURPLUS FOR THE YEAR	2,276	2,727
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	5,058	4,198
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(2,372)	(558)
Accounts receivable – other	(1,843)	2,654
Accounts payable - City of Toronto	-	(2,424)
Accounts payable – other	(1,186)	471
Cash Provided By Operations	1,933	7,068
Capital Transactions		
Purchase of tangible capital assets	(11,841)	-
Cash and short-term investments, Beginning Of Year	55,480	48,412
Cash and short-term investments, End Of Year	45,572	55,480

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013**

1. ESTABLISHMENT AND OPERATIONS

The Pape Village Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

(a) Revenues and expenses are recorded using the accrual basis of accounting.

(b) Capital assets
Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Flags and banners	3 years
Street & Christmas lights	5 years
Street furniture	5 years
Street Signs	5 years
Planters	5 years
Flower baskets	5 years
Travelling Bear	5 years

(c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013**

3. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2013 \$	2012 \$
Total special charges outstanding	8,732	8,460
Less: allowance for uncollected special charges	<u>(1,900)</u>	<u>(4,000)</u>
Special charges receivable	<u>6,832</u>	<u>4,460</u>

The provision for (recovery of) uncollected levies reported on the Statement of Revenue, Expenses and Operating Surplus comprises:

	2013 \$	2012 \$
Special charges written-off	1,019	4,670
Change in allowance for uncollected special charges	<u>(2,100)</u>	<u>(3,100)</u>
	<u>(1,081)</u>	<u>1,570</u>

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2013**

4. TANGIBLE CAPITAL ASSETS

	2013							
	Flags & Banner	Lights	Street Furniture	Flower Basket	Planters	Street Signs	Travelling Bear	Total
Cost								
Beginning	2,257	2,943	6,401	3,045	2,410	2,420	-	19,476
Additions	3,956	2,550	-	-	-	-	5,335	11,841
Disposals	-	-	-	-	-	-	-	-
Ending	6,213	5,493	6,401	3,045	2,410	2,420	5,335	31,317
Accumulated Amortization								
Beginning	2,257	1,767	6,401	2,436	1,446	968	-	15,275
Amortization	1,318	1,098	-	609	482	484	1,067	5,058
Disposals	-	-	-	-	-	-	-	-
Ending	3,575	2,865	6,401	3,045	1,928	1,452	1,067	20,333
Net Book Value	2,638	2,628	-	-	482	968	4,268	10,984

	2012							
	Flags & Banner	Lights	Street Furniture	Flower Basket	Planters	Street Signs	Travelling Bear	Total
Cost								
Beginning	2,257	2,943	6,401	3,045	2,410	2,420	-	19,476
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
Ending	2,257	2,943	6,401	3,045	2,410	2,420	-	19,476
Accumulated Amortization								
Beginning	1,504	1,178	5,120	1,827	964	484	-	11,077
Amortization	753	589	1,281	609	482	484	-	4,198
Disposals	-	-	-	-	-	-	-	-
Ending	2,257	1,767	6,401	2,436	1,446	968	-	15,275
Net Book Value	-	1,176	-	609	964	1,452	-	4,201

**THE BOARD OF MANAGEMENT FOR THE
PAPE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2013**

5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

6. FINANCIAL INSTRUMENTS

The carrying value of the BIA's financial instruments approximates their values. The BIA is subject to an interest rate risk with respect to its investments; however, as these instruments are short-term investments the risk is minimal.

7. CAPITAL EXPENSES

In order to finance major capital expenses the BIA annually budgets certain amounts and accumulates them as operating surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

8. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.

