

**FINANCIAL STATEMENTS**  
**For**  
**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**  
**For the year ended**  
**DECEMBER 31, 2013**

**INDEPENDENT AUDITOR'S REPORT**

To the Council of the Corporation of the

**CITY OF TORONTO AND THE BOARD OF MANAGEMENT  
FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

We have audited the accompanying financial statements of the Board of Management for the 519 Church Street Community Centre, which comprise the statement of financial position as at December 31, 2013, the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

*Basis for Qualified Opinion*

In common with many not-for-profit organizations, the Centre derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Centre and we were not able to determine whether any adjustments might be necessary to revenues, net expenses over revenue, assets, and net assets.

*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Board of Management for the 519 Church Street Community Centre as at December 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

*Other Matter*

The financial statements of the Board of Management for the 519 Church Street Community Centre for the year ended December 31, 2012, were audited by another auditor who expressed a qualified opinion on those financial statements on June 27, 2013, for the reasons described in the Basis for Qualified Opinion paragraph.

A handwritten signature in dark ink, appearing to read 'Welch LLP', is positioned above the firm's name.

Chartered Accountants  
Licensed Public Accountants

Toronto, Ontario  
May 26, 2014.

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

*(Incorporated under the laws of Ontario)*

**STATEMENT OF FINANCIAL POSITION**

**DECEMBER 31, 2013**

	<u>2013</u>	<u>2012</u>
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Cash and short term investments	\$ 356,143	\$ 462,477
Accounts receivable - City of Toronto	82,725	37,260
Accounts receivable - Other	174,910	93,126
Inventories	31,085	21,297
Unbilled revenue	22,772	-
Prepaid expenses	<u>4,822</u>	<u>5,268</u>
	672,457	619,428
 <b>ACCOUNTS RECEIVABLE - CITY OF TORONTO (note 7)</b>	 344,740	 345,462
 <b>CAPITAL ASSETS (note 4)</b>	 <u>83,726</u>	 <u>139,494</u>
	<u>\$ 1,100,923</u>	<u>\$ 1,104,384</u>
 <b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities - City of Toronto	\$ 3,653	\$ 36,562
Accounts payable and accrued liabilities - Other	315,928	297,144
Deferred revenue	185	15
Deferred contributions (note 5)	124,265	53,083
Deferred capital contribution (note 6)	703	6,975
Funds in trust (note 8)	<u>5,087</u>	<u>-</u>
	449,821	393,779
 <b>POST-EMPLOYMENT BENEFITS PAYABLE (note 7)</b>	 <u>344,740</u>	 <u>345,462</u>
	<u>794,561</u>	<u>739,241</u>
 <b>NET ASSETS</b>		
Invested in capital assets	83,023	132,519
Fund and trusteeship balances (schedule C and note 9)	102,652	66,609
Unrestricted	<u>120,687</u>	<u>166,015</u>
	<u>306,362</u>	<u>365,143</u>
	<u>\$ 1,100,923</u>	<u>\$ 1,104,384</u>

Approved by the Board:

  
 ..... Chair  
  
 ..... Treasurer

(See accompanying notes)

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**STATEMENT OF CHANGES IN NET ASSETS**

**YEAR ENDED DECEMBER 31, 2013**

	<u>Invested in Capital assets</u>	<u>Fund and Trusteeship Balances</u>	<u>Unrestricted</u>	<u>Total 2013</u>	<u>Total 2012</u>
Net assets, beginning of year	\$ 132,519	\$ 66,609	\$ 166,015	\$ 365,143	\$ 509,628
Net expenses over revenue	-	36,043	(94,824)	(58,781)	(144,485)
Capital asset additions	26,053	-	(26,053)	-	-
Amortization of capital assets	<u>(75,549)</u>	<u>-</u>	<u>75,549</u>	<u>-</u>	<u>-</u>
Net assets, end of year	<u>\$ 83,023</u>	<u>\$ 102,652</u>	<u>\$ 120,687</u>	<u>\$ 306,362</u>	<u>\$ 365,143</u>

(See accompanying notes)

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**STATEMENT OF OPERATIONS**

**YEAR ENDED DECEMBER 31, 2013**

	<u>Program</u>	<u>Administration</u>	<u>2013</u>	<u>2012</u>
<b>Revenue</b>				
Grants				
City of Toronto	\$ 295,034	\$ 1,211,090	\$ 1,506,124	\$ 1,464,117
United Way	231,145	-	231,145	242,237
Province of Ontario	108,731	-	108,731	123,905
Government of Canada	264,940	-	264,940	295,611
Others	<u>80,682</u>	<u>-</u>	<u>80,682</u>	<u>51,210</u>
	980,532	1,211,090	2,191,622	2,177,080
Donations	894,897	-	894,897	376,605
Fundraising	625,572	-	625,572	498,986
Memberships	20,132	-	20,132	44,044
Rental Fees	50,274	-	50,274	35,751
Interest	5,502	-	5,502	4,070
Cafe	410,036	-	410,036	481,210
Special Projects	184,000	-	184,000	-
Other Revenue	<u>11,607</u>	<u>-</u>	<u>11,607</u>	<u>750</u>
	<u>3,182,552</u>	<u>1,211,090</u>	<u>4,393,642</u>	<u>3,618,496</u>
<b>Expenses</b>				
Salaries and wages	1,310,867	737,132	2,047,999	1,920,605
Employee benefits	287,190	194,719	481,909	486,662
Materials, supplies and services	1,603,770	138,814	1,742,584	1,040,865
Purchase of service	-	140,425	140,425	167,305
Amortization of capital assets	75,549	6,272	81,821	107,251
Amortization of deferred capital contributions	<u>-</u>	<u>(6,272)</u>	<u>(6,272)</u>	<u>(6,406)</u>
	<u>3,277,376</u>	<u>1,211,090</u>	<u>4,488,466</u>	<u>3,716,282</u>
<b>Net expenses over revenues</b>	<u>\$ (94,824)</u>	<u>\$ -</u>	<u>\$ (94,824)</u>	<u>\$ (97,786)</u>

(See accompanying notes)

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED DECEMBER 31, 2013**

	<u>2013</u>	<u>2012</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net expenses over revenue	\$ (94,824)	\$ (97,786)
Adjustments for:		
Amortization of capital assets	81,821	107,251
Amortization of deferred capital contribution	(6,272)	(5,231)
Net revenues over expenses (expenses over revenues)		
- Segregated fund balances and trusteeships (schedule C and note 9)	<u>36,043</u>	<u>(46,699)</u>
	16,768	(42,465)
Increase (decrease) resulting from changes in:		
Accounts receivable - City of Toronto	(45,465)	(2,450)
Accounts receivable - Other	(81,784)	1,317
Inventories	(9,788)	(7,425)
Unbilled revenue	(22,772)	-
Prepaid expenses	446	(812)
Long term accounts receivable - City of Toronto	722	(15,374)
Accounts payable and accrued liabilities - City of Toronto	(32,909)	(20,216)
Accounts payable and accrued liabilities - Other	18,784	109,344
Deferred revenue	170	15
Deferred contributions	71,182	(7,567)
Post-employment benefits payable	(722)	15,374
Funds in trust	<u>5,087</u>	<u>-</u>
<b>Cash flows from (used in) operating activities</b>	<u>(80,281)</u>	<u>29,741</u>
<b>INVESTMENT ACTIVITIES</b>		
Acquisition of capital assets - Program	<u>(26,053)</u>	<u>(13,823)</u>
<b>Cash flow used in investing activities</b>	<u>(26,053)</u>	<u>(13,823)</u>
<b>INCREASE (DECREASE) IN CASH AND SHORT TERM INVESTMENTS</b>	(106,334)	15,918
<b>CASH AND SHORT TERM INVESTMENTS AT BEGINNING OF YEAR</b>	<u>462,477</u>	<u>446,559</u>
<b>CASH AND SHORT TERM INVESTMENTS AT END OF YEAR</b>	\$ <u>356,143</u>	\$ <u>462,477</u>

(See accompanying notes)

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2013**

**1. NATURE OF OPERATIONS**

The City of Toronto Act, 1997 continued the provisions of By-law No. 1995 - 0448 dated June 26, 1995 to reflect Chapter 25, Community and Recreation Centres of the Corporation of the City of Toronto Municipal Code. Chapter 25 amended all previous by-laws and established part of the premises at No. 519 Church Street as a community recreation centre under the authority of the Municipal Act, known as 519 Church Street Community Centre (the "Centre"). The Centre is a not-for-profit organization and, as such, is exempt from income tax.

The Municipal Code provides for a Council appointed Board of Management which, among other matters, shall:

(a) endeavour to manage and control the premises in a reasonable and efficient manner, in accordance with standard good business practices, and

(b) pay to the City of Toronto (the "City") any excess of administration expenditure funds provided by the City in accordance with its approved annual budget, but may retain any surplus from program activities.

**2. SIGNIFICANT ACCOUNTING POLICIES**

*Basis of accounting*

These financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards for government not-for-profits ("PSA-GNPO") as issued by the Public Sector Accounting Board (PSAB).

*Revenue recognition*

The Centre follows the deferral method of accounting for contributions. Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are recognized and are recorded as deferred contributions on the statement of financial position. Externally restricted contributions for depreciable capital assets are deferred and amortized over the life of the related capital assets. Externally restricted contributions for capital assets that have not been expended are recorded as part of deferred capital contribution on the statement of financial position

Rental and similar revenues are recognized on the date of the performance or event.

Cafe revenues from the restaurant are recognized as earned, upon performance of the service. Revenues related to catering events are recognized on the date of the event.

*Pledges Receivable*

Pledges are recognized by the Centre when there is reasonable evidence of the amount to be received.

*Cash and short term investments*

Cash and short term investments include cash on hand, cash on deposit with financial institutions, demand deposits and short-term investments with maturities of less than twelve months at acquisition.



**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2013**

**2. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.**

*Financial instruments*

The Centre initially measures its financial assets and financial liabilities at fair value.

The Centre subsequently measures its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, short term investments, and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

*Contributed material and services*

Because of the difficulty of determining their fair value, contributed materials and services are not recognized in the financial statements. Monetary donations are recorded as received.

*Capital assets*

Capital assets are recorded at cost and contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided on a straight-line basis over their estimated useful lives, as follows:

Computers	- 3 years straight line
Furniture and equipment	- 5 years straight line
Building fixtures	- 5 years straight line
Website	- 5 years straight line

*Employee related costs*

The Centre has adopted the following policies with respect to employee benefit plans:

- (a) The City of Toronto offers a multiemployer defined benefit pension plan to the Centre's employees. Due to the nature of the plan, the Centre does not have sufficient information to account for the plan as a defined benefit plan; therefore, the multiemployer defined benefit pension plan is accounted for in the same manner as a defined contribution plan. An expense is recorded in the period in which contributions are made.
- (b) The Centre also offers its employees a defined benefit sick leave plan, a post-retirement life, health and dental plan, a long term disability plan and continuation of health, dental and life insurance benefits to disabled employees. The accrued benefit obligations are determined using an actuarial valuation based on the projected benefit method prorated on service, incorporating management's best estimate of future salary levels, inflation, sick day usage estimates, ages of employees and other actuarial factors.

Net actuarial gains and losses that arise are amortized over the expected average remaining service life of the employee group.

The Centre recognizes an accrued benefit liability on the statement of financial position, which is the net of the amount of the accrued benefit obligations and the unamortized actuarial gains / losses.

2. **SIGNIFICANT ACCOUNTING POLICIES** - Cont'd.

*Use of estimates*

The preparation of the financial statements in conformity with Canadian public sector accounting standards for government not-for-profits organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes accounting estimates when determining the useful life of its capital assets, significant accrued liabilities, the post-employment benefits liabilities and the related costs charged to the statement of operations. Actual results could differ from those estimates, the impact of which would be recorded in future periods.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future years affected.

3. **FINANCIAL INSTRUMENTS**

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The following disclosures provide information to assist users of the financial statements in assessing the extent of risk related to the Centre's financial instruments.

*Liquidity risk*

Liquidity risk refers to the adverse consequence that the Centre will encounter difficulty in meeting obligations associated with financial liabilities, which are comprised of accounts payable and accrued liabilities and trust accounts.

The Centre manages liquidity risk by monitoring its cash flow requirements on a regular basis. The Centre believes its overall liquidity risk to be minimal as the Centre's financial assets are considered to be highly liquid.

*Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Centre's cash and short-term investments earn interest at prevailing market rates and the interest rate exposure related to these financial instruments is negligible.

*Credit risk*

The Centre is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Centre's maximum exposure to credit risk represents the sum of the carrying value of its cash, short term investments and accounts receivable. The Centre's cash and short term investments are with a Canadian chartered bank and as a result management believes the risk of loss on these items to be remote.

Management believes that the Centre's credit risk with respect to accounts receivable is limited. The organization manages its credit risk by reviewing accounts receivable aging and following up on outstanding amounts.

*Changes in risk*

There have been no changes in the Centre's risk exposures from the prior year.

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2013**

**4. CAPITAL ASSETS**

Capital assets consist of the following:

	<u>2013</u>		<u>2012</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Cost</u>	<u>Accumulated amortization</u>
Administrative				
Building fixtures	\$ 11,373	\$ 11,373	\$ 11,373	\$ 9,099
Computers	27,727	27,727	27,727	27,727
Furniture and equipment	<u>24,305</u>	<u>23,602</u>	<u>24,305</u>	<u>19,604</u>
	63,405	<u>62,702</u>	63,405	<u>56,430</u>
Accumulated amortization	<u>62,702</u>		<u>56,430</u>	
	<u>703</u>		<u>6,975</u>	
Program				
Computers	129,457	109,254	106,065	79,682
Furniture and equipment	426,041	375,406	423,381	331,867
Website	<u>24,370</u>	<u>12,185</u>	<u>24,370</u>	<u>9,748</u>
	579,868	<u>496,845</u>	553,816	<u>421,297</u>
Accumulated amortization	<u>496,845</u>		<u>421,297</u>	
	<u>83,023</u>		<u>132,519</u>	
Total Assets	643,273	\$ <u>559,547</u>	617,221	\$ <u>477,727</u>
Accumulated amortization	<u>559,547</u>		<u>477,727</u>	
	\$ <u>83,726</u>		\$ <u>139,494</u>	

**5. DEFERRED CONTRIBUTIONS**

	<u>2013</u>	<u>2012</u>
Balance, beginning of year	\$ 53,083	\$ 60,650
Add: Funds received	2,262,804	2,169,513
Less: Amounts recognized as revenue	<u>(2,191,622)</u>	<u>(2,177,080)</u>
Balance, end of year	\$ <u>124,265</u>	\$ <u>53,083</u>

**6. DEFERRED CAPITAL CONTRIBUTIONS**

	<u>2013</u>	<u>2012</u>
Balance, beginning of year	\$ 6,975	\$ 13,381
Less: Amortization of deferred capital contributions	<u>(6,272)</u>	<u>(6,406)</u>
Balance, end of year	\$ <u>703</u>	\$ <u>6,975</u>

**7. POST-EMPLOYMENT BENEFITS AND LONG TERM ACCOUNT RECEIVABLE**

The Centre participates in a number of defined benefits plans provided by the City including pension, other retirement and post-employment benefits to its employees. Under the sick leave plan for management staff with ten years of service as of April 1, 2003, unused sick leave accumulated until March 1, 2008, and eligible employees may be entitled to a cash payment upon leaving the Centre's employment. The liability for these accumulated days represents the extent to which they have vested and could be taken in cash by the employee upon termination, retirement or death. This sick bank plan was replaced by a Short Term Disability Plan (STD) effective March 1, 2008, for all non-union employees of the City of Toronto. Upon the effective date, the sick banks were locked with no further accumulation. Grandfathered management staff remain entitled to payout of frozen, banked time, as described above. Under the new STD plan, management employees are entitled to 130 days annual coverage with salary protection at 100 or 75 percent, depending upon years of service. Non-management employees continue to receive sick bank time as stipulated in the applicable Collective Agreement, which specifies no financial conversion of unused sick leave.

The Centre also provides health, dental, accidental death and disability, life insurance and long term disability benefits to eligible employees. Depending on length of service and individuals' election, management retirees are covered either by the former City of Toronto retirement benefit plan or by the current retirement benefit plan.

Due to the complexities in valuing the benefit plans, actuarial valuations are conducted on a periodic basis. The most recent actuarial valuation was completed as at December 31, 2012 with projections to December 31, 2013, 2014 and 2015. Assumptions used to project the accrued benefit obligation were as follows:

- long-term inflation rate - 2%
- assumed health care cost trends - range from 3.2% to 6.4 %
- rate of compensation increase - 3%
- discount rates - post-retirement 4.4%, post-employment 3.6 %, sick leave 4.1%

Information about the Centre's employee benefits, other than the multi-employer, defined benefit pension plan noted below, is as follows:

	<u>2013</u>	<u>2012</u>
Sick leave benefits	\$ 36,054	\$ 36,797
Post-retirement benefits	<u>145,759</u>	<u>109,548</u>
	181,813	146,345
 Add: Unamortized actuarial gain	 <u>162,927</u>	 <u>199,117</u>
Post-employment benefit liability	\$ <u>344,740</u>	\$ <u>345,462</u>

The continuity of the accrued benefit obligation is as follows:

	<u>2013</u>	<u>2012</u>
Balance, beginning of year	\$ 345,462	\$ 330,088
Current service cost	12,131	14,528
Interest cost	5,886	11,331
Amortization of actuarial gain	(16,589)	(5,481)
Expected benefits paid	<u>(2,150)</u>	<u>(5,004)</u>
Balance, end of year	\$ <u>344,740</u>	\$ <u>345,462</u>

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2013**

**7. POST-EMPLOYMENT BENEFITS AND LONG TERM ACCOUNT RECEIVABLE - Cont'd.**

Expenditures (recovery) relating to employee benefits are included in administration employee benefits on the statement of operations in the amounts of \$(722) in 2013 (2012 - \$15,374) and include the following components:

	<u>2013</u>	<u>2012</u>
Current service cost	\$ 12,131	\$ 14,528
Interest cost	5,886	11,331
Amortization of actuarial gain	(16,589)	(5,481)
Expected benefits paid	<u>(2,150)</u>	<u>(5,004)</u>
Balance, end of year	\$ <u>(722)</u>	\$ <u>15,374</u>

A long term receivable from the City of \$344,740 (2012 - \$345,462) has resulted from recording sick leave and post-retirement benefits. Funding for these costs continues to be provided by the City as benefit costs are paid and the City continues to be responsible for the benefit liabilities of administration staff that may be incurred by the Centre.

The Centre also makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of most of its employees. The Plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employer contributions to this pension plan amounted to \$140,095 in 2013 (2012 - \$139,033).

The most recent actuarial valuation of the OMERS plan as at December 31, 2013 indicates the Plan is not fully funded and the plan's December 31, 2013 financial statements indicate a deficit of \$8.6 billion (less an additional \$341 million of deferred gains that must be recognized over the next four years). The plan's management is monitoring the adequacy of the contributions to ensure that future contributions together with the Plan assets and future investment earnings will be sufficient to provide for all future benefits. At this time, the Centre's contributions accounted for 0.0081% of the plan's total employer contributions. Additional contributions, if any, required to address the Centre's proportionate share of the deficit will be expensed during the period incurred.

**8. FUNDS IN TRUST**

During 2013, the Centre received \$5,087 of funds designated for the Will-Munro trust fund. The purpose and restrictions of the trust have not yet been determined.

**9. FUND AND TRUSTEESHIP BALANCES**

The Fund and Trusteeship balances can be summarized as follows:

	<u>2013</u>	<u>2012</u>
Building Fund	\$ 31,432	\$ (9,597)
AIDS Memorial Fund	68,084	70,680
AIDS Vigil Fund	(8,620)	(5,429)
ORAD	4,114	3,302
HOLA	1,270	1,270
Senior Pride Network	<u>6,372</u>	<u>6,383</u>
	\$ <u>102,652</u>	\$ <u>66,609</u>

Schedule B to these financial statements reflects the revenue, expenditures and surplus of the above noted Funds and trusteeships.

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2013**

**9. FUND AND TRUSTEESHIP BALANCES - Cont'd.**

**(a) Building Fund**

In 2000 the Board of Management commenced a capital campaign to renovate the existing building and build a new addition to the south side. The Board of Management in partnership with the City of Toronto agreed to cost share the project. The building project was completed in 2010. The Centre's contribution towards the capital renovations was \$980,000. The Centre also raised funds to pay for the replacement of the furnishings, throughout the building and meeting/conference rooms as well as replacing and upgrading the IT infrastructure, and a number of other building upgrades that were not part of the capital project.

On a go-forward basis the Centre will continue to raise funds where possible to pay for capital expenses below \$50,000 to meet its obligations under the Relationship Framework.

**(b) The AIDS Memorial Fund**

Since 1990, the Board has accepted donations for the establishment of an AIDS Memorial. This is a joint project between the City, the Board of Management of the 519 Church Street Community Centre, various funding agencies including other charitable foundations and individual and corporate donors. The AIDS Memorial Fund was established to fund expenditures related to the AIDS Memorial, which is located in Cawthra Park.

**(c) The AIDS Vigil Fund**

This fund was established in 1998 to fund expenditures related to the AIDS Candlelight Vigil. This event is held annually in June to remember those who have died from AIDS.

**(d) ORAD Fund**

ORAD is a social and support group for Deaf Gay Men, Lesbians, Bisexuals and Trans People. Their project, Austin Unbound, brought the film regarding a Deaf man's choice to get a double mastectomy. The film was followed by a discussion with the filmmaker, Eliza Greenwood about issues faced by Austin. This provided an outreach opportunity to Deaf Transsexual and Transgender people, and an educational event for the membership of ORAD.

**(e) HOLA Fund**

HOLA is a social and support group for Spanish speaking Gay Men, Lesbians, Bisexuals and Trans People. The project is meant to increase their visibility in the community through supporting their social events and their Pride Week activities. This is a trusteeship taken on by The Centre because HOLA is a community group within The Centre's space use structure.

**(f) Senior Pride Network**

The Senior Pride Network is an association committed to promoting the delivery of appropriate positive community and health services for older gay, lesbian, bisexual, transgender, transsexual, intersexed and 2 Spirited people in Toronto.

In 2011, the Centre with approval from the Network expanded its role of trustee to be responsible for the coordination and delivery of the Senior's conference and other funding applications .

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2013**

**10. FUNDS PROVIDED BY CITY OF TORONTO - ADMINISTRATION**

Funding for administration expenses is provided by the City according to Council approved budgets. Surplus amounts in administration are payable to the City. Deficits, excluding those accruals for long term employee benefits, are funded by the Centre unless Council approval has been obtained for additional funding.

	2013 <u>Budget</u> (unaudited)	<u>2013</u>	<u>2012</u>
<b>Administration expenses:</b>			
Salaries and wages	\$ 727,430	\$ 737,133	\$ 681,481
Employee benefits	202,534	194,719	206,937
Materials and supplies	140,543	138,814	147,029
Purchase of services	<u>140,415</u>	<u>140,425</u>	<u>167,305</u>
	<u>\$ 1,210,922</u>	<u>\$ 1,211,091</u>	<u>\$ 1,202,752</u>
 <b>Centre's actual administration revenue:</b>			
Administration budget		<u>\$ 1,210,922</u>	<u>\$ 1,155,412</u>
 <b>Centre's actual administration expenses:</b>			
Administration expenses per statement of operations		1,211,090	1,203,031
Adjustments for:			
Post-employment benefits, not funded by the City until paid, that are included in long term accounts receivable - City of Toronto		722	(15,374)
Amortization of capital assets (administration)		(6,272)	(6,406)
Difference between funding received and budgeted			-
Amortization of deferred capital contributions		<u>6,272</u>	<u>6,406</u>
		<u>1,211,812</u>	<u>1,187,657</u>
 Administration expenses over approved budget		<u>\$ (890)</u>	<u>\$ (32,245)</u>

The over expenditure of \$890 (2012 - \$32,245) is included in the account receivable from the City of Toronto.

**11. COMPARATIVE FIGURES**

Comparative figures have been audited by another auditor and have been reclassified where necessary to conform to the presentation adopted in the current year

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**  
**SCHEDULE OF PROGRAM EXPENDITURES BY ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2013**

	<u>2013</u>	<u>2012</u>
General	\$ 87,854	\$ 42,140
Fundraising, Philanthropy & Membership	226,368	157,385
Community Events and Partnership Initiatives	159,207	92,188
Green Space Toronto	514,940	326,993
Child and Family Programs	149,800	217,072
Community Food and Drop-in Programs	235,077	177,942
Community Support Services	110,898	102,030
Newcomer Services	281,422	279,085
Social Enterprise - Restaurant and Catering	614,867	597,366
Sport and Recreation Initiatives	115,237	106,097
Recreation Centre Development	382,762	-
Social Enterprise - Education and Training Initiatives	299,652	297,948
Social Enterprise - Rentals and Sales	23,743	12,159
Amortization of Capital Assets	<u>75,549</u>	<u>100,845</u>
	<u>\$ 3,277,376</u>	<u>\$ 2,509,250</u>



**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**  
**SCHEDULE OF OPERATIONS AND CHANGE IN FUND BALANCES**  
**YEAR ENDED DECEMBER 31, 2013**

	AIDS Vigil		AIDS Memorial		Building		ORAD		Total Funds	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
<b>Revenue</b>										
Donation, grants, and fundraising	\$ 14,000	\$ 14,788	\$ 1,042	\$ 8,600	\$ 49,927	\$ -	\$ 1,770	\$ 963	\$ 66,739	\$ 24,351
<b>Expenses</b>										
Salaries and benefits	1,894	1,791	1,836	1,767	-	-	-	-	3,730	3,558
Professional services	-	-	-	-	-	27,052	-	-	-	27,052
Construction	-	-	-	-	8,898	18,988	-	-	8,898	18,988
Material, supplies and services	15,297	16,533	1,802	4,805	-	-	958	-	18,057	21,338
	<u>17,191</u>	<u>18,324</u>	<u>3,638</u>	<u>6,572</u>	<u>8,898</u>	<u>46,040</u>	<u>958</u>	<u>-</u>	<u>30,685</u>	<u>70,936</u>
<b>Excess of revenue over expenditures     (expenditures over revenue)</b>	(3,191)	(3,536)	(2,596)	2,028	41,029	(46,040)	812	963	36,054	(46,585)
<b>Interfund transfers</b>	-	-	-	-	-	-	-	-	-	-
<b>Balance, beginning of year</b>	<u>(5,429)</u>	<u>(1,893)</u>	<u>70,680</u>	<u>68,652</u>	<u>(9,597)</u>	<u>36,443</u>	<u>3,302</u>	<u>2,339</u>	<u>58,956</u>	<u>105,541</u>
<b>Balance, end of year</b>	<u>\$ (8,620)</u>	<u>\$ (5,429)</u>	<u>\$ 68,084</u>	<u>\$ 70,680</u>	<u>\$ 31,432</u>	<u>\$ (9,597)</u>	<u>\$ 4,114</u>	<u>\$ 3,302</u>	<u>\$ 95,010</u>	<u>\$ 58,956</u>

**BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE**  
**SCHEDULE OF OPERATIONS AND CHANGE IN FUND BALANCES - Cont'd.**  
**YEAR ENDED DECEMBER 31, 2013**

	HOLA		Senior Pride Network		Hospitality Workers		Total Trusteeships		Total Funds and Trusteeships	
	2013	2012	2013	2012	2013	2012	2013	2012	2012	2012
<b>Revenue</b>										
Donation, grants, and fundraising	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000	\$ -	\$ 206,739	\$ 24,351
<b>Expenses</b>										
Salaries and benefits	-	-	-	-	-	-	-	-	3,730	3,558
Professional services	-	-	-	-	140,000	-	140,000	-	140,000	27,052
Construction	-	-	-	-	-	-	-	-	8,898	18,988
Material, supplies and services	-	-	11	114	-	-	11	114	18,068	21,452
	-	-	11	114	140,000	-	140,011	114	170,696	71,050
<b>Excess of revenue over expenditures (expenditures over revenue)</b>	-	-	(11)	(114)	-	-	(11)	(114)	36,043	(46,699)
<b>Interfund transfers</b>	-	-	-	-	-	-	-	-	-	-
<b>Balance, beginning of year</b>	1,270	1,270	6,383	6,497	-	-	7,653	7,767	66,609	113,308
<b>Balance, end of year</b>	\$ 1,270	\$ 1,270	\$ 6,372	\$ 6,383	\$ -	\$ -	\$ 7,642	\$ 7,653	\$ 102,652	\$ 66,609

REPORT TO THE

**BOARD OF MANAGEMENT FOR  
THE 519 CHURCH STREET  
COMMUNITY CENTRE**

For the year ended December 31, 2013

Prepared by  
Welch LLP

## **AUDIT STATUS**

Our audit of the financial statements of Board of Management for the 519 Church Street Community Centre for the year ended December 31, 2013 is substantially complete and we expect to release our auditors' report after the following outstanding matters are completed:

- Receipt of the signed management representation letter
- Subsequent events review
- Approval of draft financial statements by Board

If any significant matters arise between the date of this report and the signing of our audit report we will raise them with you. The following paragraphs provide information we are required to communicate with you in accordance with Canadian generally accepted auditing standards.

## **QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES AND FINANCIAL REPORTING**

Our audit includes consideration of the qualitative aspects of the financial reporting process, including matters that have a significant impact on the relevance, reliability, comparability, understandability and materiality of the information provided in the financial statements.

There are no matters with respect to the qualitative aspects of accounting practices that we wish to draw to your attention in relation to the financial statements for the 2013 fiscal year.

## **MANAGEMENT LETTER OF REPRESENTATION**

It is necessary for us to obtain written representations from management as an acknowledgement of their responsibility for the fair presentation of the financial statements and as audit evidence on matters material to the financial statements. We have provided a draft of the letter of representation in Appendix A. Executive Director has committed to provide us with a signed copy of the letter on a date to coincide with the date of our auditors' report.

## **MISSTATEMENTS**

The corrected and uncorrected misstatements identified during our audit are included in Appendix A.

## **SIGNIFICANT DEFICIENCIES IN INTERNAL CONTROL**

During our audit we did not identify any significant deficiencies in internal control to report to the Board.

However, we identified an area where there was room for improvement in procedures and internal controls and these have been included in a report to management. We have not provided a comprehensive statement of all weaknesses which may exist in internal control or all improvements which can be made, but have addressed only those matters which have come to our attention as a result of audit procedures we have performed. The areas identified are as follows:

**Credit card supporting documentation**

The Centre's policy is that all employees submit invoices and/or receipts for purchases made on the business credit cards when the purchases are made. When Finance receives the monthly credit card statement the invoices and receipts previously submitted are reconciled to the statement and payment is issued. During our audit we examined a sample of credit card statement purchases and determined that for one individual the receipts and invoices related to the purchases on the credit card had not been submitted to finance. However, the majority of the receipts and invoices were provided upon request.

**Management's Comments**

The 519 has policies and procedures in place for all aspects of financial management at the Centre, including a Board approved credit card policy that sets out the procedures to be followed for the use and approval of each individual credit card used for work related purchases. The Auditor identified one card holder out of six that was not following the established procedures. This situation has been corrected and all card holders are now compliant with the policy.

**INDEPENDENCE**

Canadian generally accepted auditing standards require that we communicate at least annually with you regarding all relationships between the Board of Management for the 519 Church Street Community Centre and us that, in our professional judgment, may reasonably be thought to bear on our independence.

We evaluated our role and relationship with the organization and determined that there were no independence issues, as outlined in the Rules of Professional Conduct that govern our profession, that would prevent us from performing the audit.

**FINANCIAL STATEMENT PRESENTATION****1. Significant Accounting Policies**

The organization's significant accounting policies are disclosed in the notes to the financial statements.

During the year there were no new accounting policies or changes to existing accounting policies.

**DIFFICULTIES ENCOUNTERED DURING THE AUDIT**

During the course of our audit we received the full co-operation of management and did not encounter any difficulties during our audit. There were no limitations on the scope of our audit work and we did not have any disagreements with management.

## **MATTERS SPECIFICALLY REQUIRED BY OTHER CANADIAN AUDITING STANDARDS TO BE COMMUNICATED**

Other sections of Canadian Auditing Standards require us to communicate with those charged with governance in a number of specific circumstances:

- Where we encounter unusual related party transactions or significant matters related to related party transactions;
- Where we encounter other transactions that were unusual or not in the normal course of business;
- Where we suspect or detect fraud;
- Where there is inconsistency between the financial statements and other information in documents containing the financial statements; and
- Where we believe there may be non-compliance with legislative or regulatory requirements.

We did not encounter any such matters during the course of our audit.

## **ACKNOWLEDGEMENTS**

During the course of our audit, we received considerable assistance from the organization's staff and management. We would like to take this opportunity to thank them for efforts and for their constructive approach to the audit.

# BOARD OF MANAGEMENT FOR THE 519 CHURCH STREET COMMUNITY CENTRE

519 Church Street  
Toronto, Ontario  
M4Y 2C9

Date to be determined

Welch LLP  
36 Toronto Street  
Suite 530  
Toronto, ON  
M5C 2C5

Dear Sirs and Madams:

We are providing this letter in connection with your audit of the financial statements of the Board of Management for the 519 Church Street Community Centre as of December 31, 2013 and for the year then ended, for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Board of Management for the 519 Church Street Community Centre in accordance with Canadian public accounting standards for government not-for-profit organizations.

We acknowledge that we are responsible for the fair presentation of the financial statements in accordance with Canadian public accounting standards for government not-for-profit organizations and for the design and implementation of internal controls to prevent and detect fraud and error.

We acknowledge that your examination was planned and conducted in accordance with Canadian generally accepted auditing standards so as to enable you to express an opinion on the financial statements. We understand that while your work includes an examination of the accounting system, internal control and related data to the extent you considered necessary in the circumstances, it is not designed to identify, nor can it necessarily be expected to disclose, fraud, shortages, errors and other irregularities, should any exist.

Certain representations in this letter are described as being limited to matters that are material. An item is considered material, regardless of its monetary value, if it is probable that its omission from or misstatement in the financial statements would influence the decision of a reasonable person relying on the financial statements.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit:

## **Financial Statements**

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated April 25, 2013, for the preparation of the financial statements in accordance with Canadian public accounting standards for government not-for-profit organizations; in particular, the financial statements are fairly presented in accordance therewith.
2. The significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

## **Information Provided**

1. We have provided you with:
  - (a) Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
  - (b) Additional information that you have requested from us for the purpose of the audit; and
  - (c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence
2. All transactions have been recorded in the accounting records and are reflected in the financial statements
3. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We have assessed this risk as low.
4. We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - (a) Management;
  - (b) Employees who have significant roles in internal control; or
  - (c) Others where the fraud could have a material effect on the financial statements.
5. We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
6. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
7. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

## **Accounts Receivable**

1. Accounts receivable are correctly described in the records and represent valid claims as at the year-end against the persons or companies indicated. These accounts are expected to be collected within twelve months.
2. The accounts receivable are free from hypothecation or assignment except as disclosed in the notes to the financial statements.
3. Adequate allowance has been made for any losses from uncollectible accounts, costs or expenses that may be incurred with respect to sales made or services rendered prior to the year-end, including allowance for quantity discounts and expenses under service or repair contracts.
4. Notes and accounts receivable represent valid claims relating to transactions made before the end of the fiscal year. Adequate provision has been made for losses which may be sustained in the collection of receivables.
5. Pledges receivable were evaluated on a basis consistent with that of the previous year to the best of our knowledge and experience and according to the amount of pledges likely to materialize.



### **Temporary and Portfolio Investments**

1. All investments that are owned by the organization are recorded in the accounts.
2. The organization has good title to all investments recorded in the accounts and these investments are free from hypothecation.
3. All income earned on the investments for the year has been recorded in the accounts.
4. Where there has been a significant adverse change in the expected timing or amount of future cash flows from an investment, it has been appropriately written down.

### **Inventories**

1. The inventories were correctly and properly taken by competent employees under the supervision of management as at the year-end and the quantities were determined by actual count, weight or measurement.
2. The inventories were priced at the lower of cost and market and on the same basis as in the previous year.
3. The inventory does not include items not paid for and for which the liability had not been taken into account at the year-end.
4. Adequate provision has been made for slow-moving or obsolete inventory that is unfit for sale.
5. The inventories as recorded in the books were the property of the organization free from all liens and encumbrances.

### **Capital Assets**

1. All charges to capital asset accounts during the year represent actual additions to and no expenditures of a capital nature were charged to the operations of the organization during the year.
2. All capital assets sold or dismantled have been properly accounted for in the books of the organization.
3. Appropriate rates have been used to amortize the assets over their estimated useful lives and the provisions were calculated on a basis consistent with that of the previous period.
4. The organization has good title to the properties represented by the balance carried in the capital asset accounts, and there are no liens, mortgages or other charges against any of the capital assets shown on the books of the organization.
5. Where the value of any capital assets has been impaired, this fact has been disclosed to you.

### **Liabilities and Commitments**

1. At the year end, with the exception of relatively immaterial obligations for which invoices had not been received or which otherwise could not readily be determined or estimated, all known liabilities of the organization are included and fairly stated on the balance sheet.
2. At the year-end there were no contingent liabilities (e.g., discounted receivables or drafts, guarantees, pending or unsettled suits, matters in dispute).
3. The organization has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.
4. At the year-end, the organization had no unusual commitments or contractual obligations of any sort that were not in the ordinary course of business or that might have an adverse effect upon the organization.
5. All claims outstanding against the organization or possible claims have been disclosed to you and, where appropriate, reflected in the financial statements or notes thereto.
6. We understand that any illegal or possibly illegal act could damage the organization or its reputation or give rise to a claim or claims against the organization. We are not aware of any violations or possible violations of law or regulations the effects of which should be considered for disclosure in the financial statements or as the basis for recording a contingent loss.

### **Statement of Operations**

1. All of the revenues of the organization for the year has been recorded in the books of account and disclosed in the financial statements.
2. The statement of operations contains no extraordinary or non-recurring items of material amount except as shown thereon.
3. All expenses included in administration expenditures were for the administration of the organization and are eligible for funding by the City of Toronto.

### **Restrictions**

1. All restrictions on the use of the organization's funds or assets, as well as all requirements or conditions imposed by third parties, have been brought to your attention and are appropriately disclosed in the financial statements. The organization complied with all restrictions, requirements or conditions which, in the event of non-compliance could have a significant effect on the financial statements.
2. All assets subject to a lien, pledged or assigned as security or guarantee for liabilities were brought to your attention and are appropriately disclosed in the financial statements.

## **Corporate Minutes**

The minute books of the organization contain an accurate record of all of the business transacted at meetings of directors and committees of directors up to the date of this letter.

## **Controlled and Related Entities**

1. All subsidiaries and controlled not-for-profit organizations have been accurately reflected in the financial statements.
2. The organization does not have relationships with any companies or other not-for-profit organizations that involve control, joint control, or significant influence nor does the organization have an economic interest in any other not-for-profit organization.

## **Related Party Transactions**

1. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public accounting standards for government not-for-profit organizations.
2. There have been no exchanges of goods or services with any related parties for which appropriate accounting recognition and financial statement disclosure has not been given.

## **Recognition, Measurement and Disclosure**

1. Significant assumptions used in arriving at the fair values of financial instruments as measured and disclosed in the financial statements are reasonable and appropriate in the circumstances.
2. The organization has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.
3. The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

## **Going Concern**

We confirm that we have assessed the entity's ability to continue as a going concern, taking into account all information which is at least twelve months from the year-end date, and we conclude that the entity is able to continue as a going concern for the foreseeable future.

## **General**

1. We are unaware of any frauds or possible frauds having been committed by the organization, its employees or any of its directors and officers and we have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
2. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements.
3. We acknowledge that we are responsible for the implementation and operation of internal controls that are designed to prevent and detect fraud and error.
4. We are unaware of any known or probable instances of non-compliance with the requirements of regulatory or governmental authorities, including their financial reporting requirements.
5. The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
6. In the course of your audit of our financial statements for the year ended December 31, 2013, you have recommended certain journal entries and adjustments to our books and records as attached to this letter. We hereby acknowledge that we understand, agree with and approve of the attached journal entries which have been considered necessary to present fairly the financial position and operating results of our organization.

## **Events Subsequent to the Year-end**

No facts have been discovered which necessitate material adjustment or disclosure to the financial statements.

Yours very truly,

BOARD OF MANAGEMENT FOR THE 519 CHURCH  
STREET COMMUNITY CENTRE

Per \_\_\_\_\_  
Rick McCarty, Director, Finance & Facility Services

# Board of Management for the 519 Church Street Community Centre

Period ending: December 31, 2013

Summary of unadjusted errors

Rev. 2012-1

Preliminary overall materiality is \$89,000; Final overall materiality is \$89,000.

All misstatements over \$3,550 are to be recorded on this summary. Misstatements below this threshold are considered trivial.

The tax rate used in this schedule is nil%.

Description of Possible Misstatement	WP Ref.	INCOME STATEMENT Overstated or (Understated)			BALANCE SHEET Overstated or (Understated)			F/S Disclosures	Corrected?
		Identified Mis-statement	Likely Aggregate Mis-statement	Likely Aggregate Mis-statement After Tax	Assets	Liabilities	Closing Equity		
Will-Munro Trust Funds recognized as general donations when received in prior years						21,003)	21,003		No
<b>Total</b>						(21,003)	21,003		
<b>Effect of Unadjusted Errors From Prior Years</b>									
<b>Aggregate Likely Misstatements</b>						(21,003)	21,003		
<b>Further Possible Misstatements</b>									
<b>Maximum Possible Misstatements</b>						(21,003)	21,003		
<b>Corrected Misstatements</b>									
<b>Uncorrected Misstatements</b>						(21,003)	21,003		
<b>Materiality</b>			89,000	89,000	89,000	89,000	89,000	89,000	
<b>Margin Remaining For Further Possible Misstatements</b>			89,000	89,000	89,000	67,997	67,997	89,000	

Document is up to date

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Prepared by	Reviewed by	Reviewed by
CB 27/02/2014		BH 14/05/2014

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# Board of Management for the 519 Church Street Community Centre

Year End: December 31, 2013

Adjustments

Rev. 10/10/01

Date: 01/01/2013 To 31/12/2013

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
2	31/12/2013	Accounts Receivable, City of Toronto (Benefits)	2030			722.00		
2	31/12/2013	Employee Benefits Payable	3700		722.00			
2	31/12/2013	City of Toronto, Core	6000-121		722.00			
2	31/12/2013	Post-employ/post-retirement, Core, Permanent F	7219-121-01			722.00		
To record the year end post employment benefits obligation adjustment								
5	31/12/2013	Accounts Payable, City of Toronto	3131			811.48		
5	31/12/2013	Accounts Payable, City of Toronto	3131			96.62		
5	31/12/2013	Program Supplies, General	8324-200		811.48			
5	31/12/2013	Program Supplies, General	8324-200		96.62			
To record error late bills from city								
9	31/12/2013	Accounts Receivable, City of Toronto	1075		889.85			
9	31/12/2013	City of Toronto, Core	6000-121			889.85		
To record city of Toronto receivable								
10	31/12/2013	Accounts Payable, Accrual	3120			19,970.00		
10	31/12/2013	Deferred Revenue, Sports and Recreation Devel	3800-480		19,970.00			
10	31/12/2013	Sport and Recreation Development project	6058-480			19,970.00		
10	31/12/2013	Sport and Recreation Development project	8580-480		19,970.00			
To record the additional expense and receiveable for the rec centre.								
14	31/12/2013	Deferred Revenue - Sports and Recreation	3800-314			8,395.00		
14	31/12/2013	Deferred Revenue - Sports and Recreation	3800-314			40,242.00		
14	31/12/2013	Deferred Revenue, Trans Program	3800-425		5,000.00			
14	31/12/2013	Homeless Partnership Initiative (HPI ), ETR	6003-415			5,000.00		
14	31/12/2013	Grants, Foundations, Sports & Recreation	6059-314		8,395.00			
14	31/12/2013	Grants, Foundations, Sports & Recreation	6059-314		40,242.00			
To adjust deferred revenues per client								
15	31/12/2013	Funds in Trust - Will Munro	3750	FF1		5,086.50		
15	31/12/2013	Individual Donations, Receiptable, Fundraising	6060-310	FF1	5,086.50			
To adjust donations received for Munro trust fund from revenues to trust fund								
					101,905.45	101,905.45		
Net Income (Loss)			-58,781.57					

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Prepared by	Reviewed by	Reviewed by
CB 26/02/2014		

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WELCH LLP