TORONTO

STAFF REPORT
ACTION REQUIRED

2014 to 2016 CHPI Funding Allocations

Date:	June 11, 2014
To:	Community Development and Recreation Committee
From:	General Manager, Shelter, Support and Housing Administration
Wards:	All
Reference Number:	

SUMMARY

This report seeks authority to enter into or extend existing funding agreements with community agencies that help people to find and keep housing and increase housing stability.

All of the allocations for which authority is sought in this report are from the City's provincially funded Community Homelessness Prevention Initiative (CHPI) allocation.

This report makes recommendations for $160,416 gross and $0 net of the 2014, $7,531,903 gross and $0 net of the 2015 and $3,617,219 gross and $0 net of the 2016 CHPI funding. In total for the 2014, 2015, and 2016, budgets, allocation of$11,309,538 gross and $0 net in CHPI funds, is recommended.

Funding for the 2014 allocation is available from the 2014 Approved Operating Budget for Shelter, Support and Housing Administration (SSHA). Recommendations for funding in 2015 and 2016 are subject to the availability of CHPI funding in 2015 and 2016 Operating Budgets for Shelter, Support and Housing Administration.

RECOMMENDATIONS

The General Manager, Shelter, Support and Housing Administration, recommends that:

1. City Council authorize the General Manager, SSHA to enter into agreements and allocate, as community grants, up to $6,543,748 gross and $0 net from the 2015 and 2016 Provincial Community Homelessness Prevention Initiative (CHPI), subject to approval of the 2015 and 2016 operating budgets, as follows:

a)   To increase the funding, and enter into an agreement with Daily Bread Food Bank Investment Drop-in Project for up to $300,000 gross and $0 net, as follows:

   (i)   from April 1, 2015 to December 31, 2015 for up to $225,000 gross and $0 net as set out in Appendix A; and,

   (ii)   from January 1, 2016 to March 31, 2016 for up to $75,000 gross and $0 net as set out in Appendix A.

b)   To extend the funding and enter into agreements with currently funded Drop-in projects for up to $1,309,871 gross and $0 net, from April 1, 2015 to September 30, 2015 as set out in Appendix B;

c)   To extend the funding and enter into agreements with currently funded Supports to Daily Living (SDL) projects for up to $4,933,877 gross, and $0 net as follows:

   (i)   from April 1, 2015 to December 31, 2015 for up to $3,700,408 gross and $0 net as set out in Appendix C; and,

   (ii)   from January 1, 2016 to March 31, 2016 for up to $1,233,469 gross, and $0 net as set out in Appendix C.

2. City Council authorize the General Manager, SSHA to enter into an agreement with Margaret's Housing and Community Support for the period June 1, 2014 to March 31, 2016 to deliver drop-in services, for up to $504,166 gross and $0 net subject to approval of the 2015 and 2016 City Operating Budgets as follows:

   (i)   from June 1, 2014 to December 31, 2014 for up to $160,416 gross and $0 net as set out in Appendix D;

   (ii)   from January 1, 2015 to December 31, 2015 for up to $275,000 gross and $0 net as set out in Appendix D; and,

   (iii)   from January 1, 2016 to March 31, 2016 for up to $68,750 gross and $0 net as set out in Appendix D.

3. City Council authorize the General Manager, SSHA to allocate community grants and enter into new agreements, with options to fund for up to five years, with the successful respondents to a Request for Proposal for Drop-in projects, starting October 1, 2015 for up to $705,000 gross and $0 net from the 2015 CHPI and up to $2,115,000 gross, and $0 net from the 2016 CHPI, subject to the approval of the 2015 and 2016 City Operating Budgets, and subsequent operating budgets.

4. City Council authorize the General Manager, SSHA to enter into service agreements and allocate funds up to $700,000 gross and $0 net from the 2015 and 2016 CHPI subject to approval of the 2015 and 2016 City Operating Budgets to:

    a) Enter into new agreements and amend existing agreements to respond to emerging issues and/or unexpected situations impacting the community, for an amount not to exceed $375,000 gross and $0 net as follows:

        (i) from January 1, 2015 to December 31, 2015 for up to $300,000 gross and $0 net; and,

        (ii) from January 1, 2016 to March 31, 2016 for up to $75,000 gross and $0 net.

    b) Provide funding for the 2015/16 Health and Safety Fund up to $250,000 gross and $0 net consistent with the terms set out in Appendix F as follows:

        (i) from January 1, 2015 to December 31, 2015 for up to $200,000 gross and $0 net; and,

        (ii) From January 1, 2016 to March 31, 2016 for up to $50,000 gross and $0 net.

    c) Provide funding up to $75,000 gross and $0 net for 2015 Drop-in Appeals. This funding is to be used for appeals made to funding decisions resulting from the Drop-in RFP. In the event that there are no appeals, or that less than $75,000 is required for appeals, the funds would be reallocated to the Health and Safety Fund (Recommendation 4b).

5. City Council authorize the General Manager, SSHA to extend an existing agreement for the period April 1, 2015 to September 30, 2015 with Neighbourhood Information Post (the lead community agency coordinating the Rent Bank Program in Toronto) to deliver the Toronto Rent Bank Program subject to the approval of the 2015 City Operating Budget as follows:

        (i) from April 1, 2015 to September 30, 2015 for up to $741,624 gross and $0 net as set out in Appendix E.

6. City Council authorize the General Manager, SSHA to award community grants consistent with the Toronto Community Grants Policy outlined in Appendix G.

Financial Impact

Funding for the 2014 allocation is available within the 2014 Provincial CHPI grant, which is included in the 2014 Approved Operating Budget for Shelter, Support and Housing Administration.

The 2015 and 2016 funding allocations that are recommended in this report are subject to the availability of provincial funding and Council's approval of the 2015 and 2016 Operating Budget for Shelter, Support and Housing Administration.

The impact of these recommendations is noted in the following table:

2015/2016 CHPI Budget

Recommendation and Number		2014	2015	2016	Total 2014 - 2016
1a	Daily Bread Food Bank Investment Projects		225,000	75,000	300,000
1b	Extend Currently Funded Drop-ins		1,309,871		1,309,871
1c	Extend Currently Funded SDL Projects		3,700,408	1,233,469	4,933,877
2	Drop-in Funding to Margaret's Housing & Community Support	160,416	275,000	68,750	504,166
3	Drop-in RFP		705,000	2,115,000	2,820,000
4a	Funding for Emerging Issues		300,000	75,000	375,000
4b	Health & Safety		200,000	50,000	250,000
4c	Appeals		75,000		75,000
5	Toronto Rent Bank Loans and Access Centre Worker		741,624		741,624
	Totals	**160,416**	**7,531,903**	**3,617,219**	**11,309,538**

The funding allocation stretches into year 2016 to help align the allocation to the timing of the Provincial fiscal year which begins on April 1st and ends on March 31st of the following year. Since the programs are fully funded by the Province, it is administratively easier to develop the agreements in a manner that matches the timing of the Province's fiscal year.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Equity Impact

Projects and programs funded from the allocations recommended in this report will seek to improve services provided to people who are homeless or at risk of homelessness, which includes equity seeking groups such as Aboriginals, women, seniors, people with disabilities, individuals with mental health issues, and other vulnerable groups in the City of Toronto.

DECISION HISTORY

The City of Toronto is the Consolidated Municipal Service Manager (CMSM) and Community Entity for homelessness services, as designated by the provincial and federal governments. The City supports grant funding to community agencies through the provincial Community Homelessness Prevention Initiatives (CHPI), federal Homelessness Partnering Strategy (HPS), and the City of Toronto's Homeless Initiatives Fund (HIF).

Reports have been prepared on an annual basis by the General Manager, SSHA to make funding allocations for community agencies providing homelessness support services. A copy of the 2014/15 report CD 24.6 *2014/15 Funding Allocations from the Provincial Community Homelessness Prevention Initiative, the City of Toronto – Homeless Initiatives Fund, and the Federal Homelessness Partnering Strategy* can be found at http://www.toronto.ca/legdocs/mmis/2013/cd/bgrd/backgroundfile-62509.pdf

In December 2013, Council approved SSHA's *2014-2019 Housing Stability Service Planning Framework*, with key strategic directions to prevent homelessness, and support the transition to housing. This Framework will help shape the transformation of Toronto's housing and homelessness services into an integrated client-centred, outcome focused service system that will enable residents to improve their housing stability. It will continue to guide the work of the division over the next five years as it continues to work with community partners to provide a full range of housing and homelessness services. A copy of the *2014-2019 Housing Stability Service Planning Framework* report CD 25.10 approved by City Council on December 16, 2013 can be found at: http://www.toronto.ca/legdocs/mmis/2013/cd/bgrd/backgroundfile-64006.pdf

In response to the Auditor General's Report – *Improving the Community partnership and Investment Program*, adopted by Council on April 3, 2013, SSHA issued a Housing Support Services RFP to open up the application process for HIF, CHPI, and Homelessness Partnering Strategy (HPS) to all interested community agencies. A copy of the Auditor's report AU10.7, *Municipal Grants - Improving the Community Partnership and Investment Program* can be found at: http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2013.AU10.7

The City of Toronto was one of the first Ontario municipalities to initiate a rent bank program, beginning in 1998. In 2004 the province provided $2,174,833 in funding for the

Rent Bank for two years, and has continued to fund the program on an annual basis. At its meeting of September 28, 29, 30 and October 1, 2004, Council authorized the Commissioner of Community and Neighbourhood Services to enter into a funding agreement for Provincial Rent Bank funding for the first time, and approved the program design and implementation strategy.
http://www.toronto.ca/legdocs/2004/agendas/council/cc040928/cms6rpt/cl011.pdf

At its meeting of November 13, 14, 15 and 18, 2013, City Council authorized the General Manager, Shelter, Support and Housing Administration to negotiate, execute and amend agreements for the period January 1, 2014 to March 31, 2015 with Neighbourhood Information Post (the lead community agency coordinating the Rent Bank Program in Toronto) to deliver the Toronto Rent Bank Program.
http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2013.CD24.5

ISSUE BACKGROUND

The City of Toronto plays a central role in providing housing stability for low income Toronto residents. SSHA is responsible for administering social housing programs, providing emergency shelter, managing programs to help people who are homeless move from the streets or shelters into permanent housing, and assisting those at risk of homelessness to maintain and stabilize in their housing. SSHA delivers housing and homelessness services in partnership with community agencies by providing program funding and coordinating services based on Housing First principles. A portion of the funding is used as grants to community agencies to support ongoing services.

Since its adoption in 2009, the Housing Opportunities Toronto (HOT) 10 year affordable housing strategy has set out Council's strategic directions to guide Toronto housing services, including a Housing First approach to end homelessness.

The Housing Stability Service Planning Framework provides a framework for the planning and provision of SSHA's full range of housing and homelessness services over the next five years.

Audit of the Homeless Initiatives Fund

In 2012, the Auditor General reviewed the HIF program as part of a review of the Community Partnership and Investment Program (CPIP). Recommendations from the review included opening up the HIF application process to all interested community agencies, and improving grants management practices.

In response to these recommendations, SSHA issued an RFP for Housing Support Services in the fall of 2013. Projects recommended for funding as a result of this RFP will begin in October 2014. In addition, a Contract Management Working Group was established to develop a Grants Manual, which is well underway and will be completed in the first quarter of 2015.

COMMENTS

Daily Bread Food Bank Investment Project (Recommendation 1a)

The *Toronto Drop-ins: Creating Health +* is a partnership among SSHA, Toronto Public Health, Daily Bread Food Bank (DBFB) and George Brown College (GBC) to buy and deliver fresh food to drop-ins throughout the City and to help train drop-in and shelter cooks and volunteers. The DBFB makes weekly delivery of eggs, milk, fresh fruit and vegetables, and yoghurt to 28 drop-in centres across the City of Toronto. In 2013, GBC provided two training days to 195 drop-in and shelter cooks and volunteers. To date, in 2014, GBC has delivered one training day to 92 drop-in and shelter cooks and volunteers.

Council approval is required on an annual basis for Investment Projects, defined as time-limited projects. This project is unique as it supports the overall drop-in sector.

DBFB has been experiencing an increased demand for services which has contributed to some financial pressures. This has resulting in them having to reduce their contribution to this project by $50,000 in 2014. The Creating Health + Steering committee is working with participating drop-in members over the next year to identify other financial resources for this project. SSHA will also continue to work closely with the partners delivering this project over the next year and will report back to Council in 2015 regarding next steps.

Council approval is requested to increase funding for this project as outlined in Appendix A for up to $225,000 gross, and $0 net from the 2015 CHPI, and for up to $75,000 gross, and $0 net from the 2016 CHPI, subject to approval of the 2015 and 2016 City Operating Budgets.

Extending Drop-in Funded Projects (Recommendation 1b)

To be consistent with the Auditor General's recommendation to open up application processes for interested community agencies, an RFP is planned for release in the fall of 2014 for Drop-in services. This RFP will focus on inviting agencies to apply for funding to provide services that assist people who are homeless and at risk of homelessness by connecting them with housing access services, providing basic services (e.g. meals, washrooms, telephones, information and referral, a warm place in winter and a cool place in summer) and space for housing and other support workers to meet their clients.

SSHA is working with the Toronto Drop-in Network (TDIN) which consists of over 50 member agencies, many of whom have worked closely with the City to establish and report on measures that demonstrate their impact on the lives of their service members. SSHA has engaged with TDIN member agencies to develop principles for the RFP.

Under previous Council authority, currently funded Drop-in projects are funded until March 31, 2015. To ensure there is sufficient time to issue the RFP and allow time for

agencies to adjust to any changes in their current funding levels, it is recommended that currently funded Drop-in projects be extended to September 30, 2015.

Council approval is requested to extend currently funded Drop-in projects, as outlined in Appendix B for up to $1,309,871 gross and $0 net from the 2015 CHPI subject to approval of the 2015 City Operating Budget.

Extending Supports to Daily Living (SDL) Funded Projects (Recommendation 1c)

Under previous Council authority, currently funded SDL projects are funded until March 31, 2015. SDL services provide direct in-house supports to vulnerable tenants with complex needs.

One of the key strategic actions outlined in the *Housing Stability Service Planning Framework* is "to improve the effectiveness of housing follow-up support services aimed at achieving stable and successful tenancies." To meet this key action, SSHA will conduct a review of SDL services in 2014 through an engagement process with staff and community partners to identify the key supports and best practices that contribute to housing stability for vulnerable tenants. SSHA will report back to Council in the fall of 2015 on the findings of this review and to identify next steps regarding SDL funding. Council approval is requested to extend currently funded SDL projects, as outlined in Appendix C for up to $3,700,408 gross and $0 net from the 2015 CHPI, and up to $1,233,469 gross and $0 net from the 2016 CHPI subject to approval of the 2015 and 2016 City Operating Budgets.

Drop-in Services in the Downtown East (Margaret's Housing and Community Support (Recommendation 2)

Following a community consultation, an RFP was issued in the summer of 2013 to identify a new service provider for a drop-in service in the Dundas and Sherbourne area beginning January 1, 2014. The successful proposal was a partnership between three local community agencies which included Margaret's Housing and Community Support. Due to unforeseen circumstances, the partnership ended and a new, temporary, agreement was established with Margaret's to ensure service continuity for drop-in participants. This agreement was established based on existing Council authority in the 2014/15 Funding Allocations Report which was approved by Council on November 13, 14, 15 and 18, 2013.

Council approval is requested to enter into a new agreement with Margaret's Housing and Community Support to ensure on-going funding for this critical service for the period June 1, 2014 to December 31, 2014 for up to $160,416 gross and $0 net from the 2014 CHPI; from January 1, 2015 to December 31, 2015 for up to $275,000 gross and $0 net from the 2015 CHPI; and from January 1, 2016 to March 31, 2016 for up to $68,750 gross and $0 net from the 2016 CHPI to deliver drop-in services subject to approval of the 2015 and 2016 City Operating Budgets.

Request for Proposal (RFP) Drop-ins (Recommendation 3)

An RFP will be issued in the fall of 2014 for drop-in services for up to $2,820,000 gross and $0 net, annually to be funded from the CHPI. The RFP will be circulated broadly to the community and posted on SSHA's website. All agencies meeting the requirements of the RFP will be invited to apply for funding and successful projects will begin October 1, 2015.

Council approval is requested to authorize the General Manager, SSHA to enter into new service agreements with the successful applicants to the CHPI Drop-in RFP for projects starting October 1, 2015 for up to five years for up to $705,000 gross and $0 net from the 2015 CHPI, and up to $2,115,000 gross and $0 net from the 2016 CHPI subject to approval of the 2015 and 2016 City Operating Budget, and subsequent City Operating Budgets.

Funding to Respond to Emerging Issues (Recommendation 4a)

Sometimes unanticipated situations arise in the community which require financial assistance to ensure vulnerable people who are homeless or at risk of homelessness are supported. This often involves the unexpected closure of a service or relocation of tenants. In order to respond to these situations, SSHA is recommending that funding be made available to support a community response. Prior to approving any financial assistance, a comprehensive needs assessment would be undertaken by staff to ensure the circumstances fit with divisional strategic priorities and would result in increased housing stability for vulnerable people.

Council approval is requested to authorize the General Manager, SSHA to enter into new agreements and/or amend existing agreements to respond to emerging situations within the community from January 1, 2015 to December 31, 2015 for an amount of up to $300,000 gross and $0 net from the 2015 CHPI, and from January 1, 2016 to March 31, 2016 for an amount of up to $75,000 gross and $0 net from the 2016 CHPI funding subject to approval of the 2015 and 2016 City Operating Budgets.

2015/16 Health and Safety Fund (Recommendation 4b)

Health and Safety funding has been available to agencies since 2004. It is a valuable tool to assist agencies to respond quickly to unexpected situations that impact the agency or staff, and/or clients' health and safety. Examples of such situations include: upgrading of fire alarms to meet code; repairing water damage; and, bed bug remediation.

The need for this funding has increased over the past number of years and as more agencies will be eligible to apply for this funding, due to the aligning of the HPS, CHPI and HIF funding, it is recommended that the funding available for Health & Safety be increased.

Council approval is requested from January 1, 2015 to December 31, 2015 for an amount of up to $200,000 gross and $0 net from the 2015 CHPI, and from January 1, 2016 to March 31, 2016 for an amount of up to $50,000 gross and $0 net from the 2016 CHPI funding subject to approval of the 2015 and 2016 City Operating Budgets.

Allocations recommended for this fund will be made within 2015 or 2016 and will be based on the Health and Safety criteria as outlined in Appendix F. Final allocation amounts and recipients will be considered through the year as the need arises.

Appeals Funding (Recommendation 4c)

SSHA has developed and implemented an appeal process to assess and respond to agencies who wish to appeal funding decisions resulting from an RFP. It is recommended that $75,000 be designated for appeals related to funding recommendations in 2015 from the upcoming fall drop-in services RFP.

In the event that there are no appeals, or that less than $75,000 is required for appeals, the funds would be reallocated to the Health and Safety Fund per Recommendation 4b.

Toronto Rent Bank Program (Recommendation 5)

The Toronto Rent Bank provides interest-free loans to low income tenants in imminent danger of losing their homes due to rental arrears and to low income tenants for first and/or last month's rent deposits who are moving to more affordable and/or stable housing. It is delivered through currently funded Rent Bank Access Centres which are a network of community agencies across Toronto, ensuring efficient program delivery and providing clients with one-window access to a range of complementary services such as utility grants.

In keeping with the Toronto Rent Bank Report, adopted by Council on November 13, 14, 15, and 18, 2013, a call for proposals to administer the Toronto Rent Bank Program will be issued in the fall of 2014 through the City's procurement process. It is expected that a new service agreement will begin with the successful applicant beginning October 1, 2015. As part of this call for proposals, the successful applicant will be expected to hire a Rent Bank Access worker to provide services on site.

The existing lead agency, Neighbourhood Information Post, is currently funded to coordinate and administer the Toronto Rent Bank Program until March 31, 2015. Council approval is requested to extend funding to Neighbourhood Information Post for the period April 1, 2015 to September 30, 2015 for up to $741,624 gross and $0 net of the 2015 CHPI to administer rent bank services subject to approval of the 2015 City Operating Budget. This funding extension will provide additional time to manage any transition related to the results of the call for proposals.

CONTACT

Julie Western Set
Director (Acting), Housing Stability Policy and Strategic Investments
Phone: 416-338-1141
E-mail: jwester@toronto.ca

SIGNATURE

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Phillip Abrahams
General Manager
Shelter, Support and Housing Administration

ATTACHMENTS

Appendix A: Daily Bread Food Bank Drop-in Investment Project
Appendix B: Drop-in Extension Projects
Appendix C: Supports to Daily Living Extension Projects
Appendix D: Margaret's Housing and Community Support Drop-in Project
Appendix E: Toronto Rent Bank Coordination Extension Project
Appendix F: Health and Safety Criteria
Appendix G: Toronto Grants Policy

Appendix A
April 1, 2015 – March 31, 2016 Drop-in Investment Project (Recommendation 1a)

Organization Name	Project	Ward	April 1, 2015 -March 31, 2016 Recommended
Daily Bread Food Bank	Creating Health +	6	300,000
Total			**300,000**

Appendix B
April 01, 2015 – September 30, 2015 CHPI Drop-in Projects (Recommendation 1b)

#	Name of Organization	Project Name	Ward	April 01, 2015 – September 30, 2015 Recommended
1	Agincourt Community Services Association Inc.	Drop-in and Meal Program	41	124,841
2	Christie-Ossington Neighbourhood Centre	Drop-in and Meal Program	19	111,909
3	Davenport-Perth Neighbourhood Centre	Homeless Prevention Drop-in	17	31,060
4	Evangel Hall	Drop-in	20	47,284
5	Fred Victor Centre	Community Food Access Program	28	18,620
6	Fred Victor Centre	RPCHC Women's Project	28	10,640
7	Fred Victor Centre	Women's Day Program	28	82,782
8	Good Neighbours' Club	Drop-in Project	27	56,596
9	Good Shepherd Refuge Social Ministries	Good Shepherd Centre Drop-in	28	28,923
10	Houselink Community Homes	Drop-In and Food Program	19	20,880
11	Lakeshore Area Multiservice Project (LAMP)	Adult Drop-in	6	18,870
12	Native Child and Family Services of Toronto	Drop-in for Native Youth	27	10,310
13	Parkdale Activity Recreation Centre	Drop-In	14	45,586
14	Second Base (Scarborough) Youth Shelter	Drop-In	35	21,705
15	Sherbourne Health Centre	Supporting Our Youth (SOY)	28	26,710
16	Sistering: A Woman's Place	Drop-in Centre and Outreach	19	69,103
17	St. Christopher House, The	The Meeting Place Community Drop-In Programs	19	53,153
18	St. John The Compassionate Mission	Drop-in	30	13,260

#	Name of Organization	Project Name	Ward	April 01, 2015 – September 30, 2015 Recommended
19	St. Stephen's Community House	Corner Drop-in	20	36,572
20	Stop Community Food Centre, The	The Stop Drop-in	17	10,040
21	Syme Woolner Neighbourhood and Family Centre (SWNFC)	Drop-In	12	99,832
22	The 519 Church Street Community Centre	Sunday & Meal Trans Drop-In	27	48,879
23	The Yonge Street Mission	Evergreen Parent Relief	28	14,108
24	Toronto Christian Resource Centre Self-Help Inc.	Drop-in Program	28	73,442
25	Warden Woods Community Centre	Teesdale Drop-in	35	26,290
26	Weston King Neighbourhood Centre	Drop-in Program	11	73,332
27	Wychwood Open Door Drop-In Centre	Drop-in	21	47,655
28	YMCA of Greater Toronto	Downtown West Toronto	20	87,489
	Total			**1,309,871**

Appendix C
April 01, 2015 - March 31, 2016 Supports to Daily Living Extension Projects
(Recommendation 1c)

#	Name of Organization	Project Name	Ward	April 01, 2015 - March 31, 2016 Recommended
1	Dixon Hall	Dixon SDL	28	196,342
2	Ecuhome Corporation	Ecuhome SDL	20	1,396,164
3	Fred Victor Centre	SDL at 319 Dundas St. East	28	150,858
4	Homes First Society	Homes First SDL	27	785,090
5	Houses Opening Today Toronto (HOTT)	HOTT SDL	36	100,617
6	Humewood House Association	1900 Sheppard Housing	9	52,020
7	Native Child & Family Services	Native Men's Transition House - 1558 Davenport	17	212,212
8	Native Child & Family Services	Native Women's Transition House - 179 Dowling	14	254,690
9	Native Child & Family Services	Native Women's Transition House - 184 Dowling		265,476
10	Nazareth House	Housing Help Supports	19	130,732
11	Portland Place Non-Profit Housing Corp.	Portland Place SDL	20	120,826
12	Riverdale Housing Action Group	RHAG SDL	32	35,861
13	Toronto Christian Resource Centre Self-Help Inc.	TCRC Self-Help SDL	30	110,408
14	WoodGreen Community Services	Woodgreen SDL	30	294,032
15	WoodGreen Community Services	Strong Communities Rent Supplement Portable Project	30	201,630
16	YSM Genesis Place Homes Inc.	Genesis Place SDL	28	136,045
17	YWCA of Greater Toronto	Pape/Humewood SDL	22	490,876
	Total			**4,933,879**

Appendix D
June 1, 2014 – March 31, 2016 Drop-in Project (Recommendation 1d)

Organization Name	Project	Ward	June 1, 2014 - December 31, 2014 Recommended	January 1, 2015 - December 31, 2015 Recommended	January 1, 2016 - March 31, 2016 Recommended	Total
Margaret's Housing and Community Support	Margaret's Toronto East Drop - in	28	160,416	275,000	68,750	504,166
Total						**504,166**

Appendix E
April 1, 2015 – September 30, 2015
Toronto Rent Bank Program (Recommendation 1e)

Organization Name	Project	Ward	April 1, 2015 - September 30, 2015 Recommended
Neighbourhood Information Post	Toronto Rent Bank Program	28	741,624
Total			**741,624**

Appendix F
Shelter, Support and Housing Administration
Health and Safety Funding Criteria

Effective: January 1, 2015

Purpose:

This fund enables Shelter, Support and Housing Administration to provide support to not-for-profit agencies facing unexpected situations that may negatively affect the health and safety of agency staff and/or clients.

Funding Terms:

Each allocation of these funds may not exceed $15,000 per agency and must meet the following criteria:

(a)   Agencies must already be approved for funding through the Community Homelessness Prevention Initiative, the City of Toronto Homeless Initiatives Fund, the Homelessness Partnering Strategy, and/or the Tenant Program Fund;

(b)   Requests for funding must be provided in writing to the Shelter, Support and Housing Administration Division, and include information and documentation on the need for the funds and projected or incurred expenses;

(c)   Funding must be for one-time costs only and cannot be for on-going operating costs;

(d)   An agency can receive a maximum of $15,000 in Health and Safety funding once per funding term;

(e)   Funding may be used to assist agencies which have projected or incurred expenses as a result of changes to their operation or operating environment, including the relocation of their operation;

(f)   Funding must be used for the purposes described in the request for funding; and

(g)   Agencies will report to the Shelter, Support and Housing Administration Division on the use of the funds.

Allocations will be awarded on the basis of relative need and the potential impact on addressing the identified health and safety issue.

Appendix G
City of Toronto Community Grants Policy

Replaces: Updates Toronto Grants Policy, 2008 and integrates City of Toronto Grants Policy Anti-Racism, Access and Equity Policy and Guidelines Applicable to Recipients of Grants from the City of Toronto and its Agencies, Boards and Commissions (December, 1998), City of Toronto Policy on Political Activities (2003), Policy on the Consideration of Unrestricted Reserves and Operating Surpluses in the Assessment Process

Date: March 2013

Effective: April 2013

(1)   Preamble
(2)   Purpose
(3)   Scope
(4)   Definitions
(5)   Conditions of Grant Support
(6)   Granting Mechanisms
(7)   Appealing Decisions
(8)   Program Standards and Performance Measures
(9)   Customer Service Standards
(10)   Complaints
(11)   Use of City Grants

Appendices:

Appendix 1: Declaration of Compliance with Anti-Harassment/Discrimination Legislation and City Policy

Appendix 2: Standards for the Administration of Line-Item Grants

(1) Preamble:
The City of Toronto is committed to a strong and vibrant voluntary sector and believes that grants are an important means of achieving its social, cultural and economic goals. Through the City's support of a sector-wide network of community organizations, residents are encouraged to engage in civic life and participate in decision-making. The City recognizes that community organizations can deliver many services more efficiently and with a greater degree of community acceptance. Furthermore, it recognizes that City grants help leverage other resources from the community, business and other governments.

The following core values guide the City of Toronto's grant-making activities:

1.1 Diversity and Equity - The City of Toronto will commit to ensuring that an equity and diversity lens is applied to its grant making. The City condemns harassment, denigration, discriminatory actions, and promotion of hatred. Activities funded by the City of Toronto must comply with all relevant legislation including the City's anti-discrimination policies, the Ontario Human Rights Code and the Canadian Charter of Rights and Freedoms.

1.2 Accessibility – The City of Toronto will ensure that all qualified applicants will have the opportunity to access and make applications to City of Toronto Grant Programs.

1.3 Openness and transparency – The City of Toronto will make information about its evaluation processes and criteria publicly accessible.

1.4 Accountability – The City of Toronto will make information about its granting activities available to the public. The City will ensure that grants are used for the purposes for which they are provided.

1.5 Responsiveness – The City of Toronto will involve the community in the ongoing review of community needs and will ensure that its Grants Programs are able to meet new and emerging needs.

(2) Purpose:
The purpose of this policy is to provide a framework for all City granting activities within its scope (excluding grants in-kind) and guide the administration of City Grant Programs and decision-making process. The policy provides guidance on key aspects of the City's grantmaking processes including:

Conditions of grant support; Mechanisms the City will use to allocate grants

Means by which the City will administer grants; Program standards and measurements and

Guidelines for the appropriate use of City grants; This policy also describes links to more detailed policies that apply to specific granting activities.

(3) Scope
This policy applies to all grant funding activities pursuant to the *City of Toronto Act, 2006* Section 83. It does not apply to the following:

3.1   Grant funding activities carried out under the authority of other sections of the City of Toronto Act;

3.2   Grant funding activities carried out under the authority of Acts other than the City of Toronto Act;

3.3   Grant funding activities administered by the City on behalf of an external grant-maker;

3.4   In-kind granting activities carried out under the authority of the City of Toronto Act, any other Act, or on behalf of an external grant-maker; and

3.5   Rebates

(4) Definitions:

4.1   "Grant" means grant funding pursuant to Section 83 of the *City of Toronto Act*, 2006.

4.2   "Rebate" means the transfer of cash to a third party to lessen or refund a portion of an amount already paid.

4.3   "Grant Program" means a program that allocates a Grant to organizations to meet established Grant Program objectives.

4.4   "Line-item grant" refers to a specific amount allocated to a specific agency within a divisional budget.

4.5   "Ancillary and Incidental" activity is one that is naturally connected with and subservient to a grant recipient's larger mandate, purpose, and project, service, or educational activity, or something that exists only in conjunction with such larger mandate, purpose, and project, service, or educational activity.

4.6   "Unrestricted Reserve" refers to those funds that have not been restricted by the donor for a specific purpose and whose use is therefore at the discretion of the organization's Board of Directors or one of its affiliated organizations.

(5) Conditions of Grant Support:

5.1   To be eligible to receive a grant from the City of Toronto, all organizations must meet the following conditions:

5.1.1 Toronto-Based
The organization's head office must be located in Toronto, and all Grant-supported activities must take place in Toronto.

5.1.2 Consistency with City Goals
The activity or outcomes for which funding is requested must support any purpose Council considers to be in the interest of the City of Toronto Act.

5.1.3 Compliance with City's Commitment to Equity, Diversity and Human Rights
Grant recipients must comply with provincial and federal human rights/hate crime legislation and the requirements of the City's policy prohibiting harassment/discrimination on the basis of the additional grounds of political affiliation and level of literacy.

In addition, grant recipients are also required to adhere to the Ontario Human Rights Code and the Canadian Charter of Rights and Freedoms

As a condition of a grant:

1.   All organizations will be required to submit a signed Declaration of Compliance with Anti-Harassment/Discrimination Legislation and City Policy.

2.   All Organizations with total annual operating budgets greater than $25,000.00 will be required to submit documentation regarding their antidiscrimination/harassment, access and equity policies.

3.   All Organizations receiving one-time Grants will be required to include in their request a description of how they address discrimination/harassment, access and equity within the organization.

5.1.4 Financial Need and Financial Health
An organization seeking funding must demonstrate that it does not otherwise have the resources necessary to undertake the activity for which the grant is requested. This includes providing all necessary information regarding the level of its Unrestricted Reserves. The level of an organization's Unrestricted Reserves will also be evaluated to determine the organization's ability to meet its legal and financial obligations.

5.1.5 Not-for-Profit
All organizations must demonstrate that the activity for which a grant is requested will be organized without financial gain for its members or directors

5.1.6 Political Activity
Grant recipients shall not use funds provided by the City to oppose or endorse a named party, or elected official. Any such grants may not be devoted directly to such activities, or devoted indirectly through provision of resources to a third party engaged in partisan political activities.

In cases where a grant recipient devotes part of its resources to political activities described in this section:
- such political activities must be Ancillary and Incidental to its mandate, purpose, and project or service activities,
- such political activities must not include the direct or indirect support of or opposition to any political party or candidate for public office.

Without limiting the above, political activities undertaken as part of a City funded project not subject to any limitation include:
- all candidates meetings, oral and written presentations to the relevant Councillors to present the proponent's views or to provide information,
- oral and written presentations or briefs containing information and recommendations to the relevant committees of Council,
- the provision of information and the expression of non-partisan views to the media that fall within the general ambit of the grant recipient's mandate or purpose, as long as the devotion of resources to such activity is reasonable in the circumstances (i.e., is intended to inform and educate by providing information and views designed primarily to allow full and reasoned consideration of an issue, rather than to influence public opinion or to generate controversy),
- publications, conferences, workshops and other forms of communication that are produced or organized by a grant recipient in order to sway public opinion on political issues and matters of public policy,
- advertisements in newspapers, magazines or on television or radio to the extent that they are designed to attract interest in, or gain support for, a grant recipient's position on political issues and matters of public policy,

- public meetings or lawful demonstrations that are organized to publicize and gain support for a grant recipient's point of view on matters of public policy and political issues, and mail campaigns: requests by a grant recipient to its members or the public to forward
- letters or other written communications to the media and government expressing support for the organization's views on political issues and matters of public policy.

None of the above activities may be carried out in a manner that may reasonably be construed as supporting a particular candidate, elected official or particular party. Through its funding, the City of Toronto creates opportunities for communities to play a role in shaping public policy as a way to support an active and engaged civil society. However, these investments are not an endorsement of any particular political or policy perspective held by Grant recipients.

5.1.7 Adhere to Terms and Conditions

5.1.7.1 The organization must adhere to any terms and conditions for grant recipients established by the City.

5.1.7.2 Organizations that have previously received a grant from the City of Toronto must have adhered to the terms and conditions in place for the period of the grant.

5.2 Additional Conditions of Grant Support

The City may establish additional conditions of grant support. These conditions of grant support may apply to all organizations, across a Grant Program, to individual organizations within a
Grants Program, or to line-item grants.

5.3 Exceptions

The City recognizes that there may be circumstances where an organization's failure to adhere either to the terms and conditions and/or to the policies for grant recipients in place at the time of a previous grant should not prevent the organization from receiving new grant support from the City.

Council may decide to waive the condition of grant support set out in section 5.1.7.2 after considering:

5.3.1 The length of time that has passed since the organization failed to adhere either to the terms and conditions and/or to policies for grant recipients;

5.3.2 Changes made to the organization's governance and management

5.4 Right to Reject:

The City reserves the right to reject any request for a grant from an organization, including those that meet all the conditions specified in 5.1. In addition to rejecting requests for grants that do not meet all of the conditions specified in 5.1, the City may reject grant requests where:

5.4.1 The demand for grants is greater than the funding available for allocation;

5.4.2 The City determines that the organization requesting the grant is in any way indebted to the City; or

5.4.3 The City, in its sole discretion, is of the opinion that it is in its best interests that the grant be rejected.

(6) Granting Mechanisms:
The City of Toronto will allocate grants using Grant Programs and line-item grants. Only Council may establish or delete either a Grant Program or a line item grant. Wherever possible, the City will allocate grants using Grants Programs. Line-item grants will only be established where there is a unique organization that can assist the City in meeting one or more of its goals.
"Standards for the Administration of Line Item Grants" (2008) provides these standards for line item grants.

(7) Appealing decisions:
Some Grant Programs have an appeal process. For these Grant Programs, applicants who are not satisfied with the outcome of the allocations may submit an appeal to have the recommended funding decision on their request reconsidered. Information on the process for review and approval of grants is included in each Grant Program's guidelines.

(8) Program Standards and Performance Measures:
Grant Programs and line-item grants will operate according to Council approved program standards as set out below. These standards require each program to develop and publish information on the following areas:

Priority Setting: confirms that an effective program model is used (e.g. the criteria and priorities that guide allocations and decision-making), and situates the Grant Program within divisional, departmental, and Council goals.

Outreach: provides information about the funding program to potential applicants and other stakeholders through an outreach strategy suitable for the program design and funding model.

Application: ensures that effective processes are in place to receive and review applications, and that the basis for recommendations and assessment decisions of each application are well documented.

Allocation: ensures fairness and transparency in decision-making, and consistency in reporting procedures. In this process segment, recommendations are made and funding allocations are officially approved.

Administration: ensures that a procedure is in place to ensure due diligence in monitoring the use of funds and compliance with the terms and conditions of funding. The process also includes an opportunity to identify and reduce risk by increasing the management and operational capacity of funding recipients.

Evaluation: assesses the quality and impact of the funding program, and identifies opportunities to improve the efficiency and effectiveness of the program.

(9) Customer Service Standards:
The City aims to deliver exceptional, equitable and accessible customer service. All City divisions have service standards that detail the necessary time to deliver services to Toronto's residents. These customer service standards are made available to better inform citizens about when they can expect requested services to be delivered. Each community Grant Program is guided by these standards.

(10) Complaints:
Complaints about a grant recipient should be directed to the organization. It is the responsibility their own services and activities. Where a complaint made directly to an organization about a service has not been resolved satisfactorily, a complaint can be submitted to the City Grant Program that supports the funded activity for appropriate follow-up.

(11) Use of City Grants:
In addition to this policy, the use of grants will be governed by a standard set of terms and conditions, or by an alternate set of terms and conditions agreeable to the City Solicitor.
"Delegation of Authority – Grants Administration" (1999) and its subsequent updates provides standard terms and conditions. Funded organizations receive a letter of understanding that sets out these terms and conditions, which must be signed and agreed to receive funds.