



**STAFF REPORT
ACTION REQUIRED
Confidential Attachment**

Recommended Candidates for the Toronto Preservation Board

Date:	December 9, 2014
To:	Planning and Growth Management Committee
From:	Chief Planner and Executive Director, City Planning Division
Wards:	All Wards
Reason for Confidential Information:	This report deals with personal matters about identifiable individuals. It is recommended that the confidential attachment be made public once City Council has dealt with this item.
Reference Number:	P:\2015\Cluster B\PLN\PGMC\PG15001

SUMMARY

This report summarizes the process followed to recruit and evaluate candidates for the members-at-large sitting on the Toronto Preservation Board, and recommends that Council appoint the individuals listed in confidential Attachment 1 to the Board. The role of the Toronto Preservation Board is to advise Toronto City Council on matters pertaining to the Ontario Heritage Act.

City Planning staff received fifty-two applications from individuals volunteering to serve on the Board. Applications were pre-screened and those that met the eligibility requirements were considered for an interview. A selection committee, comprised of representatives from Heritage Toronto, the Architectural Conservancy of Ontario and a past Toronto Preservation Board member, interviewed the most qualified applicants and candidates were assessed on their ability to answer predetermined questions.

Based on the interviews, the committee compiled a final list of candidates and recommends that Council appoint these individuals to serve on the Board. Two current Board members who are both eligible to reapply and in good standing are also being recommended for appointment to a second term.

RECOMMENDATIONS

The City Planning Division recommends that:

1. City Council appoint the candidates listed in confidential Attachment 1 to the Toronto Preservation Board effective January 1, 2015 for a term coincident with Council or until their successors are appointed.
2. City Council authorize the release of confidential Attachment 1 once it has dealt with this staff report.

Financial Impact

There are no financial implications resulting from the adoption of this report.

DECISION HISTORY

The Toronto Preservation Board is governed under Section 103-17 of the Municipal Code. In 2004 City Council transferred responsibility for managing the Board recruitment process from the City Clerk's Office to Heritage Preservation Services.

At its April 23 and 24, 2007 meeting, Toronto City Council considered the report Divisional Policy and Process Governing the Toronto Preservation Board and Community Preservation Panels. Through the adoption of this report Council made a number of minor amendments to Section 103-17 of the Municipal Code. The changes brought the Section in line with amendments to the Ontario Heritage Act and clarified the number of terms that Board members are allowed to serve.

<http://www.toronto.ca/legdocs/mmis/2007/sc/bgrd/backgroundfile-3479.pdf>

ISSUE BACKGROUND

The Toronto Preservation Board advises Council on matters pertaining to the Ontario Heritage Act. The Board is made up of seven members-at-large, the chairs of the four Toronto Community Preservation Panels (or their designates) and up to three members of Toronto City Council. The terms of the Board are coincident with Council or until their successors are appointed.

COMMENTS

City Planning staff began the recruitment process by sending letters to all of the current Board members outlining the process and inviting eligible members to reapply. Application forms and background information were distributed to members of City Council and to the Mayor's Office. A press release was sent to community newspapers and posted on the City's website. Flyers were distributed to all City of Toronto libraries, community centres and Access Toronto Desks.

Applications were accepted until the October 31, 2014 deadline. Fifty-two applications were received prior to the deadline. In addition, two current, eligible Board members reapplied. City Planning staff pre-screened the applications against the criteria for Toronto Preservation Board members established by Council. Those that met the criteria were considered for an interview by a selection committee. Both of the current Board members who reapplied are members in good standing and are therefore being recommended for a second term.

The selection committee, which was comprised of a representative from Heritage Toronto (Mark Warrack), the Architectural Conservancy of Ontario (Richard Longley) and a past Toronto Preservation Board member (Patrice Dutil), interviewed the most qualified applicants and candidates were assessed on their ability to answer predetermined questions relating to heritage preservation in Toronto and the role of Board members. Based on the interviews, the committee compiled a final list of candidates that they are recommending to serve on the Board. The committee also selected an alternate candidate that they recommend be appointed should any vacancies occur during the coming term.

The individuals recommended in Attachment 1 all have relevant professional skills that apply to heritage preservation and have years of experience serving their community as community advocates. All have an abiding interest in heritage preservation.

Pending Council approval, the applicants will be notified of the results of the recruitment process and the reconstituted Toronto Preservation Board will sit for the first time in February. City Planning staff will hold a mandatory orientation session for all Board members, both new and returning, prior to the first official meeting of the Board.

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SIGNATURE

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ATTACHMENTS

Attachment No. 1: Recommended Candidates for the Toronto Preservation Board