

## **Appointment of Public Members to the Committee of Adjustment**

**Date:** June 16, 2016  
**To:** Committee of Adjustment Nominating Panel  
**From:** City Clerk  
**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

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This report deals with personal matters about identifiable individuals who are being considered for appointment to the Committee of Adjustment.

### **SUMMARY**

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The Committee of Adjustment Nominating Panel will conduct interviews and recommend 3 candidates to City Council for appointment to the Committee of Adjustment: 2 candidates will be recommended to the North York Panel and 1 candidate will be recommended to the Toronto and East York Panel.

### **RECOMMENDATIONS**

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#### **The City Clerk recommends that:**

1. The Committee of Adjustment Nominating Panel recommend 3 candidates for appointment to the Committee of Adjustment, at pleasure of Council, for a term of office commencing July 12, 2016 and ending on November 30, 2018, and until successors are appointed, as follows:

- North York Panel - 2 members
- Toronto and East York Panel - 1 member

2. City Council direct that the confidential information contained in Confidential Attachments 1 - 3 remain confidential in its entirety as it relates to personal matters about identifiable individuals being considered for appointment to the Committee of Adjustment.

## FINANCIAL IMPACT

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There are no financial implications arising from this report.

## DECISION HISTORY

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At its meeting held May 3-5, 2016, City Council amended the composition of the Committee of Adjustment North York Panel by increasing the number of panel members from 8 to 10 and increasing the number of panels from 1 to 2:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.MM18.7>.

At its meeting held June 13, 2016, the Committee of Adjustment Nominating Panel selected 9 candidates to be interviewed for appointment to the Committee of Adjustment:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.NA4.1>.

## COMMENTS

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### Composition of the Committee of Adjustment

Following Council's May 2016 amendment, there are 30 members of the Committee of Adjustment appointed to four district panels:

- North York - 2 hearing panels, 10 members
- Toronto and East York - 2 hearing panels, 10 members
- Scarborough - 1 hearing panel, 5 members
- Etobicoke York - 1 hearing panel, 5 members

All appointees of the Committee of Adjustment are members of the public.

### Board members should meet certain qualifications

In addition to the general eligibility requirements set out in the Public Appointments Policy, members should collectively bring the following skills and expertise to the committee:

- A strong interest in the complexities and challenges of city building
- Have knowledge in one or more areas of: law, planning, architecture, government, economic development, community development, land development, or citizen advocacy
- An understanding of the diverse neighbourhoods and communities across the city
- Demonstrate decision-making, communication, and mediation skills to facilitate an open and fair hearing process
- Each panel should have at least 2 members with adjudication experience and administrative public speaking and organizational skills to be able to chair public hearings and maintain order in conflict situations

Members cannot act as agents for applicants before the Committee of Adjustment.

Former City Council members who served in the immediately preceding term of City Council are ineligible for appointment to the Committee of Adjustment.

### **Public members will serve until successors are appointed**

Public members will be appointed for a term of office until November 30, 2018, continuing to serve until their successors are appointed.

### **Public release of names of recommended candidates**

The name of the recommended candidates will be publicly reported once the Committee of Adjustment Nominating Panel forwards its recommendations to City Council.

## **CONTACT**

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## **SIGNATURE**

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Ulli S. Watkiss  
City Clerk

## **ATTACHMENTS**

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Confidential Attachment 1 – List of candidates and qualifications summary, and applications for appointment to the Committee of Adjustment (previously distributed with Item NA4.1)

Confidential Attachment 2 – Confidential Voluntary Diversity Information summary (previously distributed with Item NA4.1)

Confidential Attachment 3 - Interview schedule for June 23, 2016