

## **Appointment of Public Member to the Property Standards Committee/Fence Viewers to Fill a Vacancy**

**Date:** June 8, 2016  
**To:** Tribunals Nominating Panel  
**From:** City Clerk  
**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

---

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Property Standards Committee/Fence Viewers.

### **SUMMARY**

---

There is one vacancy on the Toronto and East York Panel of the Property Standards Committee/Fence Viewers due to a recent resignation. The Tribunals Nominating Panel must select candidates to be interviewed for appointment to the Property Standards Committee/Fence Viewers. The Tribunals Nominating Panel will meet on June 29, 2016 to conduct the interviews and recommend a candidate for appointment to City Council.

To align with the upcoming mid-term appointments, the public member will be appointed for a term of office ending on December 31, 2020, and until a successor is appointed.

### **RECOMMENDATIONS**

---

#### **The City Clerk recommends that:**

1. The Tribunals Nominating Panel select four of the candidates listed in Table 1 of Confidential Attachment 1 to be interviewed at its June 29, 2016 meeting for appointment to the Toronto and East York Panel of the Property Standards Committee/Fence Viewers.
2. The Tribunals Nominating Panel direct that the confidential information contained in Confidential Attachments 1 and 2 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Property Standards Committee/Fence Viewers.

## **FINANCIAL IMPACT**

---

There are no financial implications arising from this report.

## **DECISION HISTORY**

---

On July 7, 8, and 9, 2015, City Council appointed 16 public members to the four Panels of the Property Standards Committee/Fence Viewers further to recommendations from the Tribunals Nominating Panel:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.CC8.16>.

## **COMMENTS**

---

### **Composition of the Property Standards Committee/Fence Viewers**

There are 16 public members on the Property Standards Committee/Fence Viewers who are appointed to four Panels corresponding to the Community Council boundaries:

- Etobicoke York Panel – Four public members
- North York Panel – Four public members
- Scarborough Panel – Four public members
- Toronto and East York Panel – Four public members

Applicants will be asked to indicate their Panel preferences prior to their interviews.

### **One public member recently resigned from the committee**

Fiona Lee was appointed to the committee's Toronto and East York Panel in July 2015 for a two-year term of office ending on December 31, 2016, and until a successor is appointed. She resigned effective on February 9, 2016, resulting in a vacancy.

### **Committee members receive remuneration**

The City-wide Chair receives an annual retainer of \$500, plus a \$125 per diem for each hearing day attended. The 15 other public members receive a \$125 per diem for each hearing day attended. Members who serve as Fence Viewers are paid \$30 per hour.

### **Committee members should meet certain Council-approved qualifications**

In addition to the eligibility requirements outlined in the City of Toronto's Public Appointments Policy, public members of the committee should collectively demonstrate a range of qualifications, including:

- a concern for the health and safety of City residents
- an ability to read and understand building plans, surveys, and reports
- an understanding of the diverse neighbourhoods and communities across the City
- an understanding of the role of the Property Standards Committee/Fence Viewers

- an understanding of the Building Code Act, Municipal Code Chapter 629, Property Standards, building practices, and tribunal processes
- previous experience as a member of a decision-making body, if possible

Applicants were asked to relate their experiences to these qualifications.

Public members cannot act as agents for appellants before the Property Standards Committee/Fence Viewers. Former Members of Council who served in the immediately preceding term of Council are ineligible for appointment as public members.

### **The public member's term of office**

The successful appointee will complete Fiona Lee's term ending on December 31, 2016. As the vacancy has occurred so late in the term, we recommend that the Nominating Panel save time and effort by selecting a candidate for appointment to fill the vacancy and continue for the term from January 1, 2017 to December 31, 2020.

Alternatively, the Nominating Panel could recommend an appointee for the balance of the term only. However, this would require the Nominating Panel to consider the appointee again in a few short months' time.

### **We have consulted with Municipal Licensing & Standards staff**

Public Appointments staff consulted with Municipal Licensing & Standards staff in April and May 2015 and June 2016 to discuss committee requirements and issues.

### **Next steps - Interviews**

Once the Tribunals Nominating Panel has selected candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15-minute interviews. Four interviews at 15 minutes each will take approximately one hour to complete. The interviews will be held on June 29, 2016, the same day the Tribunals Nominating Panel will be conducting interviews for the current vacancy on the Toronto Licensing Tribunal.

### **CONTACT**

---

Aretha Phillip  
Manager, Public Appointments  
City Clerk's Office  
[aphilli@toronto.ca](mailto:aphilli@toronto.ca)  
416-392-8152

## **SIGNATURE**

---

Ulli S. Watkiss  
City Clerk

## **ATTACHMENTS**

---

Confidential Attachment 1 – List of Candidates and Qualifications Summary, and Applications for Appointment to the Property Standards Committee/Fence Viewers  
Confidential Attachment 2 – Confidential Voluntary Diversity Information Summary for Candidates for Appointment to the Property Standards Committee/Fence Viewers  
Attachment 1 – Resignation Letter dated February 9, 2016 from Fiona Lee