



Contact: Ian Klesmer, Grants Program Manager – 416-393-6371

GRANTS AND PROGRAMS COMMITTEE MINUTES

September 9, 2016, 1:30pm – 3:00pm

Present:	Antoine Belaieff Corey Diamond (Chair) Deb Doncaster Councillor Sarah Doucette Andre Vallillee	Staff:	Ian Klesmer Julia Langer Jonathan Morier Mary Pickering
Regrets:	Jenn Miller Sandra Odendahl Ravi Seethapathy		

1. Welcome, introductions, acknowledgments
2. Review of Agenda. *Agenda approved.*

At the request of the Chair, the Committee received an update on the negotiation of the provincial transfer payment agreement and its implications for TAF's grants and internal programs. The Chair requested that a dedicated session of the Committee be planned for November or December of 2016 to discuss regional granting strategy implications and actions.

3. Declarations of Interest pursuant to the *Municipal Conflict of Interest Act*.

There were no conflicts with respect to the agenda items under consideration.

4. The Committee received an update on the consolidated Grants and Programs Budget.
5. Grant request (for recommendation):

Pembina Institute – Piloting a Neighbourhood Freight Forum in Toronto – \$188,800 over three years

The Committee recommended a grant of up to \$188,800 over three years to establish a Neighbourhood Freight Forum (NFF) with the Duke Heights Business Improvement Area (BIA), and to apply learnings from this pilot in developing a framework for enabling NFFs across Toronto.

The Committee's recommendation is subject to the following conditions:

- *Funding be provided on an annual basis subject to approval of annual progress reports and workplans.*
- *Access to full funding for year one activities be subject to the securing of participant commitment. Specifically, of the 10 Duke Heights BIA members with the most freight activity (as*

measured by number of deliveries), at least five must commit to participating in the NFF and identify a staff representative available to participate in the initiative.

- *Pembina establish a Project Advisory Group which includes representatives from the freight and logistics sector and the public health and safety sector.*
- *Pembina develop, with the support of a transportation data expert, a data management plan focused on evaluating the effectiveness of interventions undertaken through the NFF.*
- *Pembina consult regularly with relevant municipal, provincial and federal policymakers in the design and execution of NFF activities, and develop specific freight-related policy recommendations for all three levels of government based on the results of the NFF.*
- *Pembina develop a strategy to support scale-up of the local BIA initiative to other neighbourhoods.*

6. Update on grants cultivation prospects

Ian Klesmer provided the Committee with an update on the proposals expected to come forward at the final meeting of 2016.

7. Internal program allocation request (for input):

Advancing Low Carbon Policy Solutions - \$15,000 over four months

The Committee supported this request to advance the implementation of low carbon policy solutions at all levels of government, and to develop a strategy for refining TAF's policy research and advocacy approach in light of the proposed provincial endowment and expansion to the GTHA. As part of this discussion, the Committee and staff discussed the interplay between TAF's policy development work and grants cultivation strategy.

8. Minden Symposium Sponsorship – \$5,000 over one month

The Committee supported this request to sponsor the Minden Symposium and support TAF's success in creating a meaningful engagement process for the TransformTO initiative. Mary Pickering offered to invite Committee members to the symposium.

9. Grants and Programs Update report (for information)

The updates were received for information.

10. Other business

Ian Klesmer provided the Committee with feedback regarding the decision by Veritas not to resubmit an updated version of its previous proposal, "EV Sales in Ontario: Breaking the Dealership Bottleneck".

Next meeting: November 16, 2016, City Hall, Meeting Room A, 9:00am-12:00pm