



Toronto Transit Commission
1900 Yonge Street, Toronto, ON M4S 1Z2
416-393-4000

October 17, 2017

Ms. Ulli Watkiss
City Clerk
Toronto City Hall
100 Queen Street West
Toronto, ON M5H 2N2

Dear Ms. Watkiss:

At its meeting on Monday October 16, 2017 the TTC Board considered the attached report entitled, "Auditor General's Report – Review of Complaint Regarding the June 29, 2016 Toronto Transit Commission Briefing Note".

The TTC Board adopted Recommendations 1 and 3 in the Auditor General's report, as follows:

1. The Board request the Chief Executive Officer, Toronto Transit Commission, to provide more clarity in relation to the assumptions being relied on when the information is used in briefing notes.
3. The Board request the Chief Executive Officer, Toronto Transit Commission, to ensure its briefing note distribution protocols align with and integrate seamlessly with the City distribution protocols.

The foregoing is submitted to Toronto City Council through the City's Audit Committee, for information.

Sincerely,

A handwritten signature in black ink, appearing to read 'KL'.

Kevin Lee
Head of Commission Services

1-11
Attachment

Josh Colle, Chair
Alan Heisey, Q.C., Vice-Chair
Andy Byford, Chief Executive Officer
Rick Byers, Commissioner

John Campbell, Commissioner
Vincent Crisanti, Commissioner
Glenn De Baeremaeker, Commissioner
Joanne De Laurentiis, Commissioner

Mary Fragedakis, Commissioner
Ron Lalonde, Commissioner
Joe Mihevc, Commissioner
Denzil Minnan-Wong, Commissioner