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January 11, 2017

To: The Budget Committee

From: The Planning and Growth Management Committee

Subject: Additional Staffing Resources for Development Application Review - Item PG17.4

Committee Recommendations

The Planning and Growth Management Committee recommends to the Budget Committee that:

1. City Council approve an increase to the 2017 Preliminary Operating Budget of \$1,805,750 gross and \$0 net, and an increase of 17 temporary positions, fully funded by the City Planning Development Application Review Reserve Fund (Account XR1307), between the following City Programs:

- City Planning - An increase of \$890,000 gross and \$0 net for the 2017 part year funding of 8.0 new planner and 1.0 new support assistant positions;
- Legal Services - An increase of \$656,250 gross and \$0 net for the 2017 part year funding of 5.0 new solicitor positions; and
- Parks, Forestry and Recreation - An increase of \$259,500 gross and \$0 net for 2017 part year funding of 2.0 new Park Planner and 1.0 new Senior Landscape Architect positions.

Decision Advice and Other Information

The Planning and Growth Management Committee recommends that:

1. City Council direct the Deputy City Manager, Cluster B, the Deputy City Manager, Cluster A, the Deputy City Manager and Chief Financial Officer and the Interim City Solicitor to:

- a. conduct an end to end development process review and report to the Planning and Growth Management Committee by September 7, 2017 on the results; and
 - b. report to the Planning and Growth Management Committee at its April 5, 2017 meeting on the steps for conducting the review, including information on which divisions involved in the Development Application Review process have Key Performance Indicators.
2. City Council direct the Chief Planner and Executive Director, City Planning to:
- a. implement a time tracking system which will formally document staff time spent on development review matters and report to the Planning and Growth Management Committee no later than the second quarter of 2018 on Division's Key Performance Indicators and Planning Act timeline improvements arising from the recommended additional staff resources and any implemented process changes; and
 - b. report to Planning and Growth Management Committee at its February 23, 2017 meeting with an implementation plan, including the procurement process, for the proposed time tracking system.

The Planning and Growth Management Committee:

3. Requested the Deputy City Manager, Cluster B the Deputy City Manager, Cluster A, the Deputy City Manager and Chief Financial Officer and the Interim City Solicitor to report to the Planning and Growth Management Committee at its February 23, 2017 meeting:
- a. on the 2015 and 2016 Key Performance Indicators relating to the Development Application Review process for all the divisions involved in this process;
 - b. with an analysis, previously requested by City Council as part of Item PG16.1, on a Division by Division basis, of additional staffing resources required to meet each Division's Key Performance Indicators, Planning Act timelines and current and anticipated application volumes; and
 - c. on the list of proposed staffing increases from each of the divisions involved in the Development Application Review process.
4. Requested the Deputy City Manager, Cluster B, the Deputy City Manager, Cluster A, the Deputy City Manager and Chief Financial Officer and the Interim City Solicitor to report to the Planning and Growth Management Committee, on a quarterly basis, on all of the Key Performance Indicators for staff working on Development Application Reviews, including the KPI target and performance.

To view this item online, please visit:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.PG17.4>

Background Information

(January 6, 2017) Report from the Deputy City Manager, Cluster B, the Deputy City Manager and Chief Financial Officer, the Deputy City Manager, Cluster A and the Interim City Solicitor, Legal Services on Additional Staffing Resources for Development Application Review - Recommendation Report

<http://www.toronto.ca/legdocs/mmis/2017/pg/bgrd/backgroundfile-99796.pdf>

Communications

(January 9, 2017) Letter from Cynthia Wilkey and John Wilson, Co-Chairs, West Don Lands Committee (PG.New.PG17.4.1)

<http://www.toronto.ca/legdocs/mmis/2017/pg/comm/communicationfile-64694.pdf>

(January 9, 2017) Letter from Geoff Kettel and Cathie Macdonald, Co-Chairs, Federation of North Toronto Residents' Associations (FoNTRA) (PG.New.PG17.4.2)

<http://www.toronto.ca/legdocs/mmis/2017/pg/comm/communicationfile-64739.pdf>

(January 10, 2017) E-mail from Carolyn Johnson, Secretary, York Quay Neighbourhood Association (YQNA) (PG.New.PG17.4.3)

<http://www.toronto.ca/legdocs/mmis/2017/pg/comm/communicationfile-64695.pdf>

(January 11, 2017) Letter from Rick Whitten-Stovall, President, Bay Cloverhill Community Association (PG.New.PG17.4.4)

<http://www.toronto.ca/legdocs/mmis/2017/pg/comm/communicationfile-64747.pdf>