

City Clerk's Office

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October 26, 2017

On November 15, 2017, starting at 10 a.m.
or as soon as possible thereafter

The Planning and Growth Management Committee

will meet in

**Committee Room 1,
Second Floor, City Hall, 100 Queen Street West**

The Committee will discuss the following item:

**Refusal Report – Request to Amend the Official Plan and Zoning By-law for
39 Newcastle Street**

(Ward 6)

You can find a copy of the item on the Planning and Growth Management Committee's agenda which will be published on the City's website after November 8, 2017.

www.toronto.ca/legdocs/agendas.htm

You can pick up a printed copy of the item or any communications related to the item from the City Clerk's Office, 10th floor, West, City Hall, 100 Queen Street West. You can also ask City staff to mail you this information. The Committee's e-mail address is: pgmc@toronto.ca.

If you wish to make a presentation to the Committee about a particular item, please phone 416-397-4579 or e-mail pgmc@toronto.ca **by noon on the day before the meeting**, so that we can include your name on the list of speakers. We limit presentations **to no longer than five minutes** to make sure that everyone who wants to speak has an opportunity.

Please call 416-397-4579, if you have any questions about the Planning and Growth Management Committee or any items on its agenda.

Ulli S. Watkiss,
City Clerk

You can participate in the meeting

The City of Toronto encourages everyone to take part in the decision-making process at the City. You can participate in this meeting of the Planning and Growth Management Committee by:

- **attending** the meeting to hear the community council discuss a particular item;
- **commenting** on a particular item in writing; or
- **making a presentation** to the Committee about a particular item.

Attending the meeting:

Attend the meeting at the time listed on the reverse of this notice to hear the Committee discuss the item. However, as the Committee discusses other items on its agenda, it may not be able to consider this particular item until later than the time scheduled.

Commenting on a particular item in writing:

Mail, fax or e-mail your comments to:

Planning and Growth Management Committee
10th Floor, West, City Hall
100 Queen Street West
Toronto, ON M5H 2N2

Phone: 416-397-4579
Fax: 416-392-1879
e-mail: pgmc@toronto.ca

Please note that City staff will not accept any unsigned letter or any letter without a return address.

Making a presentation to the Committee about a particular item:

See the other side of this page for instructions on what to do to make a presentation.

If you plan to attend the meeting, the City can make available any special assistance that you may require, including attendant care services, if you give some advance notice. Please call 416-397-4579 or TTY 416-338-0889 to request this assistance.

Notice to people writing or making a presentation to the Planning and Growth Management Committee

Notice to people writing or making presentations to the Planning and Growth Management Committee: The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication or presentation to City Council or its committees.

The City collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, e-mails, presentations or other communications to the City, you should be aware that your name and the fact that you communicated with the City will become part of the public record and will appear on the City's website. The City will also make your communication and any personal information in it – such as your postal address, telephone number or e-mail address – available to the public, unless you expressly request the City to remove it.

Many Committee, Board, and Advisory Body meetings are broadcast live over the internet for the public to view. If you speak at the meeting you will appear in the video broadcast. Video broadcasts are archived and continue to be publicly available.

If you want to learn more about why and how the City collects your information, write to the City Clerk's Office, City Hall, 100 Queen Street West, Toronto ON M5H 2N2 or by calling 416-397-4579.