



## REPORT FOR INFORMATION

### Minutes from the Grants & Programs Committee Meeting held January 11, 2017

**Date:** January 26, 2017  
**To:** The Atmospheric Fund Board of Directors  
**From:** Grants Manager & Policy Advisor

<b>Meeting Date</b>	January 1, 2017	<b>Contact</b>	Ian Klesmer, Grants Manager & Policy Advisor
<b>Start Time</b>	9:00 am	<b>Phone</b>	416-393-6371
<b>Location</b>	Meeting Room A, City Hall	<b>E-mail</b>	iklesmer@taf.ca
<b>Chair</b>	Corey Diamond		

#### 1. Welcome, introductions, acknowledgements

Corey Diamond welcomed Committee members.

#### 2. Review of Agenda

Agenda approved.

#### 3. Declarations of Interest pursuant to the Municipal Conflict of Interest Act

None declared.

#### 4. Review of Grants and Programs Budget

(January 5, 2017) Grants Budget and Internal Program Allocations Budget 2017, submitted by Ian Klesmer, Grants Manager & Policy Advisor

The Committee enquired regarding the status of the grant provided to the City of Toronto to support the implementation of an energy reporting and benchmarking requirement. The Committee endorsed a request that the City provide a revised workplan and budget for the Grants Committee's review at the next meeting, based on the City's best available knowledge. Should the Province not be in a position to share its own implementation plan for the provincial regulation with the City in advance this meeting, the City will have an opportunity to revise any activities that overlap with the provincial workplan at a later date.

Staff committed to provide a written update regarding the other active TAF grants with a 2017 budget allocation.

## **5. Internal program allocation request (for recommendation)**

(January 5, 2017) TAF Program Funding Allocation Request to the Grants and Programs Committee, submitted by Ian Klesmer, Grants Manager & Policy Advisor

### **Finding the Funding – Sustainability Financing Program Manager for the City of Toronto -- \$105,000 over nine months (subsequently revised to \$125,000 over 9-12 months)**

The Committee was in broad agreement regarding the potential value of the proposed position. However, it provided the following suggestions which have been incorporated into a revised version of the proposal.

- Clarify that the proposal is focused exclusively on financing as opposed to fundraising
- Re-position the proposed role as a TAF hire and secondment
- Make additional funding available to access senior advisory support (the revised proposal has incorporated a further \$20K for this purpose)
- Propose a strategy to help ensure the position is sustainable beyond the TAF-funded period
- Include a project deliverable to identify and develop 1-3 immediate opportunities to draw significant new capital to high-impact City of Toronto GHG reduction activities
- Secure formal support from the City Manager's Office, the Environment & Energy Division, the Corporate Finance Division and other relevant departments and city officials

## **6. Implications of TAF's regional expansion on the grants program (for input):**

- The Grants Committee cautioned that TAF should have a clear protocol in place to determine whether a prospective grantee has received or applied for funding from the Province for the same project, as this is a relatively common occurrence.
- The Committee sought clarification on how TAF would allocate grant funding from the provincial endowment and City endowment. Staff clarified that the majority of grant allocations would be drawn from each endowment using a standard annual formula related to the relative size of each endowment fund (i.e., for 2017 this would be 62% from the Toronto fund and 38% from the Provincial fund). Exceptions could be made, for example, for funding activities that have exclusive benefits outside the City of Toronto (Provincial funding only) or for projects focused exclusively on air quality (Toronto funding only as these are excluded from the Provincial funding mandate).
- The Grants Committee and staff agreed that as TAF initiates its regional cultivation efforts, there may be a need to provide smaller grants to build trust and relationships with new potential partners.

- The Committee recommended that as part of the research and analysis TAF is commissioning on regional GHG reduction opportunities to support its expansion, the consultant should give consideration to the relevance of other governance structures to the regional context in which TAF is operating.
- The Committee also advised that TAF continue to work and consult closely with key regional partners such as the Toronto and Region Conservation Authority, Metrolinx, and the Greenbelt Foundation.

## 7. Overview of TAF’s policy advocacy guidelines

This item was deferred to next meeting due to time constraints.

## 8. Proposed updates to Grants Committee Terms of Reference

Staff committed to circulating the proposed updates by email following the meeting.

## 9. New Business

None

### Attendance and Meeting Sessions

Date and Time	Quorum	Members
2016-11-16 9:02 am – 11:00 am (Public Session)	Present	<i>Present:</i> Corey Diamond (Chair), Antoine Belaieff, Deb Doncaster, Sandra Odendahl <i>Observing:</i> Andrew Dooner, Andre Vallillee