



## REPORT FOR INFORMATION

### Minutes from the Grants & Programs Committee Meeting held May 31, 2017

**Date:** June 15, 2017  
**To:** The Atmospheric Fund Board of Directors  
**From:** Grants Manager & Policy Advisor

|                     |                           |                |  |
|---------------------|---------------------------|----------------|--|
| <b>Meeting Date</b> | May 31, 2017              | <b>Contact</b> | Ian Klesmer, Grants Manager & Policy Advisor         |
| <b>Start Time</b>   | 9:00 am                   | <b>Phone</b>   | 416-393-6371   |
| <b>Location</b>     | Meeting Room A, City Hall | <b>E-mail</b>  | <a href="mailto:iklesmer@taf.ca">iklesmer@taf.ca</a> |
| <b>Chair</b>        | Corey Diamond             |                |  |

#### 1. Welcome, introductions, acknowledgements

Corey Diamond welcomed Committee members, including newly appointed member Councillor Mike Layton.

#### 2. Review of Agenda

(May 24, 2017) Meeting Agenda, submitted by Ian Klesmer, Grants Manager & Policy Advisor

Agenda approved.

#### 3. Declarations of Interest pursuant to the *Municipal Conflict of Interest Act*

None declared.

#### 4. Review of Grants and Programs Budget

(May 24, 2017) TAF grants budget and internal programs budget, submitted by Ian Klesmer, Grants Manager & Policy Advisor

Ian Klesmer presented the updated grants budget and internal program budget for 2017.

## 5. Grant requests (for recommendation)

(May 24, 2017) grant proposals, submitted by Ian Klesmer, Grants Manager & Policy Advisor

### **a) Clean Air Partnership – Needs Assessment for a Municipal Champions for Climate Action Network - \$30,168 over 4 months**

The Committee recommended a grant of \$30,168 over four months to determine interest in, and the potential structure of, a Municipal Champions for Climate Action Network by engaging and surveying municipal political staff across the GTHA and strongly suggested that TAF participate in the Project Advisory Group to provide strategic direction.

### **b) U of T – Assessing the Impact of Energy Retrofit Strategies for Contemporary and Post-war MURBs - \$112,011 over 2 years**

The Committee recommended a grant of up to \$112,011 over two years to implement, assess, and disseminate findings from three energy retrofit pilots for contemporary and post-war MURBs.

The Committee's recommendation is subject to the following conditions:

- The U of T team submit a more detailed knowledge transfer plan that prioritizes dissemination of the findings to industry and other relevant non-academic stakeholders.
- The U of T team agree to actively engage relevant industry partners like Toronto Hydro, Enbridge, and IESO.

### **c) Toronto Environmental Alliance – Adopting a Co-Benefits Approach to Build Broad Support for Climate Action - \$177,836 over 1 year**

The Committee recognized the importance of building diverse partnerships to implement municipal and provincial climate strategies like TransformTO and the Ontario Climate Change Action Plan while maximizing community benefits. However, the Committee did not feel the proposal was sufficiently developed to warrant full investment. As such, the Committee recommended a grant of up to \$30,000 over 3 months to support the grantees in refining the project objectives, plan, budget, and evaluation metrics. The grantees may subsequently submit a proposal for implementation of the refined project plan.

The Committee's recommendation is subject to the following conditions:

- Up to \$15,000 of the funds be used to hire a developmental evaluation coach with at least five years of field experience to assist the partners in developing a clear theory of change, strategy, and evaluation plan for the project.

## 6. Internal program allocation requests (for recommendation)

(May 24, 2017) internal program allocation requests, submitted by Ian Klesmer, Grants Manager & Policy Advisor

### a) Advancing Low Carbon Policy Solutions - \$35,000 over 1 year

The Committee recommended an internal program allocation of \$35,000 over one year to continue to provide funding for contract staff capacity to maintain and enhance TAF's policy research and advocacy activities at the federal, provincial, and municipal levels.

## 7. Internal Program Reports (for information)

(May 24, 2017) internal program allocation reports, submitted by Ian Klesmer, Grants Manager & Policy Advisor

- a) Final Report: Senior GHG Advisory Support
- b) Interim Report: Overcoming Barriers to Financing Retrofits of Suite-metered Buildings
- c) Final Report: Direct Investment Diversification Strategy

The reports were received for information.

## 8. New Business

None

### Attendance and Meeting Sessions

| Date and Time                                      | Quorum  | Members   |
|--|---------|---|
| 2017-05-31<br>9:00am – 11:30am<br>(Public Session) | Present | <i>Present:</i> Corey Diamond (Chair), Deb Doncaster, Antoine Belaieff, Councillor Mike Layton, Sandra Odendahl<br><i>Not Present:</i> Lucy Casacia, Andrew Dooner, Andre Vallillee |