

## **Potential Policy Changes and/or By-law Amendments required to implement Residential On-street Permit Parking on streets that do not have permit parking in the Toronto and East York District**

**Date:** September 1, 2017  
**To:** Toronto and East York Community Council  
**From:** Director, Transportation Services, Toronto and East York District  
**Wards:** Wards 14, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31 and 32

### **SUMMARY**

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Transportation Services is responding to a request from Toronto and East York Community Council, Item TE24.60, requesting additional information on the potential for policy changes and/or by-law amendments to implement the Residential On-street Permit Parking Program on streets that do not currently have permit parking in the Toronto and East York area.

Specifically, this report will provide an overview of:

- the inventory of streets in Toronto and East York that currently do not have Permit Parking, but could accommodate on-street parking;
- options for public consultation, including a special meeting of Toronto and East York Community Council;
- the cost and staff implications of expanding permit parking;
- the by-law amendments required to expand permit parking; and
- an implementation plan.

### **RECOMMENDATIONS**

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The Director, Transportation Services, Toronto and East York recommends that:

1. Toronto and East York Community Council receive this report for information

## **FINANCIAL IMPACT**

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There are no financial impacts associated with the adoption of the recommendation in this report.

## **DECISION HISTORY**

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At its meeting of October 6, 2015, the Toronto and East York Community Council requested the Director, Transportation Services, Toronto and East York District, in consultation with the City Solicitor, to report to the Toronto and East York Community Council on potential policy changes and/or by-law amendments that would authorize on-street permit parking on streets that currently do not have permit parking in the Toronto and East York District.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.TE11.83>

The requested response was provided to Toronto and East York Community Council at its meeting of April 4, 2017, however the committee deferred Transportation Services' report to the May 2, 2017 meeting.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.TE23.87>

At its meeting of May 2, 2017, Toronto and East York Community Council requested the Director of Transportation Services, Toronto and East York District, to provide additional information on the potential for policy changes and/or by-law amendments to allow for the implementation of the Residential On-street Permit Parking Program on streets that do not currently have permit parking in the Toronto and East York District.

The specific recommendations were to report on:

- a. list of the streets, that currently do not have Permit Parking, but could accommodate on-street parking;
- b. a proposed consultation plan including the option of a Special Meeting of Toronto and East York Community Council;
- c. more detailed cost and staffing implications for consideration prior to the 2018 budget process;
- d. proposed by-law amendments that do not require polling and petitions; and
- e. an implementation plan.

The Committee Decision can be found at:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.TE24.60>

## COMMENTS

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### **Inventory of Permit Parking in Toronto and East York**

Transportation staff have updated the permit parking inventory to determine the impact of moving forward with additional permit parking in Toronto and East York. The inventory revealed that currently 70% of all permit parking spaces (50,500) are located within the Toronto and East York District.

Staff have determined that there is approximately 235 kilometres of roadway within the Toronto and East York district that have the potential to be converted to permit parking spaces, likely resulting in a substantial increase in the availability of on-street permit parking in Toronto and East York.

The list of streets is provided in Attachment 1.

### **Public Consultation**

A change of this magnitude will require a thoughtful and robust public consultation strategy.

In order to provide residents with sufficient opportunity to provide input on the proposed expansion of Permit Parking, Toronto and East York Community Council may elect to hold a special meeting to outline the scope of the proposal and solicit feedback from impacted residents. This can only be authorized through a community council decision.

In addition, staff can be directed to conduct separate consultation/open houses at City Hall Council Chambers or a Committee room where notice can be provided by posting a public notice on the city's website, through a major newspaper or social media or by posting notice on councillor's individual websites.

### **Staffing Requirements and Manufacturing Costs**

Implementation of an expanded Permit Parking program would occur in phases (ward-by-ward) over multiple years in order to provide sufficient time to complete all survey work, administration work, sign installation and notification. Details are as follows:

- Staffing - the Permit Parking Unit will require 11 additional temporary staff comprised of inspection and clerical/administrative staff at a cost of \$975,000 annually over the phase-in period. Five of these staff will be required on a permanent basis to support the added permit volume and area maintenance resulting in added permanent staffing costs of \$431,000 annually to the unit. These staff would include:
  - Six inspection staff to conduct the necessary on and off street parking inventories; and
  - Five clerical/administrative support staff to deal with the increase in customer service activity and administrative responsibilities.

- Manufacturing and installation of street signs - \$819,000 (one time capital cost). This includes the manufacturing of an estimated 4,700 street signs, some of which can be affixed to existing poles with an estimated 1,890 additional new metal poles being required.

The potential revenue increase from the expansion of permit parking has been estimated as approximately \$1.7 million in per year.

### **Required Bylaw Amendments**

In order to alleviate the petition and polling requirements for permit parking that are currently in place, City Council must approve an exemption from the petition and polling by-law provisions in Toronto Municipal Code, Chapter 925, Permit Parking.

A schedule of potential by-law amendments to Chapter 925 are provided as Attachment 2.

### **Implementation Plan**

Implementation and rollout of expanded permit parking would be conducted on a ward-by-ward basis. Phasing would begin with those wards with the fewest streets requiring conversion, and proceed in increasing magnitude:

Phase 1: Wards 14, 18, 19, and 28

Phase 2: Wards 20, 30

Phase 3: Wards 27, 29

Phase 4: Wards 21, 22

Phase 5: Ward 31

Work required would involve the inventory of existing conditions, and the manufacturing of and installation of new signs. Implementation of this proposal could begin in 2018 with staff availability and site conditions being key factors in delivery of the program.

## **CONTACT**

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## **SIGNATURE**

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Andre Filippetti on behalf of Dave Twaddle  
Acting Director, Toronto and East York District

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## **ATTACHMENTS**

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- 1 – List of streets that could be converted to permit parking.
- 2 – Schedule of potential by-law amendments to Chapter 925-4