

**THE BOARD OF MANAGEMENT FOR THE
PARKDALE VILLAGE
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2017**

**PARKDALE VILLAGE
BUSINESS IMPROVEMENT AREA**

DECEMBER 31, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the Parkdale Village Business Improvement Area

I have audited the accompanying financial statements of Parkdale Village Business Improvement Area, which comprise the statement of financial position as at December 31, 2017 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and the related notes which comprises a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

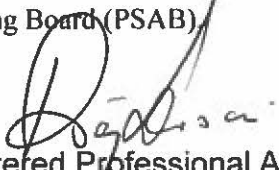
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Parkdale Village Business Improvement Area as at December 31, 2017 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

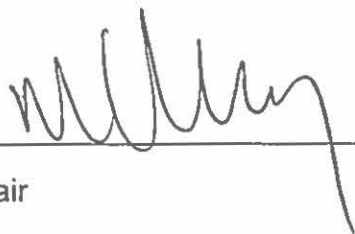
Toronto, Ontario
March 5, 2018


Chartered Professional Accountant
Licensed Public Accountant


**THE BOARD OF MANAGEMENT FOR THE
 PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
 STATEMENT OF FINANCIAL POSITION
 AS AT DECEMBER 31, 2017**

	2017	2016
	\$	\$
FINANCIAL ASSETS		
Cash	82,599	63,078
Short-term investment (Note 3)	156,299	155,040
Accounts receivable		
City of Toronto – special charges (Note 4)	17,368	16,155
Other	8,544	9,948
	264,810	244,221
LIABILITIES		
Accounts payable and accrued liabilities		
City of Toronto	6,601	-
Other	23,405	13,099
	30,006	13,099
NET FINANCIAL ASSETS	234,804	231,122
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	37,448	31,546
ACCUMULATED SURPLUS	272,252	262,668

Approved on behalf of the Board of Management:



 Chair



 Treasurer

**THE BOARD OF MANAGEMENT FOR THE
 PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
 STATEMENT OF OPERATIONS
 FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017 \$ Budget (Note 9)	2017 \$ Actual	2016 \$ Actual
REVENUE			
City of Toronto – special charges	288,494	288,494	239,530
Interest and other revenue	11,250	15,903	14,134
	<u>299,744</u>	<u>304,397</u>	<u>253,664</u>
EXPENSES			
Administration	123,760	122,456	110,342
Promotion and advertising	57,333	48,330	30,556
Maintenance	86,789	95,719	90,690
Capital (Note 8)	19,500	-	2,000
Amortization	-	17,158	12,546
Provision for uncollected special charges (Note 4)	12,362	11,150	4,427
	<u>299,744</u>	<u>294,813</u>	<u>250,561</u>
SURPLUS FOR THE YEAR	-	9,584	3,103
OPERATING SURPLUS, BEGINNING OF YEAR	<u>262,668</u>	<u>262,668</u>	<u>259,565</u>
OPERATING SURPLUS, END OF YEAR	<u>262,668</u>	<u>272,252</u>	<u>262,668</u>

THE BOARD OF MANAGEMENT FOR THE
 PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
 STATEMENT OF CHANGES IN NET ASSETS
 FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>2017</u> \$	<u>2016</u> \$
Surplus for the year	9,584	3,103
Acquisition of tangible capital assets	(23,060)	-
Amortization of tangible capital assets	<u>17,158</u>	<u>12,546</u>
	3,682	15,649
Balance - Beginning of year	231,122	215,473
Balance - End of year	<u><u>234,804</u></u>	<u><u>231,122</u></u>

**THE BOARD OF MANAGEMENT FOR THE
PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017 \$	2016 \$
Cash flows from operating activities		
Surplus for the year	9,584	3,103
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	17,158	12,546
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(1,213)	(878)
Accounts receivable – other	1,404	(2,028)
Accounts payable - City of Toronto	6,601	(55,455)
Accounts payable – other	10,306	(803)
Cash Provided By (Used In) Operations	43,840	(43,515)
Investing activities		
Purchase of tangible capital assets	(23,060)	-
(Increase) decrease in short-term investment	(1,259)	(1,161)
Cash, Beginning Of Year	63,078	107,754
Cash, End Of Year	82,599	63,078

**THE BOARD OF MANAGEMENT FOR THE
PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

1. ESTABLISHMENT AND OPERATIONS

The Parkdale Village Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Short-term Investments:

Short-term investments are highly liquid financial instruments with original maturities greater than three months but less than one year and are classified as "short-term" investments. BIA classifies short-term investments as current assets and reports them at their fair market value.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Street & Christmas lights	5 years	Mural	5 years
Planters	5 years		

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

**THE BOARD OF MANAGEMENT FOR THE
PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2017**

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

3. SHORT-TERM INVESTMENT

Short-term investment consists of a cashable guaranteed investment certificate with the TD Bank. This investment bears interest at the rate of 0.80% per annum and will be maturing in 2018.

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2017	2016
	\$	\$
Total special charges outstanding	21,768	18,655
Less: allowance for uncollected special charges	<u>(4,400)</u>	<u>(2,500)</u>
Special charges receivable	<u>17,368</u>	<u>16,155</u>

The provision for uncollected special charges reported on the statement of Operations and Accumulated Surplus comprises of:

	2017	2016
	\$	\$
Special charges written off	9,250	5,027
Change in allowance for uncollected special charges	<u>1,900</u>	<u>(600)</u>
	<u>11,150</u>	<u>4,427</u>

**THE BOARD OF MANAGEMENT FOR THE
 PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2017**

5. CAPITAL ASSETS

	2017			
	Lights	Mural	Planters	Total
Cost				
Beginning	361,419	-	47,500	408,919
Additions	-	9,860	13,200	23,060
Disposals	-	-	-	-
Ending	361,419	9,860	60,700	431,979
Accumulated Amortization				
Beginning	358,373	-	19,000	377,373
Amortization	3,046	1,972	12,140	17,158
Disposals	-	-	-	-
Ending	361,419	1,972	31,140	394,531
Net Book Value	-	7,888	29,560	37,448

	2016			
	Lights	Mural	Planters	Total
Cost				
Beginning	361,419	-	47,500	408,919
Additions	-	-	-	-
Disposals	-	-	-	-
Ending	361,419	-	47,500	408,919
Accumulated Amortization				
Beginning	355,327	-	9,500	364,827
Amortization	3,046	-	9,500	12,546
Disposals	-	-	-	-
Ending	358,373	-	19,000	377,373
Net Book Value	3,046	-	28,500	31,546

**THE BOARD OF MANAGEMENT FOR THE
PARKDALE VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2017**

6. INSURANCE

The Board is required to deposit with the City Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.

7. FINANCIAL INSTRUMENTS

The carrying value of the BIA's financial instruments approximates their values. The BIA is subject to an interest rate risk with respect to its investments; however, as these instruments are short-term investments the risk is minimal.

8. CAPITAL EXPENSES

In order to finance major capital expenses the BIA annually budgets certain amounts and accumulates them as operating surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

9. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.

