



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 6028-18-0069 to Parente Garage for the provision of warranty and non-warranty maintenance, repairs and replacement of O.E.M. Keith Walking Floor System.

Date: Oct 11, 2018
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 6028-18-0069

Description:

For the non-exclusive supply of all labour, materials and equipment and supplies necessary to provide warranty and non-warranty maintenance, repairs and replacement of O.E.M. Keith Walking Floor Systems and Main Hydraulic System Components for the City of Toronto's Fleet Services Division from October 1, 2018 to September 30, 2019 with the option to renew the contract for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder:
Parente Garage

Contract Award Value:
\$201,188 net of all applicable taxes and charges
\$227,342 including HST and all applicable charges
\$204,728 net of HST recoveries

Contract is expected to start on October 1, 2018 and end on September 30, 2019

Option Year 1 - From October 1, 2019 to September 30, 2020

\$207,223 net of all applicable taxes and charges
 \$234,162 including all applicable taxes and charges
 \$210,870 net of HST recoveries

Option Year 2 – From October 1, 2020 to September 30, 2021
 \$213,440 net of all applicable taxes and charges
 \$241,187 including all applicable taxes and charges
 \$217,196 net of HST recoveries

Option Year 3 - From October 1, 2021 to September 30, 2022
 \$219,843 net of all applicable taxes and charges
 \$248,423 including all applicable taxes and charges
 \$223,712 net of HST recoveries

Option Year 4 - From October 1, 2022 to September 30, 2023
 \$226,438 net of all applicable taxes and charges
 \$255,875 including all applicable taxes and charges
 \$230,424 net of HST recoveries

The total potential contract award identified in this report including all optional years is \$1,068,132 net of all taxes, and \$1,206,989 including all applicable taxes and charges. **The total potential cost to the City is \$1,086,931 net of HST recoveries.**

FINANCIAL IMPACT

The total contract award identified in this report including all option years is \$1,206,989 including all applicable taxes and charges and \$1,068,132 net of all applicable taxes and charges. The cost to the City is \$1,086,931 net of HST recoveries.

Funding in the amount of \$51,182 net of HST recoveries is included in the 2018 Approved Operating Budget for Fleet Services Division. Funding in the amount of \$153,546 net of HST recoveries for the balance of the contract period to September 30, 2019 will be included in the 2019 Operating Budget Submission for Fleet Services Division.

Should the City choose to exercise its option to renew for an additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2019 – 2023 annual Operating Budget Submissions for Fleet Services Division. Additional funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Fleet Services Division Cost Centre: FL100 Cost Element: 2181 and 4404	Net of HST recoveries
From October 1, 2018 to December 31, 2018	\$51,182
From January 1, 2019 to September 30, 2019	\$153,546
Option Year One - From October 1, 2019 to September 30, 2020	\$210,870

Option Year Two - From October 1, 2020 to September 30, 2021	\$217,196
Option Year Three - From October 1, 2021 to September 30, 2022	\$223,712
Option Year Four - From October 1, 2022 to September 30, 2023	\$230,424
Total Award From October 1, 2018 to September 30, 2023	\$1,086,931

CALL SUMMARY

Call Issued: August 7, 2018

Call Closed: September 11, 2018

Number of Addenda Issued: Two (2)

Number of Bids: One (1)

Table 2: Summary of Bids Received for RFQ Number 6028-18-0069 including bid price

Bidder Name	Bid Price (including H.S.T and the 25% miscellaneous cost).
Parente Garage	\$227342*

***Note:** \$160,950 (Bid Price) + \$40,238 (25% Miscellaneous Amount) +13% HST= \$227,342 (Contract Award Value, including all applicable taxes and charges)

DIVISION CONTACTS

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Shastri Sooklal, Manager, Fleet Contacts, 416-338-2173, shastri.sooklal@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok, Chief Purchasing Officer