



## Decision Letter

### CreateTO

<b>Meeting No.</b>	10	<b>Contact</b>	Carol Kaustinen, Committee Administrator
<b>Meeting Date</b>	Thursday, May 17, 2018	<b>Phone</b>	416-338-5089
<b>Start Time</b>	9:30 AM	<b>E-mail</b>	trab@toronto.ca
<b>Location</b>	Committee Room 1, City Hall	<b>Chair</b>	Dino Chiesa

RA10.1	ACTION	Adopted		Ward:All
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#### CreateTO Procedures By-law

#### Board Recommendations

The Board of Directors of CreateTO recommends to the Executive Committee that:

1. City Council approve the CreateTO Procedures By-law.

#### Decision Advice and Other Information

The Board of Directors of CreateTO:

1. Adopted the CreateTO Procedures By-law in Attachment 1 to the report (May 3, 2018) from the Interim City Manager and the City Clerk.

#### Origin

(May 3, 2018) Report from the Interim City Manager and the City Clerk

#### Summary

City Council, in adopting Item EX25.9, City-Wide Real Estate Transformation, at its May 24, 25 and 26, 2017 meeting, requested the Board of Directors of CreateTO to develop a procedures by-law for consideration by the Board and approval by City Council through its Executive Committee. This report responds to that request.

Boards of City agencies are required to conduct their proceedings according to a formal procedures by-law and the by-law must be approved by City Council. The Procedures By-law establishes rules for how the Board will conduct its business, including how the Board will

govern itself, the roles and responsibilities of Board members, and meeting and decision-making requirements.

Currently, CreateTO is following procedures in Toronto Municipal Code, Chapter 27, Council Procedures, as it applies to committees of Council. This report recommends that the Board of Directors of CreateTO adopt the CreateTO Procedures By-law (By-law) and forward to City Council for final approval.

### **Background Information**

(May 3, 2018) Report from the Interim City Manager and the City Clerk on CreateTO Procedures By-law

<http://www.toronto.ca/legdocs/mmis/2018/ra/bgrd/backgroundfile-114910.pdf>

Attachment 1 - CreateTO Procedures By-law

<http://www.toronto.ca/legdocs/mmis/2018/ra/bgrd/backgroundfile-114911.pdf>