

EX6.22**Decision Letter****Board of Directors of TO Live**

Meeting No.	3	Contact	Julie Amoroso, Committee Administrator
Meeting Date	Thursday, May 9, 2019	Phone	416-392-4666
Start Time	12:30 PM	E-mail	Julie.Amoroso@toronto.ca
Location	Sony Centre for the Performing Arts, Sony Lounge, 1 Front Street East	Chair	Robert J. Foster

CT3.3	ACTION	Amended		
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Finance and Administration Policies**Board Recommendations**

The Board of Directors of TO Live recommends that:

1. City Council approve TO Live Policy 310 Records Retention in Attachment 3 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live.

Decision Advice and Other Information

The Board of Directors of TO Live:

1. Amended the name of Policy 303 Purchasing Policies and Procedures to include "TO Live Board Delegation of Authority" in its name.
2. Approved the following Policies in Attachments 1, 2, 3, 4 and 6 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live:
 - a. 303 Purchasing Policies and Procedures;
 - b. 313 Procurement Policy;
 - c. 310 Records Retention;
 - d. 321 Facility Fee Reserve Fund; and
 - e. 219 Disclosure of Wrongdoing and Reprisal Protection Policy.
3. Received Policy 315 Donations Policy in Attachment 5 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live for information.

Origin

(April 17, 2019) Report from the Vice President of Finance and Administration, TO Live

Summary

The purpose of this report is to present the following finance and administration policies to the Board for approval:

Policy 303 – Purchasing Policies and Procedures
Policy 313 – Procurement Policy
Policy 310 – Records Retention
Policy 321 – Facility Fee Reserve Fund
Policy 315 – Donations Policy
Policy 219 – Disclosure of Wrongdoing and Reprisal Protection Policy

Background Information

(April 17, 2019) Report from the Vice President of Finance and Administration, TO Live on Finance and Administration Policies

(<http://www.toronto.ca/legdocs/mmis/2019/ct/bgrd/backgroundfile-132298.pdf>)

Attachments 1 to 6 - TO Live Finance and Employment Policies

(<http://www.toronto.ca/legdocs/mmis/2019/ct/bgrd/backgroundfile-132297.pdf>)

3a Finance and Administration Policies

Origin

(May 3, 2019) Letter from the Policies and Priorities Committee

Summary

The purpose of this report is to present the following finance and administration policies to the Board for approval:

Policy 303 – Purchasing Policies and Procedures
Policy 313 – Procurement Policy
Policy 310 – Records Retention
Policy 321 – Facility Fee Reserve Fund
Policy 315 – Donations Policy
Policy 219 – Disclosure of Wrongdoing and Reprisal Protection Policy

Background Information

(May 3, 2019) Letter from the Policies and Priorities Committee on Finance and Administration Policies

(<http://www.toronto.ca/legdocs/mmis/2019/ct/bgrd/backgroundfile-132694.pdf>)