



Decision Letter

Board of Governors of Exhibition Place

Meeting No.	14	Contact	Carol Kaustinen, Committee Administrator
Meeting Date	Monday, October 26, 2020	Phone	416-338-5089
Start Time	9:30 AM	E-mail	epb@toronto.ca
Location	Video Conference	Chair	Councillor Mark Grimes

EP14.2	ACTION	Amended		Ward: All
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2021 Operating Budget

Board Decision

The Board of Governors of Exhibition Place recommends that:

1. City Council transfer any surplus above budget target for 2021 to the “Exhibition Place Conference Centre Reserve Fund”.

Decision Advice

The Board of Governors of Exhibition Place:

1. Approved the 2021 Operating Budget attached as Appendix A to the report (October 9, 2020) from the Chief Executive Officer, Exhibition Place.
2. Directed the Chief Executive Officer, Exhibition Place to submit the 2021 Budget to the City Financial Planning Division as part of the 2021 Budget Process, with a cover letter identifying the preliminary status, the zero-based change assumption responding to the City instructions, and comments to advise that the board will be considering a revised budget the coming months which may have material changes.

Origin

(October 9, 2020) Report from the Chief Executive Officer, Exhibition Place

Summary

On August 7th, the City Manager's Office provided the preliminary 2020 Budget Process, Directions, and Guidelines for all City Divisions and Agencies for 2020 which is subject to

change. Until such other direction is given the Board is following last years directive to all City Divisions and Agencies which is to submit a zero change budget year over year.

In preparing our budget plan, we have taken into consideration the financial impacts of COVID-19, and therefore have provided for a 0 percent COLA increase and 0 percent pay for Performance increases for 2021 per Council directives. There is still some uncertainty as to the future financial impacts and the extent of COVID-19, and it is still too early to assess 2021 operating impact. Exhibition Place staff have developed a 2021 status quo Operating Budget that is consistent with 2020 budget principles with a nil (\$0) increase over the 2020 Operating Budget. This preliminary budget plan will not have an impact on the City property tax base year-over-year. Wages and benefits cost saving from delaying in hiring replacements for management staff who retired in 2020, temporary laid off of casual/temporary staff, and reduction in volume of base building maintenance and overtime.

Staff are optimistic that although the volatility of COVID-19 may not be completely gone, the exhibition business will return to some normalcy in a COVID-19 world, but are aware that measures may have to be taken again for 2021 with similar financial impact as in 2020. The measures taken to mitigate the risk of additional lost business or increase in costs due to COVID-19 is that all non-essential costs have been delayed/deferred, and discretionary expenditures such as travel, training, etc. has been eliminated. COVID-19 costs include both ongoing day to day service costs, as well as, restart/recover/rebuild costs.

Background Information

(October 9, 2020) Report from the Chief Executive Officer, Exhibition Place on 2021 Operating Budget

<http://www.toronto.ca/legdocs/mmis/2020/ep/bgrd/backgroundfile-157461.pdf>

Appendix A - 2021 Operating Budget

<http://www.toronto.ca/legdocs/mmis/2020/ep/bgrd/backgroundfile-157462.pdf>