

## **Appointment of a Public Member to the Heritage Toronto Board of Directors**

**Date:** June 9, 2022

**To:** Civic Appointments Committee

**From:** City Clerk

**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

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This report deals with personal matters about an identifiable individual who is being considered for appointment to the Heritage Toronto Board of Directors.

### **SUMMARY**

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This report recommends the appointment of 1 public member to the Heritage Toronto Board of Directors.

### **RECOMMENDATIONS**

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The City Clerk recommends that:

1. City Council appoint the public member listed in Confidential Attachment 1 to the Heritage Toronto Board of Directors, at pleasure of Council, for a term of office ending on February 4, 2024.
2. City Council direct that the balance of Confidential Attachment 1 to the report (June 9, 2022) from the City Clerk remain confidential as it relates to personal matters about an identifiable individual being considered for appointment to the Heritage Toronto Board of Directors.

## FINANCIAL IMPACT

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There are no financial implications arising from this report.

## DECISION HISTORY

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At its meeting held February 2, 2022, City Council appointed 9 public members to the Heritage Toronto Board, at pleasure of Council, for a term of office ending on February 4, 2026, and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.CA27.2>

At its meeting held February 2, 2022, City Council appointed 1 public member from the Aboriginal Community to the Heritage Toronto Board, at pleasure of Council, for a term of office ending on February 4, 2026, and until a successor is appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.CA27.2>

At its meeting held February 2, 2022, City Council appointed 7 public members to the Heritage Toronto Board, at pleasure of Council, for a term of office ending on February 4, 2024, and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.CA27.2>

At its meeting held July 28, 2020, City Council appointed 1 public member from the Aboriginal Community to the Heritage Toronto Board, at pleasure of Council, for a term of office ending on April 2, 2024, and until a successor is appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.CA13.1>

At its meeting held July 16, 2019, City Council appointed 6 public members to the Heritage Toronto Board, at pleasure of Council, for a term ending on July 17, 2023, and 3 public members for a term ending on July 17, 2021, and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CA8.2>

## COMMENTS

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### Composition of the Heritage Toronto Board

The board consists of 23 members and is composed of:

- The Mayor or a Council member appointed by the Mayor as the Mayor's designate
- 1 member of City Council
- 20 public members
- 1 public member from the Aboriginal community

## **There is currently one position under consideration**

This vacancy is a result of the resignation of Trinh Tham who resigned on May 25, 2022.

### **Term of office**

The term of office for public appointees to the Heritage Toronto Board is four years. However, City Council has approved the staggering of board terms that are not otherwise prescribed by law so that half of the members' terms expire every two years. A member appointed for a two-year term will not have that term count toward the term limit under the Public Appointments Policy, and may apply to serve for a four-year term following their two year appointment.

In order to coincide with the term and dates of other public members appointed to the board, this member will complete the term held by the previous member who resigned and will be appointed at pleasure of Council, for a term of office ending February 4, 2024, and until a successor is appointed.

### **City Council directed the City Clerk to recruit and recommend candidates to the Civic Appointments Committee**

City Clerk's staff conducted outreach to attract qualified individuals with expertise in law, accounting, philanthropy, fundraising, corporate partnerships, marketing, communications, technology, and public programming. City Clerk's staff promoted the opportunity to various professional and community organizations. Consideration was also given to reflecting gender and diversity representation on the Toronto Heritage Board.

City Clerk's staff and the Executive Director of Heritage Toronto screened and shortlisted 35 candidates based on the City Council-approved qualifications and eligibility criteria, and interviewed the shortlisted candidates. The Executive Director of Heritage Toronto was asked to participate on the panel given their subject matter expertise and familiarity with Heritage Toronto's policy and programs.

The panel consisted of:

- Acting People Services Consultant, Public Appointments, City Clerk's Office
- Executive Director, Heritage Toronto

The panel determined the final 17 candidates by weighing their applications and interview performance.

### **Public members should meet specific qualifications**

Public members should collectively demonstrate a range of qualifications including:

- broad interest in and knowledge of cultural, environmental or built heritage preservation, and a good understanding of current heritage issues

- expertise in fundraising and corporate partnerships
- expertise in good governance practices, including legal and accounting expertise
- an understanding of marketing, advertising and public relations
- expertise in public programming from experience in education, tourism, planning or museum management
- expertise in history

### **Staff are recommending one candidate for appointment to the Toronto Heritage Board**

The Executive Director, Heritage Toronto and City Clerk's Office staff are recommending one highly qualified candidate from the interviews conducted in January 2022, for appointment as a public member to the Heritage Toronto Board. This candidate covers the range of City Council approved qualifications for the Heritage Toronto Board with the relevant knowledge and experiences.

### **Public release of name of recommended candidate**

The name and biography of the recommended candidate will be publicly reported once the Civic Appointments Committee forwards its recommendations to City Council.

### **CONTACT**

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Matthew Cowley, Acting Manager, Public Appointments, City Clerk's Office, [matthew.cowley@toronto.ca](mailto:matthew.cowley@toronto.ca), 416-392-4389

### **SIGNATURE**

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John D. Elvidge  
City Clerk

### **ATTACHMENTS**

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Confidential Attachment 1 – Recommended Candidate, Biography and Confidential Voluntary Diversity Information Summary, and Application for Appointment to the Heritage Toronto Board of Directors