



### Certificate of Insurance

|   |   |  |                            |
|---|---|--|----------------------------|
| Name of Insured:  |   | Telephone No.:                                 |                            |
| Address of Insured:   |   | Postal Code:                                   |                            |
| Name of Insurance Company:  |   |  |                            |
| Operations of the named insured for which this Certificate is issued:   |   |  |                            |
| <p><b>COMMERCIAL GENERAL LIABILITY</b><br/> <i>(minimum limit to be evidenced - \$2,000,000.00)</i></p>   |   |  |                            |
| Policy No. / Insuring Co.:  | Effective Date <small>(dd/mmm/yy)</small> : | Expiry Date <small>(dd/mmm/yy)</small> :       | Coverage (per occurrence): |
| <p><b>PROVISIONS OF AMENDMENTS OR ENDORSEMENTS OF LISTED POLICY(IES)</b></p> <p>Commercial General Liability is extended to include Personal Injury Liability, Contractual Liability, Owner's and Contractor's Protective Coverage, Products-Completed Operations, Contingent Employers Liability and Non-owned Automobile Liability.</p> <p>The City of Toronto has been named as an Additional Insured but only with respect to liability arising out of the operations of the Insured for which a permit, license or agreement has been issued by the City of Toronto.</p> <p>The Commercial General Liability policy(ies) identified above shall protect each insured in the same manner and to the same extent as though a separate policy has been issued to each but nothing shall operate to increase the limits of liability as identified above beyond the amount or amounts for which the Company would be liable if there had been only one Insured.</p> <p><b>If insurance is placed in primary and excess layers, file Separate certificates for each. If a facsimile has been transmitted, the original certificate must follow. The Commercial General Liability policy(ies) identified above shall apply as the primary insurance and not excess to any other insurance available to any of the Additional Insured as set out in Paragraph 2.</b></p> <p><b>If the policy is canceled or changed in any manner, for any reason, during the period of coverage as stated herein so as to affect this certificate, thirty (30) days prior written notice (ten (10) days if cancellation is due to non-payment of premium) by registered mail will be given by the insurer to:</b></p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="text-align: left;"> <p>Municipal Licensing &amp; Standards<br/>             850 Coxwell Avenue, 3rd Floor<br/>             Toronto, ON M4C 5R1<br/>             Fax: 416-392-4515</p> </div> <div style="text-align: right;"> <p>Attn: Road Allowance</p> <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> </div> </div> |   |  |                            |
| Name of Insurance Broker:   |   | Telephone No.:                                 |                            |
| Address:  |   | Postal Code:                                   |                            |
| I certify that the insurance is in effect as stated in this certificate and that I have authorization to issue this certificate for and on behalf of the insurer(s). This certificate is valid until the expiration date(s) shown unless notice is given in writing.  |   |  |                            |
| <hr style="width: 80%; margin: 0 auto;"/> Signature and Stamp of Authorized Representative  |   | <hr style="width: 80%; margin: 0 auto;"/> Date |                            |

The acceptance of this certificate by the City of Toronto does not certify that the limits of liability and terms and conditions of the policy referred to above meet the specified requirements of the Commissioner of Finance nor will the acceptance of this certificate by the City waive the City's rights of action against the application and/or insurer for failure to comply with provisions governing the use of permits and licences granted herein.

**Boulevard Café Permit Check List**

|  |   |
|--|---|
| <input type="checkbox"/> Yes                             | Provide the name and signature of the Business Owner (contact).   |
| <input type="checkbox"/> Yes                             | Provide a copy of the pages(s) of the Corporate Document showing names(s) of signing officer(s), if a corporation.  |
| <input type="checkbox"/> Yes                             | Provide a copy of Business Licence from Municipal Licensing & Standards Business Licensing Office, if applicable.   |
| <input type="checkbox"/> Yes                             | Provide the enclosed Certificate of Insurance (original form only) completed, signed and stamped by agent (authorized representative).  |
| <input type="checkbox"/> Yes                             | <b>Provide 10 copies of a sketch</b> clearly showing all relevant dimensions, the location of the street and City sidewalk, side property line(s), fence enclosing proposed café area, utility poles, fire hydrants, trees, all street furnishings, etc. Paving material, if required, to pave boulevard (more detailed drawings may be required if proposal involves major landscaping). |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Three photos of the location, one face on and the others lengthwise across the property. If you are applying for a frontage and a flankage two sets of photos are required.   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | If applying for an awning over the café area you will be required to provide detailed sketch of the proposed installation for circulation. A certificate indicating the Fire Proof Rating of the fabric is required.  |
| <input type="checkbox"/> Yes                             | Provide <b>\$215.24 (includes HST) non-refundable application fee</b> made payable to Treasurer, City of Toronto. * Application will NOT be issued and/or renewed if there are any outstanding Provincial Offences Fines. Proof of Payment Required.  |

**Municipal Licensing and Standards**  
**850 Coxwell Avenue, 3<sup>rd</sup> Floor**  
**Toronto, Ontario M4C 5R1**  
**Information Line: 416-392-6700**  
or  
**Website: [www.toronto.ca/licensing](http://www.toronto.ca/licensing)**