

# Fixing up your house?



**Hire a  
LICENSED  
Contractor**

- plumbers
- roofers
- bricklayers
- carpenters
- renovators

**Call 416-392-6700**





## **Doing renovation work to your home? Is your building renovation contractor licensed by the City of Toronto?**

Be sure to enter into a written contract with a licensed building contractor that has a valid City of Toronto licence. To find out, ask the contractor for his/her Toronto licence number and verify this information with our office.

### **Call Centre 416-392-6700 for information**

Subcontractors working for a general contractor must also have a licence. Chapter 545 of the City of Toronto Municipal Code requires that the following building contractors be licensed to operate in the City of Toronto:

- Building renovators such as: roofers, carpenters, bricklayers, concrete workers, waterproofing
- Drain contractors
- Plumbing contractors
- Heating contractors
- Insulation installers

Here are some tips before starting a building renovation

- Check with the Building Division office if a construction permit is required for the proposed renovation
- Get at least 3 quotes from licensed contractors
- Get references from other customers
- Enter into a written contract
- Ensure that all work to be done (including site clean up) is clearly stated in the contract
- Ensure that the full price of the job is in the contract
- Agree with your contractor on a payment schedule, subject to the provisions of the Construction Lien Act and include the schedule in the contract
- The contract must include the name of the company, the business address, phone number, a completion date, and a Toronto Licence number.

There are some unscrupulous individuals who prey on the unsuspecting public and suggest doing building renovation work that is not needed. Do not sign or agree to allow people to do work without consulting someone who is knowledgeable and trustworthy.

**Need a Building Permit? Call 416-338-0338 and staff will direct your call to the appropriate district office.**