

The Disability Determination Package (DDP)

The Disability Determination Package is the medical application for ODSP. It is a set of forms used to collect the applicant's medical information. It is made up of four forms:

- Health Status Report (HSR)
- Activities of Daily Living Index (ADL)
- Self-Report Form (pink)
- General Consent to the Release of Medical and Related Information to the Disability Adjudication Unit

The same health care professional may complete both the HSR and ADL, or the ADL can be detached to be completed by a different approved professional than the one who completed the HSR. The ADL should be completed by the prescribed professional who is able to assess the applicant's ability to function in areas of personal care, community and workplace.

The completed DDP must be returned to the DAU within 90 days of issue. The Health Status Report, Activities of Daily Living Report and the General Consent to the Release of Medical and Related Information to the Disability Adjudication Unit are mandatory forms.

Completion of the Self-Report Form is optional for the applicant. OW caseworkers, family members or advocates can assist the applicant with the completion of this form. Although this report is not mandatory, the DAU indicates that the applicant should be encouraged to complete and return it to the DAU for the applicant's perspective also to be included in the assessment of the application. It is the applicant's opportunity to describe to the DAU the impact of disability in her or his own words.

Who Can Complete the forms in the DDP?

Reflecting the Regulation changes of December 2004, the expanded list of health professionals who can complete the forms in the DDP includes:

Health Status Report: (Mandatory)

- Physicians
- Psychologists
- Psychological associates
- Ophthalmologists
- Optometrists
- Registered Nurses in the extended class (RNEC)

Activities of Daily Living Form: (Mandatory)

- Physicians
- Psychologists
- Ophthalmologists
- Optometrists
- Occupational therapists

Physiotherapists
Psychological associates
Audiologists
Chiropractors
Registered Nurses in the extended class (RNEC)
Registered Nurses
Speech Language Pathologists
Social Workers, licensed to practice in Ontario

The prescribed professional who is best able to assess the applicant's ability to function in areas of personal care, community and workplace should complete this form.

Self-Assessment Report: (Optional)

Applicants
Trustees

OW caseworkers, family members or advocates can assist the applicant with the completion of this form. Although this report is not mandatory, the DAU indicates that the applicant should be encouraged to complete and return it to the DAU for the applicant's perspective also to be included in the assessment of the application. It is the applicant's opportunity to describe to the DAU the impact of disability in her or his own words.

General Consent to the Release of Medical and Related Information to the Disability Adjudication Unit (Mandatory)

Applicants
Trustees

Payment for Completion of the Disability Determination Package

Payments to physicians are made through OHIP.

Other prescribed health professionals bill directly to the DAU.
The fees for the completion of the DDP forms are:

Health Status Report (HSR) only	Health Card code K051	\$80.00
Activities of Daily Living (ADL) only	Health Card code K052	\$20.00
Both HSR and ADL	Health Card code K050	\$100.00

Detailed billing instructions for health care professionals can be found on page 2 of the HSR and ADL Index.

For applicants to ODSP who do not have provincial health care coverage, for example refugee claimants, the fee for the completion of the DDP can be issued by TSS under Medical- Other.