

# 4.5 Fax Cover Sheet for SPFX / Pyrotechnics / Firearms & Gunfire / Squibs

DATE: \_\_\_\_\_

FROM: Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Project Title: \_\_\_\_\_ Fax: \_\_\_\_\_

Location of SPFX: \_\_\_\_\_ Cell: \_\_\_\_\_

PYROTECHNICS: FAX TO TFTO, FIRE AND ETF  
SQUIBS **ONLY**, FIREARMS & GUNFIRE **ONLY**: FAX TO TFTO, ETF **ONLY**

Date of SPFX: \_\_\_\_\_ Time of SPFX: \_\_\_\_\_ am pm

TO:

TORONTO FIRE SERVICES FAX: 416-338-9527

- Captain Tim Dobney  
tdobney@toronto.ca  
416-338-9513  Approved \_\_\_\_\_

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ETF – Emergency Task Force FAX: 416-808-3802  
Attn: EDU office TEL: 416-808-3800  
 Approved By:  P.C. /  Sgt. \_\_\_\_\_ Badge # \_\_\_\_\_

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has central paid duty office been notified and requested?  Yes  No

Tel: 416-808-7880 Fax: 416-808-5042

- TORONTO FILM OFFICE FAX: 416-392-0675  
(Please select the Film Officer working on project)

- Margaret Boland [mboland@toronto.ca](mailto:mboland@toronto.ca) 416-392-0612
- Roselind Chyrski [rchyrsk@toronto.ca](mailto:rchyrsk@toronto.ca) 416-392-1314
- Sandra Graham [sgraham1@toronto.ca](mailto:sgraham1@toronto.ca) 416-392-1331
- Sandi Koitsis [skoitsi@toronto.ca](mailto:skoitsi@toronto.ca) 416 392-1312
- Anna Marcopoulos [amarcop@toronto.ca](mailto:amarcop@toronto.ca) 416 392-1315

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, and Municipal Act 2001. The information is used to obtain consent for filming to process location film permit applications and aggregate statistical reporting. Questions about this collection can be directed to: Manager, Toronto Film and Television Office, Rotunda North, Toronto City Hall, Toronto, ON M5H 2N2, Telephone #416 338-FILM(3456).

## 4.5 SPFX Squibs Only / Letter of Intent

This form must be filled out by Pyrotechnician when squibs for bullet hits only are used on film sets in the City of Toronto.

Please fax to TFTO & ETF only:

☛ Toronto Film & Television Office  
Fax: 416-392-0675

☛ ETF Fax: 416-808-3802

If any large format work is requested, application should be submitted 72 hours before filming is to begin.

Sufficient lead time is essential.

Applications submitted without sufficient lead time may be denied without recourse.

All Paid Duty requests must be processed through the Central Paid Duty Office at 416 808-5048

<b>Date of application:</b>	
Production Information	
Project title:	Production office phone no:
Production company:	
FX location rep:	On site contact phone no:
FX supervisor: _____ Phone: _____	
Pyrotechnician certificate #: _____	
Class: _____	
Will squibs be used with anything else (e.g. Black Powder)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, <b>do not use this form.</b> Use the pyrotechnics form & submit to Fire & TFTO	
If no, continue with this form.	
Squibs Only	
Film location: _____	
Date(s) of filming: _____	
Projected set-up date: _____	
Projected initiation times: _____	
Planned number of resets: _____	
Bullet hits (positioned on a person): <input type="checkbox"/> Yes <input type="checkbox"/> No	
Form completed by: _____ Pyrotechnician	
On behalf of: _____ Production Company	

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