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**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, May 8, 2001</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**DEPUTATIONS/PRESENTATIONS.**

**COMMUNICATIONS/REPORTS.**

**1. ACQUISITION OF ELIHU PEASE HOUSE  
34 AVONDALE AVENUE  
(WARD 10 – NORTH YORK CENTRE).**

**(DEFERRED FROM JANUARY 9, 2001, MEETING.)**

**(DEPUTATION ITEM.)**

Commissioner of Corporate Services.  
(August 28, 2000)

Reporting on the discussions and negotiations held with Mr. Louis Badone and Ms. Donalda Badone, regarding the acquisition of the Elihu Pease House – 34 Avondale Avenue as instructed by Council on October 1 and 2, 1998; advising that until such time as a lawful municipal purpose is identified by a Client Department, the acquisition of this property cannot be undertaken; that if a municipal purpose is identified, staff can, if Council directs, have the Badones' submit an offer to sell to the City per the terms outlined in the report; and recommending that this report be received for information purposes.

- 1(a).** Ms. Donalda Badone and Mr. Louis Badone.  
(January 7, 2001)

Outlining the objections they have respecting the issue of the acquisition of the Elihu Pease House; and recommending that the Administration Committee reject the report (August 28, 2000) from the Commissioner of Corporate Services in regard thereto; and honour the City agreement for purchase reached on July 25, 2000 with Mr. J. Casali at North York.

**2. RETENTION PERIOD FOR RECORDS IN THE CUSTODY AND CONTROL OF THE TORONTO POLICE SERVICES BOARD AND TORONTO POLICE SERVICES.**

**(DEPUTATION ITEM.)**

Chairman, Toronto Police Services Board  
(April 24, 2001)

Providing a response to the February 6, 2001 and July 2000 requests of the Administration Committee respecting a by-law regarding the retention periods for records in the custody and control of the police; advising that there are no financial implications in regard to the receipt of this report; outlining the Police Services Board's opinion respecting this matter; and further advising that in the Board's and the Service's view the by-law should remain as is for the reasons set out in this report; that if the Administration Committee is inclined to make a recommendation to alter the retention period of specific records, the matter should be referred to the Police Services Board for consideration prior to any such recommendation being forwarded to City Council; and recommending that this report be received for information.

- 2(a)** Councillor Suzan Hall, Etobicoke North.  
(January 9, 2001)

**(ITEMS No. 2(A) TO 2(D) DEFERRED FROM FEBRUARY 6, 2001, MEETING.)**

Requesting that City of Toronto By-law No. 689-2000 governing the retention period for records in the custody and control of the Toronto Police Services Board and Toronto Police Service be rescinded; and requesting that prior to a new By-law being brought before Council on record retention periods for records in the custody and control of the Toronto Police, that:

- (1) the Administration Committee reaffirm the motion put forward by the Administration Committee on July 11, 2000, stating:

“The Toronto Police Services Board, in consultation with the City Solicitor, be requested to consult with the Law Union, the Canadian Civil Liberties Association, the Law Society of Upper Canada, the Canadian Bar Association of Ontario, the Chief Justice, the Chief Justice of the Provincial Court and the Criminal Lawyers Association respecting this matter; and submit a report thereon to the aforementioned meeting of the Administration Committee, such report to also address any relevant Provincial regulations applicable to this By-law and address the concerns raised by the deputant who appeared before the Administration Committee respecting the retention periods for records in the custody and control of the Police”; and

- (2) the report also compare the proposed retention schedule with the retention schedules from other municipal jurisdictions throughout the province.

**2(b)** Chairman, Toronto Police Services Board.  
(April 4, 2000)

Requesting the Administration Committee to forward this report to City Council recommending the enactment of a new City of Toronto by-law establishing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service.

**2(c)** Mr. Ted Tibor Berger.  
(June 13, 2000)

Advising that he has grave concerns respecting the City of Toronto By-law governing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service; and forwarding comments in regard thereto.

**2(d)** Chairman, Toronto Police Services Board.  
(September 1, 2000)

Advising the Administration Committee that until the Toronto Police Services Board is able to consult with specific organizations, the Board is unable to respond to the Administration Committee’s request respecting the enactment of a by-law establishing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service.

**(NOTE: COUNCIL AT ITS MEETING HELD ON OCTOBER 3, 2000, ADOPTED, WITHOUT AMENDMENT, THE RECOMMENDATION OF THE ADMINISTRATION COMMITTEE THAT COUNCIL ENACT A NEW CITY OF TORONTO BY-LAW ESTABLISHING RETENTION PERIODS FOR RECORDS IN THE CUSTODY AND CONTROL OF THE**

**TORONTO POLICE SERVICES BOARD AND THE TORONTO POLICE SERVICE IN ACCORDANCE WITH THE SCHEDULED ATTACHED TO THE REPORT (APRIL 4, 2000) FROM THE CHAIRMAN, TORONTO POLICE SERVICES BOARD.)**

**3. APPLICATION FOR APPROVAL TO EXPROPRIATE INTEREST IN LAND FOR THE NORTH YORK CENTRE PLAN SERVICE ROAD, 29 BYNG AVENUE (WARD 23 – WILLOWDALE).**

**(DEFERRED FROM MARCH 27, 2001, MEETING)**

Commissioner of Corporate Services  
(March 9, 2001)

Recommending that:

- (1) authority be granted to initiate the expropriation process for the property interests detailed herein;
- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate 29 Byng Avenue, to forward to the Chief Inquiry Officer any requests for hearings that are received and to report the Inquiry Officer's recommendations to Council for its consideration; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**3(a) Mr. Stephen F. Waque, Borden Ladner Gervais.**  
(March 26, 2001)

Requesting that the aforementioned report be withdrawn from the Agenda of the Administration Committee pending further consideration; and providing a copy of the Agreement dated May 9, 1994, between their client and Eminent Construction Limited.

**(NOTE : A COPY OF THE AGREEMENT REFERRED TO IN THE FOREGOING COMMUNICATION (MARCH 26, 2001) FROM MR. STEPHEN F. WAQUE, WAS FORWARDED TO MEMBERS OF THE ADMINISTRATION COMMITTEE AND SELECTED OFFICIALS ONLY AND A COPY THEREOF IS ALSO ON FILE IN THE OFFICE OF THE CITY CLERK.)**

**4. DECLARATION AS SURPLUS, ONE FOOT RESERVE STRIP  
ALONG THE WESTERLY AND SOUTHERLY LIMITS OF  
1407 ROYAL YORK ROAD - (WARD 4 – ETOBICOKE CENTRE).**

Commissioner of Corporate Services  
(April 23, 2001)

Recommending that:

- (1) the one foot reserve strip along the westerly and southerly limits of 1407 Royal York Road, being part of Lot 17, Concession C and designated as Parts 2, 6 and 11 on Reference Plan 66R-18367, be declared surplus to the City's requirements and offered for sale to Tanana Investments Limited and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**5. DECLARATION AS SURPLUS, PARCEL OF VACANT LAND  
SOUTH SIDE OF BARTLEY DRIVE, EAST OF O'CONNOR DRIVE,  
(WARD 34 – DON VALLEY EAST).**

Commissioner of Corporate Services  
(April 23, 2001)

Recommending that:

- (1) City Council repeal the former North York By-law No. 29981;
- (2) the parcel of vacant land of the south side of Bartley Drive, described as Lot 348 on Plan 1995, be declared surplus to the City's requirements and offered for sale to the abutting property owner of 75 Bartley Drive, failing which on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**6. REVISED METHOD OF DISPOSAL, VACANT PARCEL OF LAND ADJOINING 33 UPWOOD AVENUE, (WARD 12 – YORK SOUTH-WESTON).**

Commissioner of Corporate Services  
(April 24, 2001)

Recommending that:

- (1) the approved method of sale of the surplus parcel of vacant land adjoining 33 Upwood Avenue, described as Block C on Registered Plan M-849, be on the open market;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**7. METROPOLITAN TORONTO HABITAT FOR HUMANITY INC. AFFORDABLE-OWNERSHIP HOUSING INITIATIVE AND DECLARATION AS SURPLUS, VACANT PARCELS OF LAND - 2 AND 27 LUCY AVENUE AND THE PARCEL OF VACANT LAND LOCATED AT NORTHEAST CORNER OF LOVILLA BOULEVARD AND WESTON ROAD (WARD 35 - SCARBOROUGH SOUTHWEST AND WARD 7 - YORK WEST)**

Commissioner of Community and Neighbourhood Services and  
Commissioner of Corporate Services.  
(April 23, 2001)

Recommending that:

- (1) the properties known municipally as 2 Lucy Avenue and 27 Lucy Avenue, being Lot 41, Plan 2218 and Part of Lots 30 and 31, Registered Plan 2218, and the property located at the northeast corner of Lovilla Boulevard and Weston Road, being Part Lot 132, Registered Plan 3803 and designated as Parts 1 and 3, Reference Plan 64R-13313, be declared surplus to the City's requirements;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal 2 Lucy Avenue and 27 Lucy Avenue without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands;

- (3) the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, be authorized to enter into negotiations with Metropolitan Toronto Habitat for Humanity Inc. for the sale of the subject properties for a purchase price below market value and to report back thereon;
- (4) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **8. LOTTERY LICENSING BY-LAW AND ADMINISTRATION FEES.**

### City Clerk

(April 20, 2001)

Addressing the need for a consolidated City of Toronto Lottery Licensing By-law and the repeal of similar by-laws of the former municipalities; providing for the continuation of a lottery licensing program in the City of Toronto with lottery licence fees also continued at the maximum rate allowed by Order-in-Council 2688/93 (see Schedule "A" of the draft By-law); and recommending that:

- (1) Council approve the attached draft by-law respecting the licensing of lotteries;
- (2) administration fees of \$25 be established effective July 1, 2001. Such fees to be payable to the City for:
  - (i) conducting first time lottery licensing eligibility reviews;
  - (ii) amending an existing licence;
  - (iii) providing a letter of municipal concurrence to a charity seeking a provincial gaming licence; and
  - (iv) granting permission to a charity wishing to sell raffle tickets or hold the draw in the City of Toronto where the actual licence has been issued by another municipality; and
- (3) the appropriate City officials be authorized to take the necessary action to give effect thereto.

**8(a)** City Clerk, Audit Committee  
(April 17, 2001)

Advising that the Audit Committee at its meeting held on April 11, 2001, recommended to the Administration Committee the adoption of the report (March 29, 2001) from the City Auditor, respecting Permits and Lottery Licences Review wherein it is recommended that:

- (1) the City Clerk seek immediate Council approval of the draft by-law respecting the licencing of lotteries to ensure the provision of fair and consistent services and to foster standardization of administrative procedures across the City;
- (2) the City Clerk reiterate to staff of the Legislative Services Unit, the requirement to obtain completed eligibility review questionnaires and implement appropriate supervisory reviews to ensure the determination of eligibility requirements of all applicants prior to the issuance of licences;
- (3) the City Clerk:
  - (a) consider adopting the practice of segregating the collection of receipts from the processing of licence applications at district offices to strengthen controls and standardize procedures in the handling of customer applications for permits and licences;
  - (b) implement a policy requiring the deposit of all revenues within three business days of receipt;
  - (c) require the preparation of a daily listing of all incoming cheques and the subsequent independent reconciliation of this listing of cheques with application forms received to ensure the completeness of revenues; and
  - (d) coordinate with the Chief Financial Officer and Treasurer, the timely return of Non Sufficient Funds cheques to facilitate appropriate follow-up and replacement of dishonoured cheques thereby avoiding potential revenue losses to the City;
- (4) the City Clerk:
  - (a) expedite planned enhancements to the financial and compliance components of the Toronto Gaming Information System, including providing access to management information and reports at district offices to improve the efficiency in the processing of licence applications; and



- (b) coordinate with the Chief Financial Officer and Treasurer, more up-to-date financial reporting of revenues and expenditure information to facilitate appropriate financial monitoring and control of monthly licencing activities;
- (5) the City Clerk expedite implementation of a compliance review program, including an appropriate level of supervisory review to ensure:
  - (a) staff regularly obtain and review licensee financial reports that must be filed within fifteen days of each lottery event with all other required supporting documents including the licensees annual financial statement with respect to the receipt and disposition of lottery proceeds;
  - (b) staff conduct periodic compliance visits with licensees selected according to risk based criteria that are indicators of potential non-compliance to ensure the efficient deployment of limited resources; and
  - (c) appropriate training of staff to ensure the compliance process assesses all requirements of provincial regulations and applicable by-laws;
- (6) the City Clerk consider staggering the timing for the issuance of bingo licences to eliminate the congestion that occurs with the existing six month renewal period on January 1 and July 1;
- (7) the City Clerk consider preparation and/or updating of a policies and procedures manual to fully document and clearly delineate staff responsibilities with respect to licencing activities; and
- (8) this report be forwarded to the Administration Committee for consideration.

## **9. CONTRACT EXTENSIONS REVIEW - INFORMATION TECHNOLOGY.**

### City Clerk, Audit Committee

(April 17, 2001)

Advising that the Audit Committee at its meeting held on April 11, 2001, had before it a joint report (March 28, 2001) from the City Auditor and the Commissioner of Corporate Services, respecting Contract Extensions Review – Information Technology; and forwarded the aforementioned report to the Administration Committee for information.

**10. VEHICLE REPLACEMENT FOR SERVICES WHERE ASD IS BEING CONSIDERED.**

Commissioner of Corporate Services  
(April 18, 2001)

Responding to a motion from the Budget Advisory Committee to report on a policy for the replacement of fleet vehicles for any program where alternative service delivery is being considered; advising that there are no financial recommendations in this report; that under the current fleet replacement process, departments identify the vehicles they wish to include in their annual replacement program; departments have been informed to identify vehicle replacements for programs being considered for ASD and to provide additional background information to support the request; and recommending that this report be received for information.

**11. EXTENSION OF USEFUL LIFE OF VEHICLES FROM EIGHT YEARS TO ELEVEN YEARS.**

Commissioner of Corporate Services  
(April 11, 2001)

Reporting as requested by the Budget Advisory Committee, on extending the useful life of fleet vehicles from eight years to eleven years; advising that there are no financial implications from this report; and recommending that:

- (1) the expected life of vehicles not be increased from eight to eleven years; and
- (2) the current process of assessing vehicles as the expected life marker continue to be performed, in that extending life or identifying the vehicle for disposal be done on a case by case basis after each piece of equipment has received an assessment of its historical repair costs, mechanical and body condition.

**12. REQUESTS FOR PROPOSALS – CONTRACTED SERVICES: HUMAN RESOURCES/PAYROLL RESOURCES FOR SAP R/3 SUPPORT.**

Chief Financial Officer and Treasurer  
Commissioner of Corporate Services  
(April 5, 2001)

Advising the results of a Request for Proposals (RFP) for Contracted Services for providing expert Human Resources/Payroll Resources for SAP R/3 support; requesting authority to award a contract to the recommended proponent; further advising that funding of \$3,036,339 is provided in the 2001 Capital Budget as follows:

- (i) SAP Transition Project - \$288,900;
- (ii) SAP Upgrade Project - \$460,000; and
- (iii) Collective Agreement Harmonization Project – Pension, Payroll and Employee Benefits - \$2,287,439; and

recommending that:

- (1) Arinso Canada Inc., the proponent with the highest overall evaluated score as determined by the evaluation team, be retained to provide expert Human Resources/Payroll Resources for SAP R/3 Support, at a total cost not to exceed \$3,036,339.00 for the period of April 2001 to March 21, 2003, subject to the execution of an agreement satisfactory to the appropriate City officials; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**13. ONE (1) RECYCLING TRUCK WITH "SHU-PAK" BODY.**

Chief Financial Officer and Treasurer  
Commissioner of Corporate Services.  
 (April 25, 2001)

Requesting authority to issue a Purchase Order to the recommended bidder for the supply and delivery of one (1) Recycling Truck for performance evaluation, used for collection of recyclables throughout the City of Toronto; advising that funds in the amount of \$163,060.80 are available in Account CFL008-1, Solid Waste – Fleet Replacement (200 Replacement); and recommending that the quotation submitted by Freightliner Mid Ontario Ltd., (alternate) be accepted for the supply and delivery of one (1) Recycling Truck for performance evaluation, used for collection of recyclables throughout the City of Toronto, in accordance with specifications as required by the Corporate Services Department, Fleet Management Services Division, at a total price of \$163,060.80 including all taxes and charges.

**14. IMPROVEMENT GUIDELINES FOR THE CITY'S INSURANCE CLAIMS PROCESS.**

Chief Financial Officer and Treasurer.  
(April 20, 2001)

Reporting on additional improvements that can be made to the procedures for processing public insurance claims made against the City; and recommending that:

- (1) the improvement guidelines for the City's insurance claims process identified in Appendix "A" and Appendix "B" be received; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**15. ACCOUNTS RECEIVABLE – LARGEST DEBTORS WITH TAX ARREARS GREATER THAN \$500,000.00.**

Chief Financial Officer and Treasurer  
(April 25, 2001)

Providing information on property tax accounts with outstanding receivables of \$500,000 or more as at March 31, 2001; advising that outstanding taxes receivable continue to be monitored and acted upon in a timely manner as is evident from the reduction in the largest debtor taxes receivable accounts, which continue to be a priority for collection action; and recommending that this report be received for information.

**16. 2000 PARKING TAG ISSUANCE - YEAR END RESULTS.**

Chief Financial Officer and Treasurer  
(March 26, 2001)

Reporting on the monthly parking enforcement and collection activities; advising that as of December 31, 2000, tag issuance of 2,760,301 has resulted in total derived revenue of \$58,110,334 (\$51,672,834 parking tag revenue; \$6,437,500 court cost revenue) of which \$47,377,800 has been collected to date; that of the \$61.6 million revenue budget for 2000 (\$58.1 for parking tags and \$3.5 for special projects) the parking tag revenue component was fully realized; that the \$3.5 million from special projects was not realized due to a delay in the implementation of the Drove Away and Fine Enhancement projects; and recommending that this report be received for information.

**17. METROPOLITAN TORONTO PENSION PLAN  
DECEMBER 31, 2000 ACTUARIAL VALUATION RESULTS  
AND RECOMMENDATION FOR COST OF LIVING INCREASE  
AND CONTINUED CONTRIBUTION HOLIDAY.**

Chief Financial Officer and Treasurer  
(April 26, 2001)

Providing an overview of the results of the December 31, 2000 Actuarial Valuation of the Metropolitan Toronto Pension Plan; commenting on the recommendations of the Board of Trustees to provide from Plan surpluses, a cost of living increase of 3.2 per cent effective January 1, 2001 to retirees and spouses and to continue the current contribution holiday to active employees and employers for the year 2002; advising that the continuation of the current contribution holiday for active members and the City will reduce the City's payroll expense by an estimated \$76,135 for the year 2002 and that the Metropolitan Toronto Pension Plan available surplus of \$245.76 million will be reduced by \$19.41 million to \$226.35 million; and recommending that:

- (1) the Actuarial Report and Cost Certificate with respect to the Metropolitan Toronto Pension Plan as at December 31, 2000 be received;
- (2) the recommendation of the Board of Trustees to increase pensions by 3.2 per cent effective January 1, 2001 as set out in the Actuarial Report be approved, and the estimated \$19.3 million cost of this improvement be charged against available surpluses in the Plan's Indexation Reserve Account;
- (3) the recommendation of the Board of Trustees to continue the active member and employer contribution holiday for the year 2002 be approved, and the estimated \$152,270 cost of this be charged against available surpluses in the Plan's Indexation Reserve Account; and
- (4) staff be authorized to take whatever actions are necessary to give effect to these recommendations.

**18. RECOMMENDATION FROM THE  
METROPOLITAN TORONTO PENSION PLAN TRUSTEES  
TO MAKE A LUMP SUM DISTRIBUTION FROM  
PENSION PLAN SURPLUS TO PENSIONERS.**

Board of Trustees of the Metropolitan Toronto Pension Plan  
(March 21, 2001)

Advising that the Board of Trustees of the Metropolitan Toronto Pension Plan at its meeting held on March 30, 2001, during its consideration of Clause No. 7 contained in Report No. 2 of The Administration Committee, headed "Recommendation from Metropolitan Toronto Pension Plan Trustees to Make a Lump Sum Distribution from

Pension Plan Surplus to Pensioners of \$4,500 for Firefighter Pensioners and \$2,500 for Other Pensioners” which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on March 6, 7, and 8, 2001; and a communication (March 19, 2001) from the Chair, Board of Trustees of the Metropolitan Toronto Pension Plan, addressed to the Administration Committee, forwarding a copy of a communication (February 15, 2001) from Mr. Robert Camp of the actuarial firm, William M. Mercer Limited, commenting on Lump Sum Distribution from Pension Plan Surplus to Members, requested the Administration Committee to :

- (1) consider the comments in its letter dated March 19, 2001, appended hereto, to be considered with Recommendation No. 2 of Clause No. 7 of Report No. 2 of The Administration Committee, headed “Recommendation from Metropolitan Toronto Pension Plan Trustees to Make a Lump Sum Distribution from Pension Plan Surplus to Pensioners of \$4,500 for Firefighter Pensioners and \$2,500 for Other Pensioners” which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on March 6, 7, and 8, 2001, as follows:

“(2) that the Administration Committee give further consideration to the request from the Board of Trustees to make a one time distribution of pension plan surplus to pensioners, when it considers the forthcoming report from the Chief Financial Officer and Treasurer which will review surplus issues affecting all City sponsored pension plans”; and

- (2) consider the forthcoming report from the Chief Financial Officer and Treasurer on the review of surplus issues affecting all City sponsored pension plans no later than October, 2001.

## **19. AGREEMENTS REGARDING TELECOMMUNICATIONS MATTERS.**

City Clerk

(March 14, 2001)

Advising that City Council at its meeting held on March 6, 7 and 8, 2001, had before it Clause No. 1 contained in Report No. 3 of The Administration Committee, headed “Union Station: Proposal for a Governance Structure”, and referred the following motion to the Administration Committee for further consideration:

“Moved by Councillor Moscoe:

“It is further recommended that any agreements regarding telecommunications be subject to City Council’s municipal policies and by-laws.”

**20. EXCLUSIVE CATERING AND FOOD SERVICES RIGHTS PROVIDED TO CAFÉ ON THE SQUARE.**

Communication addressed to the Commissioner of Corporate Services  
from Councillor Brad Duguid, Scarborough Centre.  
(April 25, 2001)

Advising that charges for services at Café on the Square are excessive; that the exclusivity agreement is due for renewal; and requesting that a report be submitted to the Administration Committee outlining the costs and benefits of the current leasing and contractual arrangements between the City of Toronto and Café on the Square, along with the agreement regarding exclusive catering and food services rights to City Hall, including a costs analysis of the pricing of this service.

**21. INFORMATION TECHNOLOGY OUTSOURCING.**

Communication from Mr. Larry Blight, IBM Canada Ltd.  
Addressed to Councillor Lorenzo Berardinetti.  
(April 23, 2001)

**(DEPUTATION ITEM.)**

Advising that IBM Canada is the leader in IT Strategic Outsourcing both in Canada and around the world; and requesting the opportunity to deliver a short deputation to the Administration Committee meeting on May 8, 2001.

**22. ACCESS TO PROPERTY DATABASES BY CITY COUNCILLORS.**

Communication from The Honourable David H. Tsubouchi  
Addressed to Councillor Lorenzo Berardinetti.  
(March 19, 2001)

Respecting access to property databases by City Councillors; advising that the practice of access to property databases ceased as a result of an investigation (MC-980018-1) by the Information and Privacy Commissioner which found that such access was in contravention to the Municipal Freedom of Information and Protection of Privacy Act; that the City has filed an application for judicial review of the Commissioner's decision in this regard; and encouraging the City to await the results of the aforementioned application.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**23. PURCHASE OF 1501 BAYVIEW AVENUE  
(WARD 26 – DON VALLEY WEST)**

President, Toronto Parking Authority  
(April 25, 2001)

Confidential report respecting the purchase of 1501 Bayview Avenue, such report to be considered in-camera having that the subject matter relates to the acquisition of property.

**IN CAMERA**

**24. PURCHASE OF 1535 EGLINTON AVENUE WEST  
(WARD 15 – EGLINTON-LAWRENCE)**

President, Toronto Parking Authority  
(April 25, 2001)

Confidential report respecting the purchase of 1535 Eglinton Avenue West, such report to be considered in-camera having that the subject matter relates to the acquisition of property.

**IN CAMERA**

**25. PURCHASE OF  
363 ADELAIDE STREET WEST  
(WARD 20 – TRINITY-SPADINA)**

President, Toronto Parking Authority  
(April 25, 2001)

Confidential report respecting the Purchase of 363 Adelaide Street West, such report to be considered in-camera having that the subject matter relates to the acquisition of property.

**26. MASTER ACCOMMODATION PLAN AND METRO HALL. 2:00 P.M.**

**(NOTE: A REPORT FROM THE COMMISSIONER OF CORPORATE SERVICES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED PRIOR TO THE MEETING.)**