

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 2

Tuesday, January 9, 2001.

The Administration Committee met on Tuesday, January 9, 2001, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 12:35 p.m.	In Camera Session 12:36 p.m. to 12:55 p.m.	2:15 p.m. to 3:07 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X	X
Councillor Sandra Bussin	X	X	X
Councillor Rob Ford	X	X	X
Councillor Doug Holyday	X	X	X
Councillor David Miller	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X
Councillor Sherene Shaw	X	X	X
Councillor David Soknacki	X	X	X

2-1. Membership – Administration Committee.

The Administration Committee had before it a communication (December 8, 2000) from the City Clerk advising that City Council at its meeting held on December 5, 6 and 7, 2000, in adopting, as amended, Clause No. 1 of Report No. 1 of the Striking Committee, entitled "Appointment of Members of Council to Special Positions, Standing Committees, Other Committees, and Special Purpose Bodies", appointed the following Members of Council to the Administration Committee, for a term of office expiring May 31, 2002, and until their successors are appointed:

(The Mayor is a Member ex-officio)

Councillor Lorenzo Berardinetti, Chair
Councillor Sandra Bussin
Councillor Robert Ford

Councillor Douglas Holyday
Councillor David Miller
Councillor Frances Nunziata, Vice-Chair
Councillor Sherene Shaw
Councillor David Soknacki

On motion by Councillor Holyday, the Administration Committee received the foregoing communication.

(Clause No. 18(a) - Report No. 1)

2-2. Standing Committee Briefing.

The Commissioner of Corporate Services and the Chief Financial Officer and Treasurer gave a presentation to the Administration Committee respecting the roles and responsibilities of the various departments under the purview of the Administration Committee, and filed a copy of their presentation material.

The Administration Committee received presentations from:

- (1) the Commissioner of Corporate Services outlining key facts respecting the Department, the responsibilities of the various Divisions, staffing and the Department's workplan for 2001; and
- (2) the Chief Financial Officer and Treasurer outlining the Division's mandate, Key Facts and Figures, Divisional Responsibilities, key staff and the Committee's Workplan.

(Clause No. 18(b) - Report No. 1)

2-3 Review of Sub-Committees, Advisory Committees, Special Committees and Task Forces Established by City Council Since January 1998.

The Administration Committee had before it a report (December 18, 2000) from the City Clerk recommending that:

- (1) the Administration Committee review the attached Appendices I and II, and determine:
 - (a) which Sub-Committees that report to Administration Committee, it wishes to continue or disband, and determine the mandate and membership of those Sub-Committees it wishes to continue; and

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- (b) which advisory committees, special committees and task forces that report to Administration Committee, it wishes to recommend to City Council be continued or disbanded, and whether the composition or mandate should be retained or amended;
- (2) for those committees that are recommended for continuance whose composition goes beyond the membership of the Standing Committee, the Administration Committee recommend to City Council that the City Clerk be requested to canvass all members of Council for their interest in being appointed thereto, and submit the list of interested Members to the Striking Committee to recommend the appointments to City Council, in accordance with the provisions of the Council Procedure By-law; and
- (3) the Administration Committee recommend to Council the appointment of a Member of the Administration Committee to the Sustainability Roundtable for a term of office expiring May 31, 2001, and until his or her successor is appointed, subject to this body being continued by Council.

The Administration Committee also had before it the following:

- (i) communication (January 8, 2001) from Councillor David Soknacki, Scarborough Highland Creek, forwarding the following recommendations respecting the continuation of the City of Toronto French Committee/Comite Francaise de la Ville de Toronto:
 - (1) that the Administration Committee continue the mandate of the City of Toronto French Committee/Comité Français de la Ville de Toronto to promote the development and identity of Toronto's Francophone Community through translation of City information into the French language;
 - (2) recommend that this Committee use Access Toronto as their translation service rather than hiring their own translation services; and
 - (3) recommend that the budget of this Committee be transferred to the Clerk's Department with the agreement that Access Toronto will bill the Clerk's Department for any translation services required by this committee and that Clerk's Department will pay any costs of the French Committee for secretarial and printing costs out of this budget; and
- (ii) background information respecting the action taken by Council on April 11, 12 and 13, 2000, respecting its consideration of the Final Report of the Bingo Task Force.

Councillor Bussin appointed Councillor Nunziata Acting Chair and vacated the Chair.

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- A. Councillor Berardinetti moved that the Administration Committee:
- (I) recommend to Council that:
 - (1) the following committees be re-established:
 - (a) the West District Office Consolidation Working Group/Old City Hall Office Consolidation Working Group; and
 - (b) the Ethics Steering Committee;
 - (2) that the City Clerk be requested to canvass all Members of Council for their interest in being appointed to the foregoing committees and special committees whose composition goes beyond the membership of the Administration Committee, and submit the list of interested Members to the Striking Committee to recommend the appointments to City Council, in accordance with the provision of the Council Procedural By-law;
 - (3) the Task Force to Examine Implications Inherent to Bill 108 (POA) be re-established with Councillor David Miller, as the Chair, and that the Chairman of the Police Services Board be requested to be an ex-officio member;
 - (4) the mandate of the Personnel Sub-Committee be amended to include issues respecting Works Best Practices; and the General Manager, Water and Wastewater Services, or his designate, be requested to provide staff support to the Personnel Sub-Committee when the Sub-Committee gives consideration to Works Best Practices issues;
 - (5) the Mandate and Terms of Reference for the foregoing committees and special committees as outlined in Appendix II attached to the report (December 18, 2000) from the City Clerk, be reaffirmed;
 - (6) Recommendation No. (3) embodied in the report (December 18, 2000) from the City Clerk be deleted having regard that the Administration Committee is

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not required to appoint a representative to the Sustainability Roundtable under its current terms of reference; and

- (7) the following Committees be disbanded:
- (i) the Office Consolidation Sub-Committee;
 - (ii) the East and North District Office Consolidation Working Group; and
 - (iii) the Advisory Committee respecting the Utilization of Dempsey House as a facility for Autistic Children; and

- (II) re-establish the Personnel Sub-Committee with the following Members appointed thereto:

Councillor David Miller (Chair);
Councillor Doug Holyday;
Councillor Lorenzo Berardinetti;
Councillor Sandra Bussin;
Councillor David Soknacki; and

and reaffirm its Mandate and Terms of Reference; and recommended to Council that personnel issues respecting Works Best Practices be included in its mandate. **(Carried)**

Councillor Bussin resumed the Chair.

- B. Councillor Nunziata moved that the Administration Committee establish a Bingo Advisory Committee with the following Members appointed thereto:

Councillor Frances Nunziata (Chair); and
Councillor Rob Ford;

and approve the Mandate and Terms of Reference outlined in Appendix II attached to the report (December 18, 2000) from the City Clerk. **(Carried)**

- C. Councillor Soknacki moved that the Administration Committee recommend to Council that:

- (a) the City of Toronto French Committee\Comité Français de la Ville de Toronto be re-established; and further that:

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- (i) the Chief Administrative Officer, in consultation with the Committee, be requested to report to the Administration Committee on:
 - (a) the accountability of budget expenditures; and
 - (b) whether the Committee should use Access Toronto for its translation services rather than hiring its own translation services; and
- (ii) the Striking Committee be requested to appoint Councillor Mario Silva as a member of the Committee. **(Carried)**

The decision of the Administration Committee, therefore, is as follows:

The Administration Committee:

- (I) recommended to Council that:
 - (1) the following committees be re-established:
 - (a) the City of Toronto French Committee\Comité Français de la Ville de Toronto; and further that:
 - (i) the Chief Administrative Officer, in consultation with the Committee, be requested to report to the Administration Committee on:
 - (a) the accountability of budget expenditures; and
 - (b) whether the Committee should use Access Toronto for its translation services rather than hiring its own translation services; and
 - (ii) the Striking Committee be requested to appoint Councillor Mario Silva as a member of the Committee;
 - (b) the West District Office Consolidation Working Group/Old City Hall Office Consolidation Working Group; and
 - (c) the Ethics Steering Committee;

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- (2) the City Clerk be requested to canvass all Members of Council for their interest in being appointed to the foregoing committees and special committees whose composition goes beyond the membership of the Administration Committee, and submit the list of interested Members to the Striking Committee to recommend the appointments to City Council, in accordance with the provision of the Council Procedural By-law;
 - (3) the Task Force to Examine Implications Inherent to Bill 108 (POA) be re-established with Councillor David Miller, as the Chair, and that the Chairman of the Police Services Board be requested to be an ex-officio member;
 - (4) the mandate of the Personnel Sub-Committee be amended to include issues respecting Works Best Practices; and the General Manager, Water and Wastewater Services, or his designate, be requested to provide staff support to the Personnel Sub-Committee when the Sub-Committee gives consideration to Works Best Practices issues;
 - (5) the Mandate and Terms of Reference for the foregoing committees and special committees as outlined in Appendix II attached to the report (December 18, 2000) from the City Clerk, be reaffirmed;
 - (6) Recommendation No. (3) embodied in the report (December 18, 2000) from the City Clerk be deleted having regard that the Administration Committee is not required to appoint a representative to the Sustainability Roundtable under its current terms of reference; and
 - (7) the following Committees be disbanded:
 - (i) the Office Consolidation Sub-Committee;
 - (ii) the East and North District Office Consolidation Working Group; and
 - (iii) the Advisory Committee respecting the Utilization of Dempsey House as a facility for Autistic Children;
- (II) re-established the Personnel Sub-Committee with the following Members appointed thereto:
- Councillor David Miller (Chair);

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Councillor Doug Holyday;
Councillor Lorenzo Berardinetti;
Councillor Sandra Bussin;
Councillor David Soknacki; and

reaffirmed its Mandate and Terms of Reference; and recommended to Council that personnel issues respecting Works Best Practices be included in its mandate; and

- (III) established a Bingo Advisory Committee with the following Members appointed thereto:

Councillor Frances Nunziata (Chair); and
Councillor Rob Ford.

and having approved the Mandate and Terms of Reference outlined in Appendix II attached to the report (December 18, 2000) from the City Clerk.

(Members of the Personnel Sub Committee; Members of the Bingo Advisory Task Force; Striking Committee; Chief Administrative Officer; c: Councillor David Soknacki; Commissioner of Corporate Services; General Manager, Water and Wastewater Services - January 9, 2001)

(Clause No. 3 - Report No. 1)

**2-4. Establishment of Reference Group for
Nathan Phillips Square Design Competition.**

The Administration Committee had before it a report (December 19, 2000) from the Commissioner of Corporate Services setting out Terms of Reference for establishing a reference group composed of members of City Council to provide guidance and support for the upcoming design competition for Nathan Phillips Square; and recommending that:

- (1) the terms of reference for the City Council Reference Group for the Nathan Phillips Square Design Competition be adopted as presented in Appendix A;
- (2) the Striking Committee be requested to meet and report directly to City Council for its meeting to be held on January 30 and 31 and February 1, 2001, recommending the Councillors to be appointed to serve as members of the Reference Group; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

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Councillor Kyle Rae, Toronto Centre-Rosedale, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Holyday, the Administration Committee:

- (1) recommended to Council the adoption of Recommendations Nos. (1) and (3) embodied in the report (December 19, 2000) from the Commissioner of Corporate Services, entitled "Establishment of Reference Group for Nathan Phillips Square Design Competition";
- (2) concurred with the following Recommendation No. (2) embodied in the report (December 19, 2000) from the Commissioner of Corporate Services respecting the Establishment of a Reference Group for Nathan Phillips Square Design Competition:
 - “(2) the Striking Committee be requested to meet and report directly to City Council for its meeting to be held on January 30 and 31 and February 1, 2001, recommending the Councillors to be appointed to serve as members of the Reference Group;” and
- (3) recommended to the Striking Committee that Councillor Kyle Rae be appointed as a Member of the Reference Group for the Nathan Phillips Square Design Competition.

(Striking Committee; c: Commissioner of Corporate Services - January 9, 2001)

(Clause No. 2 - Report No. 1)

2-5. Tender for Gasoline and Diesel Fuels.

The Administration Committee had before it a joint report (December 18, 2000) from the Chief Financial Officer and Treasurer, the Commissioner of Corporate Services, the Medical Officer of Health and the Commissioner of Works and Emergency Services, advising the Administration Committee of the results of the tender issued for the supply and delivery of Gasoline and Diesel Fuels used in various fleet vehicles, heavy equipment and emergency power generators, by various Departments for the period January 1, 2001 to December 31, 2001; requesting authority to award a contract to the recommended bidders based on one of the two options detailed in this report; further advising that funds will be provided in the appropriate operating budgets for 2001 subject to availability of funds in specific accounts; and recommending that the Administration Committee adopt Option B outlined in the report.

On motion by Councillor Socknaki, the Administration Committee recommended to Council the adoption of Option "B" embodied in the foregoing joint report (December 18, 2000) from the Chief Financial Officer and Treasurer, the Commissioner of Corporate Services, the Medical Officer of Health and the Commissioner of Works and Emergency Services, subject to the necessary funds being available in the 2001 Operating Budget.

(Clause No. 4 - Report No. 1)

**2-6. Contracts Awarded by the Bid Committee
During the Summer Recess of Council
and During the Election Period.**

The Administration Committee had before it a joint report (December 14, 2000) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer reporting, as required, on all contracts awarded by the Bid Committee in accordance with By-law No. 462-2000 as amended by By-law No. 617-2000 during the 2000 Summer Recess of Council and during the Election Period; attaching a summary of all contracts awarded by the Bid Committee; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee recommended to Council that:

- (1) on an interim basis, the authority of the Bid Committee to award contracts be increased to \$3.5 million from the current \$2.0 million; and further that Chapter § 195-8 of the Municipal Code be amended accordingly; and authority be granted for the necessary Bill in Council to give effect thereto; and
- (2) the Director of Purchasing and Materials Management be requested to report to the next meeting of the Administration Committee on the advisability of increasing the Bid Committee's authority to award contracts.

(Clause No. 7 - Report No. 1)

2-7. Bid Committee Interim Authority to Award Capital Information and Technology and Master Accommodation Plan Contracts During the Summer Recess of Council and During the Election Period.

The Administration Committee had before it a joint report (December 14, 2000) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer advising the Administration Committee of the Capital Information and Technology and Master Accommodation Plan contracts awarded by the Bid Committee in accordance with the interim authority granted to the Bid Committee by Council at its meetings of August 1, 2, 3 and 4, 2000, October 3, 4 and 5, 2000 and its Special Meeting of October 6, 10, 11 and 12, 2000; that the authority of the Bid Committee to award Capital Information and Technology Master Accommodation Plan contracts during the Summer Recess of Council and during the Election Period Recess Periods of Council was used to award 5 (five) contracts for the Corporate Services Department requiring that contracts be awarded immediately in order to meet the requirements of the Information and Technology Capital Project Steering Committee and the Master Accommodation Plan Steering Committee; that the details of the contracts awarded by the Bid Committee are shown in Appendix 'A' attached; and recommending that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received the foregoing report.

(Clause No. 18(c) - Report No. 1)

2-8. Quotation for Fine Paper.

The Administration Committee had before it a joint report (December 20, 2000) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer advising the Administration Committee of the results of the Request for Quotation issued for the supply and delivery of Fine Paper used for printing and photocopying in all departments in accordance with specifications for the period January 1, 2001, to December 31, 2001; and recommending that the quotation submitted by Graphic Resources for the supply and delivery of Fine Paper used for printing and photocopying in all departments in accordance with specifications, for the period January 1, 2001 to December 31, 2001, be accepted at a total price of \$2,228,478.58 including all taxes and charges, subject to escalation or de-escalation as of August 1, 2001, being the lowest quotation received after applying the City's Canadian Content Policy.

Councillor Miller moved that the Administration Committee recommend to Council the adoption of the foregoing joint report (December 20, 2000) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services, subject to the necessary funds being available in the 2001 Operating Budget. **(Carried)**

Councillor Soknacki moved that the Administration Committee recommend to Council that the quotation submitted by Unisource Canada Inc. for the supply and delivery of Fine Paper used for printing and photocopying in all departments in accordance with specifications, for the period January 1, 2001 to December 31, 2001, be accepted at a total price of \$2,145,573.51. **(Lost)**

(Clause No. 8 - Report No. 1)

2-9. Quotations for Stationary/Office Supplies.

The Administration Committee had before it a report (December 19, 2000) from the Chief Financial Officer and Treasurer advising the Administration Committee of the results of the Request for Quotation for the supply and delivery of Stationary/Office Supplies (based on Supplier's catalogue) for the period ending December 31, 2001 (with the option to renew for a further one or two year period, should all the terms and conditions be agreeable to both parties) in accordance with requirements of various Departments and to request authority to award a contract to the recommended bidder; that funds in the estimated amount of \$2,500,000.00 including all charges and applicable taxes are provided for in various departmental accounts for 2001; and recommending that the quotation submitted by Grand & Toy – A Boise Cascade Office Products Company in the estimated amount of \$2,500,000.00 including all charges and applicable taxes for the supply and delivery of Stationary/Office Supplies (based on Supplier's catalogue) be accepted for the period ending December 31, 2001 (with the option to renew for a further one or two year period, should all terms and conditions be agreeable to both parties) being the lowest quotation received.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (December 19, 2000) from the Chief Financial Officer and Treasurer, subject to the necessary funds being available in the 2001 Operating Budget.

(Clause No. 9 - Report No. 1)

2-10. Environmental Procurement – Cost and Impacts.

The Administration Committee had before it a report (December 5, 2000) from the Chief Financial Officer and Treasurer reporting on the cost and effects of requiring that all Calls, Requests and Solicitation have regard to the City's Environmental Procurement Policy; advising that the City's Environmentally Responsible Procurement Policy does not restrict competition; that it still allows for maximum competition to ensure the City obtains the required products/services at the best possible price; that the application of the policy to all Calls, Requests and Solicitations has no cost implications on the City of Toronto and ensures that suppliers of environmentally responsible products and services are allowed to compete for City business; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the foregoing report.

(Clause No. 18(d) - Report No. 1)

2-11. Evaluation of Process for the Appointment of Members of Council to the Striking Committee.

The Administration Committee had before it a communication (December 13, 2000) from the City Clerk advising that Council on December 5, 6 and 7, 2000, during its consideration of a motion by Mayor Lastman, seconded by Councillor Ootes respecting the appointment of Members of Council to the Striking Committee adopted the following recommendation:

“It is recommended that the Administration Committee be requested to re-evaluate the process for the appointment of Members of Council to the Striking Committee.”

On motion by Councillor Holyday the Administration Committee referred the foregoing communication to the City Clerk for report thereon, in consultation with the Chief Administrative Officer and Members of Council, to the Administration Committee, such report to examine other methods used in other jurisdictions.

(City Clerk; c: Chief Administrative Officer - January 9, 2001)

(Clause No. 18(e) - Report No. 1)

2-12. Nomination of Citizens for Appointment to Particular Agencies, Boards and Commissions.

The Administration Committee had before it a communication (December 12, 2000) from the City Clerk advising that City Council at its inaugural meeting held on December 5, 6 and 7, 2000, adopted, as amended Clause No. 1 of Report No. 1 of The Striking Committee, headed "Appointment of Members of Council to Standing and Other Committees of Council, Various Boards, Special Purpose Bodies and Special Positions", and referred the following motion to the Administration Committee for consideration:

Moved by Councillor Mihevc:

"It is recommended that the Nominating Committee be granted the authority to select willing Members of Council, who are not members of the Nominating Committee, to assist in nominating citizens for appointment to particular Agencies, Boards and Commissions."

Councillor Bussin appointed Councillor Nunziata Acting Chair and vacated the Chair.

- A. Councillor Berardinetti moved that the Administration Committee refer the foregoing communication to the City Clerk for report thereon, in consultation with the Chief Administrative Officer, to the Administration Committee. **(Carried)**

Councillor Bussin resumed the Chair.

- B. Councillor Shaw moved that the City Clerk be requested to include in her forthcoming report the feasibility and pros and cons of the recommendation embodied in the aforementioned communication. **(Carried)**
- C. Councillor Bussin moved that the City Clerk also be requested to examine the possibility of dividing the Nominating Committee into smaller groups to better facilitate consideration of appointments to ABCs. **(Carried)**

(City Clerk; c: Chief Administrative Officer- January 9, 2001)

(Clause No. 18(f) - Report No. 1)

**2-13. Change of Title for General Manager,
Emergency Medical Services.**

The Administration Committee had before it a communication (October 23, 2000) from the City Clerk advising that City Council, at its meeting held on October 3, 4 and 5, 2000, and its Special Meetings held on October 6, 2000, October 10, 11 and 12, 2000, struck out and referred Item (m) embodied in Clause No. 53 entitled “Change of Title for General Manager, Emergency Medical Services” to the Administration Committee for further consideration at the first regular meeting of the Committee to be held in the term of the new Council.

On motion by Councillor Miller, the Administration Committee received the foregoing communication.

(Clause No. 18(g) - Report No. 1)

2-14. Status Report on the Disposal of Surplus Property (All Wards).

The Administration Committee had before it the following communication and report:

- (i) (October 23, 2000) from the City Clerk advising that City Council at its meeting held on October 3, 4 and 5, 2000, and its Special Meetings held on October 6, 2000, October 10, 11 and 12, 2000, struck out and referred Clause No. 12 of Report No. 19 of The Administration Committee, headed “Status Report on the Disposal of Surplus Property (All Wards)” back to the Administration Committee for further consideration, such Clause containing a report (September 5, 2000) from the Commissioner of Corporate Services providing a status report on the disposal programme for the sale of surplus property; and recommending that the report be received for information; and
- (ii) (January 2, 2001) from the Commissioner of Corporate Services providing an update on the status of the disposal programme for the sale of surplus property; and recommending that this report be received for information.

Councillor Denzil Minnan-Wong, Don Valley East, appeared before the Administration Committee in connection with the foregoing matter.

Councillor Bussin appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee:

- (1) received the aforementioned communication and report; and

- (2) requested the Commissioner of Corporate Services to submit to the next meeting of the Administration Committee a list of properties that staff have considered through the Property Management Committee process and are in a position to recommend to Council that they be declared surplus.

Councillor Bussin resumed the Chair.

(Commissioner of Corporate Services - January 9, 2001)

(Clause No. 18(h) - Report No. 1)

**2-15. Acquisition of Elihu Pease House
34 Avondale Avenue
(Ward 10 – North York Centre).**

The Administration Committee had before it the following report and communication:

- (i) (August 28, 2000) from the Commissioner of Corporate Services reporting on the discussions and negotiations held with Mr. Louis Badone and Ms. Donalda Badone, regarding the acquisition of the Elihu Pease House – 34 Avondale Avenue as instructed by Council on October 1 and 2, 1998; advising that until such time as a lawful municipal purpose is identified by a Client Department, the acquisition of this property cannot be undertaken; that if a municipal purpose is identified, staff can, if Council directs, have the Badones' submit an offer to sell to the City per the terms outlined in the report; and recommending that this report be received for information purposes; and
- (ii) (January 7, 2001) from Mr. Louis Badone and Mrs. Donalda Badone, outlining their objections respecting the issue of the acquisition of Elihu Pease House; and recommending that the Administration Committee reject the report (August 28, 2000) from the Commissioner of Corporate Services in regard thereto; and honour the City agreement for purchase reached on July 25, 2000 with Mr. J. Casali at North York.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Patricia E. Dunn, Solicitor, on behalf of Mr. and Mrs. Badone; and
- Mr. Louis Badone and Mrs. Donalda Badone.

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Joanne Flint, Don Valley West; and
- Councillor Howard Moscoe, Eglinton-Lawrence.

On motion by Councillor Shaw, on behalf of Councillor Moscoe, the Administration Committee:

- (1) deferred consideration of the aforementioned report and communication for three months; and
- (2) requested the Commissioner of Corporate Services to continue negotiations in regard thereto, such negotiations to include input from the Commissioner of Urban Development Services and the Commissioner of Economic Development, Culture and Tourism; and provide comparisons with the Morrish Store property located in Scarborough and information respecting other properties located in the neighbourhood surrounding Elihu Pease House and the values of the surrounding properties and ways in which the site can be purchased.

(Commissioner of Corporate Services; c: Mr. and Mrs. Badone; Committee Administrator - January 9, 2001)

(Clause No. 18(I) - Report No. 1)

**2-16. Declaration as Surplus
Vacant Parcel of Land Located at Northwest Corner
of Glengrove Avenue West and Coldstream Avenue
(Ward 15 – Eglinton-Lawrence).**

The Administration Committee had before it a report (August 31, 2000) from the Commissioner of Corporate Services recommending that:

- (1) the vacant parcel of land located at the northwest corner of Glengrove Avenue West and Coldstream Avenue, being part of Lot 19 on Plan 3816 and designated as PARTS 2 and 20 on Plan 64R-8442 be declared surplus to the City's requirements and offered for sale on the open market, subject to the retention of a permanent sewer easement in PART 20 on Plan 64R-8442 and a catch basin

easement in a portion of Part 2 on Plan 64R-8442, acceptable to the Commissioner of Works and Emergency Services, and all steps necessary to comply with By-law 551-1998 be taken;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

- A. Councillor Holyday moved that the Administration Committee recommend to Council the adoption of the foregoing report. **(Carried)**
- B. Councillor Miller moved, on behalf of Councillor Moscoe, that the foregoing report be deferred to the next meeting of the Administration Committee in order that a report may be brought forward from the City Arborist. **(Lost)**

(Clause No. 11 - Report No. 1)

**2-17. Declaration as Surplus
Strip of Vacant Land Located North of Coldstream Avenue
West of the William R. Allen Road
(Ward 15 – Eglinton-Lawrence).**

The Administration Committee had before it a report (December 17, 2000) from the Commissioner of Corporate Services recommending that:

- (1) the strip of vacant land located north of Coldstream Avenue, west of the William R. Allen Road, being Part Lot 43 on Plan 3816, also described as PARTS 5 and 7 on Reference Plan 64R-8443, and Part Lots 2 to 6 on MX-85 and Part of Lots 74 to 76 on Plan M-790, also described as PART 2 on Reference Plan 66R-12259, be declared surplus to the City's requirements and offered for sale to the abutting owners, subject to the retention of a permanent easement for watermain purposes, and all steps necessary to comply with By-law 551-1998 be taken;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the subject lands without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 12 - Report No. 1)

**2-18. Declaration as Surplus
Parcel of Vacant Land Located East of 141 Brooke Avenue
(Ward 16 – Eglinton-Lawrence).**

The Administration Committee had before it a report (December 6, 2000) from the Commissioner of Corporate Services recommending that:

- (1) parcel of vacant land located east of No. 141 Brooke Avenue, being part of Lot 127, Plan 2529 and designated as PART 3 on Reference Plan 64R-13626, be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with By-law 551-1998 be taken; and
- (2) appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 13 - Report No. 1)

**2-19. Declaration as Surplus
Parcel of Vacant Land Located
Between 26 And 32 Wynn Road
(Ward 23 – Willowdale).**

The Administration Committee had before it a report (December 8, 2000) from the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located between Nos. 26 and 32 Wynn Road, being Part Lot 11 on Plan 2334 and Part Lots 40 and 41 on Plan 3186, be declared surplus to

the City's requirements and offered for sale on the open market and all steps necessary to comply with By-law 551-1998 be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 14 - Report No. 1)

**2-20. Declaration as Surplus
Two Parcels of Vacant Land Located at
the Rear of 26 and 34 MacLeod Street -
(Ward 12 – York South-Weston).**

The Administration Committee had before it a report (December 6, 2000) from the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located at the rear of No. 26 MacLeod Street, being part of Lot 13, Plan 3244 and designated as PART 3 on Reference Plan 64R-12013 and the parcel located at the rear of No. 34 MacLeod Street, being part of Lot 9, Plan 3244, be declared surplus to the City's requirements and offered for sale to the respective abutting property owners and all steps necessary to comply with By-law 551-1998 be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 15 - Report No. 1)

**2-21. Declaration as Surplus
Parcel of Vacant Land Located Between 197 and
205 Raleigh Avenue - (Ward 35 – Scarborough Southwest).**

The Administration Committee had before it a report (December 8, 2000) from the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located between Nos. 197 and 205 Raleigh Avenue, being Lots 230, 231 and 232 on Plan 1882, be declared surplus to the City's

requirements and offered for sale on the open market and all steps necessary to comply with By-law 551-1998 be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 16 - Report No. 1)

**2-22. Purchase of Rear Ravine Lands Located in
Kimbark/Coldstream Ravine – 33 Kimbark Boulevard,
(Ward 16 – Eglinton-Lawrence).**

The Administration Committee had before it a confidential report (December 20, 2000) from the Commissioner of Corporate Services respecting the purchase of lands located in Kimbark/Coldstream Ravine, such report to be considered in-camera having regard that the subject matter relates to the purchase of property.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Nunziata, the Administration Committee:

- (1) recommended to the Policy and Finance Committee the adoption of Recommendation Nos. (1), (2) and (4) embodied in the foregoing confidential report (December 20, 2000) from the Commissioner of Corporate Services;
- (2) concurred with Recommendation No. (3) embodied therein; and
- (3) requested the appropriate City officials to report directly to Council on all outstanding legal proceedings involving the City and the owners of 33 Kimbark Boulevard, and how same may or may not be affected by the proposed acquisition.

(Chief Financial Officer and Treasurer; c: Commissioner of Corporate Services - January 9, 2001)

(Clause No. 18(j) - Report No. 1)

2-23. Options for Constituency Offices and Reallocation of Vacant Second Floor Office Space at City Hall.

The Administration Committee had before it a report (January 8, 2001) from the Commissioner of Corporate Services recommending that:

- (1) City Council consider the following three options for constituency offices as described in this report:

Option A - Retain the Current Practices;

Option B - Modify the Current Practices and Charge Back for Constituency Offices in Former Civic Centres; and

Option C - Phase Out Constituency Offices in Former Civic Centres and Establish Ward Based Constituency Offices;

- (2) if City Council adopts Option B in Recommendation No. (2) above, it give further direction on whether the rent/lease costs for constituency offices located in former Civic Centres should be set at prevailing market rates;
- (3) City Council give further direction on whether costs for constituency offices should continue to be charged back to Councillors' Global Office Budgets or whether a separate budget be set up for this purpose;
- (4) that the Commissioner of Corporate Services be requested to report back on a set of policy statements to govern the City Council adopted preferred option for constituency offices and associated budget implications, if any;
- (5) the following uses be considered for the reallocation of the vacant office space located on the Second Floor of City Hall:
 - (i) small and large meeting rooms for Councillors and the public;
 - (ii) ancillary storage space for Councillors; and
 - (iii) a protocol conference room; and

further direction be given as to whether this space should accommodate constituency offices for Downtown Councillors.

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- (6) that the Commissioner of Corporate Services be requested to report back on design options, budget requirements and an implementation schedule, if required, for the approved uses for the reallocated City Hall Second Floor space; and
- (7) the appropriate officials be authorized and directed to take the necessary action to give effect thereto.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Joanne Flint, Don Valley West;
- Councillor Chris Korwin-Kuczynski, Parkdale-High Park;
- Councillor Pam McConnell, Toronto Centre-Rosedale;
- Councillor Joe Mihevc, St. Paul's;
- Councillor Peter Milczyn, Etobicoke-Lakeshore;
- Councillor Howard Moscoe, Eglinton-Lawrence;
- Councillor Kyle Rae, Toronto Centre-Rosedale; and
- Councillor Mario Silva, Davenport.

A. Councillor Bussin moved that the Administration Committee recommend to Council:

(1) the adoption of Option "B" outlined in the report (January 8, 2001) from the Commissioner of Corporate Services subject to:

(i) striking out Recommendation No. (3) and inserting in lieu thereof the following:

"(3) that all Members of Council be provided with equivalent office space and Downtown Community Council Members be provided with additional space at City Hall if they so choose, and the cost therefor be charged back to the Councillors' Global Office Budgets; and **(Carried)**

- (ii) striking out the following words embodied in Recommendation No. (5), “further direction be given as to whether this space should accommodate constituency offices for Downtown Councillors”;
(Carried)
 - (2) that a specific Council Budget be established to implement this option. **(Redundant)**
- B. Councillor Holyday moved that the Administration Committee:
- (1) recommend to Council:
 - (i) the adoption of the report (January 8, 2001) from the Commissioner of Corporate Services subject to striking out Recommendations Nos. (1) and (2); and
 - (ii) the adoption of the following new Option “D”:

“that Councillors be allowed a constituency office in City-owned buildings such as civic centres, libraries and community centres in close proximity to their Wards”; and
 - (2) request the Commissioner of Corporate Services to submit a report to the Administration Committee respecting the cost to implement the foregoing; such report to contain recommendations ensuring that all Members of Council are treated fairly and equally. **(Redundant)**
- C. Councillor Miller moved, on behalf of Councillor Mihevc, that:
- (1) the Administration Committee recommend to Council the adoption of Option “B” subject to:
 - (i) amending Recommendation No. (1) to read as follows:

“(1) Option B as described in this report be adopted permitting Councillors to choose a constituency office in an existing Civic Centre, a commercial unit in their ward;
(Carried)

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- (2) Part (1) of the foregoing motion A. moved by Councillor Bussin be amended by adding the following to the new Recommendation No. (3):

“(3) that costs for the constituency office rent and expenses be charged back to the Councillors’ Global Office Budget”; and **(Carried)**

- (3) the Commissioner of Corporate Services be requested to report back to the Administration Committee on an appropriate ceiling for each Councillor. **(Redundant)**

- D. Councillor Miller moved, on behalf of Councillor Rae, that the Administration Committee recommend to Council:

- (1) the adoption of Option “B” subject to constituency offices being established in City Hall or a former civic centre at no charge back, or at City Hall with a rent/lease charge back; and **(Redundant)**

- (2) that those Members of Council who do not have constituency office space in civic centres or in their wards be authorized to utilize space currently vacant on the second floor at City Hall. **(Redundant)**

- E. Councillor Soknacki moved that:

- (1) the Administration Committee recommend to Council the adoption of the report (January 8, 2001) from the Commissioner of Corporate Services subject to:

- (i) the deletion of Options “A” and “C”; **(Redundant)**

- (ii) amending Recommendation No. (2) to read as follows:

“(2) the rent/lease costs for constituency offices located in former Civic Centres or other City of Toronto Buildings, including Toronto City Hall, be set at the same rental rate;”; **(Carried)**

- (iii) amending Recommendation No. (3) to provide that costs be charged to Councillors Global Office Budgets; **(Redundant)**

- (2) Part (1) (i) of the foregoing motion C. moved by Councillor Miller, on behalf of Councillor Mihevc, be amended to provide that the following words be added to Recommendation No. (1)

“or other City of Toronto building”; and **(Carried)**

- (3) that the Commissioner of Corporate Services be requested to submit a report to the next meeting of the Administration Committee on a range of rent/lease costs and their impacts on Councillors’ Global Office Budgets. **(Carried)**

A recorded vote on the adoption of Option “B”, as amended, was taken as follows:

YEAS: Berardinetti, Bussin, Miller, Shaw, Soknacki

NAYS: Ford, Holyday, Nunziata

The decision of the Administration Committee, therefore, is as follows:

The Administration Committee:

(A) recommended to Council:

- (I) the adoption of the report (January 8, 2001) from the Commissioner of Corporate Services subject to:

- (i) amending Recommendation No. (1) to read as follows:

“(1) Option B as described in this report be adopted permitting Councillors to choose a constituency office in an existing Civic Centre, a commercial unit in their ward, or other City of Toronto building;”;

- (ii) amending Recommendation No. (2) to read as follows:

“(2) the rent/lease costs for constituency offices located in former Civic Centres or other City of Toronto Buildings, including Toronto City Hall, be set at the same rental rate;”;

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(iii) striking out Recommendation No. (3) and inserting in lieu thereof the following:

“(3) that costs for the constituency office rent and expenses be charged back to the Councillors’ Global Office Budget; all Members of Council be provided with equivalent office space; and Downtown Community Council Members be provided with additional space at City Hall if they so choose, and the cost therefor be charged back to the Councillors’ Global Office Budgets; and

(iv) striking out the following words embodied in Recommendation No. (5), “further direction be given as to whether this space should accommodate constituency offices for Downtown Councillors”;

so that the Recommendations embodied in the aforementioned report now read as follows:

“It is recommended that:

- (1) Option B as described in this report be adopted permitting Councillors to choose a constituency office in an existing Civic Centre, a commercial unit in their ward, or other City of Toronto building;”;
- (2) the rent/lease costs for constituency offices located in former Civic Centres or other City of Toronto Buildings, including Toronto City Hall, be set at the same rental rate;”;
- (3) costs for the constituency office rent and expenses be charged back to the Councillors’ Global Office Budget; all Members of Council be provided with equivalent office space; and Downtown Community Council Members be provided with additional space at City Hall if they so choose, and the cost therefor be charged back to the Councillors’ Global Office Budgets;
- (4) the Commissioner of Corporate Services be requested to report back on a set of policy statements to govern the City Council adopted preferred option for constituency offices and associated budget implications, if any;

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- (5) the following uses be considered for the reallocation of the vacant office space located on the Second Floor of City Hall:
 - (i) small and large meeting rooms for Councillors and the public;
 - (ii) ancillary storage space for Councillors; and
 - (iii) a protocol conference room;
 - (6) the Commissioner of Corporate Services be requested to report back on design options, budget requirements and an implementation schedule, if required, for the approved uses for the reallocated City Hall Second Floor space; and
 - (7) the appropriate officials be authorized and directed to take the necessary action to give effect thereto;”; and
- (II) that the Commissioner of Corporate Services be requested to submit a report to the next meeting of the Administration Committee on a range of rent/lease costs and their impacts on Councillors’ Global Office Budgets.

(Clause No. 1 - Report No. 1)

2-24. Contract Extensions.

The Administration Committee had before it a report (December 22, 2000) from the Commissioner of Corporate Services requesting authority to exercise the City’s option to extend the contracts with agencies and specialized technology companies that provide, from time to time, technical resources to assist and complement City staff, until such time as new contracts are in place; and recommending that:

- (1) the contracts of the attached companies (Appendix 1) be extended until June 30, 2001, with the provision that these contracts are to be terminated following new contract awards resulting from a Request for Expressions of Interest (“REI”) and Request for Proposals (“RFP”) process; and
- (2) the appropriate City officials be given the authority to manage the contract extensions and conduct a process to put new contracts in place.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 5 - Report No. 1)

2-25. Permission to Use the Trademark PATHWAYS.

The Administration Committee had before it a report (December 22, 2000) from the Commissioner of Corporate Services; recommending that:

- (1) the City of Toronto consent to the registration of PATHWAYS as a trademark by Steelcase Inc., subject to the applicant's agreement that the trademark for which consent has been sought will not be used in any design form which is confusingly similar to the design forms used by the City of Toronto for its related official marks; and
- (2) appropriate City staff be authorized and directed to take the necessary action to give effect to these recommendations; and
- (3) advising that no funding is required and there are no financial implications for the City of Toronto resulting from the adoption of this report.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 10 - Report No. 1)

2-26. Canella et al v. City of Toronto and Toronto Transit Commission – Status Update.

The Administration Committee had before it a report (December 19, 2000) from the City Solicitor submitting a final status report on the legal challenge which was commenced by way of an application against the Toronto Transit Commission (the T.T.C.) and the City of Toronto (the City) in connection with the eligibility criteria for Wheel-Trans Service; advising that the application was originally heard by a panel of three Judges of the Divisional Court on April 6-9, 1999, and the Court dismissed the application against both the T.T.C. and the City; that the applicants sought leave to appeal the decision of the Divisional Court to the Ontario Court of Appeal; that the Court of Appeal denied the applicants leave; that the applicants then sought leave to appeal the decision to the Supreme Court of Canada; that on September 15, 2000, the Supreme Court of Canada

delivered its Judgment and the application for leave to appeal was dismissed without costs; that there are no further routes of appeal for the applicants in this matter; and recommending that this report be received for information.

On motion by Councillor Bussin, the Administration Committee received the foregoing report.

(Clause No. 18(k) - Report No. 1)

2-27. Provincial Offences Court Transfer – Obligations of Councillors.

The Administration Committee had before it a report (December 27, 2000) from the City Solicitor, providing advice as to the obligations that will apply to Councillors as a result of the Provincial Offences Court Transfer; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the foregoing report; and directed that a copy thereof be forwarded to the Task Force to Examine Implications Inherent to Bill 108 (POA) Provincial Offences Act.

(Task Force to Examine Implications Inherent to Bill 108 - January 9, 2001)

(Clause No. 18(l) - Report No. 1)

**2-28. Award of Contracts Resulting from
RFP No. 3401-00-7137 – Data Warehouse Phase 1
Toronto Social Services Data Mart,
RFP No. 9155-00-7123 – Professional Systems Products
and Services for Enterprise Application Integration
Solution and for Specific Business Applications Interfaces,
RFP No. 3412-00-7252 – Enterprise Directory Services**

The Administration Committee had before it a joint report (January 9, 2001) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) Request for Proposal No: 3401-00-7137 - Data Warehouse Phase 1 – Toronto Social Services Data Mart be awarded to Oracle Corporation Canada Inc., as the highest evaluated Proponent for the provision of hardware, software, services, and hardware and software maintenance for five years for the purpose of developing the City's first Data Mart, with work to commence in 2000 and be completed in 2001 at a cost not to exceed \$4,784,008.00;

- (2) Request for Proposal No. 9155-00-7123 - Professional Systems Products and Services for Enterprise Application Integration Solution and for Specific Business Applications Interfaces be awarded to IBM Canada Ltd., as the highest evaluated Proponent, for the provision of Enterprise Application Interface (EAI) products and services as described in the City's RFP at a cost not to exceed \$756,868.00, and an allowance be provided for the City to acquire additional services from IBM Canada Ltd. at an additional cost not to exceed \$500,000.00 bringing the total cost for this project to an amount not to exceed \$1,256,868.00;
- (3) Request for Proposal No. 3412-00-7252 – Enterprise Directory Services be awarded to IBM Canada Ltd. in partnership with Novell Canada Inc. as the highest evaluated Proponent for the provision of hardware, software, services, and hardware and software maintenance, for the purpose of developing the City's Enterprise Directory Service at a cost not to exceed \$3,032,999.00 over five years; and
- (4) the appropriate City officials be given the authority to enter into agreements to support the recommendations.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 6 - Report No. 1)

2-29. ABC's Engagement of Outside Legal Services.

The Administration Committee had before it a communication (January 8, 2001) from Councillor David Soknacki, Scarborough Highland Creek; requesting that the City Solicitor submit a report to the next meeting of the Administration Committee on:

- (1) the Agencies, Boards and Commissions which currently engage outside legal services;
- (2) the costs of these services; and
- (3) whether it would be in the interest of the City for the City's Legal Division to provide legal services to those ABC's which currently use outside law firms.

On motion by Councillor Soknacki, the Administration Committee concurred with the request embodied in the foregoing communication.

(City Solicitor; c: Councillor David Soknacki - January 9, 2001)

(Clause No. 18(m) - Report No. 1)

**2-30. 3885 Yonge Street, a.k.a The Jolly Miller – City-Owned
Property Lease to Prime Asset Management Corporation
(Ward 25).**

The Administration Committee had before it a report (January 8, 2001) from the Commissioner of Corporate Services; recommending that:

- (1) authority be granted to terminate the lease agreement with PAMC for 3885 Yonge Street, the Jolly Miller, upon terms and conditions satisfactory to the Commissioner of Corporate Services, and any documentation to be in a form acceptable to the City Solicitor;
- (2) the Commissioner of Corporate Services be instructed to consult with appropriate staff and the local Councillor and issue an RFP seeking a tenant who will meet the criteria and objectives of the City for a long term lease of the Jolly Miller facility; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the following report.

(Clause No. 17 - Report No. 1)

Councillor Bussin appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee met privately to discuss the following item No. 2-31, having regard that the subject matter relates to personnel matters, in accordance with the Municipal Act.

Councillor Bussin resumed the Chair.

2-31. Personnel Matters.

The Administration Committee received a brief oral presentation from the Chief Administrative Officer respecting staffing issues; and directed that details thereof remain in-camera, in accordance with the Municipal Act, having regard that the subject matter relates to personnel matters.

(Clause No. 18(n) - Report No. 1)

The Committee adjourned its meeting at 3:07 p.m.

Chair