

**THE CITY OF TORONTO**

**City Clerk's Division**

**Minutes of the Administration Committee**

**Meeting No. 12**

**Thursday, September 6, 2001**

The Administration Committee met on Thursday, September 6, 2001, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 12:03p.m.	2:13 p.m. to 2:40 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X
Councillor Sandra Bussin	X	X
Councillor Rob Ford	X	X
Councillor Doug Holyday	X	X
Councillor David Miller	X	X
Councillor Frances Nunziata Vice-Chair	X	X
Councillor Sherene Shaw		
Councillor David Soknacki	X	X

**12-1. Hearing - Tax Adjustment,  
Municipal Act Section 442 and 443.**

The Administration Committee had before it a report (August 23, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer and the Acting Treasurer, recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the Municipal Act totalling \$4,292,437.25 as provided in the detailed hearing report attached and as summarized in Schedule "A", be approved; and
- (2) the individual appeal applications made pursuant to Section 443 of the Municipal Act totalling \$542,120.07 as provided in the detailed hearing report attached and as summarized in Schedule "B", be approved.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Tom Halinski, Aird and Berlis, and filed a written submission in regard thereto;
- Mr. Sulman Bashir Damji, Torkin Manes Cohen Arbus; and
- Ms. Kim Howe, Colliers International Realty Advisors Inc.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing joint report (August 23, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer and the Acting Treasurer, subject to the applications listed in Schedule "C" being adjourned to be heard at a future hearing.

**(Clause No. 11 – Report No. 13)**

**12-2. Response to Recommendations in the  
Centre for Equality Rights in Accommodation (CERA),  
“Hugh Burnett Report on Discrimination  
and Systemic Barriers in Accessing Rental Housing”.**

The Administration Committee had before it a report (August 9, 2001) from the Acting Commissioner of Community and Neighbourhood Services, recommending that:

- (1) this report be forwarded to the Community Services Committee and the Tenant Defence Fund Sub-committee for consideration;
- (2) the Chair of the Administration Committee write to the President of Legal Aid Ontario to advocate for increased funding for community legal clinics to ensure the availability of legal support to tenants fighting incidents of housing discrimination;
- (3) the Chair of the Administration Committee write to the Chief Commissioner of the Human Rights Commission, to highlight the issues outlined in this report and to reinforce the priority of housing discrimination cases and the need for timely resolutions;
- (4) the City of Toronto include issues of discrimination as they impact on a person's ability to secure housing in the prevention strategy of the city's action plan on homelessness; and

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- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee also had before it a communication (September 4, 2001) from Mr. Brad Butt, Executive Director, Greater Toronto Apartment Association, submitting comments on the recommendations contained in the aforementioned report (August 9, 2001) from the Acting Commissioner of Community and Neighbourhood Services respecting the Hugh Burnett Report on Discrimination and Systemic Barriers in Accessing Rental Housing.

Mr. M.S. Mwarigha, Program Director, Centre for Equality Rights in Accommodation, appeared before the Administration Committee in connection with the foregoing matter, and filed a written submission in regard thereto.

On motion by Councillor Miller, the Administration Committee:

- (1) concurred with Recommendation No. (1) embodied in the report (August 9, 2001) from the Acting Commissioner of Community and Neighbourhood Services respecting the response to recommendations in the Centre for Equality Rights in Accommodation "Hugh Burnett Report on Discrimination and Systemic Barriers in Accessing Rental Housing", subject to adding thereto the following words "and both Committees be requested to consider what steps the City can take to address the issues raised in the aforementioned report, and by Mr. M. S. Mwarigha, Program Director, Centre for Equality Rights in Accommodation, who appeared before the Administration Committee respecting this matter" so that Recommendation No. (1) now reads as follows:

"(1) this report be forwarded to Community Services Committee and the Tenant Defence Fund Subcommittee for consideration, and both Committees be requested to consider what steps the City can take to address the issues raised in the report on Discrimination and Systemic Barriers in Accessing Rental Housing, and by Mr. M.S. Mwarigha, Program Director, Centre for Equality Rights in Accommodation, who appeared before the Administration Committee respecting this matter;" and

- (2) recommended to the Community Services Committee the adoption of Recommendations Nos. (2) to (5) embodied in the aforementioned report.

(Community Services Committee; Tenant Defence Fund Sub-Committee; c: Acting Commissioner of Community and Neighbourhood Services; Mr. Brad Butt, Executive Director, Greater Toronto Apartment Association; Mr. M. S. Mwarigha, Centre for Equality Rights in Accommodation – September 6, 2001)

**(Clause No. 16(a) – Report No. 13)**

**12-3. Results of the Request for Quotation No. 0102-01-0173  
for the Rental and Cleaning of Work Garments for Various  
City of Toronto Departments.**

The Administration Committee had before it a report (August 15, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, advising the results of the Request for Quotation for the rental and cleaning of work garments for the period October 1, 2001 to September 30, 2002, with the City having the option to renew on an annual basis until September 30, 2004, in accordance with the specifications and service requirements as required by various City of Toronto departments; requesting the authority to award a contract to the recommended bidder; advising that funding will be provided in the appropriate program operating budget accounts as required for the budget years 2001, 2002, 2003 and up to September 30, 2004; that funds will be included in subsequent years budget submissions for each portion of the contract period; that the total funds required until September 30, 2004 is estimated at \$912,075.57; and recommending that:

- (1) the quotation submitted by Canadian Linen and Uniform in the estimated amount of \$304,025.19 for the Rental and Cleaning of Work Garments used by various City of Toronto departments for the period October 1, 2001 to September 30, 2002 with the option to renew on an annual basis until September 30, 2004 be accepted, being the lowest quotation received meeting specifications and service requirements; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (August 15, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, subject to funds being available in subsequent years.

**(Clause No. 4 – Report No. 13)**

**12-4. Accounts Receivable – Largest Debtors  
with Tax Arrears Greater than \$500,000.00.**

The Administration Committee had before it a report (August 23, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, providing information on property tax accounts with outstanding receivables of \$500,000.00 or more as at June 30, 2001; advising that there are no financial implications with this report; that outstanding taxes receivable continue to be monitored and acted upon in a timely manner; that these accounts will continue to be a priority for collection action; and recommending that this report be received for information.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee:

- (1) recommended to Council that the Chair of the Administration Committee or the Mayor be requested to write to the Provincial Standing Committee on General Government, indicating the importance of passing the Brownfields Statute Law Amendment Act introduced in the legislature on May 17, 2001, as expeditiously as possible;
- (2) requested the Acting Chief Financial Officer, and appropriate City Officials, to submit a report directly to Council for its meeting scheduled to be held on October 2, 2001, providing an update on the Brownfields Statute Law Amendment Act and indicating which Standing Committee of City Council will consider this issue; and
- (3) requested the Acting Chief Financial Officer to:
  - (a) submit a report to the Administration Committee in early 2002, comparing tax collected by using bailiffs to that collected in previous years when a bailiff was not used; and
  - (b) invite a representative from the Bailiff company to attend the meeting of the Administration Committee when this issue is considered.

Councillor Berardinetti resumed the Chair.

(Acting Chief Financial Officer, Director, Revenue Services Division,  
Finance Department – September 6, 2001)

**(Clause No. 12 – Report No. 13)**

**12-5. Customer Services Issues –  
Property Standards and Grass Cutting.**

The Administration Committee had before it a communication (June 19, 2001) from the Acting City Clerk, advising that the Personnel Sub-Committee at its meeting held on June 19, 2001, considered a communication (March 27, 2001) from the City Clerk respecting issues involved in customer service as it relates to property standards and grass cutting and the steps being taken to address those issues; and that the Personnel Sub-Committee received the foregoing matter.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee deferred consideration of the foregoing communication until its meeting scheduled to be held on October 16, 2001.

Councillor Berardinetti resumed the Chair.

(Commissioner of Corporate Services; Acting Chief Administrative Officer; General Manager, Transportation Services; Director, Municipal Licensing and Standards; Manager, Customer Service, Support Services; Quality Assurance Manager, Parks and Recreation; Special Assistant to the Chief Administrative Officer – September 6, 2001)

**(Clause No. 16(b) – Report No. 13)**

**12-6. 2001 Second Quarterly Report on Sales.**

The Administration Committee had before it a report (August 22, 2001) from the Commissioner of Corporate Services, providing the 2001 second quarterly report on property sales; advising that there are no financial implications with this report; and recommending that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received the foregoing report.

**(Clause No. 16(c) – Report No. 13)**

**12-7. Amendment to Former Municipality of Metropolitan Toronto  
By-Law No. 1206 Respecting the Expropriation of a Permanent  
Easement Required in Connection With the Wilket Creek  
Sanitary Trunk Sewer (Ward 25 – Don Valley West).**

The Administration Committee had before it a report (August 13, 2001) from the Commissioner of Corporate Services, seeking authority to amend the former Municipality of Metropolitan Toronto By-law No. 1206; advising that there are no financial implications with this report; and recommending that:

- (1) By-law No. 1206 of the former Municipality of Metropolitan Toronto, being a By-law to expropriate easements or rights in the nature of easements for the purpose of and in connection with the Wilket Creek sanitary trunk sewer, be amended, so as to exclude from the lands affected thereby, those lands lying and being within the Plan of Subdivision registered as Plan 66M-2331; and
- (2) the appropriate City officials be authorized and directed to take whatever action is necessary to give effect to the foregoing, including the introduction in Council of any bills that may be required.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (August 13, 2001) from the Commissioner of Corporate Services.

**(Clause No. 5 – Report No. 13)**

**12-8. Morningside Heights Community  
Transportation Network  
McNicoll Avenue Extension  
(Ward 42 – Scarborough Rouge River).**

The Administration Committee had before it a joint report (August 28, 2001) from the City Solicitor; the Director, Transportation Services, Works and Emergency Services; and the Director, Community Planning, Urban Development Services, recommending that:

- (1) authority be granted to initiate the expropriation process for the property interests detailed herein;
- (2) authority be granted to serve and publish Notices of Applications for Approval to expropriate said property interests, to forward to the Chief Inquiry Officer any requests for hearings that are received and to report the Inquiry Officer's recommendations to Council for its consideration;

- (3) City Council authorize staff to undertake all steps required under the expropriation process to acquire land interests to extend McNicoll Avenue easterly as illustrated on Attachment 1, on receipt of the financial guarantee from MHLG; and
- (4) the above recommendations be referred to the Scarborough Community Council for its meeting scheduled for September 12, 2001.

On motion by Councillor Holyday, the Administration Committee:

- (1) recommended to the Scarborough Community Council, the adoption of Recommendations Nos. (1) to (3) embodied in the joint report (August 28, 2001) from the City Solicitor; the Director, Transportation Services, Works and Emergency Services; and the Director, Community Planning, Urban Development Services; requesting authority to initiate the expropriation process respecting Morningside Heights Community Transportation Network – McNicoll Avenue Extension; and
- (2) concurred with Recommendation No. (4) embodied in the aforementioned joint report.

(Scarborough Community Council; City Solicitor; Mr. Ted Tyndorf, MCIP, RPP, Director, Community Planning, East District, Urban Development Services; Mr. Gary Welsh P. Eng, Director, Transportation Services, District 4, Works and Emergency Services – September 6, 2001)

**(Clause No. 16(d) – Report No. 13)**

**12-9. Declaration as Surplus  
Parcel of Vacant Land  
4362 Sheppard Avenue East  
(Ward 41 – Scarborough Rouge River).**

The Administration Committee had before it a report (August 13, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the property known municipally as 4362 Sheppard Avenue East, described as being part of Lot 25, Concession 3 in the Township of Scarborough, designated as Parts 21 and 22 on Reference Plan 64R-4910, be declared surplus to the City's requirements;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of 4362 Sheppard Avenue East without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands;
- (3) the Commissioner of Corporate Services be authorized to enter into negotiations with Enbridge Consumers Gas for the granting of a permanent easement for an existing gas main, as shown on the attached sketch, and report back thereon;
- (4) the property be offered for sale on the open market, subject to the proposed Enbridge Consumers Gas easement and the existing tenancy, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing report (August 13, 2001) from the Commissioner of Corporate Services.

**(Clause No. 6 – Report No. 13)**

**12-10. Declaration as Surplus  
Parcel of Vacant Land  
on the West Side of Station Road  
Rear of 102 and 104 Stanley Avenue  
(Ward 6 – Etobicoke-Lakeshore).**

The Administration Committee had before it a report (August 13, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land on the west side of Station Road, described as being Part of Lot 54, Plan 852Y and designated as Parts 5 and 6 on Reference Plan 64R-2060, be declared surplus to municipal requirements and be offered for sale to the abutting property owners, subject to the City's retention of a permanent sewer easement, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (August 13, 2001) from the Commissioner of Corporate Services.

**(Clause No. 7 – Report No. 13)**

**12-11. Declaration as Surplus  
Portion of Brock North Landfill Lands  
Town of Pickering  
Regional Municipality of Durham.**

The Administration Committee had before it a report (August 15, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the Property, being part of Lot 16, Concession 5 and designated Part 3 on Reference Plan 40R-19476, be declared surplus to the City's requirements and the Property be offered for sale to the Ministry of Transportation, Ontario, for construction of Highway 407 and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (August 15, 2001) from the Commissioner of Corporate Services.

**(Clause No. 8 – Report No. 13)**

**12-12. Expropriation Public Lane Purposes  
A Private Lane Extending Easterly from  
Berkeley Street at the Rear of  
Nos. 319 to 333 Queen Street East  
(Ward 28 – Toronto Centre-Rosedale).**

The Administration Committee had before it a report (August 23, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) City Council, as approving authority, approve the expropriation of the property interests detailed herein;

- (2) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to the Date of Compensation and Notices of Possession;
- (3) the Director of Facilities and Real Estate be authorized to sign the Notices of Expropriation, Notices of Possession and, under Section 25 of the Expropriation Act, the Offers of Compensation on behalf of the City;
- (4) leave be granted for introduction of the necessary Bills in Council to give effect thereto; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect hereto.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of the foregoing report (August 23, 2001) from the Commissioner of Corporate Services.

**(Clause No. 9 – Report No. 13)**

**12-13. Progress Report on the  
City Publications and  
Resource Centre in City Hall.**

The Administration Committee had before it a report (August 17, 2001) from the Commissioner of Corporate Services, providing Council with an update on the process of issuing a Request for Expressions of Interest (REI) to explore options for the operation of the City Publications and Resource Centre (tourist store); responding to Council's suggestions for other changes; advising that there are no immediate financial implications; that staff will report back to Council on the results of the REI at a later date; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the foregoing report.

**(Clause No. 16(e) – Report No. 13)**

**12-14. Retention of Outside Counsel by  
Agencies, Boards and Commissions.**

The Administration Committee had before it a report (August 12, 2001) from the City Solicitor, reporting, as requested, on the outside legal services retained by TEDCO and CNEA; advising that there are no funding implications to this report; that TEDCO and CNEA have responded to the Administration Committee's request for information regarding their retention of outside legal services by providing details of the services they retain; that both organizations have stressed the importance of the corporate memory and knowledge of on-going files that their present arrangement provide; and recommending that when TEDCO and CNEA consider changing their legal service provider, that they give consideration to retaining the services of the City Solicitor's office.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (August 12, 2001) from the City Solicitor, subject to amending the Recommendation contained therein to read as follows:

“It is recommended that when TEDCO and CNEA consider changing their legal service provider, they be required to give consideration to retaining the services of the City Solicitor; and that TEDCO and CNEA be so notified.”

**(Clause No. 10 – Report No. 13)**

**12-15. Appeals Reserve -  
2001 Access and Equity Grant Program.**

The Administration Committee had before it a report (August 22, 2001) from the Acting Chief Administrative Officer, presenting the recommended allocations from the \$5,000.00 reserve of the Access and Equity Grant Program for agencies which submitted appeals; advising that an appeals reserve of \$5,000.00 is provided within the 2001 Access and Equity Grant Program approved budget; and recommending that:

- (1) the appeals reserve of \$5,000.00 be allocated to: Black Youth International in Communication (\$4,000.00); and Iranian Women's Organisation of Ontario (\$1,000.00); and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (August 22, 2001) from the Acting Chief Administrative Officer.

**(Clause No. 13 – Report No. 13)**

**12-16. Political Activities of Grant Recipients.**

The Administration Committee had before it the following communications:

- (1) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that City staff prepare a policy statement as soon as possible, for grant applicants in 2002 and subsequent years, providing guidelines for grant recipient's political activities of a non-partisan nature, using where practical and appropriate, the guidelines set out in Information Circular 87-1 of the Canada Customs and Revenue Agency and the guidelines currently being used by the Toronto Atmospheric Fund; and
- (2) (September 4, 2001) from Mr. Brad Butt, Executive Director, Greater Toronto Apartment Association expressing support for the recommendation made by Councillor David Soknacki as it relates to restrictions on political activities for organizations receiving grants from the City of Toronto.

On motion by Councillor Miller, the Administration Committee requested the Chief Administrative Officer, in consultation with the City Solicitor, to submit a report to the Administration Committee as soon as possible, on a policy statement for grant applications in 2002 and subsequent years, providing guidelines for grant recipient's political activities of a non-partisan nature; using, where practical and appropriate, the guidelines set out in Information Circular 87-1 of the Canada Customs and Revenue Agency and the guidelines currently being used by the Toronto Atmospheric Fund; such report to analyse whether such a policy is necessary and should apply to other entities who benefit from business or promotional contracts within the City or others.

(Acting Chief Administrative Officer; Mr. Brad Butt, Executive Director, Greater Toronto Apartment Association; Councillor David Soknacki – September 6, 2001)

**(Clause No. 16(f) – Report No. 13)**

**12-17. Undergraduate Recipient  
2001-2002 City of Toronto  
Women's Studies Scholarship  
at the University of Toronto.**

The Administration Committee had before it a report (August 30, 2001) from the Acting Chief Administrative Officer, advising Council of the result of the Scholarship application process; that there are no financial implications with this report; that in 1998, endowment funds were transferred by the City to the University of Toronto to give this award in perpetuity; and recommending that:

- (1) City Council extend its congratulations to Renee Nichole Ferguson on being selected as the undergraduate recipient of the 2001 – 2002 City of Toronto Women's Studies Scholarship at the University of Toronto; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of the foregoing report (August 30, 2001) from the Acting Chief Administrative Officer.

**(Clause No. 14 – Report No. 13)**

**12-18. Options for Methods to Deal With  
Decisions on Compliance Audit Applications.**

The Administration Committee had before it the following report and communication:

- (1) (August 22, 2001) from the Acting City Clerk, reporting on options for external bodies, rather than City Council, to make decisions on election campaign compliance audit applications; advising that there are no financial implications with this report; that staff have identified four options for processes to make decisions on compliance audit applications; that one of the options is the status quo; the other three would transfer the decision-making process to an external body; that these three options would require legislative amendments to the *Municipal Elections Act, 1996*; and recommending that this report be received for information; and
- (2) (August 1, 2001) from the Acting City Clerk, forwarding Clause No. 24 contained in Report No. 11 of The Administration Committee, headed "Compliance Audit Requests Under the Municipal Elections Act, 1996", which was adopted, as amended, by the Council of the City of Toronto at its meeting held on July 24, 25

and 26, 2001; requesting the Administration Committee to consider the development of amendments to Elections legislation to address shortcomings that have been identified in the City Council debate concerning Compliance Audits.

On motion by Councillor Miller, the Administration Committee forwarded the foregoing report (August 22, 2001) from the Acting City Clerk to Council for consideration.

**(Clause No. 15 – Report No. 13)**

**12-19. Election 2000 Report.**

The Administration Committee had before it a report (August 20, 2001) from the Acting City Clerk, reporting on the conduct of the 2000 Municipal Election and outlining the measures that will be undertaken to enhance the process for the 2003 Election; advising that some of the improvements and enhancements staff have identified as necessary for the 2003 Election will have budget implications and will be brought forward for Council's consideration as part of the City Clerk's 2003 budget submission; that Elections Services staff have already begun to fine-tune administrative procedures and develop new strategies to ensure that the issues and concerns are addressed for the 2003 Election; and recommending that this report be received for information.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, the Administration Committee received the foregoing report.

(City Clerk; Director, Election Services; Councillor David Soknacki - September 6, 2001)

**(Clause No. 1 – Report No. 13)**

**12-20. Amendments to the Municipal Elections Act, 1996.**

The Administration Committee had before it the following report and communications:

- (1) (August 20, 2001) from the Acting City Clerk, reporting on amendments requested by Members of Council to the Municipal Elections Act, 1996; advising that there are no financial implications associated with this report; that staff of the Ministry of Municipal Affairs and Housing are presently conducting a thorough postmortem of the *Municipal Elections Act, 1996*, following the 2000 municipal election; that Ministry staff have the list of the City's requested amendments and have discussed

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these with Elections Services staff; that it is anticipated by Election Services staff that the balance of the City's requested amendments will be considered during this review process; and recommending that this report be received for information;

- (2) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that:
  - (1) City of Toronto Council request the Minister of Municipal Affairs and Housing to allow the use of mail-in ballots during the next municipal election;
  - (2) subsequent to obtaining approval in writing from the Minister of Municipal Affairs and Housing to allow the use of mail-in ballots during the next municipal election, the Council of the City of Toronto resolves to authorize its electorate to vote by mail in the next municipal election; and
  - (3) Council request the Director of Election Services to draft regulations with respect to a mail-in system of voting that would be necessary to carry out the election and report to Administration Committee as soon as possible;
- (3) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that Council request the Minister of Municipal Affairs and Housing to amend the *Municipal Elections Act, 1996* to set the limit for campaign expenditures by individual candidates to the minimum level for candidates running in Ontario Provincial Elections;
- (4) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that Section 31 of the *Municipal Elections Act, 1996*, be amended to read "Nomination day for a regular election is no earlier than Friday, the 38 day before voting day, and no later than Friday the 31 day before voting day.";
- (5) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that:
  - (1) once a candidate has registered with a municipality for the next municipal election, that candidate may be allowed to fundraise on a regular basis as long as the candidate files all of the necessary interim reports with the municipality's Elections Office;
  - (2) the itemized disclosure of all campaign finance returns include an appendix with photocopies of receipts for all incurred expenses;

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- (3) for donations of more than \$100.00 from numbered companies, all individuals or corporations owning more than 50 percent of the donating corporation's common shares must be listed, as well as the general nature of the business, otherwise the donation will not be allowed;
  - (4) campaign deficits from prior elections may not be carried forward as a justifiable expense in the financial filing of the following election; an unpaid deficit from the previous election by the closing of nominations for the next election will void the nomination papers of the candidate; and
  - (5) candidates are allowed to fundraise to any limit; however, amounts greater than twice the allowable election limit will be forfeit to the municipality's Treasurer, at the time of filing the election financial return; and
- (6) (September 6, 2001) from Councillor David Soknacki, Ward 43, recommending that:
- (1) Council request the Minister of Municipal Affairs and Housing to amend the *Municipal Elections Act, 1996, Section 5*, to institute a Province-wide municipal election date of the Thursday after Thanksgiving in an election year;
  - (2) Council indicate their support for the City of Toronto municipal election to be held on the Thursday after Thanksgiving in an election year; and
  - (3) Council request the Minister of Municipal Affairs and Housing to amend the *Municipal Elections Act, 1996, Subsection 6(1)*, to enable municipalities to pass a by-law to provide for the beginning date for a new council; such date should be no more than four weeks after the date of the election.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

- A. Councillor Nunziata moved that the Administration Committee recommend to Council that:
- (1) City Council reaffirm increasing the nomination filing fees to \$500.00 for the Office of Councillors and \$1,000.00 for the Office of the Mayor; and
  - (2) the nomination filing fee be refunded only if the candidate receives 15 percent of the votes. **(Carried)**

- B. Councillor Bussin moved that the Province of Ontario be requested to amend the Municipal Elections Act, 1996, to expand the role of the City Clerk respecting the financial filing requirements of candidates. **(Carried)**
- C. Councillor Holyday moved that the Province of Ontario be requested to amend the Municipal Elections Act, 1996, to cap the amount of money that a candidate may raise with respect to his/her election campaign. **(Carried)**
- D. Councillor Soknacki moved that the Administration Committee:
- (1) request the City Clerk to submit a report to the Administration Committee on how the City of Toronto might allow the use of mail ballots during the next Municipal election;
  - (2) refer the communication (September 6, 2001) from Councillor David Soknacki, entitled "Municipal Campaign Finance Reform" to the City Clerk for report thereon to the Administration Committee; and
  - (3) received the following communications:
    - (a) (September 6, 2001) from Councillor David Soknacki, entitled "Campaign Spending Limits";
    - (b) (September 6, 2001) from Councillor David Soknacki, entitled "Municipal Elections Nomination Day"; and
    - (c) (September 6, 2001) from Councillor David Soknacki, entitled "Municipal Voting Day".  
**(Carried)**

(City Clerk; Director, Election Services; Councillor David Soknacki - September 6, 2001)

**(Clause No. 1 – Report No. 13)**

**12-21. Proposed Amendment to Council Procedures  
Staff Permitted on Floor of Council.**

The Administration Committee had before it a communication (August 1, 2001) from the Acting City Clerk advising that City Council on July 24, 25 and 26, 2001, referred the following motion to the Administration Committee:

Moved by: Councillor Walker

Seconded by: Councillor Johnston

“Whereas up until 1998, it was the practice of Toronto City Council not to allow political staff from the Mayor’s and Councillor’s offices onto the floor of Council; and

Whereas, since 1998, it has been commonplace to observe political staff from the Mayor’s office, specifically, circulating on the floor of Council, lobbying and sometimes harassing Members of Council or, even worse, during debate and on many occasions, while a vote is taking place; and

Whereas this practice is extremely disruptive to any Councillor who is voting, speaking or trying to ask questions and to those who are trying to follow the debate; and

Whereas there is ample opportunity before Council meetings and during the regularly scheduled intervals during the Council meeting for the Mayor to dispatch his troops to lobby Councillors on issues that are of importance to him; and

Whereas the practices and procedures of our two senior levels of government do not allow the Prime Minister’s or Premier’s staff onto the floor of Parliament or the Legislature during debate;

Now Therefore Be It Resolved That Toronto City Council amend its Procedural By-law, Chapter 27 of the City of Toronto Municipal Code, to allow that only Members of Council, necessary City Staff (i.e., the Clerk’s staff and Security) and senior staff who are there to provide information or answer questions be permitted on the floor of Council while meetings are in session.”

Councillor Michael Walker, St. Paul’s, appeared before the Administration Committee in connection with the foregoing matter.

- A. Councillor Bussin moved that the Administration Committee recommend to Council the adoption of the foregoing Motion.  
**(Lost)**

B. Councillor Nunziata moved that the Administration Committee received the foregoing Motion, which was **CARRIED** on the following recorded vote:

**FOR:** Berardinetti, Ford, Holyday, Nunziata, Soknacki.

**AGAINST:** Bussin.

**(Clause No. 16(g) – Report No. 13)**

**12-22. Agreement for the Provincial Offences Courts  
Transfer (Bid Committee Authority to Approve  
Contracts During the Summer Council Recess).**

The Administration Committee had before it the following communication and report:

- (1) (July 30, 2001) from the Acting City Clerk, forwarding, for the information of the Administration Committee, Clause No. 1 contained in Report No. 11 of The Policy and Finance Committee, headed “Agreement for the Provincial Offences Courts Transfer” which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on July 24, 25 and 25, 2001; advising that Council granted authority to the Bid Committee for the period of the summer Council recess to approve the award of contracts for design and contract administration services for the court facilities recommended by the Acting Chief Administrative Officer resulting from requests for proposals where the lowest price proposal is not being recommended; and
- (2) (August 31, 2001) from the Acting Chief Financial Officer and Acting Chief Administrative Officer, advising the Administration Committee of contracts awarded by the Bid Committee during the 2001 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing, and Council Authority of the Bid Committee to approve award of contracts for Design and Contract Administration Services for the Courts Facilities recommended by the Acting Chief Administrative Officer resulting from Requests for Proposals where the lowest price Proposal is not being recommended, as adopted by Council at its meeting held on July 24, 25, 26, 2001; that there are no funding implications included in this report; and recommending that the report be received for information.

On motion by Councillor Ford, the Administration Committee received the foregoing communication and report.

(Bid Committee; Mr. Don Altman, Treasury and Financial Services;  
Mr. Lou Pagano, Director of Purchasing and Materials Management;  
Mr. Lawrence Ngo, Treasury and Financial Services – September 6, 2001)

**(Clause No. 16(h) – Report No. 13)**

**12-23. Masonry Conservation Phase III,  
Toronto Old City Hall  
60 Queen Street West  
Project No. 196M-2001  
Tender Call No. 192-2001  
(Ward 27 – Toronto Centre-Rosedale)**

The Administration Committee had before it the following communication and report:

- (1) (August 8, 2001) from the Acting City Clerk, advising that the Bid Committee on August 8, 2001, adopted the joint report (July 31, 2001) from the Commissioner of Corporate Services and the Director of Purchasing and Materials Management, headed “Masonry Conservation Phase III, Toronto Old City Hall, 60 Queen Street West, Project No. 196M-2001, Tender Call No. 192-2001, (Ward 27 – Toronto Centre-Rosedale), recommending that:
  - (1) Project No. 169M Tender Call No. 192-2001 for Masonry Conservation Phase III, Toronto Old City Hall, be awarded to Clifford Restoration Ltd. in the total amount of \$8,552,000.00 including all taxes and charges, being the lowest Tender received; and
  - (2) this award be reported to the Administration Committee and Council in accordance with the requirements of the Municipal Code, Chapter 195, Purchasing; and
- (2) (August 31, 2001) from the Acting Chief Financial Officer and Acting Chief Administrative Officer, advising the Administration Committee of contracts awarded by the Bid Committee during the 2001 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing, and Council Authority of the Bid Committee to approve award of contracts for Design and Contract Administration Services for the Courts Facilities recommended by the Acting Chief Administrative Officer resulting from Requests for Proposals where the lowest price Proposal is not being recommended, as adopted by Council at its meeting held on July 24, 25, 26, 2001; that there are no funding implications included in this report; and recommending that the report be received for information.

On motion by Councillor Ford, the Administration Committee received the foregoing communication and report.

(Bid Committee; Mr. Don Altman, Treasury and Financial Services; Mr. Lou Pagano, Director of Purchasing and Materials Management; Mr. Lawrence Ngo, Treasury and Financial Services – September 6, 2001)

**(Clause No. 16(i) – Report No. 13)**

**12-24. Roof Refurbishment Phase IV**

**Toronto Old City Hall**

**60 Queen Street West**

**Project No. 169R-2001**

**Tender Call No. 191-2001**

**(Ward No. 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a the following communication and report:

- (1) (August 8, 2001) from the Acting City Clerk, advising that the Bid Committee on August 8, 2001, adopted the joint report (July 31, 2001) from the Commissioner of Corporate Services and the Director of Purchasing and Materials Management, headed “Roof Refurbishment Phase IV, Toronto Old City Hall, 60 Queen Street West, Project No. 169R-2001, Tender Call No. 191-2001, (Ward No. 27 – Toronto Centre-Rosedale, recommending that:
  - (1) Project No. 169R-2001 Tender Call No. 191-2001 for Roof Refurbishment Phase IV, Toronto Old City Hall, be awarded to Heather & Little Limited in the total amount of \$9,403,249.00 including all taxes and charges, being the lowest Tender received; and
  - (2) this award be reported to the Administration Committee and Council in accordance with the requirements of the Municipal Code, Chapter 195, Purchasing; and
- (2) (August 31, 2001) from the Acting Chief Financial Officer and Acting Chief Administrative Officer, advising the Administration Committee of contracts awarded by the Bid Committee during the 2001 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing, and Council Authority of the Bid Committee to approve award of contracts for Design and Contract Administration Services for the Courts Facilities recommended by the Acting Chief Administrative Officer resulting from Requests for Proposals where the lowest price Proposal is not being recommended,

as adopted by Council at its meeting held on July 24, 25, 26, 2001; that there are no funding implications included in this report; and recommending that the report be received for information.

On motion by Councillor Ford, the Administration Committee received the foregoing communication and report.

(Bid Committee; Mr. Don Altman, Treasury and Financial Services; Mr. Lou Pagano, Director of Purchasing and Materials Management; Mr. Lawrence Ngo, Treasury and Financial Services – September 6, 2001)

**(Clause No. 16(j) – Report No. 13)**

**12-25. Stone Paving Tender for Dundas Square  
Tender Call No. 152-2001  
(Ward 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a the following communication and report:

- (1) (August 15, 2001) from the Acting City Clerk, advising that the Bid Committee on August 15, 2001, adopted the joint report (August 13, 2001) from the Commissioner of Corporate Services and the Director of Purchasing and Materials Management, headed “Stone Paving Tender for Dundas Square – Tender Call No. 152-2001, Ward 27 – Toronto Centre-Rosedale”, recommending that:
  - (1) Tender Call No. 152-2001, Stone Paving Tender for Dundas Square be awarded to Clifford Masonry Limited in the total amount of \$3,869,670.00 including all taxes and charges, being the lowest Tender received; and
  - (2) this award be reported to the Administration Committee and Council in accordance with the requirements of the Municipal Code, Chapter 195, Purchasing.
- (2) (August 31, 2001) from the Acting Chief Financial Officer and Acting Chief Administrative Officer, advising the Administration Committee of contracts awarded by the Bid Committee during the 2001 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing, and Council Authority of the Bid Committee to approve award of contracts for Design and Contract Administration Services for the Courts Facilities recommended by the Acting Chief Administrative Officer resulting from Requests for Proposals where the lowest price Proposal is not being recommended, as adopted by Council at its meeting held on July 24, 25, 26, 2001; that there are no funding implications included in this report; and recommending that the report be received for information.

On motion by Councillor Ford, the Administration Committee received the foregoing communication and report.

(Bid Committee; Mr. Don Altman, Treasury and Financial Services; Mr. Lou Pagano, Director of Purchasing and Materials Management; Mr. Lawrence Ngo, Treasury and Financial Services – September 6, 2001)

**(Clause No. 16(k) – Report No. 13)**

**12-26. Request for Proposals for 9118-01-7616  
Professional Services for the  
New Toronto Courts for the POA  
Transfer Project at Various Locations.**

The Administration Committee had before it the following communication and report:

- (1) (August 15, 2001) from the Acting City Clerk, advising that the Bid Committee on August 15, 2001, adopted the joint report (August 8, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer and Treasurer, Commissioner of Corporate Services and the Director of Purchasing and Materials Management, headed “Request for Proposals for 9118-01-7616 – Professional Services for the New Toronto Courts for the POA Transfer Project at Various Locations”, recommending that:
  - (1) the Fixed Fee Proposal in the amount of \$511,336.95 for the provision of professional consulting services for the design, contract documents and contract administration services, submitted by NORR Limited, Architects & Engineers, the highest overall scoring proponent as determined by the evaluation team, be accepted and the firm be retained to provide the professional consulting services, as described in the RFP;
  - (2) this contract be awarded in accordance with Clause No. 1 of Report No. 11 of The Policy and Finance Committee as approved by Council at its meeting of July 24-26, 2001; and
  - (3) this award be reported to the Administration Committee and City Council in accordance with requirements of the Municipal Code, Chapter 195, Purchasing; and
- (2) (August 31, 2001) from the Acting Chief Financial Officer and Acting Chief Administrative Officer, advising the Administration Committee of contracts awarded by the Bid Committee during the 2001 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing, and Council Authority of the Bid Committee to approve

award of contracts for Design and Contract Administration Services for the Courts Facilities recommended by the Acting Chief Administrative Officer resulting from Requests for Proposals where the lowest price Proposal is not being recommended, as adopted by Council at its meeting held on July 24, 25, 26, 2001; that there are no funding implications included in this report; and recommending that the report be received for information.

On motion by Councillor Ford, the Administration Committee received the foregoing communication and report.

(Bid Committee; Mr. Don Altman, Treasury and Financial Services; Mr. Lou Pagano, Director of Purchasing and Materials Management; Mr. Lawrence Ngo, Treasury and Financial Services – September 6, 2001)

**(Clause No. 16(l) – Report No. 13)**

**12-27. Development of a Child Care Centre  
at 610 Jane Street  
(Ward 13 – Parkdale-High Park).**

The Administration Committee had before it a communication (July 30, 2001) from the Acting City Clerk, forwarding Clause No. 15 contained in Report No. 11 of The Policy and Finance Committee, headed “Development of a Child Care Centre at 610 Jane Street (Ward 13 – Parkdale-High Park)”, which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on July 24, 25 and 26, 2001.

On motion by Councillor Nunziata, the Administration Committee received the foregoing communication.

**(Clause No. 16(m) – Report No. 13)**

**12-28. Licensing of an Underground Pedestrian Connection  
Between 5000 Yonge Street and the North York Civic Centre  
(Ward 23 – Willowdale).**

The Administration Committee had before it a report (September 4, 2001) from the Commissioner of Corporate Services, seeking authority to report directly to Council at its meeting of October 2, 3, and 4, 2001, on the outcome of the negotiations with Menkes 5000 Yonge Developments Ltd. (“Menkes”) relating to a license agreement for the improvement, maintenance and operation of an underground pedestrian connection (the “Tunnel”) between 5000 Yonge Street and the North York Civic Centre (“NYCC”); and recommending that:

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- (1) authority be granted to continue negotiations with Menkes relating to a license agreement for the improvement, maintenance and operation of the Tunnel and report on the outcome of the negotiations directly to Council at its meeting of October 2, 3, and 4, 2001; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee concurred with the recommendations embodied in the foregoing report (September 4, 2001) from the Commissioner of Corporate Services.

**(Clause No. 2 – Report No. 13)**

**12-29. Sheppard Subway Continuation  
of Business Loss Payments  
(Wards 23 and 24 – Willowdale).**

The Administration Committee had before it a confidential report (September 4, 2001) from the Commissioner of Corporate Services, regarding the Sheppard Subway continuation of business loss payments such report to be considered in-camera having regard that the subject relates to possible litigation matters.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the confidential report (September 4, 2001) from the Commissioner of Corporate Services respecting the Sheppard Subway continuation of business loss payments, which was forwarded to Members of Council under confidential cover; and further, in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject relates to possible litigation matters.

**(Clause No. 3 – Report No. 13)**

**12-30. Personal Matter**  
**Respecting a Member of Council.**

On motion by Councillor Holyday, the Administration Committee deferred consideration of a communication (August 30, 2001) from Councillor Howard Moscoe respecting a personal matter.

**(Clause No. 16(n) – Report No. 13)**

The Committee adjourned its meeting at 2:40 p.m.

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Chair