

**THE CITY OF TORONTO**

**City Clerk's Division**

**Minutes of the Administration Committee**

**Meeting No. 14**

**Tuesday, October 16, 2001**

The Administration Committee met on Tuesday, October 16, 2001, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 12:22p.m.	2:15 p.m. to 4:00 p.m.	In-Camera 3:41 p.m. to 3:59 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X	X
Councillor Sandra Bussin	X	X	X
Councillor Rob Ford	X	X	X
Councillor Doug Holyday	X	X	X
Councillor David Miller	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X
Councillor Sherene Shaw	X	X	X
Councillor David Soknacki	X	X	X

**14-1. Ethno-Racial Inequality in the City  
of Toronto: An Analysis of the 1996 Census  
Prepared By Mr. Michael Ornstein, Director of the  
Institute for Social Research, York University.**

The Administration Committee had before it the following communications and report:

- (1) (October 9, 2001) from the Executive Director, Ontario Council of Agencies Serving Immigrants, advising that the Ontario Council of Agencies Serving Immigrants (OCASI) is an umbrella organization representing more than 150 immigrants and refugee settlement agencies across the Province of Ontario; that the report prepared by Michael Ornstein, entitled "Ethno-Racial Inequality in the City of Toronto: An Analysis of the 1996 Census" was published more than a year ago; that this study showed that ethno-racial minorities in Toronto suffer disproportionately, from poverty and lack of adequate housing, more than their

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counterparts; and requesting an opportunity to appear before the Administration Committee to update the Committee on the situation of ethno-racial minorities in the City of Toronto;

- (2) (October 9, 2001) from the President, Urban Alliance on Race Relations, advising that the report by Michael Ornstein entitled "Ethno-Racial Inequality in the City of Toronto: an Analysis of the 1996 Census", has generated much discussion and concern in the communities since it became public more than a year ago; that although Councillors received the report a year ago, they have not had the opportunity to discuss it and make recommendations as a Council regarding its implications; and requesting that the "Ornstein" report be put on the agenda of the October 16, 2001, Administration Committee so that Councillors can hear an update of community concerns; and
- (3) (October 12, 2001) from the Chief Administrative Officer, advising the Committee on discussions being held on the Study findings and the timetable for the submission of the City's Plan of Action for the Elimination of Racism; that the findings of the City commissioned Study on Ethno-Racial Inequality in the City of Toronto has been very important in identifying issues which require intervention in order to build a city which is inclusive of its diverse communities; and recommending that this report be received for information.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Avvy Go, Metropolitan Toronto Chinese and South East Asian Legal Clinic;
- Mr. John Doherty, Community Social Planning Council of Toronto;
- Ms. Tam Goossen, Urban Alliance and Race Relations, and filed a written submission with respect thereto;
- Ms. Amy Casipullai, on behalf of Ms. Debbie Douglas, Ontario Council of Agencies Serving Immigrants, and filed a written submission with respect thereto;
- Ms. Elizabeth McIsaac, Maytree Foundation, and filed a written submission with respect thereto;
- Mr. Grace-Edward Galabuzi, on behalf of Ms. Valarie Steele, Jamaican Canadian Association, and filed a written submission with respect thereto; and
- Ms. Murphy Browne.

On motion by Councillor Shaw, the Administration Committee:

- (1) referred the foregoing communications, report and concerns raised by the deputants appearing before the Administration Committee, to the Race and Ethnic Relations Committee for comments and report thereon to the Administration Committee; and
- (2) requested the Acting Chief Administrative Officer to review the aforementioned report, communications, concerns raised and the recommendations contained in the report, entitled "Ethno-Racial Inequality in the City of Toronto: An Analysis of the 1996 Census" prepared by Michael Ornstein, Director of the Institute for Social Research, York University; and submit a report thereon to the Administration Committee for its meeting scheduled to be held on November 13, 2001, including the recommendations arising from the Race and Ethnic Relations Committee, for inclusion in the City's 2002 Service Delivery and Budget planning process.

(Race and Ethnic Relations Committee; Acting Chief Administrative Officer; c. Director, Strategic and Corporate Policy; All Interested Parties – October 16, 2001)

**(Clause No. 21(a) – Report No. 16)**

**14-2. Policy for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditure Reduction Strategies; Hiring of Professional and Consulting Services Review.**

The Administration Committee had before it the following communications:

- (1) (August 1, 2001) from the City Clerk, advising that City Council on July 24, 25 and 26, 2001, amongst other things:
  - (1) directed that Clause No. 1 of Report No. 11 of The Administration Committee, headed "Policy for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditure Reduction Strategies; and Hiring of Professional and Consulting Services Review", together with the communication dated July 20, 2001, from the President, Canadian Union of Public Employees, Local 79, and the report dated

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July 24, 2001, from the Acting Chief Administrative Officer, be struck out and referred back to the Administration Committee for further consideration at a Special meeting to be held in October 2001, at the Call of the Chair; and

- (2) referred the following motion to the Administration Committee for further consideration at its Special meeting:

Moved by Councillor Nunziata:

“It is recommended that, for all consulting contracts in excess of \$50 million, the Acting Chief Financial Officer be requested to submit a report to the appropriate Standing Committee on the total funds expended in relation to such contracts, such report to include a comparison of the funds specifically budgeted for each contract and the final cost of each to the City of Toronto.”; and

- (2) (July 20, 2001) from the President, CUPE Local 79 urging City Councillors to take this opportunity to reduce the use of consultants to improve the lines of accountability and to support the City Auditor’s recommendations respecting the use of consultants; and
- (3) (October 15, 2001) from Mr. Don Lake, D and E Lake Ltd., addressed to the Premier of Ontario, entitled “Toronto Corruption”, responding to an article appearing in the October 13, 2001, edition of the Toronto Star respecting the City of Toronto Audit on the Use of Consultants.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter.

- Councillor Bas Balkissoon, Scarborough-Rouge River; and
- Councillor Michael Walker, St. Paul’s.

A. Councillor Soknacki moved that the Administration Committee:

- (1) refer the foregoing communication to the Acting Chief Administrative Officer with a request that she submit a report to the Audit Committee for its meeting scheduled to be held in November 2001, providing a detailed implementation plan and timetable responding to all of the recommendations contained in Clause No. 1 of Report No. 11 of The Administration Committee, entitled “Policy

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for the Selection and Hiring of Professional and Consulting Services; Use of Consultants and Expenditure Reduction Strategies; and Hiring of Professional and Consulting Services Review”;

- (2) refer the policies to track costs on various categories of consultants in the financial system and budget process outlined in the aforementioned Clause to the Acting Chief Administrative Officer for report thereon to the Administration Committee as soon as possible. **(Carried)**

B. Councillor Miller moved that the Administration Committee request the Audit Committee, when it gives consideration to this matter, to refer the following two Recommendations of the Administration Committee which were submitted to Council for consideration at its meeting on July 24, 25 and 26, 2001, to the City Auditor:

“(VI) that the City Auditor be directed to conduct a forensic audit of the contracts referred to in the report (June 28, 2001) from the City Auditor respecting the four instances where actual payments to the consultant had exceeded the total value of the purchase order issued by the City; and the two consultants who were engaged as project managers to develop and maintain financial information systems in the Finance Department for a number of years; and that this audit be a complete review from the original date of the contract to the current time and all details be reported to the Audit Committee immediately; and

(VII) that the forthcoming report from the City Auditor respecting this matter clarify in detail those particular contracts mentioned in the aforementioned report (June 28, 2001) from the City Auditor; which identifies a number of situations where there are opportunities to reduce consulting costs;”. **(Carried)**

C. Councillor Nunziata amended the following motion which was referred to the Administration Committee by Council on July 24, 25 and 26 to read as follows:

Moved by Councillor Nunziata:

“It is recommended that, for all consulting contracts in excess of \$50 thousand, the Acting Chief Financial Officer be requested to submit a report to the appropriate Standing Committee on the total funds expended in relation to such contracts, such report to include a comparison of the funds specifically budgeted for each contract and the final cost of each to the City of Toronto; and contracts that exceed the amount that was originally approved be brought back to the relevant Committee for approval;”. **(Carried)**

D. Councillor Bussin moved that the Acting Chief Administrative Officer be requested to:

(a) review the need to attach an interim Audit measure to ensure the appropriateness of payment of accounts in this interim stage. **(Carried)**

(b) submit a report to the Administration Committee on whether or not there are appropriate staffing levels in relationship to the Departments that were reviewed by the City Auditor; and **(Carried)**

(c) submit a report to the Audit Committee outlining the series of events leading to the hiring of individuals as consultants who had not been away from the corporation for at least two years. **(Withdrawn)**

E. Councillor Ford moved that the Administration Committee recommend to Council that the Ontario Provincial Police and the Royal Canadian Mounted Police be requested to conduct a full investigation of this matter. **(Lost)**

(Audit Committee; Acting Chief Administrative Officer; c: City Auditor; Director, Purchasing and Materials Management; Acting Treasurer; President, CUPE Local No. 79; Mr. Don Lake, D and E Lake Ltd. – October 16, 2001)

**(Clause No. 21(b) – Report No. 16)**

**14-3. Apportionment of Taxes.**

The Administration Committee had before it a report (October 4, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, requesting approval for the apportionment of taxes pertaining to properties listed in this report; advising that there are no financial implications arising from this report; and recommending that the Administration Committee approve the apportionment of taxes for the properties listed in Appendix "A" of the report.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee recommended that Council approve the apportionment of taxes for the properties listed in Appendix "A" appended to the foregoing report (October 4, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, with the following exceptions which will be forwarded to the Municipal Property Assessment Corporation for further review:

Roll Number	Property Address
1904-01-2-690-3700	1 St. Johns Road
1904-11-4-410-02000	1050 Avenue Road.

Councillor Berardinetti resumed the Chair.

**(Clause No. 2 – Report No. 16)**

**14-4. Toronto Civic Employees' Pension and Benefit Fund  
(The Civic Plan) – 2000 Actuarial Valuation Results  
and Request by the Pension Committee to Refund  
Contributions Made After 35 Years of Service.**

The Administration Committee had before it a report (September 21, 2001) from the Acting Chief Financial Officer, recommending that:

- (1) the 2000 Actuarial Valuation of the Toronto Civic Employees' Pension and Benefit Fund be received for information;
- (2) the request of the Pension Committee to continue the current contribution holiday to December 31, 2002 be approved; and

- (3) the request of the Pension Committee to return pension contributions made by members after 35 years of contributory service plus interest provided the member or surviving spouse of the member is alive on the date Council approves this improvement be approved and that the estimated \$3.5 million cost of this benefit improvement be charged against available surpluses in the Toronto Civic Employees' Pension and Benefit Fund.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the foregoing report (September 21, 2001) from the Acting Chief Financial Officer subject to adding thereto the following New Recommendation No. (4):

- “(4) that leave be granted for the introduction in Council of any bills necessary to give effect to the foregoing.”

**(Clause No. 1 – Report No. 16)**

**14-5. Four District Model for City Public Services  
(All Wards).**

The Administration Committee had before it a report (October 3, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, outlining the results of consultations with Councillors on the issue of the four district model for city public services; advising that there are no financial impacts resulting from consultations with Councillors; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee:

- A. recommended to Council that:
- (1) the Western boundary of the South District be amended to include the lands East of the Humber River and South of the railway tracks North of Dundas; and
  - (2) the Acting Chief Administrative Officer be requested to submit a further report to the Administration Committee on the experience to date with the district boundaries in the Planning, Transportation Planning and Parks and Recreation Departments; and
- B. received the report (October 3, 2001) from the Acting Chief Administrative Officer.



(Acting Chief Administrative Officer and Acting Chief Financial Officer; c. Commissioner of Corporate Services; Commissioner of Economic Development, Culture and Tourism; Commissioner of Urban Development Services; Commissioner of Works and Emergency Services – October 16, 2001)

**(Clause No. 10 – Report No. 16)**

**14-6. Elevators at City Hall.**

The Administration Committee had before it a report (October 1, 2001) from the Commissioner of Corporate Services, recommending that the Commissioner of Corporate Services be directed to:

- (1) ensure there is appropriate communication and wayfinding signage directing staff and the public to the tower elevators which serve the Council Chamber to reduce demand on the Council Shuttle elevators;
- (2) develop a 2002 capital project to modify the east and west tower elevator openings on level 3C such that all tower elevators serve the Council Chamber; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 1, 2001) from the Commissioner of Corporate Services; and further, that on Council meeting days, 15 minutes before the morning and afternoon session of Council, use of the elevator directly behind the Security Guards on the main floor be limited to Members of Council and disabled individuals only to access the Council Chamber, and staff and the public be instructed not to use this elevator during these periods but use alternative elevators.

**(Clause No. 12 – Report No. 16)**

**14-7. City of Toronto Multilingual Services Policy.**

The Administration Committee had before it a report (October 2, 2001) from the Commissioner of Corporate Services, outlining a multilingual services policy for the City of Toronto; advising that the goal of the policy is to affirm the City's commitment to ensuring that City information is made available to all its residents; that there are no new financial implications associated with this policy; that recommendations contained in this report are mindful of the need for accountability; that costs providing multilingual services are to continue to be borne by the individual departments or programs; and recommending that:

- (1) the City of Toronto multilingual services policy be comprised of the following four components, as described further in this report:
  - (a) fundamental principles on which multilingual services are based;
  - (b) guidelines in determining priorities for multilingual services;
  - (c) description of French Language Services delivery; and
  - (d) general procedures and operational guidelines; and
- (2) the City of Toronto adopt the multilingual services policy as outlined in this report and that appropriate officials be given authority to take the necessary action to give effect thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Denis Poirier, Consultant, French Committee of the City of Toronto; and
- Mr. Paul Daoust, Association Canadienne Francais de l'Ontario.

On motion by Councillor Shaw, the Administration Committee referred the foregoing report back to the Commissioner of Corporate Services for further consideration and consultation with the communities including the City of Toronto French Committee and the Race and Ethnic Relations Committee and report thereon to the Administration Committee within 60 days.

(Commissioner of Corporate Services; Director, Corporate Communications Division; Manager, Public Information; Supervisor, Multilingual Services; c. City of Toronto French Committee; Race and Ethnic Relations Committee; Interested Parties – October 16, 2001)

**(Clause No. 21(c) – Report No. 16)**

**14-8. Sale of Land and Settlement of Expropriation Claim  
Brock Road North Landfill, Town of Pickering  
Regional Municipality of Durham.**

The Administration Committee had before it a report (September 26, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) authority be granted for the sale of 0.608 acres of land, being part of Lot 16, Concession 4, also designated as Part 3 on Reference Plan 40R-19476, to the Ministry of Transportation, Ontario for additional lands required as part of the extension of the eastern terminus of Highway No. 407, on the terms outlined in the body of this report;
- (2) authority be granted for the settlement of the City's claim for compensation under Section 25 of the *Expropriations Act* as a result of the expropriation of 18.81 acres of vacant land, being part of Lots 15 and 16, Concession 5, and designated as Parts 1 - 7 on Plan LT 890932 required by the Ministry of Transportation, Ontario for the extension of the eastern terminus of Highway No. 407, on the terms outlined in the body of this report;
- (3) the City Solicitor be authorized to complete the transactions on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later dates as he considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended the adoption of the foregoing report (September 26, 2001) from the Commissioner of Corporate Services.

**(Clause No. 3 – Report No. 16)**

**14-9. Expropriation of 11R Hounslow Heath Road  
(Ward 17 – Davenport)**

The Administration Committee had before it a report (October 1, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) City Council, as approving authority, approve the expropriation of 11R Hounslow Heath Road for the purposes detailed herein;
- (2) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to a Date for Compensation and Notices of Possession;
- (3) the Director of Real Estate be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) leave be granted for introduction of the necessary Bill in Council to give effect thereto;
- (5) in addition to funding the expropriation from the sale proceeds of 80 Turnberry Avenue, direct proceeds from the 80 Turnberry Avenue transaction to the environmental remediation of 11R Hounslow Heath Road; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect hereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 1, 2001) from the Commissioner of Corporate Services.

**(Clause No. 4 – Report No. 16)**

**14-10. Surplus TTC Owned Property  
640 Lansdowne Avenue  
Status of Negotiations With Leisureworld Inc.  
(Ward 18 – Davenport).**

The Administration Committee had before it a report (October 2, 2001) from the Commissioner of Corporate Services, advising the status of negotiations with Leisureworld Inc. on the Toronto Transit Commission owned property known municipally as 640 Lansdowne Avenue; that there are no financial implications arising from this report; and recommending that this report be received and forwarded to Community Services Committee for information.

On motion by Councillor Holyday, the Administration Committee concurred with the Recommendation embodied in the foregoing report.

(Community Services Committee; Commissioner of Corporate Services – October 16, 2001)

**(Clause No. 21(d) – Report No. 16)**

**14-11. Declaration of Surplus  
Parcel of Vacant Land on  
the East Side of August Avenue  
South of Danforth Avenue  
(Ward 35 – Scarborough-Southwest).**

The Administration Committee had before it a report (September 25, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land on the east side of August Avenue, described as being Lots 18 and 19 on Plan 1936, be declared surplus to municipal requirements and the property be offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (September 25, 2001) from the Commissioner of Corporate Services.

**(Clause No. 5 – Report No. 16)**

**14-12. Declaration as Surplus  
Parcel of Vacant Land  
Adjoining the North Limit  
of 426 Calderstone Crescent  
(Ward 44 – Scarborough East).**

The Administration Committee had before it a report (September 26, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land adjoining the north limit of 426 Calderstone Crescent, described as Part of Parcel M-966, Plan 1 Block C on Plan M-966, be declared surplus to the City's requirements, and the property be offered for sale to the

abutting property owner at 426 Calderstone Crescent, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (September 26, 2001) from the Commissioner of Corporate Services.

**(Clause No. 6 – Report No. 16)**

**14-13. Results of Request for Proposals  
Redevelopment of 1631 Queen Street East  
(Ward 32 – Beaches-East York).**

The Administration Committee had before it a report (October 3, 2001) from the Commissioner of Corporate Services, advising the results of the Request for Proposals for the redevelopment of 1631 Queen Street East; that there are no financial implications arising from this report; and recommending that this report be received for information.

On motion by Councillor Shaw, the Administration Committee received the foregoing report.

**(Clause No. 21(e) – Report No. 16)**

**14-14. Toronto Public Library  
Surplus Property  
610 Jane Street  
(Ward 13 – Parkdale-High Park).**

The Administration Committee had before it a report (September 27, 2001) from the Commissioner of Corporate Services, recommending that:

- (1) the property known municipally as 610 Jane Street, described as part of Lots 10, 11, 12 and 13, Plan 1417, be declared surplus to Toronto Public Library Board purposes, and the property be conveyed to the City for nominal consideration and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) Council consent to the disposition of 610 Jane Street by the Toronto Public Library Board pursuant to Section 19 of the *Public Libraries Act*;

- (3) authority be granted for the City to acquire 610 Jane Street for nominal consideration; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (September 27, 2001) from the Commissioner of Corporate Services.

**(Clause No. 7 – Report No. 16)**

**14-15. 2001 Third Quarterly Report on Sales  
(All Wards).**

The Administration Committee had before it a report (October 1, 2001) from the Commissioner of Corporate Services, providing the 2001 Third Quarterly Report on Sales; advising that there are no financial implications arising from this report; and recommending that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received the foregoing report.

**(Clause No. 21(f) – Report No. 16)**

**14-16. Request for Quotation No. 0203-01-0182  
for the Supply of All Labour, Materials,  
Equipment and Supervision to Perform  
Janitorial Services in Facilities and  
Real Estate, Facilities Operations  
West District, Various Wards.**

The Administration Committee had before it a joint report (September 26, 2001) from the Commissioner of Corporate Services and the Acting Chief Financial Officer, recommending that:

- (1) the Quotation submitted by the lowest bidder, Waterford Building Maintenance Inc. in the estimated amount of \$311,956.16 for nine months of year one including all charges and applicable taxes for the supply of all labour, materials, equipment and supervision to perform janitorial services for the Facilities and Real Estate Division's Operations West District, former City of Etobicoke and York, be accepted for the period of November 1, 2001 to July 30, 2002;

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- (2) the option to renew for two (2) additional one (1) year periods, in the estimated amount of \$419,445.03 for each year under the same terms, conditions, and pricing be reviewed by Corporate Services, Facilities and Real Estate Division in co-operation with Purchasing and Materials Management to ensure that it is feasible to extend the contract and that funds are available in the Division's Budget for those years; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee also had before it a communication (October 16, 2001) from Mr. Bill Guthrie, Vice President, Toronto Civic Employees' Union, CUPE Local 416, registering dismay by the fact that the department has apparently chosen not to consider alternatives other than contracting out of janitorial services, and not taken the opportunity to discuss with the Union ways in which this service might be provided by City staff; and advising that it is their position that this work belongs within the bargaining unit and should be performed by City staff.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing joint report (September 26, 2001) from the Commissioner of Corporate Services and the Acting Chief Financial Officer; and further that, upon adoption by City Council, the Clause be forwarded to the Budget Advisory Committee for consideration of the funding aspects during the 2002 Operating Budget process.

**(Clause No. 15 – Report No. 16)**

**14-17. Recipients – 2001 City of Toronto  
Constance E. Hamilton Award.**

The Administration Committee had before it a report (October 5, 2001) from the Selection Committee – Women Members of Council for the Constance E. Hamilton Award, recommending that:

- (1) City Council endorse the selection of Sheila Hambleton, Kowser Omer-Hashi and Eslin Payne as recipients of the City of Toronto Constance E. Hamilton Award for 2001; and
- (2) the appropriate City of officials be authorized and directed to take the necessary action to give effect thereto.



On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the foregoing report (October 5, 2001) from the Selection Committee – Women Members of Council for the Constance E. Hamilton Award.

**(Clause No. 18 – Report No. 16)**

**14-18. Campaign Contribution Rebates.**

The Administration Committee had before it a communication (September 4, 2001) from Mr. Jim Walker, requesting an opportunity to appear before the Administration Committee respecting the denial by the City of Toronto of contribution rebates to contributors to his 2000 municipal election campaign for City Councillor in Ward 22 – St. Paul's East.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Jim Walker; and
- Mr. Robert Pattison, Chief Financial Officer for Mr. Walker's campaign.
  - A. Councillor Soknacki moved that the foregoing communication be received. **(Carried)**
  - B. Councillor Ford moved that the Administration Committee recommend to Council that the City Clerk be directed to issue contribution rebates to those persons who contributed to Mr. Walker's campaign in the amount of \$4,100.00. **(Lost)**
  - C. Councillor Holyday moved that should there be a court challenge, that the City Clerk be requested to provide information, as required, but that an expensive legal presence not be made. **(Lost)**

(Mr. Jim Walker; c. Mr. Robert Pattison – October 16, 2001)

**(Clause No. 21(g) – Report No. 16)**

**14-19. Environmental Results of the CN Leaside Spur Line  
Extending South from York Mills Road to  
North of Eglinton Avenue East  
(Ward 25 – Don Valley West).**

The Administration Committee had before it a report (September 26, 2001) from the Commissioner of Corporate Services, seeking approval to report directly to Council on the results of the Environmental studies being undertaken for the CN Leaside Spur Line ("Spur Line") acquisition; advising that there are no funding implications arising from this report; and recommending that:

- (1) a report be submitted directly to Council on the results of the Environmental testing completed on the property; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee concurred with the Recommendations embodied in the foregoing report (September 26, 2001) from the Commissioner of Corporate Services.

**(Clause No. 8 – Report No. 16)**

**14-20. Placement of Books of Condolence.**

The Administration Committee had before it a communication (October 2, 2001) from Councillor David Soknacki, Scarborough East, recommending that the Commissioner of Corporate Services be requested to instruct Protocol Services that when Books of Condolence are placed and publicized at Toronto City Hall, they also be placed and publicized at each of the meeting places of Community Councils.

On motion by Councillor Soknacki, the Administration Committee concurred with the recommendation embodied in the foregoing communication, "that the Commissioner of Corporate Services be requested to instruct Protocol Services that when Books of Condolence are placed and publicized at Toronto City Hall, they also be placed and publicized at each meeting places of Community Councils."

(Commissioner of Corporate Services; c. Councillor David Soknacki – October 16, 2001)

**(Clause No. 21(h) – Report No. 16)**

**14-21. TEDCO Investigation.**

The Administration Committee had before it a communication (September 10, 2001) from the Deputy Commissioner, Investigations/Organized Crime, Ontario Provincial Police, responding to a request from City Council respecting the Ontario Provincial Police investigation into allegations of fraudulent misconduct by a former official of the Toronto Economic Development Corporation (TEDCO), such communication to be considered in-camera having regard that the subject matter contains personal matters about an identifiable individual.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Miller, on behalf of Councillor Walker, the Administration Committee:

- (1) requested the Toronto Police Services Board to request the Chief of Police to review this matter, advise City Council as to when he was notified in writing by the OPP respecting the TEDCO investigation, and whether the investigation was thorough and complete, and submit a report thereon to the Administration Committee through the Toronto Police Services Board; and
- (2) received the foregoing communication.

(Toronto Police Services Board; Chief of Police; c. Deputy Commissioner, Investigations/Organized Crime, Ontario Provincial Police – October 16, 2001)

**(Clause No. 21(i) – Report No. 16)**

**14-22. Extension of Lobbying Disclosure.**

The Administration Committee had before it a joint confidential report (September 14, 2001) from the Acting Chief Financial Officer and City Solicitor on the Extension of Lobbying Disclosure, such report to be considered in-camera having regard that the subject relates to litigation or potential litigation matters.

On motion by Councillor Miller, the Administration Committee received the foregoing confidential joint report (September 14, 2001) from the Acting Chief Financial Officer and the City Solicitor respecting the Extension of Lobbying Disclosure, such report to remain in-camera having regard that the subject relates to litigation or potential litigation matters.

**(Clause No. 21(j) – Report No. 16)**

**14-23. Process for Marketing and Sale of  
Surplus City-Owned Property (All Wards).**

The Administration Committee had before it a report (October 9, 2001) from the Commissioner of Corporate Services, advising the Committee of the process utilized for the marketing and sale of surplus City-owned property; that a Property Management Committee, which consists of senior staff was established to review requests for the use of potentially surplus properties for other corporate purposes or, alternatively, for the sale of those properties on the open market; that the "Process for the Marketing and Sale of Surplus City-Owned Property", attached as Appendix "A", sets out the practices utilized by Real Estate staff in the sale of City-owned property, including the role of the broker and the process followed when dealing with multiple offers; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Administration Committee received the foregoing report.

**(Clause No. 21(k) – Report No. 16)**

**14-24. Exchange of Interests in Land  
Portion of the Keele Valley Landfill Site  
(Vaughan).**

The Administration Committee had before it a joint report (October 11, 2001) from the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services, recommending that:

- (1) authority be granted to continue negotiations with York Major relating to an exchange of interests in land at the Keele Valley Landfill site and report on the outcome of the negotiations directly to Council at its meeting of November 6, 7 and 8, 2001; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee also had before it a communication (October 16, 2001) from Councillor Betty Disero, requesting that the Committee request staff to enter into discussions with City of Vaughan staff respecting the Keele Valley Site as outlined in the attached communication (October 15, 2001) from the Deputy City Manager, City of Vaughan, and report thereon to the Administration Committee.

On motion by Councillor Miller, the Administration Committee:

- (1) concurred with the recommendations embodied in the joint report (October 11, 2001) from the commissioner of Corporate Services and the Commissioner of Works and Emergency Services; and
- (2) recommended to Council that the appropriate City officials be requested to enter into discussions with City of Vaughan staff respecting the Keele Valley Site as outlined in the communication (October 15, 2001) from the Deputy City Manager, City of Vaughan, and report thereon to the Administration Committee within 60 days.

**(Clause No. 9 – Report No. 16)**

**14-25. Recipient – William P. Hubbard  
Race Relations Award – 2001.**

The Administration Committee had before it a report (October 11, 2001) from the Acting Chief Administrative Officer, recommending that:

- (1) City Council endorse the selection of Murphy Browne and Francisco Rico-Martinez as recipients of the William P. Hubbard Race Relations Award for 2001; and
- (2) the appropriate City officials be authorized to take the necessary action to give effect thereto.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the foregoing report (October 11, 2001) from the Acting Chief Administrative Officer.

**(Clause No. 19 – Report No. 16)**

**14-26. Recipient – City of Toronto  
Access Award – 2001.**

The Administration Committee had before it a report (October 11, 2001) from the Acting Chief Administrative Officer, recommending that:

- (1) City Council endorse the selection of Carolyn Lemon and Frank Prospero as recipients of the City of Toronto Access Award for 2001; and

- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 11, 2001) from the Acting Chief Administrative Officer.

**(Clause No. 20 – Report No. 16)**

**14-27. Selection of a Printing Company for the  
Production and Mailing of Property Tax  
Bills, Brochures and Envelopes  
Request for Quotation No. 3003-00-7111.**

The Administration Committee had before it a report (October 12, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, recommending that:

- (1) Request for Quotation 3003-00-7111 for the information management, film, print production, lasering and lettershopping of various tax billing formats and other related documents be awarded to the only bidder meeting the specifications, Symcor Direct Response (formerly Optus Direct Response) in the amount of \$1,449,950.00 including GST, in year one and not to exceed \$2,899,900.00 in total over the two years of the contract; and
- (3) the appropriate City officials be authorized to take the necessary action to give effect thereto.

Councillor Ford declared his interest in the foregoing matter in that he owns a printing company.

On motion by Councillor Miller, the Administration Committee recommended adoption of the foregoing report (October 12, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer; and further that, upon adoption by City Council, the Clause be forwarded to the Budget Advisory Committee for consideration of the funding aspects during the 2002/2003 Operating Budget process.

**(Clause No. 16 – Report No. 16)**

**14-28. Selection of a Printing Company for the Information Management, Film, Print Production, Lasering, Lettershopping and Mailing of Various Water Billing Formats and Other Related Documents, Request for Quotation No. 3003-01-7629.**

The Administration Committee had before it a report (October 12, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer, recommending that:

- (1) Request for Quotation 3003-01-7629 for the information management, film, print production, lasering, lettershopping and mailing of various water billing formats and other related documents be awarded to the lowest bidder meeting specifications and requirements, Kubra Data Transfer Limited, in the amount of \$1,439,806.49 including GST, in year one and that the contract not exceed \$2,879,612.98 in total over a two year period; and
- (2) the appropriate City officials be authorized to take the necessary action to give effect thereto.

Councillor Ford declared his interest in the foregoing matter in that he owns a printing company.

On motion by Councillor Miller, the Administration Committee recommended adoption of the foregoing report (October 12, 2001) from the Acting Chief Administrative Officer and Acting Chief Financial Officer; and further that, upon adoption by City Council, the Clause be forwarded to the Budget Advisory Committee for consideration of the funding aspects during the 2002/2003 Operating Budget process.

**(Clause No. 17 – Report No. 16)**

**14-29. Political Activities of Grant Recipients.**

The Administration Committee had before it a communication (October 11, 2001) from the City Clerk, advising that City Council on October 2, 3 and 4, 2001, directed that Clause No. 16 of Report No. 13 of The Administration Committee, headed “Other Items Considered by the Committee” be received as information subject to striking out and referring Item (f) entitled “Political Activities of grant Recipients”, embodied therein, back to the Administration Committee for further consideration.

Councillor Michael Walker, St. Paul’s, appeared before the Administration Committee in connection with the foregoing matter.

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- A. Councillor Soknacki moved that the Administration Committee:
- (1) again request the Chief Administrative Officer, in consultation with the City Solicitor, to submit a report to the Administration Committee as soon as possible, on a policy statement for grant applications in 2002 and subsequent years, providing guidelines for grant recipient's political activities of a non-partisan nature; using, where practical and appropriate, the guidelines set out in Information Circular 87-1 of the Canada Customs and Revenue Agency and the guidelines currently being used by the Toronto Atmospheric Fund; such report to analyze whether such a policy is necessary and should apply to other entities who benefit from business or promotional contracts within the City or others; and
  - (2) received the foregoing communication. **(Carried)**
- B. Councillor Miller, on behalf of Councillor Walker, moved that the foregoing communication be received. **(Lost)**

(Acting Chief Administrative Officer; City Solicitor; c. Councillor David Soknacki – October 16, 2001)

**(Clause No. 21(1) – Report No. 16)**

**14-30. Proposed Amendment to Council Procedures,  
Staff Permitted on Floor of Council.**

The Administration Committee had before it a communication (October 11, 2001) from the City Clerk, advising that City Council on October 2, 3 and 4, 2001, referred a motion moved by Councillor Walker, Seconded by Councillor Johnston respecting political staff permitted on the floor of Council, to the Administration Committee for consideration.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, on behalf of Councillor Walker, the Administration Committee recommended to Council that staff of the Mayor's Office not be permitted to enter the section of the horseshoe on the floor of Council where Councillors are seated while Council is in session.

**(Clause No. 13 – Report No. 16)**



**14-31. Closed Captioning of Toronto City Council Meetings for the Hearing Impaired.**

The Administration Committee had before it a Notice of Motion by Councillor Mihevc, seconded by Councillor Pitfield, amongst other things, requesting that Toronto City Council advocate to Rogers Cable TV to provide closed captioning of Toronto City Council meetings for the hearing impaired.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing Motion by Councillor Joe Mihevic and seconded by Councillor Jane Pitfield.

**(Clause No. 14 – Report No. 16)**

**14-32. Café on the Square - City Hall Catering Exclusivity (Ward 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a confidential report (October 10, 2001) from the Commissioner of Corporate Services, respecting Café on the Square, Catering Exclusivity, such report to be considered in camera having regard that the subject relates to potential litigation matters.

On motion by Councillor Soknacki, the Administration Committee forwarded to Council for consideration, the confidential report (October 10, 2001) from the Commissioner of Corporate Services, entitled “Café on the Square – City Hall – Catering Exclusivity – Ward 27 Toronto Centre-Rosedale”, which was forwarded to Members of Council under confidential cover; and further, in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject relates to potential litigation matters.

**(Clause No. 11 – Report No. 16)**

**14-33. Purchase of 260, 264, 266 and 268 Ashdale Avenue (Ward 32 – Beaches – East York).**

The Administration Committee had before it a confidential report (October 3, 2001) from the President, Toronto Parking Authority, respecting the purchase of property, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

At the request of the Toronto Parking Authority the aforementioned confidential report was withdrawn from the Agenda of the Administration Committee.

**(Clause No. 21(m) – Report No. 16)**

**14-34. Review of the City of Toronto’s Purchasing Function.**

The Administration Committee had before it a communication (October 15, 2001) from Councillor David Soknacki, Scarborough East, requesting the Administration Committee to approve the following motion:

“That the Acting Chief Administrative Officer, in consultation with the City Auditor, report to the January 2002 Administration Committee with a comprehensive review of the Purchasing function within the City of Toronto. This review is to include, but not be limited to, the reporting structure of the Purchasing function, administrative procedures and safeguards, establishing a long term view of costs, quality control measures, purchasing for larger items done by the City’s special Purpose Bodies, amendments to the Purchasing by-law if necessary, and issuing payments in a timely manner.

On motion by Councillor Soknacki, the Administration Committee concurred with the Recommendation embodied in the foregoing communication, “that the Acting Chief Administrative Officer, in consultation with the City Auditor, report to the January 2002 Administration Committee with a comprehensive review of the Purchasing function within the City of Toronto. This review is to include, but not be limited to, the reporting structure of the Purchasing function, administrative procedures and safeguards, establishing a long term view of costs, quality control measures, purchasing for larger items done by the City’s special Purpose Bodies, amendments to the Purchasing by-law if necessary, and issuing payments in a timely manner”.

(Acting Chief Administrative Officer; City Auditor; c. Councillor David Soknacki – October 16, 2001)

**(Clause No. 21(n) – Report No. 16)**

**14-35. Jeffrey S. Lyons v. City of Toronto.**

The Administration Committee had before it a report (October 12, 2001) from the City Solicitor, advising the Committee about the outcome of the application before the Superior Court of Justice heard on September 28, 2001; that The application had been commenced in the Superior Court of Justice, in which the applicant, Jeffrey S. Lyons, sought an Order pursuant to the provisions of Section 136 of the Municipal Act, R.S.O. 1990, c. M. 45 to quash the resolution of the City of Toronto, (the "City") passed at its meeting held on July 4, 5 and 6, 2000, concerning disclosure of lobbying with respect to certain requests for proposals and contracts; that the application was heard by the Honourable Mr. Justice Coe of the Superior Court of Justice on September 28, 2001; on October 2, 2001, the court issued its reasons for decision which are attached to this report; that the court dismissed the application with costs to the City after assessment accepting the City's submissions in response to the municipal law challenge; that the court concluded that there was nothing ultra vires or illegal about the business decision reflected in the by-law and attendant resolution that was the subject of the attack; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the foregoing report.

**(Clause No. 21(o) – Report No. 16)**

**14-36. Status of the Redeployment of Council  
Transportation Unit Employees.**

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee requested the Commissioner of Corporate Services to submit a report to the meeting of the Administration Committee scheduled to be held on November 13, 2001, on the status of the redeployment of the Council Transportation Unit employees, such report to include options for the placement of any remaining employees.

Councillor Berardinetti resumed the Chair.

(Commissioner of Corporate Services – October 16, 2001)

**(Clause No. 21(p) – Report No. 16)**

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The Committee adjourned its meeting at 4:00 p.m.

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Chair