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**ADMINISTRATION COMMITTEE**

**Date of Meeting:** Tuesday, March 26, 2002  
**Time:** 9:30 a.m.  
**Location:** Committee Room 1  
2nd Floor, City Hall  
100 Queen Street West  
Toronto

**Enquiry:** Patsy Morris  
Administrator  
392-9151

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.****CONFIRMATION OF MINUTES.****COMMUNICATIONS/REPORTS.**

- 1. REQUEST FOR PROPOSAL NO. 2104-01-3174 10:00 A.M.**  
**PAGER SERVICES AND TWO-WAY  
MESSAGING SERVICES.**

**(PRESENTATION ITEM.)**

Commissioner of Corporate Services; and  
Chief Financial Officer and Treasurer.

(March 7, 2002)

Recommending that:

- (1) Contracts be issued totaling an estimated amount of \$740,000.00 for a period of two (2) years as follows:
  - (a) Bell Mobility, Rogers AT&T Wireless and Verizon Wireless be awarded contracts for the supply of services affecting Pager accounts currently held with each of the Proponents, for a period of two (2) years with the option to renew for one (1) year at the sole discretion of the City;
  - (b) Verizon Wireless Messaging be retained as the Preferred Vendor for the supply of pager services for all new purchases for a period of two (2) years

with the option to renew for one (1) year at the sole discretion of the City, based on Verizon Wireless Messaging attaining the highest score for technical qualifications, relevant experience and pricing; and

- (c) Rogers AT&T Wireless be retained for the procurement and support of Blackberry RIM products and services for a period of two (2) years with the option to renew for one (1) year at the sole discretion of the City, based on the greater flexibility and selection in submitted pricing plans from Rogers AT&T for these products and services;
- (2) the option to renew contracts for the additional one (1) year period in the estimated amount of \$370,000 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first two years of the contracts were performed satisfactorily, to ensure it is feasible to extend the contracts at the quoted prices and that funds are available in the Operational Budgets of individual Departments for the renewal period; and
  - (3) provided that there is a favourable review, in accordance with Recommendation No. 2, the Commissioner of Corporate Services be delegated the authority to exercise the option on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Purchase Orders.

**2. REQUEST FOR PROPOSAL NO. 2104-01-3175  
CELLULAR VOICE AND DATA SERVICE.**

Commissioner of Corporate Services; and  
Chief Financial Officer and Treasurer.  
(March 7, 2002)

Recommending that:

- (1) Contracts be issued totaling an estimated amount of \$4,200,000.00 for a period of two (2) years as follows:
  - (a) Bell Mobility, Microcell Solutions (Fido), Rogers AT&T Wireless and Telus Mobility be awarded contracts for the supply of services affecting cellular accounts currently held with each of the Proponents, including the distributor or re-sale outlet identified to deal with all sales, service and support issues for each carrier. The contracts would cover a period of two (2) years, with the option to renew for one (1) additional year at the sole discretion of the City;
  - (b) Bell Mobility be retained as the non-exclusive Preferred Vendor for the supply of Cellular services for all new purchases for a period of two (2)

years, with the option to renew for one (1) year at the sole discretion of the City, based on Bell Mobility attaining the highest score for technical qualifications, relevant experience and pricing; and

- (c) Telus Mobility be retained for the procurement and support of all current Telus MiKe services, for a period of two (2) years, with the option to renew for one (1) year at the sole discretion of the City, based on the Telus Mike product filling a unique telecommunications need for the City that is not available from the other Proponents;
- (2) the option to renew contracts for the additional one (1) year period in the estimated amount of \$2,100,000 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first two years of the contracts were performed satisfactorily, to ensure it is feasible to extend the contracts at the quoted prices and that funds are available in the Operational Budgets of individual Departments for the renewal period; and
  - (3) provided that there is a favourable review, in accordance with Recommendation No. 2, the Commissioner of Corporate Services be delegated the authority to exercise the option on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Purchase Orders.

### **3. REVIEW OF MAINFRAME SERVICES AND INTERIM CONTRACT EXTENSION FOR OUTSOURCED MAINFRAME SERVICES WITH E.D.S. CANADA LTD.**

Commissioner of Corporate Services.  
(March 4, 2002)

Recommending that:

- (1) the City of Toronto exercise its option to extend the current mainframe contract with E.D.S. Canada Ltd., (E.D.S.) for one (1) year from June 1, 2002 to May 31, 2003;
- (2) that the Information and Technology Division re-confirm the year 2000 business cases with respect to the mainframe environment, and work with departments to develop a migration strategy and capital budget business case for 2003 budget cycle for assessing the mainframe applications, data, and functionality to an alternate platform as appropriate; and
- (3) staff report back to Administration Committee and Council in late 2002 on the extent to which migration from the mainframe has been accomplished, future timelines, and residual mainframe service needs beyond May 2003, if needed.

**4. INTERIM REPORT ON THE LONG TERM STRATEGY FOR THE ADMINISTRATION AND FUNDING OF TECHNOLOGY-RELATED ACQUISITIONS.**

Commissioner of Corporate Services  
(March 7, 2002)

Providing an interim report on the future directions and principles under consideration for a long term strategy to administer and fund the acquisitions of technology-related assets; advising that there are no financial implications in adopting this report; and recommending that this report be received for information.

**5. EMERGENCY TECHNOLOGY ACQUISITION RESERVE FUND.**

Commissioner of Corporate Services.  
(March 8, 2002)

Advising that as of March 4, 2002, the Emergency Technology Acquisition Review Committee has approved \$999,615.00 in technology related acquisitions requesting funding from the Emergency Technology Acquisition Reserve Fund; that Finance Staff will recover funds monthly from the respective operating departments to cover the loan; and recommending that:

- (1) the Review Committee continue to review technology related requests for urgency until the long-term technology acquisition strategy is approved; and
- (2) small hardware components such as memory chips, hard drives, network interface cards, video cards and the like, which are required for repair, replacement or upgrades of existing components as part of normal operations or maintenance, not be subject to review for urgency and be purchased through the normal procurement process if funding is available.

**6. FINAL REPORT OF THE BINGO ADVISORY COMMITTEE.**

Councillor Frances Nunziata, Chair, Bingo Advisory Committee  
(March 6, 2002)

Summarizing and confirming the implementation status of the final recommendations of the Bingo Task Force; advising that there are no direct financial implications resulting from this report; and recommending that:

- (1) City staff continue to work with the bingo industry to improve profitability as a means of encouraging capital investment in bingo hall facilities rather than the City imposing mandatory bingo hall investment requirements;
- (2) there be no cash handling outside Bingo Halls, with the exception of the individual floats of the charity organizations, that all Bingo Halls be required to have and use a safe as well as a security service;
- (3) the City of Toronto not regulate prize boards and the pricing of paper at this time and defer any decision in this regard until such time as a final decision is rendered on recommendations made by the Bingo Industry's Strategic Working Group to the Alcohol and Gaming Commission of Ontario (AGCO) regarding the proposed changes to the bingo prize board and percentage payout;
- (4) no cap be imposed on the total operating budget of a charitable organization, to be raised through bingo revenue, and the bingo industry undertake to propose alternative games to accommodate smaller charity organizations requesting bingo revenue;
- (5) staff investigate the impact of the no-smoking issue in Ottawa and other jurisdictions, where a 100 percent smoking ban has been implemented in bingo halls and report thereon to the Administration Committee prior to June, 2004 when bingo halls in the City of Toronto will be required to have not more than 50 percent fully enclosed properly ventilated smoking rooms;
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto;
- (7) the appropriate City Officials be directed to call members of the Committee as representatives of the bingo industry or other industry representatives together as needed in the future to deal with any arising issues; and
- (8) the Bingo Advisory Committee be recognized as having fulfilled its mandate and the members be thanked for their hard work and commitment in serving on the Bingo Advisory Committee.

**7. REMUNERATION AND EXPENSES OF MEMBERS OF COUNCIL AND OF THE COUNCIL APPOINTEES TO LOCAL BOARDS AND OTHER SPECIAL PURPOSE BODIES FOR THE YEAR ENDED DECEMBER 31, 2001.**

Chief Financial Officer and Treasurer  
(March 8, 2002)

Reporting, in accordance with Section No. 247 of the Municipal Act, on remuneration and expenses of Members of Council and of the Council Appointees to Local Boards and other Special Purpose Bodies for the year ended December 31, 2001; advising that there are no financial implications resulting from this report; and recommending that this report be received for information.

**8. PROTOCOL AND PROCEDURE FOR USE OF THE CITY SKYBOX.**

Commissioner of Corporate Services  
(March 11, 2002)

Responding to a request made by the Budget Advisory Committee at its meeting held on February 1, 2002, for staff to report on a protocol and procedure for the use of the City Skybox that provides for the distribution of tickets to Members of Council for all available events on a fair and equitable basis; advising that there are no financial implications other than those already budgeted; that the protocol and procedure for the use of the City's Skybox as set out in this report provides for a fair and equitable distribution of tickets to all available events at SkyDome; and recommending that the protocol and procedures contained in this report be approved.

**HEARING**

**9. TAX ADJUSTMENT - MUNICIPAL ACT SECTION 442 & 443**

**2:00 P.M.**

Chief Financial Officer and Treasurer.  
(March 18, 2002)

Recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$6,871,485.93 as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule "A" attached, be approved; and

- (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$857,235.34 as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule "B" attached, be approved.

## HEARING

### 10. APPORTIONMENT OF TAXES.

2:10 P.M.

Chief Financial Officer and Treasurer  
(March 11, 2002)

Requesting approval for the apportionment of taxes pertaining to properties listed in this report; advising that there are no financial implications resulting from this report; that this is the third report under a new process that authorizes the Administration Committee to hear and recommend applications for the apportionment of taxes; and recommending that the Administration Committee approve the apportionment of taxes for the properties listed as in "Appendix A".

### 11. ACCOUNTS RECEIVABLE LARGEST DEBTORS WITH TAX ARREARS GREATER THAN \$500,000.00.

Chief Financial Officer and Treasurer  
(March 5, 2002)

Providing information on property tax accounts with outstanding receivables of \$500,000 or more as at December 31, 2001; advising that outstanding taxes receivable continue to be monitored and acted upon in a timely manner as can be seen from the reduction in the outstanding accounts receivables for the \$500,000 or more accounts by \$26.5 million or 38 percent over the past year; that accounts continue to be a priority for collection action; and recommending that this report be received for information.

#### 11(a). Mr. Martin Henderson, Aird & Berlis (February 15, 2002)

Regarding a Municipal Tax Settlement for the properties known municipally as 351 and 369 Lakeshore Boulevard East; and formally requesting that his client have the opportunity to appear before the Administration Committee to make representations with respect to this matter.

**12. 2001 – 2002 INSURANCE PROGRAM RENEWAL AT MAY 1<sup>ST</sup>.**Chief Financial Officer and Treasurer

(March 13, 2002)

Recommending that:

- (1) the City renew the following insurance policies on May 1, 2002 for an annual term, as outlined below (and as detailed by insurer per Attachment 2) at a total annual premium of \$2,935,701, plus applicable provincial taxes;

Table 1  
**Expiring vs. Renewal**  
**May 1, 2002**  
 Casualty Insurance Policies

Insurance Policy	Expiring Premium \$	Renewal Premium \$
Liability – Primary	2,660,047	<b>1,800,000</b>
Liability – Umbrella Excess	377,500	<b>820,000</b>
RT Lands & Subway Air Rights Liability	16,500	<b>Included</b>
Crime	86,075	<b>103,290</b>
Marine	137,472	<b>158,938</b>
Aviation	7,064	<b>8,065</b>
Home Day Care Liability	15,000	<b>45,408</b>
Total	3,299,658	<b>2,935,701</b>

- (2) the Chief Financial Officer and Treasurer be authorized to continue further negotiations to renew the City's Property & Boiler/Machinery insurance policies on June 1, 2002 to obtain a minimum insurance limit of \$250 Million with a deductible amount not to exceed \$1 Million; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.



**13. REQUEST AUTHORITY TO RENEW CONTRACT  
47005313 BASED ON REQUEST FOR QUOTATION  
NO. 0102-01-0173 FOR THE RENTAL  
AND CLEANING OF WORK GARMENTS FOR VARIOUS  
CITY OF TORONTO DEPARTMENTS  
FOR THE PERIOD ENDING SEPTEMBER 30, 2004  
ADOPTED BY THE ADMINISTRATION COMMITTEE  
REPORT NO. 13 AND APPROVED BY COUNCIL AT  
ITS MEETING HELD OCTOBER 2, 3 AND 4, 2001.**

Chief Financial Officer and Treasurer

(March 4, 2002)

Recommending that:

- (1) the City exercise the option to renew for two (2) years with the current supplier, Canadian Linen and Uniform Service, in the estimated amount of \$304,025.19 per year including all charges and applicable taxes, for the Rental and Cleaning of Work Garments for the period ending September 30, 2004; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

**14. DISCLOSURE OF TENDER INFORMATION.**

Chief Financial Officer and Treasurer

(February 14, 2002)

Responding to Council's request to submit a report to the Administration Committee, in consultation with the Director of Corporate Access and Privacy and the City Solicitor, on methods the City could undertake to maximize the amount of information contained in tenders that can be publicly released; that a review has revealed that information on all tenders that is not subject to mandatory exemption under the Act is routinely disclosed on the City's website; that such routine disclosure together with the City's statutory access to information program, and that decisions on disclosure are upheld on appeal, demonstrates that as much information as permitted by law is being disclosed; and recommending that this report be received for information.

**15. REQUEST FOR PROPOSAL  
FOR THE SUPPLY OF  
MICROCOMPUTER HARDWARE,  
SOFTWARE AND SERVICES  
RFP NO. 3401-98-01030 – EXTENSION.**

Commissioner of Corporate Services; and  
Chief Financial Officer and Treasurer  
(March 7, 2002)

Requesting authority for an extension to the contracts with the approved vendors for the supply of microcomputer hardware, software and services until the new contracts are awarded; advising that it is anticipated that the new Request for Proposal for the Supply of Microcomputer Hardware, Software and Services will be ready for the Purchasing and Materials Management Division of the Finance Department to issue by the end of March 2002 with a recommendation anticipated to be ready by the end of May 2002 and subsequent approvals to be obtained by Administration Committee and Council; that funds are not being requested in this report; that each department will be budgeting separately in their operating budget and would be expected to manage this expense within the funds allocated to it by Council; that all technology requests will be reviewed by the review committee established as a result of the Interim Internal Financing for Technology Related Acquisitions process approved by Council at its session November 6, 7 and 8, 2001; and recommending that the Executive Director of Information and Technology be given the appropriate authority to extend the contracts under the same terms and conditions with Ram Computer Group and NexInnovations awarded in accordance with Request for Proposal No. 3401-98-01030 until the new Request for Proposal has been awarded.

**16. MAINTAINING THE SALE OF  
CITY PUBLICATIONS AND  
RELATED PRODUCTS.**

Commissioner of Corporate Services  
(March 6, 2002)

Following up on Council's decision to close the City Hall store as part of the 2002 budget process; advising that this report describes how the Corporate Communications Division will maintain the sale of City publications and related products to ensure the public continues to have easy access to these products within a controlled environment; that there are no immediate financial implications arising from this report; and recommending that Council approve the plans to maintain the sale of City publications and selected City-produced products as outlined in this report.

**17. EXPROPRIATION OF 29 BYNG AVENUE  
FOR THE NORTH YORK CENTRE PLAN SERVICE ROAD  
(WARD 23 – WILLOWDALE).**

Commissioner of Corporate Services  
(March 8, 2002)

Recommending that:

- (1) City Council, as approving authority, approve the expropriation of 29 Byng Avenue;
- (2) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to Date for Compensation and Notices of Possession;
- (3) the Executive Director, Facilities and Real Estate or the Director, Real Estate Services be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) in the event Eminent Construction is able to acquire 29 Byng Avenue through a negotiated settlement and conveys the property to the City, City staff be authorized to take all steps necessary to discontinue the expropriation process;
- (5) leave be granted for the introduction of the necessary Bill in Council; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**18. SALE OF VACANT PARCEL OF LAND  
NORTHWEST CORNER OF GLENGROVE AVENUE  
AND COLDSTREAM AVENUE  
(WARD 15).**

**11:30 A.M.**

**(DEPUTATION ITEM.)**

City Clerk  
(February 22, 2002)

Advising that City Council, at its meeting held on February 13, 14 and 15, 2002, re-opened Clause No. 11 of Report No. 5 of The Administration Committee, headed “Declaration as Surplus, Vacant Parcel of Land Located at the Northwest Corner of Glengrove Avenue West and Coldstream Avenue (Ward 15 - Eglinton-Lawrence)”, for

further consideration, and adopted the balance of the following Motion, without amendment:

**Moved by: Councillor Miller**

**Seconded by: Councillor Mihevc**

“**WHEREAS** the above noted property was the subject matter of a hearing before the Administration Committee on September 12, 2000; and

**WHEREAS** residents of the area appeared before the committee to make representations against the sale of the property; and

**WHEREAS** because of a heavy deputation load the residents were never heard and the matter was deferred on the understanding that the residents were to be invited back to address the Committee; and

**WHEREAS** this did not happen; and

**WHEREAS** the property was subsequently approved for sale without residents being provided the opportunity of providing input;

**NOW THEREFORE BE IT RESOLVED THAT**, in accordance with §27-49 of Chapter 27 of the City of Toronto Municipal Code, Administration Committee Report No. 5, Clause No. 11, headed ‘Declaration as Surplus, Vacant Parcel of Land Located at the Northwest Corner of Glengrove Avenue West and Coldstream Avenue (Ward 15 - Eglinton-Lawrence)’, adopted by City Council at its meeting held on April 23, 24, 25, 26, 27, 30 and May 1 and 2, 2001, be re-opened for further consideration;

**AND BE IT FURTHER RESOLVED THAT** Council reconsider its decision to sell the property;

**AND BE IT FURTHER RESOLVED THAT** this matter be referred to the Administration Committee for public depositions and that the residents who had previously appeared on this matter be advised when this matter will be before the Committee.”

**19. SALE OF SURPLUS VACANT LAND  
NORTHEAST CORNER OF ALBION ROAD  
AND CODLIN CRESCENT  
(WARD 1 – ETOBICOKE NORTH).**

Commissioner of Corporate Services  
(March 7, 2002)

Recommending that:

- (1) a permanent easement be granted by the City to Bell Canada, for nominal consideration, over that portion of the lands described as part of Albion Road (formerly Toronto Street) on Plan 28, closed by Municipality of Metropolitan Toronto By-law 30-86 (TB308100), designated as Part 2 on Reference Plan 64R-9280 for access, operation, use, inspection, repair, maintenance, reconstruction or alteration of its existing equipment, on terms and conditions satisfactory to the Commissioner of Corporate Services;
- (2) the Offer to Purchase from 1039058 Ontario Inc. to purchase the City-owned land located on the northeast corner of Albion Road and Codlin Crescent, in the amount of \$540,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (3) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (4) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**20. DECLARATION AS SURPLUS  
PARCELS OF LAND SOUTH OF  
DUNDAS STREET WEST AND  
WEST OF KIPLING AVENUE  
(WARD 5 – ETOBICOKE – LAKESHORE).**

Commissioner of Corporate Services  
(March 6, 2002)

Recommending that:

- (1) the parcels of vacant land shown as Parts 1, 2, 3, 4 and 5 on sketch PS-2002-001 be declared surplus to the City's requirements, subject to the retention of easements for existing City services over Parts 1, 2 and 4 and the parcels be offered for sale to the adjoining owner and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (1) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**21. DECLARATION AS SURPLUS  
VACANT PARCEL OF LAND  
LOCATED ON THE NORTHWEST CORNER  
OF MARTINGROVE ROAD AND RATHBURN ROAD  
(WARD 3 – ETOBICOKE CENTRE).**

Commissioner of Corporate Services  
(March 8, 2002)

Recommending that:

- (1) the vacant parcel of land located on the northwest corner of Martin Grove Road and Rathburn Road, described as Lot 191 on Registered Plan 5719, be declared surplus to the City's requirements and offered for sale to the abutting owner, subject to the retention of a permanent easement in favour of the City over the entire site for sewer, watermain and other City services and the existing easements in favour of Consumers Gas and Bell Canada, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**22. DECLARATION AS SURPLUS  
700 HURON STREET  
(WARD 20 – TRINITY-SPADINA).**

Commissioner of Corporate Services  
(March 7, 2002)

Recommending that:

- (1) the City-owned property known municipally as 700 Huron Street, described as being Lots 270 to 277 and 281 to 288, on Plan M2, shown as Part 2 on sketch PS-2001-022 be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**23. DECLARATION AS SURPLUS  
PARCEL OF VACANT LAND  
LOCATED BETWEEN  
NOS. 212 AND 216 GARY DRIVE  
(WARD 11 – YORK SOUTH-WESTON).**

Commissioner of Corporate Services  
(March 8, 2002)

Recommending that:

- (1) the parcel of vacant land located on the north side of Gary Drive, between Nos. 212 and 216 Gary Drive, and described as Part Lot 32, Plan M458, also shown as Part 2 on the attached site map, be declared surplus to the City's requirements and the parcel be offered for sale to the abutting property owners, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**24. RESULTS OF ENVIRONMENTAL TESTING  
ACQUISITION OF PART OF 350 DANFORTH ROAD  
EXPANSION OF TTC BIRCHMOUNT GARAGE AT  
400 DANFORTH AVENUE  
(WARD 35 – SCARBOROUGH SOUTHWEST).**

Commissioner of Corporate Services  
(March 4, 2002)

Seeking approval to report directly to Council on the results of the environmental testing being undertaken for the acquisition of part of 350 Danforth Road (the “property”) required for the TTC Birchmount Garage Expansion Project; and recommending that:

- (1) if the results of the environment testing on the Property warrant, a report be submitted directly to Council on those results; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**25. PASTOR CHRISTIAN LEADERS NETWORK  
REQUEST FOR USE OF COUNCIL CHAMBER.**

Commissioner of Corporate Services  
(March 8, 2002)

Responding to Councillor Mihevc's memo of January 15, 2002, requesting that the Administration Committee recommend to Council that the Pastor Christian Leaders Network be granted authority to pre-book Council Chambers for six dates per annum and that the policy be waived for this group; advising that there are no financial implications in connection with this report; that it is necessary to uphold the existing policy of limiting two advance bookings per annum to ensure equal access for all organizations; that the Pastor Christian Leaders Network be permitted two advance bookings for 2002 and be permitted any additional bookings three weeks prior to the event date; and recommending that this report be received for information.



**26. LICENSING OF SOCIAL HOUSING INFORMATION SYSTEM TO OTHER SERVICE MANAGERS**

Acting Commissioner of Community and Neighbourhood Services and Commissioner of Corporate Services.

(March 15, 2002)

Recommending that:

- (1) the City be authorized to enter into a non-exclusive, non-transferable licensing agreement with any interested “service manager” for the use by such service manager of the City’s Social Housing Information System (SHIS);
- (2) the City be authorized to charge such service manager, for the use of the City’s Social Housing Information System, the licensing and other fees and charges set out in this Report;
- (3) the licensing agreement provided for in Recommendation No. 1 be subject to the terms and conditions set out in this Report and otherwise have terms and conditions that are satisfactory to the Acting Commissioner of Community and Neighbourhood Services and the Executive Director of Information & Technology Division and, in addition, be in a form satisfactory to the City Solicitor;
- (4) any funds generated from licensing of SHIS to other service managers be used firstly to fund the cost of any required revisions, modifications and enhancements for the ongoing operation and maintenance of SHIS and then to reduce other social housing expenditures;
- (5) the Acting Commissioner of Community and Neighbourhood Services report back before December 2002 on the results of the licensing program and with a request for an in-year budget revision to allow the expenditure of any license fee revenue earned on revisions, modifications and enhancements for the ongoing operation and maintenance of SHIS or on other social housing program expenditures; and
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**27. FAIR WAGE POLICY ENHANCEMENTS AND PROCEDURES REVIEW.**

Commissioner of Corporate Services and  
Manager, Fair Wage and Labour Trades Office.

Recommending that:

- (1) the Manager, Fair Wage and Labour Trades Office, in consultation with the City Solicitor and the Purchasing & Materials Management Division, continue to review the internal approval process for bidders and implement any new internal methods that will further provide the City with reasonable assurance that the successful bidders will, in fact, abide by the conditions under the Fair Wage Policy;
- (2) the current ten percent administration fee for non-compliance as stipulated in the Fair Wage Policy (Appendix A) under section (D), sub-section (g) be increased to fifteen percent;
- (3) the Fair Wage Policy be enhanced to clearly state that the said policy conditions apply to all subcontractors working on city projects;
- (4) the Manager, Fair Wage and Labour Trades Office, in consultation with city officials implement an internal process to ensure that specific contractors and suppliers attach to accounts rendered for payment of money a statutory declaration affirming compliance with the Fair Wage Policy;
- (5) the Fair Wage Policy be enhanced to state that the City will have the authority to investigate claims up to six months after the date of substantial completion of a contract;
- (6) the Fair Wage Policy be enhanced to include a “disqualification” clause that stipulates “where a contractor is found to be willfully or flagrantly in non-compliance in two separate instances over a period of three years inclusive, the said contractor will be disqualified from bidding on City work for a period of one year.”
- (7) the Fair Wage and Labour Trades Office submit a request for additional funding during the 2003 operating budget cycle to increase the staffing levels of the office by one FTE;
- (8) the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office take the necessary steps to change the name of the Fair Wage and Labour Trades Office to “Fair Contracting Office” and to ensure that the job functions and titles of the office are clearly defined to reflect the new name enhancement;

- (9) the City Solicitor submit a draft bill (Appendix B) to Council that stipulates the necessary amendments to By-law No. 51-71 to ensure that the mandate and authorities for settlements and other matters are clearly defined; and
- (10) this report be forwarded to the Audit Committee for their information as a status report for its meeting on April 11, 2002 (Appendix C).

**28. MFP FINANCIAL SERVICES  
EQUIPMENT LEASES –  
STATUS OF LITIGATION.**

Acting City Solicitor  
(March 12, 2002)

Reporting to the Administration Committee in relation to the litigation with MFP Financial Services Ltd., as directed by Council at its meeting held on February 13, 14 and 15, 2002; advising that there are no financial implications arising from this report; and recommending that this report be received for information.

**29. CITRON ET AL. V. ZUNDEL  
SUMMARY OF CANADIAN HUMAN RIGHTS  
TRIBUNAL DECISION.**

Acting City Solicitor  
(February 18, 2002)

Providing City Council with a summary of the recent decision of the Canadian Human Rights Tribunal, in response to complaints by the Toronto Mayor's Committee on Community and Race Relations of the former City of Toronto and Ms. Sabina Citron, requiring that Ernst Zundel cease the communication of discriminatory messages on the internet; that this report has no financial implications; and recommending that City Council express its thanks and appreciation to the Canadian Human Rights Commission, the Canadian Holocaust Remembrance Association, the League for Human Rights of B'nai Brith, the Simon Wiesenthal Centre and the Canadian Jewish Congress, and their legal counsel, for the significant time and resources which these organizations, and the private law firms representing them, have dedicated to the successful pursuit and resolution of the City's complaint against Ernst Zundel.

**30. WITHHOLDING OF PAYMENT BY OMG MEDIA.**

Commissioner of Works and Emergency Services; and  
Acting City Solicitor.  
(March 12, 2002)

Responding to a request from Council to report to the Administration Committee on a motion pertaining to payment from OMG Media for the litter bins with advertising program; advising that there are no financial implications arising from this report; that OMG currently owes the City \$275,500 in past invoices for the litter bins with advertising program; that the City holds liquid contract securities in excess of such amount; that the amount of \$275,500 is being withheld by OMG due to damages to their bins, which were allegedly caused by the City; that the claim by OMG is being investigated by the City's insurance adjustors; that once a position by the City on the claim is determined, staff will act to undertake appropriate action including steps to recover all monies owed to the City; and recommending that this report be received for information.

**30(a). NON-RECEIPT OF REVENUES FROM OMG MEDIA.**

City Clerk  
(February 22, 2002)

Advising that City Council, at its meeting held on February 13, 14 and 15, 2002, referred the following Motion to the Administration Committee:

**Moved by: Councillor Shiner**

**Seconded by: Councillor Miller**

“**WHEREAS** the City of Toronto has an agreement with OMG Media to permit them to place litter bins on Toronto streets which are to be funded through the sale of advertising; and

**WHEREAS** in exchange for this the City was to receive revenues in a specified amount; and

**WHEREAS** since February 2001, a full year ago, OMG Media has withheld revenue from the City alleging that they have claims for damages for their bins; and

**WHEREAS** this company is in arrears to the City by \$360,000.00; and

**WHEREAS** there is some question that the City should not even be entertaining any claims in that a standard boiler plate clause in outdoor

advertising agreements would 'save the City harmless' from any such claims; and

**WHEREAS**, notwithstanding this serious default, this matter for whatever reason, has not been brought to the attention of Council;

**NOW THEREFORE BE IT RESOLVED THAT** this matter be referred to the Administration Committee for its meeting to be held on March 26, 2002, and that Commissioner of Works and Emergency Services and the Acting City Solicitor be requested to report thereon at that time."

**31. BINDING LOBBYIST DISCLOSURE POLICY  
FOR A TRANSPARENT AND OPEN GOVERNMENT.**

City Clerk

(February 21, 2002)

Advising that City Council, at its meeting held on February 13, 14 and 15, 2002, referred the following Motion to the Administration Committee and the Chief Administrative Officer, in consultation with the Acting City Solicitor, was requested to submit a report on this matter for consideration therewith:

**Moved by: Councillor Walker**

**Seconded by: Councillor Miller**

**“WHEREAS** there exists the educated public opinion of 'toothless-ness' and inefficacy of Council's non-existent Lobbyist Disclosure By-law No. 462-2000; and

**WHEREAS** the Ontario Superior Court of Justice on October 2, 2001, dismissed the application of noted corporate lobbyist, Jeffrey S. Lyons, '...to quash the resolution of the City of Toronto...', passed by City Council on July 6, 2000, as By-law No. 462-2000; and

**WHEREAS** the Honourable Justice Coe of the Ontario Superior Court of Justice, in his decision dismissing Jeffrey S. Lyons' application, also awarded the City costs against Jeffrey S. Lyons; and

**WHEREAS** the absence of any requirement for lobbyists to register and disclose their activities involving the City has provided 'an immunity' for lobbyists from full public scrutiny and accountability, and contributed mightily to the scandals presently enveloping our City; and

**WHEREAS** the Ontario Superior Court of Justice states (October 2, 2001), in its dismissal, that the ‘decision made by responsible municipal officials to include reporting requirements with respect to bidders’ contracts with the City in connection with prospective City business in procurement of goods and services is not an indirect regulation of lobbyists or lobbying. Bidders can do all the lobbying they want, either directly or through lobbyists, but they must report the fact of such contacts having been made.’; and

**WHEREAS** Section 102 of the Municipal Act authorizes activity ‘...for the... welfare of the inhabitants in matters not specifically provided for by this Act (Municipal Act) and for governing the conduct of its members as may be deemed expedient and are not contrary to law’; and

**WHEREAS** larger RFP (or RFQ) calls and some ‘tender calls’ have lengthy bidding periods involving large numbers of City staff assigned to the task, the most probingly detailed of daily records should be kept regarding any exchange between the registered lobbyist and the City, including all of its agencies, boards, and commissions and any exchange between the lobbyist and the City’s contracted partners in relation to any proposal considered by the City; and

**WHEREAS** the federal and provincial governments adhere to lobbyist registry provisions enacted autonomously, which effectively and more stringently protect the people’s representation from outside influence, such as any gifts in kind, any monies, any loans or passages, et cetera, given on behalf of bidder or lobbyist, by the bidder or lobbyist to any contacted City parties in relation to a registered RFP or ‘tender call’ for contract; and

**WHEREAS** past and present encounters of bidder and lobbyist strategies have infiltrated the effectiveness and ability of City Council’s elected officials and appointed City staff to protect the public interest, including access to information, due to the lack of full scrutiny into the City’s finances, checks and balances; and

**WHEREAS** there is a higher and greater public good that warrants a binding lobbyist disclosure policy for the City, rather than constantly deferring to opinions of high-handed and high-priced corporate lobbyists and their employers;

**NOW THEREFORE BE IT RESOLVED THAT**, recognizing the close similarities both in magnitude of funding and scope between the RFP calls and ‘tender calls’ for bidding on proposed contracts of the federal, provincial and Toronto municipal governments, City Council should put in place equally binding regulations for a bidder and lobbyist registry which discloses and regulates all business actions in a timely manner to provide

for complete transparency through any proposed or ongoing business contracts with the City of Toronto;

**AND BE IT FURTHER RESOLVED THAT** in the preparation of the City's policy, City Council adopt the Federal or Provincial Lobbyist Registry Code as a model, with amendments applicable to the City of Toronto's situation."

### **32. FLEXIBLE WORK ARRANGEMENTS.**

City Clerk

(February 26, 2002)

Advising that the Personnel Sub-Committee on February 26, 2002, recommended to the Administration Committee:

- (1) the adoption of the report (January 16, 2002) from the Commissioner of Corporate Services, entitled "Flexible Work Arrangements"; and
- (2) requested the Commissioner of Corporate Services to submit a follow up report to the Personnel Sub-Committee in April 2003 using the format of the foregoing report.

### **33. ONE-TIME RECORDS DESTRUCTION SCHEDULE.**

Ms. Dianne Young, General Manager and CEO, Exhibition Place

(February 6, 2002)

Recommending that:

- (1) authority be granted to destroy the records listed in Appendix "A" of this report;
- (2) City Council introduce a by-law in order to proceed with the immediate destruction of these records; and
- (3) the appropriate Exhibition Place and City officials be authorized and directed to take the necessary action to give effect thereto.

**34. REVIEW OF TTC PROPERTIES  
OPTIMIZE REVENUE FROM DEVELOPMENT POTENTIAL  
(VARIOUS WARDS).**

Commissioner of Corporate Services and  
Chief General Manager, Toronto Transit Commission.  
(March 12, 2002)

Providing information on the review being undertaken with regard to optimizing revenue from development potential of properties owned and/or operated by the TTC; and recommending that:

- (1) the prioritization of the Schedule A and Schedule B properties outlined in this report be endorsed;
- (2) staff be directed to report back to Administration Committee and the TTC on formal work plans, schedules, workforce estimates, staffing plans and budget and funding options as soon as possible; and
- (3) the appropriate City and TTC staff be authorized and directed to give effect to the foregoing.

**35. PRIORITIZING COMPLAINTS ALLEGING DISCRIMINATION  
IN HOUSING ACCOMMODATION.**

Communication addressed to Councillor Lorenzo Berardinetti  
from Mr. Keith C. Norton, Chief Commissioner,  
Ontario Human Rights Commission.  
(March 4, 2002)

Responding to a letter dated December 17, 2001, from Councillor Lorenzo Berardinetti (copy attached) requesting the Ontario Human Rights Commission to consider prioritizing complaints alleging discrimination in Housing and providing an overview of what steps the Commission has been taking in the area of housing rights and explaining the Commission's responsibility in the processing of complaints.



**36. REVIEW OF THE NUMBER, FORMAT, COST AND BENEFITS OF REPORTS REQUESTED BY SPECIAL PURPOSE BODIES, COMMITTEES AND COUNCIL.**

Councillor David Soknacki  
(January 17, 2002)

Requesting that the City Clerk report to the Administration Committee, as soon as possible, on a review of the number, format, cost and benefits of reports requested by Special Purpose Bodies, Committees and Council; that the objectives of this report will be to bring forward any ideas with respect to improving savings and service, and will include a review of how other jurisdictions address similar matter; that the City Clerk also be requested to report on the number of Toronto's Special Committees, Boards, Task Forces, and Agencies now in existence and a record of their names and membership.

**37. CONSOLIDATION OF REGULATIONS CONCERNING OFF-STREET MUNICIPAL PARKING FACILITIES.**

President, Toronto Parking Authority  
(March 12, 2002)

Recommending that:

- (1) the City Solicitor be authorized to prepare and introduce a by-law to consolidate all regulations concerning off street municipal parking facilities under the jurisdiction of the Toronto Parking Authority in the City of Toronto as Article VI, Parking Lots, of Municipal Code Chapter 950, Traffic and Parking, and thereby replace all previous Metropolitan Toronto and Local Area Municipal regulations concerning the use of off-street parking facilities;
- (2) subject to Council's approval of a consolidated by-law, the City Solicitor be authorized to submit a set fine application to the Ministry of the Attorney General for Ontario for approval with respect to offences created under the chapter;
- (3) the By-law not come into force until the set fine application has been approved; and
- (4) that City officials take all necessary steps to give effect to the foregoing, including the introduction in Council of any bills which may be necessary.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**38. PURCHASE OF 205, 207 AND 209 McCAUL STREET  
(WARD 20 – TRINITY SPADINA)**

President, Toronto Parking Authority  
(March 6, 2002)

Confidential report respecting the purchase of 205, 207 and 209 McCaul Street (Ward 20 – Trinity Spadina), such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

**IN CAMERA**

**39. SPADINA AND THELMA (MUNICIPAL CARPARK NO. 164)  
AMENDMENT TO PURCHASE AND SALE AGREEMENT – WARD 23.**

President, Toronto Parking Authority  
(March 6, 2002)

Confidential report respecting an amendment to the Purchase and Sale Agreement with First Spadina Place Inc., such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

**IN CAMERA**

**40. CLOSED CAPTIONING OF CITY COUNCIL MEETINGS.**

Acting City Solicitor  
(March 12, 2002)

Confidential report respecting closed captioning of City Council Meetings, such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege.

**IN CAMERA**

**41. 31 AND 35 KIMBARK BOULEVARD - PURCHASE OF REAR RAVINE LANDS LOCATED IN KIMBARK/COLDSTREAM RAVINE (WARD 16 - EGLINTON-LAWRENCE).**

Commissioner of Corporate Services.  
(March 7, 2002)

Confidential report respecting the purchase of property located at 31 and 35 Kimbark Boulevard, such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

**IN CAMERA**

**42. ACQUISITION OF 29 CHURCHILL AVENUE FOR THE NORTH YORK CENTRE PLAN SERVICE ROAD (WARD 23 – WILLOWDALE).**

Commissioner of Corporate Services  
(March 6, 2002)

Confidential report respecting the acquisition of 29 Churchill Avenue for the North York Centre Plan Service Road such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

**IN CAMERA**

**43. SHEPPARD SUBWAY AND SHEPPARD ROAD WIDENING RESTORATION COSTS STANDARD LIFE – 2 SHEPPARD AVENUE EAST (WARD 23 – WILLOWDALE).**

Commissioner of Corporate Services  
(March 11, 2002)

Confidential report respecting the Sheppard Subway and Sheppard Road Widening Project.

**IN CAMERA****44. SAVE THE ROUGE VALLEY SYSTEM  
REQUEST TO PROTECT A PROPERTY  
OWNED BY VILLAGE SECURITIES  
EAST SIDE OF STAINES ROAD  
NORTH OF FINCH AVENUE EAST  
(WARD 42 – SCARBOROUGH ROUGE RIVER)**City Clerk

(February 21, 2002)

Advising that City Council, at its meeting held on February 13, 14 and 15, 2002, had before it Clause No. 2 of Report No. 2 of The Administration Committee, headed "Save the Rouge Valley System Request to Protect a Property Owned by Village Securities, East side of Staines Road, North of Finch Avenue East (Ward 42 – Scarborough Rouge River); that Council directed that the aforementioned Clause be struck out and referred back to the Administration Committee for further consideration at its next meeting scheduled to be held on March 26, 2002; requesting the Commissioner of Corporate Services to:

- (1) review options to facilitate the acquisition of the Village Securities property;
- (2) meet with the owners of Village Securities to discuss options; and
- (3) submit a report in this regard to the next meeting of the Administration Committee scheduled to be held on March 26, 2002, such report to address the funds remaining in the Beare Road Account.

**44(a). Dr. Kay McGowan, Project Director, Wyandot of Anderdon Nation  
(February 20, 2002)**

Advising that the Wyandot of Anderdon Nation has been made aware of the request for a "Grant to Develop Permit" on an ancient Village and Burial Ground site on the Rouge River in Ontario; that this particular site is of great importance to their people historically and culturally; and urging that the permit not be granted as it would destroy the heritage of not only the Wyandot Nation but also the heritage of all Canadians.