
**ADMINISTRATION COMMITTEE
AGENDA**

Date of Meeting:	Tuesday, April 30, 2002	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		
	100 Queen Street West		
	Toronto		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

CONFIRMATION OF MINUTES.

COMMUNICATIONS/REPORTS.

- 1. TAX COLLECTION PROCESS FOR COMMERCIAL, INDUSTRIAL AND MULTI-RESIDENTIAL PROPERTIES. 10:00 A.M.**

(PRESENTATION ITEM.)

Chief Financial Officer and Treasurer.
(April 17, 2002)

Reporting on the results of adopting a more aggressive process with respect to the collection of tax arrears on non-residential properties; comparing taxes collected by using bailiffs to that collected in previous years when a bailiff was not used; advising that since 2000, when Council adopted a more aggressive collection process for non-residential tax arrears, there has been an increase in the number of bailiffs warrants issued on outstanding industrial, commercial and multi-residential accounts; that the corresponding outstanding receivables were reduced from approximately \$308.1 million as at December 31, 1999, to approximately \$192.9 million as at December 31, 2001, or a cumulative decrease of about 40 percent during this two-year period; and recommending that this report be received for information.

2. LARGEST DEBTOR ACCOUNTS – FOLLOW UP DETAILS

Chief Financial Officer and Treasurer.
(April 17, 2002)

Providing, as requested by the Administration Committee on March 26, 2002, further explanation on specific accounts listed in Appendix A of the report entitled “Accounts Receivable – Largest Debtors with Tax Arrears Greater than \$500,000”, (dated March 5, 2002), which was consider by Administration Committee at its meeting held on March 26, 2002; and recommending that this report be received for information.

3. SWEATSHOP ABUSES IN THE GARMENT INDUSTRY. 10:30 A.M.

(DEFERRED FROM THE JANUARY 17, 2002 MEETING)

(DEPUTATION ITEM.)

Ms. Tina Conlon, Canadian Programme Officer,
Oxfam Canada, Ontario Region.
(December 5, 2001)

Advising that Oxfam Canada volunteers are working with local unions and community groups to make sure that tax dollars do not go to sweatshops; that the City of Toronto spends millions of dollars each year on uniforms for police, firefighters and other public employees and that much of this money may be going to companies using sweatshops subjecting workers to unacceptable conditions and poverty wages; that over the past two years over 30 municipalities in the United States have passed procurement resolutions calling on their governments to avoid purchasing uniforms made in sweatshops; that in March of 2001, the New York City Council overwhelmingly passed an anti-sweatshop procurement bill which provides a good model for Toronto; and requesting an opportunity to appear before the Administration Committee on January 17, 2002, respecting this issue.

3(a). Communication addressed to
Councillor Berardinetti from Ms. Shelly Smith.
(April 8, 2002)

Requesting an opportunity to meet with Councillor Berardinetti to discuss the issue of making Toronto a “No Sweat” City; advising of the activities of a coalition of union, social justice, faith and student organizations working together to raise awareness of sweatshop issues; and attaching petitions from members of UNITE (Union of Needletrades and Industrial Trading Employees) who are concerned that the City tax dollars may be supporting sweatshops.

3(b). Councillor David Miller.
(April 30, 2002)

Forwarding the following Notice of Motion:

Moved by: Councillor David Miller

Seconded by: Councillor Sherene Shaw

“WHEREAS the City of Toronto and its Agencies, Boards and Commissions purchases large volume of uniforms and other garments; and

WHEREAS the City of Toronto has an interest in ensuring that these items are manufactured in appropriate conditions; and

WHEREAS parts of the garment trade are known to be involved in employing workers, both inside Canada and out, in conditions which violates their rights and which are commonly referred to as “sweat shops”; and

WHEREAS it is in the interest of the City of Toronto in taking a lead on this issue to ensure workers both inside the City and outside are treated with respect and dignity and in accordance with their legal rights; and

WHEREAS other municipalities including the City of New York have passed bylaws requiring purchases from “No Sweat” workshops;

NOW THEREFORE BE IT RESOLVED THAT the City of Toronto enact a purchasing policy requiring the purchase of garments, uniforms, or other apparel items from “No Sweat” manufacturers”, and the Director of Purchasing be requested to consult with interested parties in the development of the policy.”

4. CONTRACT ELECTIONS.

City Clerk.
(April 16, 2002)

Providing an overview of the key issues relating to contract elections; advising that the conduct of contract elections by the Election Services brings in revenue to the City of Toronto; that the amount of revenue is dependent upon the number and scope of the contracts; and recommending that:

- (1) Council acknowledges that Election Services has statutory responsibilities to the City of Toronto under the *Municipal Elections Act*, and that staff be authorized to continue to pursue contract election opportunities on a limited basis in other jurisdictions only where these events do not conflict with those responsibilities;
- (2) the City Clerk report back to Administration on the following consultations;
 - (a) that the Director of Elections in consultation with the appropriate Purchasing officials determine a suitable policy whereby Election Services may be given leave of the existing corporate purchasing policy in instances where immediate acquisitions are required to meet the demands of a client;
 - (b) that the Director of Elections in consultation with the appropriate Chief Administrative Officer's officials determine a suitable policy to provide the City Clerk or Director of Elections authority to approve out of province travel explicitly for contract election purposes only;
 - (c) the Director of Elections in conjunction with Human Resources review existing policies to find a suitable program for compensation of staff for work conducted specifically in relation to contract elections;
 - (d) that the Director of Elections in consultation with the appropriate Finance officials examine the feasibility of the establishment of a reserve fund to receive all proceeds from contract elections and that said funds be used to offset future capital re-investment in election voting systems;
- (3) the Director of Elections report on the contract election business during the annual budget process, such report to include revenues realized, accomplishments and upcoming contracts for the following year; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**5. A PROPOSAL FOR A TORONTO ELECTION
FINANCE REVIEW TASK FORCE.**

Councillor Michael Walker, St. Pauls.
(April 22, 2002)

Recommending that:

- (1) the Committee approve in principle the establishment of a Toronto Election Finance Review Task Force;

- (2) the Committee request the Chief Administrative Officer, in consultation with appropriate staff including the Manager of Election Services, to report on the establishment of a Toronto Election Finance Review Task Force; such report to include membership, chairmanship, terms of reference and financial implications;
- (3) the Committee direct that the Task Force Terms of Reference include consideration of, inter alia, the following matters:
 - (3.1) the prohibition of campaign contributions from corporations, numbered companies, unions and organizations so that contributions are permissible only by individual resident electors;
 - (3.2) the requirement of the issuance of receipts by candidates for all financial donations;
 - (3.3) the requirement of the public reporting by the City of all recorded contributions;
 - (3.4) means to compel the reporting of soft money contributions, including the use of candidate affidavits;
 - (3.5) means to eliminate the potential abuse of spending on excluded items that are essentially election campaign expenses;
 - (3.6) the need for an independent and impartial complaint resolution process free from political involvement;
 - (3.7) the need for improvement in the adequacy of current and historic City of Toronto statistical information gathering, including a routine process for reporting to Council on all aspects of recently conducted elections;
 - (3.8) the adequacy of the print and online advertisement of public electoral information, and the need for funding that will eliminate public user fee charges;
 - (3.9) the establishment of a permanent independent municipal body charged with reporting, monitoring and resolution of all aspects of campaign financing; and
 - (3.10) the merits of campaign finance legislation specific to the needs of Toronto or Ontario's large urban municipalities;
- (4) the Committee direct that the Task Force give consideration to the proposals contained in this report from Councillor Walker; and

- (5) the Committee direct that the Task Force schedule its work in order that its proposals can be considered and implemented, as appropriate, either by Council, or through Provincial legislation and/or regulation, in time for the municipal election in November, 2003.

**6. FEDERAL ELECTORAL BOUNDARY
READJUSTMENT PROCESS.**

11:00 A.M.

(DEPUTATION ITEM.)

Mr. A. Heisey.
(March 21, 2002)

Requesting that Toronto City Council establish a comprehensive position on the Federal Electoral Boundary Readjustment Process and other legislation that adversely affect the electoral equality of the City's voters; and further requesting an opportunity to appear before the Committee in regard thereto.

**7. 2002 ACCESS AND EQUITY GRANT PROGRAM,
ALLOCATIONS.**

12:00 P.M.

(DEPUTATION ITEM.)

Chief Administrative Officer.
(April 19, 2002)

Respecting the allocations of the 2002 Access and Equity Grant Program; advising that funding for grants recommended in this report is available within the Consolidated Grants Budget, which provides an allocation of \$473.8 thousand for the 2002 Access and Equity Grant Program; and recommending that:

- (1) grants totaling \$468.8 thousand be approved as outlined in Appendix 1– 2002 Access and Equity Grant Program Allocations;
- (2) \$5.0 thousand be held in reserve for appeals subject to the submission of a report recommending the allocation of this reserve;
- (3) the appropriate City of Toronto officials be authorized to take the necessary action to give effect thereto.

**8. RECIPIENTS – 2002-2003 CITY OF TORONTO
ABORIGINAL HEALTH SCHOLARSHIPS AT
THE UNIVERSITY OF TORONTO.**

Chief Administrative Officer
(April 12, 2002)

Recommending that:

- (1) City Council extend its congratulations to the 2002-2003 recipients of the City of Toronto Scholarships in Aboriginal Health at the University of Toronto:

Samantha Wallenius and Jennifer Restoule; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**9. SOLE SOURCE REGISTRATION NO. 1018349
TORONTO PRESCHOOL SPEECH AND LANGUAGE,
INFANT HEARING PROGRAM
PURCHASE OF EXTENDED WARRANTIES.**

Medical Officer of Health
(April 8, 2002)

Informing the Administration Committee of the purchase of five year service and calibration warranties on electronic audiology assessment equipment that is required for the Toronto Preschool Speech and Language Infant Hearing Program; advising that there is no financial impact for the City of Toronto; and recommending that:

- (1) the Administration Committee receive this report on the purchase of extended warranties for Toronto Preschool Speech and Language Services Infant Hearing Program audiology assessment equipment through a Sole Source Purchase of Service Agreement with Bio-Logic Systems Corporation; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

10. DEVELOPMENT OF CONSISTENT OPERATING HOURS FOR CITY HALL, METRO HALL AND THE CIVIC CENTRES.

Commissioner of Corporate Services
(April 11, 2002)

Recommending a consistent set of operating hours for City Hall, Metro Hall, Scarborough, East York, North York, York and Etobicoke Civic Centres that manages the needs of the users of those civic sites while balancing the budgetary realities of the City; summarizing the recommendations arising from the Community Council's consideration of this issue (Appendix "A"); advising that it is anticipated that by approving the recommendations embodied in this report Facilities and Real Estate will realize its initial projected reductions in its annual operating budget of \$30,000.00 through staff efficiencies; and further recommending that:

- (1) the current hours of operations at Civic Centres be amended to reflect those hours as detailed in table 1(a) and 1(b) of this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

11. 2002 FIRST QUARTERLY REPORT ON PROPERTY SALES (ALL WARDS).

Commissioner of Corporate Services.
(March 31, 2002)

Providing, for the information of the Administration Committee, the 2002 first quarterly report on sales as requested by the Committee on February 20 and 27, 2001; and recommending that this report be received for information.

12. AMENDMENT OF LEASE BETWEEN HER MAJESTY THE QUEEN IN RIGHT OF CANADA, AS REPRESENTED BY THE MINISTER OF NATIONAL DEFENCE ("DND") AND THE CITY OF TORONTO FOR THE FORT YORK ARMOURY PROPERTY - (WARD 19 - TRINITY SPADINA)

Commissioner of Corporate Services.
(April 11, 2002)

Respecting an amendment to the existing 99 year lease between the Department of National Defence and the City to allow for the construction of Fort York Boulevard; and recommending that:

- (1) the lease between DND and the City be amended to include the lands designated as Part 21 on Plan 64R-17072 in exchange for a surrender by DND of the lands designated as Part 7 on Plan 64R-17072, on the terms and conditions set out in the body of this report, conditional upon the City acquiring registered title to Part 21 on Plan 64R-17072;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**13. DECLARATION OF SURPLUS
VACANT PARCEL OF LAND
LOCATED ON THE WEST SIDE OF
SENECA HILL DRIVE,
NORTH OF COBBLESTONE DRIVE
(WARD 33 – DON VALLEY EAST).**

Commissioner of Corporate Services
(April 11, 2002)

Recommending that:

- (1) the vacant parcel of land located on the west side of Seneca Hill Drive, north of Cobblestone Drive, and described as part of Block C on Plan M1370, also shown as Part 1 on the attached Sketch No. PS-2002-025, be declared surplus to the City's requirements and listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**14. DECLARATION OF SURPLUS
PARCEL OF VACANT LAND
ON THE WEST SIDE OF AUGUST AVENUE
NORTH OF NO. 148 AUGUST AVENUE
(WARD 35 – SCARBOROUGH SOUTHWEST).**

Commissioner of Corporate Services
(April 11, 2002)

Recommending that:

- (1) a permanent easement be granted to Bell Canada over Part 5 on the attached sketch, for nominal consideration, for protection of its existing equipment, on terms and conditions satisfactory to the Commissioner of Corporate Services;
- (2) the parcel of vacant land located on the west side of August Avenue, north of No. 148 August Avenue, being Part of Lots 49 and 50, part of a closed public lane, Plan 755, and shown as Parts 4 and 5 on the attached sketch, be declared surplus to the City's requirements and listed for sale on the open market, subject to a permanent easement over Part 5 in favour of Bell Canada, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (3) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**15. DECLARATION AS SURPLUS
STRIP OF LAND LOCATED BETWEEN
LINSMORE CRESCENT AND DERWYN ROAD
(WARD 29 – BROADVIEW-GREENWOOD)**

Commissioner of Corporate Services
(April 11, 2002)

Recommending that:

- (1) the strip of land located between Linsmore Crescent and Derwyn Road, described as part Lot 65 and part Lot 96 on Plan 3181 and designated as Part 1 on Reference Plan 64R-5290, also shown as Parts 1 and 2 on the attached site map, be declared surplus to the City's requirements and the respective parts be offered for sale to

the abutting property owners at 283 Linsmore Crescent and 4 Derwyn Road, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**16. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND ON THE
NORTH SIDE OF THE QUEENSWAY
EAST OF NO. 590 THE QUEENSWAY
(WARD 5 – ETOBICOKE-LAKESHORE).**

Commissioner of Corporate Services

(April 12, 2002)

Recommending that:

- (1) the parcel of vacant land on the north side of The Queensway, east of No. 590 The Queensway, described as part of Lot 1, Plan 2131 and part of Lot 25, Plan 83, designated Part 2 and part of Part 4 on Reference Plan 64R-11823 and shown as Parts 1 and 2 on Sketch PS-2001-097, be declared surplus to the City's requirements and listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**17. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
LOCATED ON THE WEST SIDE OF MORRISH ROAD,
BETWEEN KINGSTON ROAD AND OLD KINGSTON ROAD
(WARD 44 – SCARBOROUGH EAST).**

City Clerk, Scarborough Community Council
(April 8, 2002)

Advising that the Scarborough Community Council, at its meeting held on April 2, 2002, recommended to the Administration Committee that the subject parcel of land not be declared as surplus and be retained by the City.

**18. METROPOLITAN TORONTO PENSION PLAN,
REQUEST OF THE TRUSTEES TO CHANGE
INCREASED SPOUSAL PENSION ELECTION PROVISIONS.**

Chief Financial Officer and Treasurer.
(April 10, 2002)

Recommending that:

- (1) By-law No. 15-92 of the former Municipality of Metropolitan Toronto as heretofore amended, governing the Metropolitan Toronto Pension Plan, be further amended to implement the request of its Board of Trustees that, effective January 1, 2001, any member's pension that has been reduced as a result of an election by the member for an increased survivor pension to the member's spouse, be increased to its unreduced level following predecease of the member by the spouse, subject to submission of satisfactory documentation in connection therewith;
- (2) leave be granted for the introduction of the necessary Bill in Council to implement such amendment.

**19. SECTION 24 OF BY-LAW NO. 181-81
REFUNDS TO SURVIVING SPOUSES.**

Board of Trustees of the Metropolitan Toronto Police Benefit Fund
(April 15, 2002)

Advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, at its meeting held on April 5, 2002, adopted the following motion:

“That City Council amend Section 24 of By-law No. 181-81, being a By-law to provide pensions and death benefits to members of the Metropolitan Toronto Police Force, to permit refunds to the spouses of deceased police officers; and that the appropriate City Officials be requested to take the necessary action to give effect thereto.”

**20. REQUEST FOR QUOTATION NO. 6026-02-3311
SEVENTEEN (17) ARTICULATED POWER LOADERS.**

Commissioner of Corporate Services; and
Chief Financial Officer and Treasurer
(April 11, 2002)

Requesting authority to issue a Purchase Order to the recommended bidder for the supply and delivery of seventeen (17) Articulated Power Loaders used for various operations throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services and Water and Wastewater Services Divisions, in accordance with specifications, as required by the Corporate Services Department, Fleet Services Division; and recommending that the Quotation submitted by Westmetro Equipment Sales Ltd. be accepted for the supply and delivery of seventeen (17) New Holland LW170 Articulated Power Loaders at a total price of \$2,978,097.50 including all taxes and charges used for various operations throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services and Water and Wastewater Services Divisions, in accordance with specifications as required by the Corporate Services Department, Fleet Services Division.

**21. QUOTATION REQUEST NO. 3905-01-5254
PURCHASE ORDER 6004947
INSTALL NEW ASPHALT AND CONCRETE
AT SIX FIRE HALLS.**

Commissioner of Works and Emergency Services; and
Commissioner of Corporate Services
(February 21, 2002)

Seeking authority to obtain the Committee's confirmation to extend Purchase Order 6004947 to cover the costs associated with providing additional granular at various fire halls and concrete to accommodate a larger concrete surface in front of one of the fire halls; advising that funds in the amount of \$59,477.02 are available in Fire Services account CFR026; and recommending that Purchase Order 6004947 be extended by \$59,477.02 to cover the costs associated with providing additional granular at various fire halls and concrete to accommodate a larger concrete surface in front of one of the fire halls.

**22. ADMINISTRATION COMMITTEE
OUTSTANDING ITEMS – 2001.**

City Clerk.
(April 17, 2002)

Submitting, for information, the list of outstanding items for the Administration Committee as of December, 2001.

**IN CAMERA In Accordance with the Municipal Act, a motion is required for the
Committee to meet privately and the reason must be stated.**

IN CAMERA

**23. SPADINA AND THELMA (MUNICIPAL CARPARK NO. 164)
AMENDMENT TO PURCHASE AND SALE AGREEMENT – WARD 23.**

(DEFERRED FROM MARCH 26, 2002 MEETING)

President, Toronto Parking Authority
(March 6, 2002)

Confidential report respecting an amendment to the Purchase and Sale Agreement with First Spadina Place Inc., such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.