



TORONTO CYCLING COMMITTEE

A G E N D A

MEETING NO. 1

Date of Meeting: Monday, January 21, 2002 **Enquiry:** Brad Bartlett
Time: 7:00 p.m. **Committee Secretary**
Location: Committee Room 1 **(416) 394-2515**
2nd Floor, City Hall **<bbartle@city.toronto.on.ca>**
100 Queen Street West
Toronto, Ontario

DECLARATIONS OF INTEREST PURSUANT TO THE MUNICIPAL CONFLICT OF INTEREST ACT.

CONFIRMATION OF MINUTES.

PRESENTATIONS.

7:00 P.M. MTO Driver Handbooks/Cycling Content.

(15 Minutes.)

Respecting Item No. 1.

- Ms. Sharon Harbottle, Policy Advisor, Road User Safety Branch
Ministry of Transportation.

7:30 P.M. Toronto Waterfront Plan.

(30 Minutes.)

Respecting Item No. 2.

- Mr. Nigel Tahair, Senior Transportation Planner, Urban Development
Services Department.

8:00 P.M. 2002 Budget Discussions.

(30 Minutes.)

Respecting Item No. 3.

- Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit.

COMMUNICATIONS/REPORTS.

1. MTO DRIVER HANDBOOKS/CYCLING CONTENT.

(15 Minutes.)

Communication addressed to The Honorable Brad Clark
Minister of Transportation
(October 2, 2001)

Advising that the Toronto Cycling Committee at its meeting held on September 24, 2001:

- (1) requested The Honorable Brad Clark, Minister of Transportation, to provide the Toronto Cycling Committee with an update on the implementation of Recommendation No. 8 of the Coroner's Report On Cycling Fatalities, released in 1998, requiring that Ontario Driver Handbook Material be updated to address bicycle safety messaging; and
- (2) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the October 15, 2001 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.

- 1(a).** Communication addressed to Mr. Allan Smith, Regional Planner
Ministry of Transportation
from City Clerk, Toronto Cycling Committee
(December 12, 2001)

Advising that the following recommendation of the Toronto Cycling Committee was approved at the December 3, 2001 meeting of the Committee:

- (1) approved a Working Group to work with the Bicycle Safety Planner, Ms. Barbara Wentworth, to identify funding opportunities with the Ministry of Transportation for bicycle safety messaging, as part of cycling activities of the Committee, consisting of the following persons:

- (a) Mr. John Sherk, Member, Toronto Cycling Committee;
 - (b) Mr. Paul Klein, Member, Toronto Cycling Committee; and
 - (c) Mr. Allan Stokell, Member, Toronto Cycling Committee; and
- (2) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the January 21, 2002 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.

1(b). The Honorable Brad Clark, Minister of Transportation
(December 11, 2001)

Advising that the Minister of Transportation shares the Toronto Cycling Committee's concerns for bicycle safety and that maintaining the safety of all road users in Ontario, including cyclists, is one of the Ministry of Transportation's top priorities; and that Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation will be in attendance at an upcoming meeting of the Toronto Cycling Committee.

2. TORONTO WATERFRONT PLAN.

(30 Minutes.)

Communication addressed to the Commissioner, Urban Development Services
from City Clerk, Toronto Cycling Committee
(August 8, 2001)

Advising that at the July 16, 2001 meeting of the Toronto Cycling Committee, the Committee requested Mr. Robert Fung, Chairman, Toronto Waterfront Revitalisation Task Force, or designate, and staff of the Urban Development Services Department, be invited to a future meeting of the Committee to discuss the redevelopment of the Toronto waterfront.

(Co-Chair's Note: Any Information will be made available at the meeting of January 21, 2002.)

3. 2002 BUDGET PRESENTATIONS.

(30 Minutes.)

2002 City Budget Process
(as of October 12, 2001)

(Co-Chair's Note: Any further Information will be made available at the meeting of January 21, 2002.)

4. BIKE WEEK 2002 BROCHURE.

(2 MINUTES.)

Mr. Sean Wheldrake, Bicycle Promotions Coordinator
(January 8, 2002)

Providing for information the Bike Week 2002 Brochure; and that the objective of the Brochure is to get people involved with Bike Week 2002 and sell T-Shirts to raise funds for Bike Week 2002.

(Co-Chair's Note: Brochure will be made available at the meeting of January 21, 2002.)

5. "SIDEWALKS ARE FOR PEDESTRIANS" POSTER CAMPAIGN.

(2 MINUTES.)

Ms. Barbara Wentworth, Bicycle Safety Planner
(January 2, 2002)

Providing information on the 2002 poster campaign, "Sidewalks are for Pedestrians"; and advising that the poster will be made available at the January 21, 2002 meeting of the Toronto Cycling Committee.

6. INSERT IN TAX BILLS.

(5 Minutes.)

Mr. Ron Hart, North York Cycling and Pedestrian Committee
(December 13, 2001)

Recommending that the Toronto Cycling Committee advise the appropriate City of Toronto authority to include a insert in Tax Bills and/or Utility Bills advising residents of the City of Toronto of the need to be aware of cyclists and pedestrians, and to yield as required by Law, and quoting The Driver's Handbook, "Driving is a privilege – not a right".

**7. SHARING OF MULTI-USE PATHS IN PARKS
BY PEDESTRIANS, CYCLISTS AND IN-LINE SKATERS.**

(5 Minutes.)

City Clerk, Toronto Pedestrian Committee
(December 22, 2001)

Advising that the Toronto Pedestrian Committee, at its meeting held on November 28, 2001 supported that:

- (a) a joint working group be formed with representation from the Toronto Pedestrian Committee, the Toronto Cycling Committee, and the Walking Initiative of the Toronto Heart-Health Partnership, with appropriate staff support;
- (b) this joint working group assess the problems and issues in sharing multi-use paths, and develop a plan of action to address them; and
- (c) the joint working group report their findings by the end of March 2002

7(a). Multi-Use Paths Working Group
(December 16, 2001)

Minutes.

**8. ELECTION OF CO-CHAIRS
EDUCATION AND SAFETY SUB-COMMITTEE.**

(5 Minutes.)

Communication addressed to Members of Toronto Cycling Committee
from City Clerk, Toronto Cycling Committee
(December 12, 2001)

Advising that the Toronto Cycling Committee at its meeting held on December 3, 2001:

- (1) appointed Ms. Nina Koskenoja and Mr. Stephen Fisher to the position of Co-Chairs of the Toronto Cycling Committee;
- (2) appointed Mr. Stephen Crossman to the position of Chair of the Road and Trail Sub-Committee of the Toronto Cycling Committee;
- (3) deferred consideration of the nomination of persons to the position of Co-Chair of the Education and Safety Sub-Committee of the Toronto Cycling Committee until

the meeting of the Committee in January 2002; and

- (4) appointed Mr. Ole Calderone to the position of Chair of the Communications and Promotions Sub-Committee of the Toronto Cycling Committee.

9. ATTENDANCE AT MEETINGS.

(5 Minutes.)

Mr. Stephen Fisher, Co-Chair
Toronto Cycling Committee
 (December 31, 2001)

Advising that the Toronto Cycling Committee terms of reference states that members missing three meetings in a row without sending regrets, are off the Committee; and that there is already one case, and maybe more, based on attendance at the January 21, 2002 meeting of the Committee; and recommending that the Toronto Cycling Committee appoint a working group to immediately take steps to recruit new members to fill the vacancies, including consideration of re-appointing any retired members who have an interest in rejoining the Toronto Cycling Committee.

10. ADMINISTRATIVE MATTERS - TORONTO CYCLING COMMITTEE.

10(a). PRELIMINARY PROPOSAL TO EXPAND THE DON VALLEY.

Communication addressed to the Commissioner, Urban Development Services
from City Clerk
 (November 14, 2001)

Providing for information, and any attention deemed necessary, Clause No. 2 contained in Report No. 11 of the Planning and Transportation Committee, headed "Preliminary Proposal to Expand the Don Valley Parkway", which was adopted, by Toronto City Council, at its meeting held on November 6, 7, and 8, 2001.

10(b). CAR FREE DAY 2002.

City Clerk
 (December 13, 2001)

Providing for information, and any attention deemed necessary, Clause No. 3 contained in Report No. 17 of the Works Committee, headed "Car Free Day 2002", which was adopted, as amended, by Toronto City Council, at its meeting held on December 4, 5 and 6, 2001.

10(c). SUB-COMMITTEE MINUTES.

- (i) Education and Safety Sub-Committee – November 19, 2001; and
- (ii) Communications and Promotions Sub-Committee – December 6, 2001.

10(d). SUB-COMMITTEE MEETING DATES.

- (i) Road and Trail Sub-Committee - January 20, 2002;
- (ii) Education and Safety Sub-Committee – January 28, 2002; and
- (iii) Communications and Promotions Sub-Committee – January 24, 2002.

10(e). WORKING GROUP REPORTS.

- (i) Waterfront Redevelopment Working Group;
- (ii) Bike Map Working Group;
- (iii) Mimico Trail Working Group;
- (iv) Budget Working Group; and
- (v) Car Free Day Working Group.

ANY OTHER MATTERS.