

**THE CITY OF TORONTO**

**City Clerk's Division**

**Minutes of the Administration Committee**

**Meeting No. 3**

**Tuesday, April 30, 2002.**

The Administration Committee met on Tuesday, April 30, 2002, in Committee Room 1, 2<sup>nd</sup> Floor, City Hall, Toronto, commencing at 9:45 a.m.

**Attendance**

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 12:46 p.m.	2:15 p.m. to 5:04 p.m.	In-Camera 5:04 p.m. to 5:42 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X	X
Councillor Sandra Bussin	X	X	
Councillor Rob Ford	X	X	X
Councillor Doug Holyday	X	X	X
Councillor David Miller	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X
Councillor Sherene Shaw	X	X	
Councillor David Soknacki	X	X	

**Confirmation of Minutes.**

On motion by Councillor Bussin, the Administration Committee confirmed the Minutes of its meeting held on March 26, 2002.

**3.1 Tax Collection Process for Commercial, Industrial and Multi-Residential Properties.**

The Administration Committee had before it a report (April 17, 2002) from the Chief Financial Officer and Treasurer, reporting on the results of adopting a more aggressive process with respect to the collection of tax arrears on non-residential properties; comparing taxes collected by using bailiffs to that collected in previous years when a bailiff was not used; advising that since 2000, when Council adopted a more aggressive collection process for non-residential tax arrears, there has been an increase in the number of bailiffs warrants issued on outstanding industrial, commercial and multi-residential accounts; that the corresponding outstanding receivables were reduced

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from approximately \$308.1 million as at December 31, 1999, to approximately \$192.9 million as at December 31, 2001, or a cumulative decrease of about 40 percent during this two-year period; and recommending that this report be received for information.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Glenn Shingler, A.O. Shingler & Company Ltd.;
- Mr. Harvey Greber, S. Wilson & Co. Bailiffs Limited; and
- Ms. Judy Merrell, P.D. Merrell Bailiffs Inc.

The Administration Committee:

- (1) received the aforementioned report and the presentation made by the Bailiffs used by the City to collect unpaid property taxes; and **(Motion by Councillor Ford.)**
- (2) requested the Chief Financial Officer and Treasurer:
  - (i) to submit a report to the Administration Committee:
    - (a) at the end of this year, on the total amount of outstanding taxes collected by the Bailiffs; and **(Motion by Councillor Nunziata.)**
    - (b) in one year's time on whether it would be advisable to recommend to Council a change in direction so that "Final Notices" are issued after interim payments remain unpaid; and **(Motion by Councillor Miller.)**
  - (ii) to amend the "Final Notices" as currently issued, by deleting the offer to enter into suitable payment arrangements with the City respecting Commercial, Industrial and Multi-residential properties. **(Motion by Councillor Miller.)**

(Chief Financial Officer and Treasurer; Interested Parties –  
April 30, 2002)

**(Clause No. 27(a) – Report No. 6)**

### **3.2 Largest Debtor Accounts – Follow Up Details.**

The Administration Committee had before it a report (April 17, 2002) from the Chief Financial Officer and Treasurer, providing, as requested by the Administration Committee on March 26, 2002, further explanation on specific accounts listed in Appendix A of the report entitled “Accounts Receivable – Largest Debtors with Tax Arrears Greater than \$500,000”, (dated March 5, 2002), which was considered by Administration Committee at its meeting held on March 26, 2002; and recommending that this report be received for information.

On motion by Councillor Bussin, the Administration Committee received the aforementioned report.

#### **(Clause No. 27(b) – Report No. 6)**

### **3.3 Sweatshop Abuses in the Garment Industry.**

The Administration Committee had before it the following communications and Motion:

- (1) (December 5, 2001) from Ms. Tina Conlon, Canadian Programme Officer, Oxfam Canada, Ontario Region, advising that Oxfam Canada volunteers are working with local unions and community groups to make sure that tax dollars do not go to sweatshops; that the City of Toronto spends millions of dollars each year on uniforms for police, firefighters and other public employees and that much of this money may be going to companies using sweatshops subjecting workers to unacceptable conditions and poverty wages; that over the past two years over 30 municipalities in the United States have passed procurement resolutions calling on their governments to avoid purchasing uniforms made in sweatshops; that in March of 2001, the New York City Council overwhelmingly passed an anti-sweatshop procurement bill which provides a good model for Toronto; and requesting an opportunity to appear before the Administration Committee on January 17, 2002, respecting this issue;
- (2) (April 8, 2002) addressed to Councillor Berardinetti from Ms. Shelly Smith, requesting an opportunity to meet with Councillor Berardinetti to discuss the issue of making Toronto a “No Sweat” City; advising of the activities of a coalition of union, social justice, faith and student organizations working together to raise awareness of sweatshop issues; and attaching petitions from members of UNITE (Union of Needletrades and Industrial Trading Employees) who are concerned that the City tax dollars may be supporting sweatshops;

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- (3) (April 30, 2002) from Councillor David Miller, forwarding the following Notice of Motion:

Moved by: Councillor David Miller

Seconded by: Councillor Sherene Shaw

**“WHEREAS** the City of Toronto and its Agencies, Boards and Commissions purchases large volume of uniforms and other garments; and

**WHEREAS** the City of Toronto has an interest in ensuring that these items are manufactured in appropriate conditions; and

**WHEREAS** parts of the garment trade are known to be involved in employing workers, both inside Canada and out, in conditions which violates their rights and which are commonly referred to as “sweat shops”; and

**WHEREAS** it is in the interest of the City of Toronto in taking a lead on this issue to ensure workers both inside the City and outside are treated with respect and dignity and in accordance with their legal rights; and

**WHEREAS** other municipalities including the City of New York have passed bylaws requiring purchases from “No Sweat” workshops;

**NOW THEREFORE BE IT RESOLVED THAT** the City of Toronto enact a purchasing policy requiring the purchase of garments, uniforms, or other apparel items from “No Sweat” manufacturers”, and the Director of Purchasing be requested to consult with interested parties in the development of the policy.”; and

- (4) (April 30, 2002) from the President, Toronto Civic Employee’s Union, Local 416, urging the Administration Committee to support the motion by Councillor David Miller and seconded by Councillor Sherene Shaw respecting the development of an Anti-Sweatshop Procurement Policy.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Tina Conlon, Oxfam Canada, Ontario Region;
- Ms. Alex Dagg, Union of Needletrade Industry and Textile Employees, and filed a written submission with respect thereto;
- Mr. John Cartwright, President, Toronto and York Region Labour Council;
- Mr. Goh, Iromoto; and filed a petition in regard thereto;

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- Rabbi Lawrence Englander, Greater Toronto and Canadian Council for Reform Judaism, and filed a written submission from the Most Reverend T.E. Finlay, Archbishop of Toronto, with respect thereto;
- Reverend Ted McCollum, Anglican Diocese of Toronto, and filed a written submission from the Most Reverend T.E. Finaly, Archbishop of Toronto, with respect thereto;
- Mr. David Szollosy, on behalf of the Catholic Religious Teachers;
- Ms. Sharon MaLoney, General Counsel, Senior Vice President, Government Relations, Retail Council of Canada, and filed a copy of the Retail Council of Canada's Guidelines, and, a copy of the Purchasing Policy from the City of Halifax;
- Mr. Ken Amoroso, Membership Secretary, CUPE Local 79, and filed a written submission with respect thereto; and
- Mr. Greg Colton, International Association of Firefighters.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Joe Mihevc, St. Paul's; and
- Councillor Howard Moscoe, Eglinton-Lawrence.

The Administration Committee recommended to Council:

- (5) the adoption of the following motion by Councillor David Miller seconded by Councillor Sherene Shaw:

“WHEREAS the City of Toronto and its Agencies, Boards and Commissions purchases large volume of uniforms and other garments; and

WHEREAS the City of Toronto has an interest in ensuring that these items are manufactured in appropriate conditions; and

WHEREAS parts of the garment trade are known to be involved in employing workers, both inside Canada and out, in conditions which violates their rights and which are commonly referred to as “sweat shops”; and

WHEREAS it is in the interest of the City of Toronto in taking a lead on this issue to ensure workers both inside the City and outside are treated with respect and dignity and in accordance with their legal rights; and

WHEREAS other municipalities including the City of New York have passed bylaws requiring purchases from “No Sweat” workshops;

NOW THEREFORE BE IT RESOLVED THAT the City of Toronto enact a purchasing policy requiring the purchase of garments, uniforms, or other apparel items from “No Sweat” manufacturers”, and the Director of Purchasing and Materials Management be requested to consult with interested parties in the development of the policy.”; **(Motion by Councillor Miller.)**

- (2) that the Chief Administrative Officer, the Chief Financial Officer and Treasurer (Director of Purchasing and Materials Management) and the Manager, Fair Wage and Labour Trades Office:
  - (a) in the development of the Anti-Sweatshop Procurement Policy, be requested to include in the forthcoming report, staffing requirements for enforcement of the Policy; and **(Motion by Councillor Bussin.)**
  - (b) be requested to investigate the Anti-Sweatshop Procurement Policy adopted in New York City and measures they have taken to ensure compliance; and **(Motion by Councillor Nunziata.)**
- (3) that all written submissions filed at the April 30, 2002, meeting of the Administration Committee respecting this matter be referred to the aforementioned City Officials for consideration in the development of the Anti-Sweatshop Procurement Policy. **(Motion by Councillor Miller.)**

**The following motions were voted on and lost:**

Councillor Holyday moved that the Administration Committee receive the aforementioned communications.

Councillor Soknacki moved that the Director of Purchasing and Materials Management be requested to submit a report to the Administration Committee, after consulting with interested parties, with a review of the viability of existing policies in the City of Toronto and in other jurisdictions including those in Canada and the United States and, if required, the viability of establishing or amending policies within the City's purchasing by-law, to make certain that uniforms and garments purchased by the City of Toronto are operating under Canadian and international laws.

**(Clause No. 7 – Report No. 6)**

**3.4 Contract Elections.**

The Administration Committee had before it a report (April 16, 2002) from the City Clerk, providing an overview of the key issues relating to contract elections; advising that the conduct of contract elections by the Election Services brings in revenue to the City of Toronto; that the amount of revenue is dependent upon the number and scope of the contracts; and recommending that:

- (1) Council acknowledges that Election Services has statutory responsibilities to the City of Toronto under the *Municipal Elections Act*, and that staff be authorized to continue to pursue contract election opportunities on a limited basis in other jurisdictions only where these events do not conflict with those responsibilities;
- (2) the City Clerk report back to Administration on the following consultations;
  - (a) that the Director of Elections in consultation with the appropriate Purchasing officials determine a suitable policy whereby Election Services may be given leave of the existing corporate purchasing policy in instances where immediate acquisitions are required to meet the demands of a client;
  - (b) that the Director of Elections in consultation with the appropriate Chief Administrative Officer's officials determine a suitable policy to provide the City Clerk or Director of Elections authority to approve out of province travel explicitly for contract election purposes only;
  - (c) the Director of Elections in conjunction with Human Resources review existing policies to find a suitable program for compensation of staff for work conducted specifically in relation to contract elections;

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- (d) that the Director of Elections in consultation with the appropriate Finance officials examine the feasibility of the establishment of a reserve fund to receive all proceeds from contract elections and that said funds be used to offset future capital re-investment in election voting systems;
- (3) the Director of Elections report on the contract election business during the annual budget process, such report to include revenues realized, accomplishments and upcoming contracts for the following year; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Mr. Greg Essensa, Director, Election Services, City Clerk's Office, made a presentation to the Administration Committee in connection with the foregoing matter.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee recommended to Council:

- (I) the adoption of the aforementioned report (April 16, 2002) from the City Clerk, subject to amending Recommendation No. (3) to read as follows:

“(3) the City Clerk report on the contract election business twice yearly, including during the budget process, such report to include revenues realized, accomplishments and upcoming contracts for the following year;” **(Motion to recommend to Council the adoption of the report was made by Councillor Soknacki). Motion to amend Recommendation No. (3) was made by Councillor Ford)**

so that the recommendations embodied in the aforementioned report now read as follows:

- (1) Council acknowledges that Election Services has statutory responsibilities to the City of Toronto under the *Municipal Elections Act*, and that staff be authorized to continue to pursue contract election opportunities on a limited basis in other jurisdictions only where these events do not conflict with those responsibilities;

- (2) the City Clerk report back to Administration Committee with recommendations on the outcome of the following consultations:
  - (a) that the Director of Elections in consultation with the appropriate Purchasing officials determine a suitable policy whereby Election Services may be given leave of the existing corporate purchasing policy in instances where immediate acquisitions are required to meet the demands of a client;
  - (b) that the Director of Elections in consultation with the appropriate Chief Administrative Officer's officials determine a suitable policy to provide the City Clerk or Director of Elections authority to approve out of province travel explicitly for contract election purposes only;
  - (c) the Director of Elections in conjunction with Human Resources review existing policies to find a suitable program for compensation of staff for work conducted specifically in relation to contract elections;
  - (d) that the Director of Elections in consultation with the appropriate Finance officials examine the feasibility of the establishment of a reserve fund to receive all proceeds from contract elections and that said funds be used to offset future capital re-investment in election voting systems;
- (3) the City Clerk report on the contract election business twice yearly, including during the budget process, such report to include revenues realized, accomplishments and upcoming contracts for the following year; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.”; and

- (II) that the Executive Director of Human Resources be requested to submit a report to the Administration Committee, through the Personnel Sub-Committee, on the current lieu time policy and the recording of employees lieu time usage by the Finance Division. **(Motion by Councillor Miller.)**

**(Clause No. 2 – Report No. 6)**

**3.5 A Proposal for a Toronto Election  
Finance Review Task Force.**

The Administration Committee had before it a communication (April 22, 2002) from Councillor Michael Walker, St. Paul's, recommending that:

- (1) the Committee approve in principle the establishment of a Toronto Election Finance Review Task Force;
- (2) the Committee request the Chief Administrative Officer, in consultation with appropriate staff including the Manager of Election Services, to report on the establishment of a Toronto Election Finance Review Task Force; such report to include membership, chairmanship, terms of reference and financial implications;
- (3) the Committee direct that the Task Force Terms of Reference include consideration of, inter alia, the following matters:
  - (3.1) the prohibition of campaign contributions from corporations, numbered companies, unions and organizations so that contributions are permissible only by individual resident electors;
  - (3.2) the requirement of the issuance of receipts by candidates for all financial donations;
  - (3.3) the requirement of the public reporting by the City of all recorded contributions;
  - (3.4) means to compel the reporting of soft money contributions, including the use of candidate affidavits;
  - (3.5) means to eliminate the potential abuse of spending on excluded items that are essentially election campaign expenses;
  - (3.6) the need for an independent and impartial complaint resolution process free from political involvement;

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- (3.7) the need for improvement in the adequacy of current and historic City of Toronto statistical information gathering, including a routine process for reporting to Council on all aspects of recently conducted elections;
- (3.8) the adequacy of the print and online advertisement of public electoral information, and the need for funding that will eliminate public user fee charges;
- (3.9) the establishment of a permanent independent municipal body charged with reporting, monitoring and resolution of all aspects of campaign financing; and
- (3.10) the merits of campaign finance legislation specific to the needs of Toronto or Ontario's large urban municipalities;
- (4) the Committee direct that the Task Force give consideration to the proposals contained in this report from Councillor Walker; and
- (5) the Committee direct that the Task Force schedule its work in order that its proposals can be considered and implemented, as appropriate, either by Council, or through Provincial legislation and/or regulation, in time for the municipal election in November 2003.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Howard Moscoe, Eglinton-Lawrence; and
- Councillor Michael Walker, St. Paul's.

The Administration Committee:

- (1) concurred with the Recommendations embodied in the aforementioned communication (April 22, 2002) from Councillor Michael Walker subject to:
  - (i) amending Recommendation No. (2) to read as follows:
    - “(2) the Committee request the Chief Administrative Officer, the City Solicitor and the City Clerk, in consultation with appropriate staff including the Director of Election Services, to report on the establishment of a Toronto Election Finance Review Task Force; such report to include membership, chairmanship, terms of reference and

financial implications; and submitted to the September 10, 2002, meeting of the Administration Committee;"; and **(Motion by Councillor Berardinetti.)**

- (ii) amending Recommendation No. (3) by adding thereto the following two new Recommendations:

“(3.11) the financial impacts to the City of any potential changes; and

(3.12) a review of practices in other jurisdictions;”  
**(Motion by Councillor Soknacki.)**

so that the Recommendations embodied in the aforementioned communication now read as follows:

“(1) the Committee approve in principle the establishment of a Toronto Election Finance Review Task Force;

(2) the Committee request the Chief Administrative Officer, the City Solicitor and the City Clerk, in consultation with appropriate staff including the Director of Election Services, to report on the establishment of a Toronto Election Finance Review Task Force; such report to include membership, chairmanship, terms of reference and financial implications; and submitted to the September 10, 2002, meeting of the Administration Committee;

(3) the Committee direct that the Task Force Terms of Reference include consideration of, inter alia, the following matters:

(3.1) the prohibition of campaign contributions from corporations, numbered companies, unions and organizations so that contributions are permissible only by individual resident electors;

(3.2) the requirement of the issuance of receipts by candidates for all financial donations;

- (3.3) the requirement of the public reporting by the City of all recorded contributions;
  - (3.4) means to compel the reporting of soft money contributions, including the use of candidate affidavits;
  - (3.5) means to eliminate the potential abuse of spending on excluded items that are essentially election campaign expenses;
  - (3.6) the need for an independent and impartial complaint resolution process free from political involvement;
  - (3.7) the need for improvement in the adequacy of current and historic City of Toronto statistical information gathering, including a routine process for reporting to Council on all aspects of recently conducted elections;
  - (3.8) the adequacy of the print and online advertisement of public electoral information, and the need for funding that will eliminate public user fee charges;
  - (3.9) the establishment of a permanent independent municipal body charged with reporting, monitoring and resolution of all aspects of campaign financing; and
  - (3.10) the merits of campaign finance legislation specific to the needs of Toronto or Ontario's large urban municipalities;
  - (3.11) the financial impacts to the City of any potential changes; and
  - (3.12) a review of practices in other jurisdictions;
- (4) the Committee direct that the Task Force give consideration to the proposals contained in this report from Councillor Walker; and

- (5) the Committee direct that the Task Force schedule its work in order that its proposals can be considered and implemented, as appropriate, either by Council, or through Provincial legislation and/or regulation, in time for the municipal election in November 2003; and
- (II) requested the Chief Administrative Officer to review the evaluation of the Provincial Election Expenses Commission which previously scrutinized municipal election financing and the development and execution of Provincial legislation governing Municipal Election Financing. **(Motion by Councillor Berardinetti.)**

(Chief Administrative Officer; City Solicitor; City Clerk; Director of Election Services; Councillor Michael Walker – April 30, 2002)

**(Clause No. 27(c) – Report No. 6)**

### **3.6 Federal Electoral Boundary Readjustment Process.**

The Administration Committee had before it a communication (March 21, 2002) from Mr. A. Heisey, requesting that Toronto City Council establish a comprehensive position on the Federal Electoral Boundary Readjustment Process and other legislation that adversely affect the electoral equality of the City's voters; and further requesting an opportunity to appear before the Committee in regard thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. A. Heisey; and
- Mr. John Adams.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Miller, the Administration Committee:

- (1) requested the Chief Administrative Officer, in consultation with the City Solicitor, to submit a report to the Administration Committee on the Riding Boundary Adjustment Process and any other

legislation which affects the representative equality of electors of the City of Toronto; and develop a position based on the “one-person one-vote” principle for presentation to the Electoral Boundary Commission for Ontario, the Government of Canada, the Large Urban Mayors Caucus of Canada, the Federation of Canadian Municipalities and the Association of Municipalities of Ontario; and

- (2) received the aforementioned communication.

(Chief Administrative Officer; City Solicitor – April 30, 2002.)

**(Clause No. 27(d) – Report No. 6)**

**3.7 2002 Access and Equity Grant Program - Allocations.**

The Administration Committee had before it a report (April 19, 2002) from the Chief Administrative Officer, respecting the allocations of the 2002 Access and Equity Grant Program; advising that funding for grants recommended in this report is available within the Consolidated Grants Budget, which provides an allocation of \$473.8 thousand for the 2002 Access and Equity Grant Program; and recommending that:

- (1) grants totaling \$468.8 thousand be approved as outlined in Appendix 1–2002 Access and Equity Grant Program Allocations;
- (2) \$5.0 thousand be held in reserve for appeals subject to the submission of a report recommending the allocation of this reserve;
- (3) the appropriate City of Toronto officials be authorized to take the necessary action to give effect thereto.

The Administration Committee also had before it the following communications respecting the 2002 Access and Equity Grant Program:

- (i) (April 30, 2002) from Mr. Ali Mohamud, Dejinta Beesha; and
- (ii) (April 30, 2002) from Mr. M.S. Mwarigha, Centre for Equality Rights in Accommodation.

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The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Chandor, Roma Community and Advocacy Centre (RCAC) and filed a written submission in regard thereto, and Mr. Anghel Constantine, who acted as an Interpreter on behalf of Mr. Chandor;
- Mr. Atu Seitu, Youth Self-Empowerment; and
- Mr. Richard Beaudin, Health Care Interpretation, Information and Education Network.

On motion by Councillor Shaw, the Administration Committee:

- (1) recommended to Council the adoption of the report (April 19, 2002) from the Chief Administrative Officer; and
- (2) referred all submissions and appeals respecting the 2002 Access and Equity Grants Program to the Chief Administrative Officer for consideration in her forthcoming report to the Administration Committee respecting the reserves held for appeals. **(Carried).**

**The following motions were voted on and lost:**

Councillor Ford moved that the Chief Administrative Officer be requested not to accept any new Access and Equity Grant applications in 2003 and future years.

Councillor Holyday moved that the Administration Committee recommend to Council that the Access and Equity Grants Program be phased out after 2002, and that only one Grants Program be established for the City of Toronto.

**The following motion was ruled Out of Order having regard that City Council in March 2002, approved an allocation of \$473,800.00 for the 2002 Access and Equity Grant Program in the Consolidated Grants Budget:**

Councillor Ford moved that the Administration Committee recommend to Council that the 2002 Access and Equity Grants Program allocations be reduced to \$200,000.00.

(Chief Administrative Officer; Interested Parties – April 30, 2002)

**(Clause No. 5 – Report No. 6)**

**3.8 Recipients – 2002-2003 City of Toronto  
Aboriginal Health Scholarships  
at the University of Toronto.**

The Administration Committee had before it a report (April 12, 2002) from the Chief Administrative Officer, recommending that:

- (1) City Council extend its congratulations to the 2002-2003 recipients of the City of Toronto Scholarships in Aboriginal Health at the University of Toronto:

**Samantha Wallenius and Jennifer Restoule; and**

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (April 12, 2002) from the Chief Administrative Officer.

**(Clause No. 6 – Report No. 6)**

**3.9 Sole Source Registration No. 1018349  
Toronto Preschool Speech and Language,  
Infant Hearing Program  
Purchase of Extended Warranties.**

The Administration Committee had before it a report (April 8, 2002) from the Medical Officer of Health, informing the Administration Committee of the purchase of five year service and calibration warranties on electronic audiology assessment equipment that is required for the Toronto Preschool Speech and Language Infant Hearing Program; advising that there is no financial impact for the City of Toronto; and recommending that:

- (1) the Administration Committee receive this report on the purchase of extended warranties for Toronto Preschool Speech and Language Services Infant Hearing Program audiology assessment equipment through a Sole Source Purchase of Service Agreement with Bio-Logic Systems Corporation; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee received the aforementioned report.

**(Clause No. 27(e) – Report No. 6)**

**3.10 Development of Consistent Operating Hours  
for City Hall, Metro Hall and the Civic Centres.**

The Administration Committee had before it a report (April 11, 2002) from the Commissioner of Corporate Services, recommending a consistent set of operating hours for City Hall, Metro Hall, Scarborough, East York, North York, York and Etobicoke Civic Centres that manages the needs of the users of those civic sites while balancing the budgetary realities of the City; summarizing the recommendations arising from the Community Council's consideration of this issue (Appendix "A"); advising that it is anticipated that by approving the recommendations embodied in this report Facilities and Real Estate will realize its initial projected reductions in its annual operating budget of \$30,000.00 through staff efficiencies; and further recommending that:

- (1) the current hours of operations at Civic Centres be amended to reflect those hours as detailed in table 1(a) and 1(b) of this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the aforementioned report (April 11, 2002) from the Commissioner of Corporate Services subject to the hours of closing at all Civic Centres, during weekdays, being at 10:30 p.m.

**The following motion was voted on and lost:**

Councillor Shaw moved that the Administration Committee recommend to Council that the hours of closing at all Civic Centres, during weekends, be 10:30 p.m.

**(Clause No. 8 – Report No. 6)**

**3.11 2002 First Quarterly Report on Property Sales  
(All Wards).**

The Administration Committee had before it a report (March 31, 2002) from the Commissioner of Corporate Services, providing, for the information of the Administration Committee, the 2002 first quarterly report on sales as requested by the Committee on February 20 and 27, 2001; and recommending that this report be received for information.

On motion by Councillor Nunziata, the Administration Committee received the aforementioned report.

**(Clause No. 27(f) – Report No. 6)**

**3.12 Amendment of Lease Between Her Majesty The Queen  
in Right of Canada, as Represented by the Minister  
of National Defence (“DND”) and the City of Toronto  
for the Fort York Armoury Property -  
(Ward 19 - Trinity Spadina).**

The Administration Committee had before it a report (April 24, 2002) from the Commissioner of Corporate Services, respecting an amendment to the existing 99 year lease between the Department of National Defence and the City to allow for the construction of Fort York Boulevard; and recommending that:

- (1) the lease between DND and the City be amended to include the lands designated as Part 21 on Plan 64R-17072 in exchange for a surrender by DND of the lands designated as Part 7 on Plan 64R-17072 and Part 1 on a draft plan of survey, on the terms and conditions set out in the body of this report, conditional upon the City acquiring registered title to Part 21 on Plan 64R-17072;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City;  
and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (April 24, 2002) from the Commissioner of Corporate Services.

**(Clause No. 10 – Report No. 6)**

**3.13 Declaration of Surplus  
Vacant Parcel of Land  
Located on the West Side  
of Seneca Hill Drive North  
of Cobblestone Drive  
(Ward 33 – Don Valley East).**

The Administration Committee had before it a report (April 11, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the vacant parcel of land located on the west side of Seneca Hill Drive, north of Cobblestone Drive, and described as part of Block C on Plan M1370, also shown as Part 1 on the attached Sketch No. PS-2002-025, be declared surplus to the City's requirements and listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned report (April 11, 2002) from the Commissioner of Corporate Services.

**(Clause No. 14 – Report No. 6)**

**3.14 Declaration of Surplus  
Parcel of Vacant Land on  
the West Side of August Avenue  
North of 148 August Avenue  
(Ward 35 – Scarborough Southwest).**

The Administration Committee had before it a report (April 11, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) a permanent easement be granted to Bell Canada over Part 5 on the attached sketch, for nominal consideration, for protection of its existing equipment, on terms and conditions satisfactory to the Commissioner of Corporate Services;
- (2) the parcel of vacant land located on the west side of August Avenue, north of No. 148 August Avenue, being Part of Lots 49 and 50, part of a closed public lane, Plan 755, and shown as Parts 4 and 5 on the attached sketch, be declared surplus to the City's requirements and listed for sale on the open market, subject to a permanent easement over Part 5 in favour of Bell Canada, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (3) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned report (April 11, 2002) from the Commissioner of Corporate Services.

**(Clause No. 15 – Report No. 6)**

**3.15 Declaration as Surplus  
Strip of Land Located Between  
Linsmore Crescent and Derwyn Road  
(Ward 29 – Broadview-Greenwood).**

The Administration Committee had before it a report (April 11, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the strip of land located between Linsmore Crescent and Derwyn Road, described as part Lot 65 and part Lot 96 on Plan 3181 and designated as Part 1 on Reference Plan 64R-5290, also shown as Parts 1 and 2 on the attached site map, be declared surplus to the City's requirements and the respective parts be offered for sale to the abutting property owners at 283 Linsmore Crescent and 4 Derwyn Road, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of the aforementioned report (April 11, 2002) from the Commissioner of Corporate Services.

**(Clause No. 16 – Report No. 6)**

**3.16 Declaration as Surplus  
Parcel of Vacant Land on the  
North Side of The Queensway  
East of 590 The Queensway  
(Ward 5 – Etobicoke-Lakeshore).**

The Administration Committee had before it a report (April 12, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land on the north side of The Queensway, east of No. 590 The Queensway, described as part of Lot 1, Plan 2131 and part of Lot 25, Plan 83, designated Part 2 and part of Part 4 on Reference Plan 64R-11823 and shown as Parts 1 and 2 on Sketch PS-2001-097, be declared surplus to the City's requirements and listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (April 12, 2002) from the Commissioner of Corporate Services.

**(Clause No. 17 – Report No. 6)**

**3.17 Declaration as Surplus  
Parcel of Vacant Land  
Located on the West Side of Morrish Road  
Between Kingston Road and Old Kingston Road  
(Ward 44 – Scarborough East).**

The Administration Committee had before it a communication (April 8, 2002) from the City Clerk, Scarborough Community Council, advising that the Scarborough Community Council, at its meeting held on April 2, 2002, recommended to the Administration Committee that the subject parcel of land not be declared as surplus and be retained by the City.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the Recommendation of the Scarborough Community Council embodied in the aforementioned communication (April 8, 2002) from the City Clerk, Scarborough Community Council.

**(Clause No. 18 – Report No. 6)**

**3.18 Metropolitan Toronto Pension Plan,  
Request of the Trustees to Change  
Increased Spousal Pension Election Provisions.**

The Administration Committee had before it a report (April 10, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) By-law No. 15-92 of the former Municipality of Metropolitan Toronto as heretofore amended, governing the Metropolitan Toronto Pension Plan, be further amended to implement the request of its Board of Trustees that, effective January 1, 2001, any member's pension that has been reduced as a result of an election by the member for an increased survivor pension to the member's spouse, be increased to its unreduced level following predecease of the member by the spouse, subject to submission of satisfactory documentation in connection therewith;
- (2) leave be granted for the introduction of the necessary Bill in Council to implement such amendment.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (April 10, 2002) from the Chief Financial Officer and Treasurer.

**(Clause No. 19 – Report No. 6)**

**3.19 Section 24 of By-Law No. 181-81  
Refunds to Surviving Spouses.**

The Administration Committee had before it a communication (April 15, 2002) from the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, at its meeting held on April 5, 2002, adopted the following motion:

“That City Council amend Section 24 of By-law No. 181-81, being a By-law to provide pensions and death benefits to members of the Metropolitan Toronto Police Force, to permit refunds to the spouses of deceased police officers; and that the appropriate City Officials be requested to take the necessary action to give effect thereto.”

On motion by Councillor Miller, the Administration Committee recommended that Council approve the motion adopted by the Board of Trustees of the Metropolitan Toronto Police Benefit Fund embodied in the

aforementioned communication (April 15, 2002) from the Board Secretary, Board of Trustees of the Metropolitan Toronto Police Benefit Fund.

**(Clause No. 20 – Report No. 6)**

**3.20 Request for Quotation No. 6026-02-3311  
Seventeen (17) Articulated Power Loaders.**

The Administration Committee had before it a joint report (April 11, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, requesting authority to issue a Purchase Order to the recommended bidder for the supply and delivery of seventeen (17) Articulated Power Loaders used for various operations throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services and Water and Wastewater Services Divisions, in accordance with specifications, as required by the Corporate Services Department, Fleet Services Division; and recommending that the Quotation submitted by Westmetro Equipment Sales Ltd. Be accepted for the supply and delivery of seventeen (17) New Holland LW170 Articulated Power Loaders at a total price of \$2,978,097.50 including all taxes and charges used for various operations throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services and Water and Wastewater Services Divisions, in accordance with specifications as required by the Corporate Services Department, Fleet Services Division.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned joint report (April 11, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

**(Clause No. 22 – Report No. 6)**

**3.21 Quotation Request No. 3905-01-5254  
Purchase Order 6004947  
Install New Asphalt and Concrete  
at Six Fire Hall.**

The Administration Committee had before it a joint report (February 21, 2002) from the Commissioner of Works and Emergency Services and the Commissioner of Corporate Services, seeking authority to obtain the Committee's confirmation to extend Purchase Order 6004947 to cover the costs associated with providing additional granular at various fire halls and concrete to accommodate a larger concrete surface in front of one of the fire halls; advising that funds in the amount of \$59,477.02 are available in Fire Services

account CFR026; and recommending that Purchase Order 6004947 be extended by \$59,477.02 to cover the costs associated with providing additional granular at various fire halls and concrete to accommodate a larger concrete surface in front of one of the fire halls.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the aforementioned joint report (February 21, 2002) from the Commissioner of Works and Emergency Services and the Commissioner of Corporate Services.

**(Clause No. 23 – Report No. 6)**

**3.22 Administration Committee  
Outstanding Items – 2001.**

The Administration Committee had before it a communication (April 17, 2002) from the City Clerk, submitting, for information, the list of outstanding items for the Administration Committee as of December 2001.

On motion by Councillor Nunziata, the Administration Committee received the aforementioned communication.

**(Clause No. 27(g) – Report No. 6)**

**3.23 Spadina and Thelma (Municipal Carpark No. 164)  
Amendment to Purchase and Sale Agreement – Ward 23.**

The Administration Committee had before it a confidential report (March 6, 2002) from the President, Toronto Parking Authority, respecting an amendment to the Purchase and Sale Agreement with First Spadina Place Inc., such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

On motion by Councillor Soknacki, the Administration Committee referred the aforementioned confidential report back to the Toronto Parking Authority for further consideration.

(President, Toronto Parking Authority; Ms. Susan Ainley, President, North Hill District Homeowners' Assoc.; Ms. Tina Shapiro; Ms. Shelley Kanter; Mr. Ted Matlow; - April 30, 2002)

**(Clause No. 27(h) – Report No. 6)**

**3.24 Declaration as Surplus  
Parcel of Vacant Land  
Southwest Corner of Disco Road  
and Carlingview Drive  
(Ward 2 - Etobicoke North)**

The Administration Committee had before it a report (April 18, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located at the southwest corner of Disco Road and Carlingview Drive, described as part of Lots 25 and 26, Con. 4, FH, and shown as Part 2 on Sketch PMC-2000-089 be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to negotiate a possible sale with the property owner at 441 Carlingview Drive and, in the event that a recommendable offer cannot be negotiated, the property be listed for sale on the open market;
- (2) all steps necessary to comply with Chapter 213 of the Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (April 18, 2002) from the Commissioner of Corporate Services.

**(Clause No. 13 – Report No. 6)**

**3.25 Feasibility of a Lobbyist Registration Policy  
Similar to Provincial and Federal Models.**

The Administration Committee had before it the following report and communication:

- (1) report (April 23, 2002) from the City Solicitor, reporting, as requested by the Administration Committee, on replacing the present ['bidders'] lobbying disclosure policy for certain competitive calls for services or materials with a lobbyist registration policy similar to the Provincial and Federal models; advising that the adoption of a lobbyist disclosure or registration policy applicable to all City business transactions would involve administrative costs such as additional costs for the Purchasing and Materials Management Division and City Clerk's Division to monitor business transactions and to log or register lobbyists; that an application for special legislation would involve certain costs, including a filing fee, publication costs, and the cost of printing the private bill and resultant Act in the annual statutes, estimated at \$6000; and recommending that the Chief Administrative Officer and the City Solicitor meet with Provincial staff to review the status of the City's request for legislation authorizing municipalities and their local boards to enact lobbyist registration by-laws, including enforcement provisions, based upon the Ontario *Lobbyist Registration Act, 1998*, and to explore the feasibility of:
  - (a) amending the *Municipal Act, 2001* (Bill 111), by adding the following section respecting lobbyist registration by-laws:

“\_\_\_A municipality may pass by-laws respecting lobbying, and the by-law may,

    - (a) require the registration of lobbyists who lobby municipal officials or employees or members of council; and
    - (b) adopt by reference, in whole or in part, with such changes as the council considers appropriate, the provisions of the *Lobbyist Registration Act, 1998* and the regulations enacted under it.”; or
    - (c) an application for special legislation as an alternative approach; and
- (2) communication (February 21, 2002) from the City Clerk advising that City Council, at its meeting held on February 13, 14 and 15, 2002, referred the following Motion to the Administration Committee and the Chief Administrative Officer, in consultation with the Acting City Solicitor, was requested to submit a report on this matter for consideration:

**Moved by:**                   **Councillor Walker**

**Seconded by:**               **Councillor Miller**

**“WHEREAS** there exists the educated public opinion of ‘toothless-ness’ and inefficacy of Council’s non-existent Lobbyist Disclosure By-law No. 462-2000; and

**WHEREAS** the Ontario Superior Court of Justice on October 2, 2001, dismissed the application of noted corporate lobbyist, Jeffrey S. Lyons, ‘...to quash the resolution of the City of Toronto...’, passed by City Council on July 6, 2000, as By-law No. 462-2000; and

**WHEREAS** the Honourable Justice Coe of the Ontario Superior Court of Justice, in his decision dismissing Jeffrey S. Lyons’ application, also awarded the City costs against Jeffrey S. Lyons; and

**WHEREAS** the absence of any requirement for lobbyists to register and disclose their activities involving the City has provided ‘an immunity’ for lobbyists from full public scrutiny and accountability, and contributed mightily to the scandals presently enveloping our City; and

**WHEREAS** the Ontario Superior Court of Justice states (October 2, 2001), in its dismissal, that the ‘decision made by responsible municipal officials to include reporting requirements with respect to bidders’ contracts with the City in connection with prospective City business in procurement of goods and services is not an indirect regulation of lobbyists or lobbying. Bidders can do all the lobbying they want, either directly or through lobbyists, but they must report the fact of such contacts having been made.’; and

**WHEREAS** Section 102 of the Municipal Act authorizes activity ‘...for the... welfare of the inhabitants in matters not specifically provided for by this Act (Municipal Act) and for governing the conduct of its members as may be deemed expedient and are not contrary to law’; and

**WHEREAS** larger RFP (or RFQ) calls and some ‘tender calls’ have lengthy bidding periods involving large numbers of City staff assigned to the task, the most probingly detailed of daily records should be kept regarding any exchange between the registered lobbyist and the City, including all of its agencies, boards, and commissions and any exchange between the lobbyist and the City’s contracted partners in relation to any proposal considered by the City; and

**WHEREAS** the federal and provincial governments adhere to lobbyist registry provisions enacted autonomously, which effectively and more stringently protect the people’s representation from outside influence, such as any gifts in kind, any

monies, any loans or passages, et cetera, given on behalf of bidder or lobbyist, by the bidder or lobbyist to any contacted City parties in relation to a registered RFP or 'tender call' for contract; and

**WHEREAS** past and present encounters of bidder and lobbyist strategies have infiltrated the effectiveness and ability of City Council's elected officials and appointed City staff to protect the public interest, including access to information, due to the lack of full scrutiny into the City's finances, checks and balances; and

**WHEREAS** there is a higher and greater public good that warrants a binding lobbyist disclosure policy for the City, rather than constantly deferring to opinions of high-handed and high-priced corporate lobbyists and their employers;

**NOW THEREFORE BE IT RESOLVED THAT**, recognizing the close similarities both in magnitude of funding and scope between the RFP calls and 'tender calls' for bidding on proposed contracts of the federal, provincial and Toronto municipal governments, City Council should put in place equally binding regulations for a bidder and lobbyist registry which discloses and regulates all business actions in a timely manner to provide for complete transparency through any proposed or ongoing business contracts with the City of Toronto;

**AND BE IT FURTHER RESOLVED THAT** in the preparation of the City's policy, City Council adopt the Federal or Provincial Lobbyist Registry Code as a model, with amendments applicable to the City of Toronto's situation."

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Miller, the Administration Committee recommended to Council:

- (1) that aforementioned report (April 23, 2002) from the City Solicitor be received; and
- (2) that the Chief Administrative Officer be requested to submit a report to the Administration Committee for its meeting scheduled to be held on September 10, 2002, on a City Lobbyist Registry based on the Federal/Provincial codes.

**(Clause No. 3 – Report No. 6)**

**3.26 Privacy Legislation Compliance  
and Technology Systems.**

The Administration Committee had before it a report (April 22, 2002) from the Chief Administrative Officer, recommending that:

- (1) the Chief Financial Officer and Treasurer, Commissioner of Corporate Services and the Commissioner of Economic Development, Culture and Tourism report to Council within nine months on progress in the privacy impact assessment of SAP and CLASS, and the respective Commissioners report on any costs to implement privacy protection requirements in IBMS, SAP and CLASS systems;
- (2) the Director of Corporate Access and Privacy act as an adviser to the Information and Technology Coordinating Committee and provide advice on technology systems and on electronic service/alternate service delivery and e-government initiatives where personal information is involved, including that a privacy impact assessment process has been or will be completed for all existing and proposed systems
- (3) Commissioners identify management representative(s) as their appropriate key contact with the Corporate Access and Privacy Office (CAP) for access and privacy legislation matters and ensure that all staff have a copy of the executive summary attached as appendix "A";
- (4) Human Resources work with CAP to develop staff training courses on the principles of access and privacy as part of the core curriculum for management staff by the end of 2002; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned report (April 22, 2002) from the Chief Administrative Officer; and further, that the City Auditor be requested to include this matter in his 2003 workplan following completion of the recommendations contained in the aforementioned report.

**(Clause No. 1 – Report No. 6)**

**3.27 Request for Proposals No. 9105-02-7027  
Insurance Adjusting Services for the  
City of Toronto and Insured Agencies,  
Boards and Commissions.**

The Administration Committee had before it a report (April 23, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) McLarens Toplis Canada continue to provide insurance adjusting services for claims received during contract period of August 1, 1998 to July 31, 2002, at an estimated cost of \$3.2 million;
- (2) McLarens Toplis Canada be retained to provide insurance adjusting services as described in the City's Request for Proposals No. 9105-02-7027 at a total estimated cost of \$4.0 million for the three-year period from August 1, 2002 to July 31, 2005;
- (3) the appropriate City officials be authorized and directed to negotiate and execute an agreement with McLarens Toplis Canada for the provision of insurance adjusting services for the three-year period from August 1, 2002 to July 31, 2005;
- (4) insurance staff be authorized to employ the services of McLarens Toplis Canada to provide insurance adjusting services at an estimated cost of \$3.6 million for claims received during the contract period from August 1, 2002, to July 31, 2005, but not resolved until after the expiration of the contract;
- (5) insurance staff report back to Council should insurance adjusting service costs exceed the estimated fees for each of the fiscal years from 2002/2003 through 2004/2005 which are \$2.0 million, \$2.2 million, \$2.5 million respectively; and
- (6) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (April 23, 2002) from the Chief Financial Officer and Treasurer subject to the availability of funds in subsequent years.

**(Clause No. 21 – Report No. 6)**

On motion by Councillor Nunziata, in accordance with the Municipal Act, the Administration Committee met privately to give consideration to the following Item No. 4.28, having regard that the subject matter relates to the security of the property of the municipality or local board; and the following Item No. 4-29 having regard that the subject matter relates to litigation or potential litigation.

**3.28 2001-2002 Insurance Renewal at June 1, 2002.**

The Administration Committee had before it a confidential report (April 23, 2002) from the Chief Financial Officer and Treasurer, respecting the 2001-2002 Insurance Program Renewal at June 1, 2002, such report to be considered in-camera having regard that the subject matter relates to the security of the property of the municipality or local board.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the Recommendations of the Administration Committee embodied in the confidential communication (April 30, 2002) from the City Clerk respecting the 2001-2002 Insurance Program Renewal at June 1, 2002, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the security of the property of the municipality or local board.

**(Clause No. 25 – Report No. 6)**

**3.29 OMG Media - Proposed Negotiated Settlement.**

The Administration Committee had before it a confidential report (April 22, 2002) from the Chief Administrative Officer, regarding a proposed negotiated settlement with OMG Media, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the Recommendations of the Administration Committee contained in the confidential communication

(April 30, 2002) from the City Clerk respecting OMG Media Proposed Negotiated Settlement, which was forwarded to Members of Council under confidential cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject relates to litigation or potential litigation matters.

(City Council; Chief Administrative Officer – April 30, 2002)

**(Clause No. 4 – Report No. 6)**

**3.30 City Hall Store  
(Ward 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a report (April 23, 2002) from the Commissioner of Corporate Services, reporting on a process for offering the City Hall store location for lease on the open market; advising that there are no financial implications arising from this report; that leasing of the store location will generate revenue; and recommending that:

- (1) the Commissioner of Corporate Services be authorized to list for lease the existing City Hall store location with a commercial real estate broker and report back on the results; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (April 23, 2002) from the Commissioner of Corporate Services; and further that the Commissioner of Corporate Services be requested to submit a status report thereon to the meeting of the Administration Committee scheduled to be held on June 25, 2002, such report to contain recommendations as to whether the surplus inventory may be donated to the Salvation Army.

**(Clause No. 9 – Report No. 6)**

**3.31 Renewal of Lease  
South Building – 245 Queens Quay West  
(Ward 20 – Trinity-Spadina).**

The Administration Committee had before it a report (April 24, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the lease with The Swashbuckler Restaurant Inc. be renewed in accordance with the terms and conditions as outlined herein;
- (2) the City Solicitor be authorized to prepare and have executed the appropriate lease renewal documentation; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (April 24, 2002) from the Commissioner of Corporate Services.

**(Clause No. 11 – Report No. 6)**

**3.32 Lease of the Jolly Miller - 3855 Yonge Street  
(Ward 25 – Don Valley West)**

The Administration Committee had before it a report (April 25, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) a lease agreement with Pegasus for 3885 Yonge Street, the Jolly Miller, be approved in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned report (April 25, 2002) from the Commissioner of Corporate Services.

**(Clause No. 12 – Report No. 6)**

**3.33 Construction of a New Combined Fire and  
Emergency Medical Services (EMS)  
Building at Sheppard Avenue East and  
Conlins Road - Tender Call No. 309-2001  
(Ward 42 – Scarborough-Rouge River).**

The Administration Committee had before it a joint report (April 18, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, advising the results of the Tender issued for the construction of a new combined Fire and Emergency Medical Services (EMS) Building at Sheppard Avenue East and Conlins Road in accordance with specifications as required by the Corporate Services Department, Facilities and Real Estate Division, and to request authority to issue a contract to the recommended bidder; that funds in the amount of \$3,055,000.00 are available in the following Capital Accounts: Fire Services (2000) CFR-014-1, \$1,851,000.00; (2002) CFR-014-1, \$615,000.00; EMS (2000) CAM-006-1, \$1,004,000.00; (2002)CAM-006-2, \$185,000.00; Total Funding: \$3,655,000.00; that the approved budget for the construction portion of this project was \$3,060,000.00; and recommending that Tender Call No. 309-2001 for the construction of a new combined Fire and Emergency Services (EMS) Building at Sheppard Avenue East and Conlins Road be awarded to Grenwich General Contracting Inc. in the total amount of \$3,055,000.00, including all taxes and charges, being the lowest Tender received.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned joint report (April 18, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

**(Clause No. 24 – Report No. 6)**

**3.34 Barrier Free Access and Awareness  
Fund to Improve Access and Service  
for Persons with Disabilities.**

The Administration Committee had before it a report (April 23, 2002) from the Chair, Toronto Police Services Board, requesting that portions of the revenue generated from fines for unlawfully parking in designated disabled parking spaces be used to develop a fund that will improve access and services for persons with disabilities; advising that there are no financial implications in regard to the receipt of this report; and recommending that the Administration Committee consider designating a portion of the anticipated \$300.00 minimum fine for unlawfully parking in designated parking spaces to a fund that can be utilized by the City of Toronto to improve access and services for persons with disabilities.

Administration Committee Minutes  
Tuesday, April 30, 2002.

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On motion by Councillor Holyday, the Administration Committee recommends to Council the adoption of the aforementioned report (April 23, 2002) from the Chair, Toronto Police Services Board.

**(Clause No. 26 – Report No. 6)**

The Administration Committee adjourned its meeting at 5:42 p.m.

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Chair.