

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 5

Monday, May 27, 2002.

The Administration Committee met on Monday, May 27, 2002, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 11:10 a.m.	In-Camera 11:10 p.m. to 11:30 a.m.	In Public and Recess 11:30 a.m.	12:05 p.m. to 12:46 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X	X	X
Councillor Sandra Bussin				
Councillor Rob Ford	X	X	X	X
Councillor Doug Holyday	X	X	X	X
Councillor David Miller	X	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X	X
Councillor Sherene Shaw	X	X	X	X
Councillor David Soknacki	X	X	X	X

Confirmation of Minutes.

On motion by Councillor Holyday, the Administration Committee confirmed the Minutes of its meeting held on April 30, 2002.

5.1 Report on Continuous Improvement Strategies for the Delivery of Public Information and Communications Services for the City of Toronto.

The Administration Committee had before it a report (May 3, 2002) from the Commissioner of Corporate Services, responding to an Administration Committee recommendation, adopted by Toronto City Council during the 2002 Budget deliberations, that the Commissioner of Corporate Services be requested to report to the Administration Committee in May 2002, on the development of continuous improvement strategies for the delivery of Communication Services for the City of Toronto, and on the impacts of achieving reductions in Communications Services across the corporation; such report to

be in consultation with the Chief Administrator's Office so that it addresses these issues in the overall context of citizen participation; advising that there are no financial implications arising from this report; and recommending that:

- (1) existing public information/communications resources be retained;
- (2) corporate and departmental communications staff continue to develop continuous improvement strategies to harmonize communications services across the corporation, adhere to corporate standards and explore further efficiencies; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee:

- (1) deferred consideration of the foregoing report; and
- (2) requested the Commissioner of Corporate Services to submit a report to the Administration Committee:
 - (a) as soon as possible, with a detailed organization chart detailing the functions and headcount provided by each section of Corporate Communications and other departments, such organization chart to include information on the responsibilities of other departments when functions are shared; **(Motion by Councillor Soknacki.)**
 - (b) investigating the possibility of the installation of a customer service line which would operate 24 hours/day seven days/week with the telephone number (416) Toronto, (416) 392-City or a number which identifies the City, where all City complaints issues can be addressed, and submit a report thereon to the Administration Committee; **(Motion by Councillor Ford.)**
 - (c) regarding the status of the public consultation process with respect to ensuring that there is a more consistent policy with respect thereto; **(Motion by Councillor Shaw.)**

- (d) on a mechanism to ensure that departments use the foreign and sign language interpretation services that are available; **(Motion by Councillor Miller.)** and
- (e) in consultation with the City Clerk, respecting the development of a protocol on how communications issues will be handled during the year 2003 regarding the upcoming Municipal Elections with respect to preventing the misuse of the communications system by the Chairs of Standing Committees, the Deputy Mayor and the Mayor. **(Motion by Councillor Miller.)**

(Commissioner of Corporate Services; City Clerk; Director, Corporate Communications; Director, Election Services – May 27, 2002)

(Clause No. 20(a), Report No. 8)

5.2 Harmonization of Mandatory Retirement Policy.

The Administration Committee had before it a report (May 8, 2002) from the City Clerk, advising that the Personnel Sub-Committee at its meeting held on May 8, 2002, had before it a report (April 17, 2002) from the Commissioner of Corporate Services, regarding the harmonization of mandatory retirement; and recommended to the Administration Committee the approval of the Mandatory Retirement Policy as contained in the foregoing report from the Commissioner of Corporate Services.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the Recommendation of the Personnel Sub-Committee embodied in the foregoing communication (May 8, 2002) from the City Clerk.

(Clause No. 1, Report No. 8)

5.3 Workforce Reduction Costs in 2002.

The Administration Committee had before it the following reports:

- (1) (May 8, 2002) from the City Clerk, advising that the Personnel Sub-Committee at its meeting held on May 8, 2002:
- (2) recommended to the Administration Committee the adoption of the joint report (April 15, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer regarding the workforce reduction costs in 2002; and
- (3) requested the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer to submit to the Administration Committee, a supplementary chart as outlined in Appendix "A" of the foregoing report, showing the workforce reduction costs for the year 2001, and if possible, the year 2000; and
- (4) (May 14, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, forwarding a supplementary chart showing the workforce reduction costs for the year 2001 and 2002 as requested by the Personnel-Sub Committee on May 8, 2002.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the Recommendation of the Personnel Sub-Committee embodied in the foregoing communication (May 8, 2002) from the City Clerk.

(Clause No. 2, Report No. 8)

5.4 Employment Status of Staff Currently Working at the Keele Valley Landfill Site.

The Administration Committee had before it a report (May 13, 2002) from the Commissioner of Works and Emergency Services, defining the planning process to deal with the surplus staff from closure of the Keele Valley Landfill site; and recommending that a report on the process and the consultations with the unions to deal with staff currently working at the Keele Valley Landfill site be developed through the spring and summer of 2002 and reported to the October, 2002, Administration Committee meeting.

The Administration Committee also had before it a communication (May 27, 2002) from the President, Toronto Civic Employees' Union, Local 416, requesting that the Department abide by the provisions of the collective agreement, providing 45 days notice, to provide for maximum protection for members who are affected by the closure.

On motion by Councillor Holyday, the Administration Committee:

- (1) concurred with the recommendation embodied in the foregoing report (May 13, 2002) from the Commissioner of Works and Emergency Services; and
- (2) received the foregoing communication (May 27, 2002) from the President, Toronto Civic Employees' Union, Local 416.

(Commissioner of Works and Emergency Services; General Manager, Solid Waste Management Services; Director, Transfer, Processing and Disposal Operations; Manager, Human Resources, Corporate Services; President, CUPE, Local 416 – May 27, 2002)

(Clause No. 20(b), Report No. 8)

5.5 Metropolitan Toronto Pension Plan Report on the Actuarial Valuation for Funding Purposes as at December 31, 2001.

The Administration Committee had before it the following reports:

- (1) (May 10, 2002) from the Chief Financial Officer and Treasurer, providing comments regarding the Metropolitan Toronto Pension Plan Actuarial Valuation for funding purposes as at December 31, 2001; requesting approval of the recommendations for pension indexing contained therein; presenting information on the status of the Plan; advising that there is no foreseeable impact as the Plan remains in a fully funded position; and recommending that:
- (2) the 2001 Actuarial Valuation report be received for information; and
- (3) By-law No. 15-92 of the former Metropolitan Corporation, as amended, be further amended so as to:
 - (a) continue the contribution holiday for the year 2003;

- (b) increase pensions in payment as at December 31, 2001, by 2.5 percent effective January 1, 2002, prorated for those who retired in 2001; and
 - (c) authority be granted for the introduction of the appropriate Bill in Council to implement these recommendations; and
- (4) (May 7, 2002) from the Board of Trustees of the Metropolitan Toronto Pension Plan, advising that the Board of Trustees of the Metropolitan Toronto Pension Plan at its meeting held on Friday, April 26, 2002, recommended to the Administration Committee that:
- (1) the contribution holiday for the Employer and employees continue for the calendar year 2003; and
 - (2) an increase of 2.50 percent be granted on pensions, effective January 1, 2002, to pensioners on benefit for more than 1 year and a proportionate increase of 0.2083 percent for each month of pension payment made in 2001 be granted for pensioners who retired during 2001 for which the estimated cost is \$14,506,000.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (May 10, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 4, Report No. 8)

**5.6 Toronto Civic Employees' Pension Plan
and Benefit Fund, Preliminary Valuation
Results as at December 31, 2001.**

The Administration Committee had before it a report (May 15, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the 2001 Preliminary Valuation Results Summary be received for information;
- (2) service and disability pensions which commenced prior to December 31, 2001, be increased by 2.6 percent effective July 1, 2002, through a combination of the amount provided under the plans indexing provisions (.99 percent) and a supplementary adjustment (1.61 percent) and that authority be granted for the introduction of the appropriate Bill in Council to implement this recommendation; and

- (3) the appropriate City officials be authorized to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (May 15, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 5, Report No. 8)

**5.7 Toronto Fire Department Superannuation
and Benefit Fund, Preliminary Valuation
Results as at December 31, 2001.**

The Administration Committee had before it a report (May 15, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the 2001 Preliminary Valuation Results Summary be received for information;
- (2) service and disability pensions which commenced prior to December 31, 2001, be increased by 2.6 percent effective July 1, 2002, through a combination of the amount provided under the plan's indexing provisions (1.3 percent) and a supplementary adjustment (1.3 percent) and authority be granted for the introduction of the appropriate Bill in Council to implement this recommendation; and
- (3) the appropriate City officials be authorized to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (May 15, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 6, Report No. 8)

**5.8 Supply and Delivery of
Polyethylene Garbage Bags
Request for Quotation No. 0406-00-1103.**

The Administration Committee had before it a report (May 7, 2002) from the Chief Financial Officer and Treasurer, requesting authority to exercise the third year option to renew this contract with the current supplier W. Ralston and Company, for the supply and delivery of Polyethylene Garbage Bags for the City of Toronto for the period August 1, 2002 to July 31, 2003, under the same terms and conditions; advising that funds in the estimated amount of \$237,750.00 including all charges and applicable taxes for the remaining year of this contract will be provided in the appropriate departmental accounts for the required portion of the contract for 2002 and 2003. The total estimated value of this contract for the three (3) year period is \$713,250.00; and recommending that the City exercise the third year option to renew this contract with the current supplier W. Ralston and Company in the estimated amount of \$237,750.00 including all charges and applicable taxes, for the supply and delivery of Polyethylene Garbage Bags for the period August 1, 2002 to July 31, 2003.

On motion by Councillor Soknacki, the Administration Committee:

- (1) recommended to Council the adoption of the foregoing report (May 7, 2002) from the Chief Financial Officer and Treasurer; and
- (2) requested the Director of Purchasing and Materials Management to submit a report directly to Council for its meeting scheduled to be held on June 18, 2002, providing a comparison with the TTC of costs for polyethylene garbage bags, and include the name of the TTC supplier, such report to also address the concerns raised by Councillors Soknacki and Miller.

(Director of Purchasing and Materials Management; Chief Financial Officer and Treasurer – May 27, 2002)

(Clause No. 7, Report No. 8)

**5.9 Supply and Delivery of
Unshrinkable Fill Concrete Mix
Request for Quotation No. 3919-02-0002.**

The Administration Committee had before it a report (May 1, 2002) from the City Clerk, advising that the Bid Committee at its meeting held on May 1, 2002, had before it a report (April 24, 2002) from the Director of Purchasing and Materials Management, headed "Supply and Delivery of Unshrinkable Fill Concrete Mix, Request for Quotation No. 3919-02-0002", recommending that:

- (1) the quotation submitted by City Ready Mix Inc., be accepted for the supply and delivery of Unshrinkable Fill Concrete Mix as required for various City of Toronto departments in the estimated amount of \$487,370.00 including all charges and applicable taxes for the portion of the contract in 2002, being the lowest Quotation received; and
- (2) the balance of the award in the estimated amount of \$243,685.00 to City Ready Mix Inc. be referred to Administration Committee and Council for approval, since the budgets related to the required portion of the contract for 2003 must be approved by Council.

On motion by Councillor Miller, the Administration Committee recommended to Council that the quotation submitted by City Ready Mix Inc., for the supply and delivery of Unshrinkable Fill Concrete Mix for the required portion of the contract for 2003, in the estimated amount of \$243,685.00, be approved.

(Clause No. 8, Report No. 8)

**5.10 Results of Request for Proposal No. 3003-02-7069,
Notification Services to Individuals Charged Under
the Provincial Offences Act.**

The Administration Committee had before it a joint report (May 10, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Doculink International, being the highest overall scoring proponent as determined by the evaluation team, be retained for the printing and mailing of notices designated under the Provincial Offences Act for the period July 1, 2002 to December 31, 2003 in accordance with specifications as required by the Corporate Services Department in the estimated amount of \$360,000.00; and

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- (2) the option to renew for the period January 1, 2004 to December 31, 2004 in the estimated amount of \$260,000.00 and the period January 1, 2005 to December 31, 2005 in the amount of \$260,000.00 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first term of the contract was performed satisfactorily to ensure it is feasible to extend the contract; and
- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract.

On motion by Councillor Miller, the Administration Committee:

- (1) deferred consideration of the foregoing report until the meeting of the Administration Committee scheduled to be held on June 25, 2002;
- (2) requested the Director, Corporate Access and Privacy, City Clerk's Office, to submit a report to the aforementioned meeting of the Administration Committee with respect to the proposed agreements with the successful proponents; and
- (3) requested the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer to submit a report to the Administration Committee in six months time providing an analysis of whether the Notification Services and/or the Data Entry Services can be conducted in-house in future.

(Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Director, Corporate Access and Privacy; City Clerk; Director, Court Services; Director, Purchasing and Materials Management – May 27, 2002)

(Clause No. 10(c), Report No. 8)

**5.11 Results of Request for Proposal No. 9144-02-7005,
Provision of Data Entry Services Required Under
the Provincial Offences Act.**

The Administration Committee had before it a joint report (May 10, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Southport Data Systems, being the highest overall scoring proponent as determined by the evaluation team, be retained for the data entry of certificates issued under the Provincial Offences Act for the period July 1, 2002, to December 31, 2004, in accordance with specifications as required by the Corporate Services Department in the estimated amount of \$339,973.00; and
- (2) the option to renew for the period January 1, 2005, to December 31, 2005, in the estimated amount of \$145,000.00 and the period January 1, 2006 to December 31, 2006, in the estimated amount of \$152,000.00 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first term of the contract was performed satisfactorily, to ensure it is feasible to extend the contract; and
- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract.

On motion by Councillor Miller, the Administration Committee:

- (1) deferred consideration of the foregoing report until the meeting of the Administration Committee scheduled to be held on June 25, 2002;
- (2) requested the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer to submit a report to the Administration Committee in six months time providing an analysis of whether the Notification Services and/or the Date Entry Services can be conducted in-house in future.

(Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Director, Corporate Access and Privacy; City Clerk; Director, Court Services; Director, Purchasing and Materials Management – May 27, 2002)

(Clause No. 20(d), Report No. 8)

5.12 Save the Rouge Valley System, Request to Protect a Property Owned by Village Securities, East Side of Staines Road, North of Finch Avenue East (Ward 42 – Scarborough Rouge River).

The Administration Committee had before it a report (April 26, 2002) from the City Clerk, advising that City Council at its meeting held on April 16, 17 and 18, 2002, had before it Clause No. 20 of Report No. 4 of The Administration Committee, headed “Save the Rouge Valley System – Request to Protect a Property Owned by Village Securities East Side of Staines road North of Finch Avenue East (Ward 42 – Scarborough Rouge River)”; that Council directed that the aforementioned Clause be struck out and referred back to the Administration Committee for further consideration, pending discussions with Village Securities.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the report (May 21, 2002) from the Commissioner of Corporate Services, subject to amending the Recommendations embodied therein to read as follows:

“It is recommended that:

- (1) Council support the acquisition of a portion of the village securities site;
- (2) an amount of \$721,000.00 be transferred from the Beare Road Account to the T.R.C.A.;
- (3) the T.R.C.A. and Save the Rouge Valley System be advised that another source of funds is not available for the phase II component of the agreement of purchase and sale; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following motion was voted on and lost:

On motion by Councillor Holyday, the Administration Committee recommended to Council that the report (May 21, 2002) from the Commissioner of Corporate Services, be received.

The following motion was withdrawn:

On motion by Councillor Miller, the Administration Committee recommended to Council that the report (May 21, 2002) from the Commissioner of Corporate Services, be forwarded to Council, without recommendation.

(Clause No. 9, Report No. 8)

**5.13 Declaration as Surplus
630 and 650 Mount Pleasant Road
Municipal Carpark No. 178 (Ward 22 - St. Paul's).**

The Administration Committee had before it a report (May 6, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) 630 and 650 Mount Pleasant Road be declared surplus to the City's requirements, save and except the stratified portion of the site to be retained by the City for municipal parking purposes;
- (2) the Toronto Parking Authority be authorized to negotiate the terms of a sale agreement relating to the surplus property with Mt. Pleasant Meadows Corporation or another entity associated with it or controlled by the same principals and acceptable to the Toronto Parking Authority, and report back thereon;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the report (May 6, 2002) from the Commissioner of Corporate Services subject to amending Recommendation No. (2) by deleting the words “another entity associated with it or controlled by the same principals” and inserting in lieu thereof the words “or its assignees”, so that such recommendation shall now read as follows:

- “(2) the Toronto Parking Authority be authorized to negotiate the terms of a sale agreement relating to the surplus property with Mt. Pleasant Meadows Corporation or its assignees acceptable to the Toronto Parking Authority, and report back thereon;”.

(Clause No. 10, Report No. 8)

5.14 Declaration as Surplus, One-Foot Reserve Strip at the Rear of 129 Ronan Avenue (Ward 25 - Don Valley West).

The Administration Committee had before it a report (May 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the one-foot reserve strip at the rear of 129 Ronan Avenue, being Part of Lot 323, Plan M260, be declared surplus to the City’s requirements and the reserve strip be offered for sale to the abutting property owner at 129 Ronan Avenue, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (May 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 11, Report No. 8)

**5.15 Declaration as Surplus, Vacant Parcel of Land
Located Between 42 and 44 Revco Drive
(Ward 24 – Willowdale).**

The Administration Committee had before it a report (May 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located on the west side of Revcoe Drive between Nos. 42 and 44 Revcoe Drive and described as Block F on Plan 5345, be declared surplus to the City's requirements and the parcel be offered for sale to the abutting property owners, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (May 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 12, Report No. 8)

**5.16 Declaration as Surplus, Parcel of Vacant
Land North Side of Maidacraft Place
Between 14 and 23 Maidacraft Place
(Ward 4 – Etobicoke Centre).**

The Administration Committee had before it a report (May 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located on the north side of Maidacraft Place, between Nos. 14 and 23 Maidacraft Place, described as Block D, Plan M1524, be declared surplus to the City's requirements, subject to the retention of a permanent easement in favour of the City for sewer and catch basin purposes, and the parcel be offered for sale to the abutting property owners and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing report (May 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 13, Report No. 8)

**5.17 Declaration of Surplus, Parcel of Vacant Land
Located at the Rear of 3097 Danforth Avenue
(Ward 35 – Scarborough Southwest).**

The Administration Committee had before it a report (May 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located at the rear of 3097 Danforth Avenue, described as part of Lot 15 on Plan 757, be declared surplus to the City's requirements and the parcel be offered for sale to the abutting property owner at 3097 Danforth Avenue, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (May 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 14, Report No. 8)

**5.18 Declaration as Surplus, Parcel of Vacant Land
Southeast Corner of Royal York Road
and Lawrence Avenue West
(Ward 2 – Etobicoke North).**

The Administration Committee had before it a report (May 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located at the southeast corner of Royal York Road and Lawrence Avenue West, described as Lot 3, Plan 9748, be declared surplus to the City's requirements and the parcel be offered for sale to abutting property owners, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing report (May 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 15, Report No. 8)

**5.19 Possible Declaration as Surplus
1821 St. Clair Avenue West and Section of
Perth Avenue, Between Kingsley Avenue
and the Dead End Next to 485 Perth Avenue.**

The Administration Committee had before it a communication (May 10, 2002) from Councillor Betty Disero, advising that she would like the City to consider releasing two (2) properties (Delta Bingo at 1821 St. Clair Avenue West; and N.R.I. Industries, section of Perth Avenue between Kingsley Avenue and the dead-end next to 485 Perth Avenue; that she has contacted the abutting owners and they are interested in discussing possibilities with staff; and given that the abutting owners would be prepared to purchase and pay property tax on these properties that these two companies should be contacted to purchase the properties, as these are not properties that will ever be used by the City; and requesting the Administration Committee to instruct staff to negotiate and report back thereon to the Committee.

The Administration Committee:

- (1) referred the foregoing communication to the Commissioner of Corporate Services for report thereon to the Administration Committee, as soon as possible, as to whether the properties identified are suitable for being declared as surplus to the City's requirements for municipal purposes and whether it would be appropriate to offer these properties to abutting property owners; and **(Motion by Councillor Soknacki.)**

- (2) such report to include information as to how market value can be achieved for each of the properties.
(Motion by Councillor Miller.)

(Commissioner of Corporate Services; Director, Real Estate Services; Councillor Betty Disero – May 27, 2002)

(Clause No. 20(e), Report No. 8)

5.20 Conclusion of the City's Involvement in the Ontario Municipal Insurance Exchange (OMEX).

The Administration Committee had before it a confidential report (May 13, 2002) from the Chief Financial Officer and Treasurer, respecting the Conclusion of the City's Involvement in the Ontario Municipal Insurance Exchange (OMEX) such report to be considered in-camera having regard that the subject matter relates to the a possible litigation matter.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the confidential report (May 13, 2002) from the Chief Financial Officer and Treasurer respecting the Conclusion of the City's Involvement in the Ontario Municipal Insurance Exchange (OMEX) which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussion pertaining thereto be held in-camera having regard that the subject matter relates to a possible litigation matter.

(Clause No. 16, Report No. 8)

5.21 Lease of Air Rights from Toronto Transit Commission to Toronto Parking Authority - Municipal Carpark Over TTC Open Cut Between Price Street and Rowanwood Avenue (Ward 27 – Toronto Centre-Rosedale).

The Administration Committee had before it a confidential report (May 14, 2002) from the President, Toronto Parking Authority, respecting the lease of air rights from the Toronto Transit Commission to the Toronto Parking Authority, such report to be considered in-camera having regard that the subject matter relates to the security of the property of the municipality.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the confidential report (May 14, 2002) from the President, Toronto Parking Authority respecting the Lease of Air Rights from the Toronto Transit Commission to the Toronto Parking Authority, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the proposed or pending acquisition of land for municipal purposes.

(Clause No. 17, Report No. 8)

5.22 Expropriation of All Property Interests at 1505 Bayview Avenue and the Leasehold Interest of the Ground Floor Tenant at 1501 Bayview Avenue for the Purpose of Establishing a Municipal Parking Lot (Ward 26 - Don Valley West).

The Administration Committee had before it a confidential report (May 14, 2002) from the President, Toronto Parking Authority, respecting the expropriation of all property interests at 1505 Bayview Avenue and the leasehold interest of ground floor tenant at 1501 Bayview Avenue for the Purpose of Establishing a Municipal Parking Lot such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the confidential report (May 14, 2002) from the President, Toronto Parking Authority, respecting the Expropriation of all Property Interests at 1505 Bayview Avenue and the Leasehold Interest of the Ground Floor Tenant at 1501 Bayview Avenue for the purpose of establishing a Municipal Parking Lot, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the proposed or pending acquisition of land for municipal purposes.

(Clause No. 18, Report No. 8)

**5.23 Renovations and Alterations at 1530 Markham Road
Toronto East Facility of the Provincial Offences Act (POA)
Courts - Tender Call No. 133-2002,
(Ward 42 – Scarborough – Rouge River).**

The Administration Committee had before it a joint report (May 21, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, requesting the cancellation of the award of Tender Call No. 271-2001, for the Construction of New Court Facilities at 1960 Eglinton Avenue East to M.J. Dixon Construction Ltd; advising the results of the Tender issued for the Renovations and Alterations at 1530 Markham Road, ground, second and third floors, for the Toronto East facility of the Provincial Offences Act (POA) Courts, in accordance with specifications as required by the Corporate Services Department, Facilities and Real Estate Division; further requesting the authority to issue a contract to the recommended bidder; further advising that funds to cover the cost of the work in the amount of \$3,233,000.00 are available within the overall Court Services Account - Cost Centre CTS001; that the budget estimate for this project is \$3,480,400.00; and recommending that:

- (1) the Award of Tender Call No. 271-2001, for the Construction of New Court Facilities at 1960 Eglinton Avenue East, to M.J. Dixon Construction Ltd. in the total amount of \$2,810,891.07 including all taxes and charges be cancelled; and
- (2) Tender Call No. 133-2002, for the Renovations and Alterations at 1530 Markham Road, ground, second and third floors, for the Toronto East Facility of the POA Courts, be awarded to M.J. Dixon Construction Ltd., for a total amount of \$3,233,000.00 including all taxes and charges, being the lowest Tender received.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing joint report (May 21, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 19, Report No. 8)

**5.24 Procedural Changes Relating to Debates
to Defer or Refer Entire Clauses.**

The Administration Committee had before it a report (May 14, 2002) from the City Clerk, recommending that:

- (1) Chapter 27, Council Procedures, of The City of Toronto Municipal Code, as amended, be amended to give effect to the following procedural changes:

§ 27-44 be amended by adding the following Parts B, C and D, and by renaming the existing subsection as Part A, so that the subsection would read substantially as follows:

“A. a motion to defer, or a motion to refer, made pursuant to § 27-43, shall be debatable only,

- (1) on the desirability of deferring or referring the clause,
- (2) on the appropriateness of the conditions attached to the motion to refer or defer, or
- (3) in making motions to amend the motion to defer or refer,,

and no discussion of the main question shall be allowed until after the disposition of the motion to defer or refer;

- B. a member may speak to a motion to defer or refer made pursuant to § 27-43 for a maximum of two minutes without extension;
- C. § 27-28 applies to any debate in respect of a motion made pursuant to § 27-43, provided that members may ask questions for a maximum of 2 minutes only;
- D. for the purposes of this section, a motion to defer an entire clause includes a motion to refer an entire clause, and a motion to refer an entire clause includes a motion to defer an entire clause, so that there shall be only one potential debate pursuant to this section for each clause before Council.”; and

- (2) in accordance with § 27-137, notice of Council’s intention to amend Chapter 27, Council Procedures, of the City of Toronto Municipal Code be given; and that authority be granted for the introduction of the necessary Bill in Council to give effect thereto.

On motion by Councillor Miller, the Administration Committee:

- (1) deferred consideration of the foregoing report;
- (2) requested the City Clerk to consult with Members of Council to see what their wishes are respecting the procedural changes outlined in the aforementioned report and submit a further report thereon, as soon as possible, to the Administration Committee; and
- (3) requested the City Clerk and the Deputy Mayor to attend the meeting of the Administration Committee when this matter is again being considered.

(Deputy Mayor Case Ootes; City Clerk – May 27, 2002)

(Clause No. 20(f), Report No. 8)

5.25 Union Negotiations.

The Administration Committee had before it a communication (May 24, 2002) from the City Clerk, advising that City Council at its meeting held on May 21, 22 and 23, 2002, received an Enquiry dated May 8, 2002, from Councillor Walker, regarding an update on the negotiations with the City's Unions, and the Answer thereto dated May 14, 2002, from the Chief Administrative Officer; that in addition, Council requested the Chief Administrative Officer to provide an in-camera update with respect to Union negotiations to the Administration Committee at its meeting scheduled to be held on May 27, 2002.

The Chief Administrative Officer and the Deputy Mayor provided an in-camera update on this matter.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Joe Mihevc, St. Paul's;
- Councillor Case Ootes, Broadview-Greenwood; and
- Councillor Michael Walker, St. Paul's.

On motion by Councillor Soknacki, the Administration Committee received:

- (1) an in-camera briefing from the Chief Administrative Officer and the Deputy Mayor respecting the negotiations that are currently taking place with the City's Unions, such briefing to remain confidential in accordance with the Municipal Act, having regard that the subject matter relates to labour relations or employee negotiations; and
- (2) the foregoing communication (May 24, 2002) from the City Clerk.

(Clause No. 20(g), Report No. 8)

**5.26 Non-Union Employees,
Market Rate Adjustment.**

The Administration Committee had before it a confidential report (May 24, 2002) from the Chief Administrative Officer, regarding Non-Union employees, market rate adjustment, such report to remain in-camera having regard that the subject matter relates to identifiable individuals.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the confidential report (May 24, 2002) from the Chief Administrative Officer, entitled "Non-Union Employees, Market Rate Adjustment", which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to labour relations or employee negotiations.

(Clause No. 3, Report No. 8)

5.27 Legal Proceedings Against the City of Toronto.

The Administration Committee received an oral in-camera briefing from the Chief Administrative Officer respecting legal proceedings initiated by a former employee against the City of Toronto, such briefing to remain confidential in accordance with the Municipal Act, having regard that the subject relates to a litigation matter.

(Clause 20(h), Report No. 8)

The Administration Committee adjourned its meeting at 12:46 p.m.

Chair.