

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 10

Tuesday, November 5, 2002.

The Administration Committee met on Tuesday, November 5, 2002, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:38 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:38 a.m. to 12:32 p.m.	2:09 p.m. to 8:00 p.m.
Councillor Brian Ashton	X	X
Councillor Rob Ford	X	X
Councillor Doug Holyday, Chair	X	X
Councillor Anne Johnston	X	X
Councillor David Miller	X	X
Councillor Frances Nunziata Vice-Chair	X	X
Councillor Paul Sutherland	X	X
Councillor David Soknacki	X	X

Confirmation of Minutes.

On motion by Councillor Johnston, the Administration Committee confirmed the Minutes of its meeting held on October 8, 2002.

**10.1 Union Station Request for Proposals
Status Report on Negotiations With
Union Pearson Group
(Ward 28 – Toronto Centre-Rosedale).**

The Administration Committee had before it the following report and communications:

- (i) (October 24, 2002) from the Commissioner of Corporate Services providing an interim status report on negotiations with Union Pearson Group and on a process for public input; advising that there are no financial implications arising from this report; and recommending that:

2
Administration Committee Minutes
Tuesday, November 5, 2002

- (1) City staff continue negotiations with Union Pearson Group;
 - (2) in the event negotiations reach a point where no agreement can be reached with Union Pearson Group or further negotiating instructions are required, the Commissioner of Corporate Services be authorized to report directly to City Council's meeting on November 26, 27 and 28, 2002 if required; and
 - (3) appropriate City staff be authorized and directed to take all necessary actions to give effect thereto;
- (ii) (October 7, 2002) from the City Clerk advising that the Toronto Cycling Committee, at its meeting held on September 23, 2002, requested the Administration Committee:
- (1) for an opportunity to review the site plan of Union Station for bicycle facilities, when it is available; and
 - (2) to give favorable consideration to the aforementioned recommendation;
- (iii) (November 5, 2002) from Mr. Joe Lobko, Chair, Toronto Society of Architects, urging the City to support and implement a process of community involvement with respect to the restoration and development of the Union Station property, prior to entering into any contractual agreements with Union Pearson Group, or any other operator/developer proponent; requesting that the present contractual negotiations to determine the redevelopment plans for the Station be delayed until public input can be obtained; and advising that the Toronto Society of Architects would be pleased to work with the City to facilitate the generation of ideas and to promote public awareness of the issues and opportunities; and
- (4) (November 5, 2002) from Councillor Michael Walker, St. Paul's, recommending that:
- (1) the present Request for Proposals and Master Agreement negotiations be terminated and an international design competition that incorporates the railway lands south of Union Station, Union Station and the Air Canada Centre be initiated;
 - (2) an independent review of the present project be commissioned – such review to be completed for the March 25, 2003, Administration Committee meeting;
 - (3) Clause No. 1 to the Administration Committee from the Commissioner of Corporate Services, dated October 24, 2002, be received; and

3
Administration Committee Minutes
Tuesday, November 5, 2002

- (4) no further consideration be given to this matter until the March 25, 2003, meeting of the Administration Committee.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. John Sewell;
- Mr. Lawrence David;
- Ms. Linda Sheppard, and filed a written submission with respect thereto;
- Mr. Wayne Olsen, and filed a written submission with respect thereto;
- Mr. David Jeanes, President, Transport 2000 Canada, and filed a written submission with respect thereto;
- Mr. Rick Ducharme, General Manager, Toronto Transit Commission;
- Mr. Steven Otto;
- Mr. Andy Turnbull;
- Ms. Bobbi Speck, and filed a written submission with respect thereto;
- Mr. Gary Adamache;
- Mr. Stig Harvor, and filed a written submission with respect thereto;
- Mr. Wilfrid Walker, P. Eng, Transport 2000 Ontario;
- Mr. Rob Hines, and filed a written submission with respect thereto;
- Ms. Phyllis Creighton and Ms. Dorothy Fletcher;
- Mr. David Hanna;
- Ms. Marcia Cuthbert, and filed a written submission with respect thereto;
- Mr. Hamish Wilson;
- Ms. Lois James; and
- Mr. Andrew Jeanes.

Administration Committee Minutes
Tuesday, November 5, 2002

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Sandra Bussin, Ward 32, Beaches-East York;
- Councillor Joe Mihevc, Ward 21, St. Paul's;
- Councillor Howard Moscoe, Ward 15, Eglinton-Lawrence; and
- Councillor Michael Walker, Ward 22, St. Paul's.

The Administration Committee recommended to Council:

- (1) the adoption of the report (October 24, 2002) from the Commissioner of Corporate Services;
- (2) that a Reference Group be established comprised of Councillors Doug Holyday, Brian Ashton and Paul Sutherland to assist staff to expeditiously formulate a public consultation and public input process that optimizes public involvement in reviewing all aspects of the concept design, including transportation components and heritage strategy; **(Motion by Councillor Ashton)**
- (3) requested the Commissioner of Corporate Services:
 - (a) to request the proponents to identify any potential conflicts of interest their Board Members or Senior Managers may have with respect to involvement with any transportation agencies or other affected parties; **(Motion by Councillor Miller)** and
 - (b) to submit a report to the Administration Committee on a Project Management Model that would ensure public accountability

of a major Toronto Heritage landmark and transportation asset; **(Motion by Councillor Ashton)** and

- (3) referred the following motion to the Commissioner of Corporate Services for report, directly to Council for its meeting scheduled to be held on November 26, 2002, on its impact to the current negotiations: **(Motion by Councillor Ashton)**

Moved by Councillor David Miller:

- “(1) That the Administration Committee recommend to Council that Recommendation No. (1) contained in the report (October 24, 2002) from the Commissioner of Corporate Services with respect to the applicants rights to any future density, be received; and
- (2) that the Commissioner of Corporate Services be requested to submit a report to the Administration Committee on the terms of a full public process including the opportunity for charettes and design competitions with respect to the future development potential of Union Station and nearby lands.”

The following Motions were voted on and **lost**:

The Administration Committee requested Union Pearson and LP Heritage to deliver a public presentation to the Administration Committee on their respective proposals. **(Motion by Councillor Ford)**

The Administration Committee recommended that the foregoing Motion by Councillor Ford, be amended to provide that the two proponents be invited to make a public presentation of their

proposals for public information purposes at the next meeting of the Administration Committee.
(Motion by Councillor Miller)

The Administration Committee recommended to Council that:

- (1) staff be directed to make the score card respecting the matter public;
- (2) the Members of the Committee participating in the scoring be publicly identified; and
- (3) each category pertaining to the scoring be made public. **(Motion by Councillor Ford)**

The following Motion by Councillor Ford, on behalf of Councillor Walker, was ruled Out of Order, having regard that this would be inconsistent with the decisions previously made by Council:

The Administration Committee recommend to Council that:

- (1) the present Request for Proposals and Master Agreement negotiations be terminated and initiate an international design competition that incorporates the railway lands south of Union Station, and the Air Canada Centre;
- (2) an independent review of the present project be commissioned – such review to be completed for the March 25, 2003, Administration Committee meeting;
- (3) Clause No. 1 to the Administration Committee from the Commissioner of Corporate Services, dated October 24, 2002, be received; and
- (4) no further consideration be given to this matter until the March 25, 2003 meeting of the Administration Committee.

(Commissioner of Corporate Services; Director, Development Policy and Research; Director, Real Estate Services; Manager, Heritage Preservation Services; Manager, Waterfront Section Community Planning; Ms. Patricia Simpson, Project Co-ordinator; Councillor Brian Ashton; Councillor Doug Holyday; Councillor Paul Sutherland; Committee Administrator, Striking Committee; Interested Parties – November 5, 2002)

(Clause No. 1 – Report No. 14)

10.2 Technology Acquisition and Asset Management.

The Administration Committee had before it a joint report (September 30, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the interim Emergency Technology Acquisition process be terminated;
- (2) ongoing use of the Emergency Technology Acquisition Reserve Fund be ended, however the fund continue to be managed by the Finance Department to ensure that it is fully replenished as per the internal financing agreements;
- (3) staff report to Administration Committee on the equipment that is acquired through the emergency process and the use of the Emergency Technology Acquisition Reserve Fund;
- (4) except where indicated below, the new technology acquisitions follow the City's purchasing by-law and the associated processes, and shall be based on purchasing hardware and software, unless otherwise approved by Council;
- (5) the City continue to buy computers from manufacturers meeting the City's technical requirements and in accordance with the City's Purchasing By-law and Policies;
- (6) staff be authorized to sole source future purchases of computer hardware and software from Dell, if necessary, beyond the maximum sole source limit of \$500,000 due to Dell's direct marketing model, and that Council concur with staff actions to date for emergency sole source purchases of computers from Dell in the amount of \$695,617.71, excluding taxes;

- (7) all requests for new printers and photocopiers be reviewed by the Technology Review Committee, until a recommendation is made after the completion of the print/reproduction strategy;
- (8) the City's desktop computer users be classified in three categories with a defined lifecycle for a desktop computer:
 - (1) electronic office users with a 48-60 month lifecycle;
 - (2) high-end users with a 24-month lifecycle; and
 - (3) speciality users with a lifecycle determined by operational needs;
- (9) desktop computers of high-end users be cascaded down to electronic office users when replaced; and
- (10) notwithstanding the lifecycle standards suggested above, staff report back before the end of 2002 on an interim plan to manage the end of lease transition, and the replacement of leased equipment through 2005.

The Administration Committee:

- (I) recommended to Council the adoption of the foregoing joint report (September 30, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer subject to deleting Recommendation No. (6) and renumbering the remaining Recommendations to read as follows: **(Motion by Councillor Miller)**

“It is recommended that:

- (1) the interim Emergency Technology Acquisition process be terminated;
- (2) ongoing use of the Emergency Technology Acquisition Reserve Fund be ended, however the fund continue to be managed by the Finance Department to ensure that it is fully replenished as per the internal financing agreements;

- (3) staff report to Administration Committee on the equipment that is acquired through the emergency process and the use of the Emergency Technology Acquisition Reserve Fund;
- (4) except where indicated below, the new technology acquisitions follow the City's purchasing by-law and the associated processes, and shall be based on purchasing hardware and software, unless otherwise approved by Council;
- (5) the City continue to buy computers from manufacturers meeting the City's technical requirements and in accordance with the City's Purchasing By-law and Policies;
- (6) all requests for new printers and photocopiers be reviewed by the Technology Review Committee, until a recommendation is made after the completion of the print/reproduction strategy;
- (7) the City's desktop computer users be classified in three categories with a defined lifecycle for a desktop computer:
 - (1) electronic office users with a 48-60 month lifecycle;
 - (2) high-end users with a 24-month lifecycle; and
 - (3) speciality users with a lifecycle determined by operational needs;

- (8) desktop computers of high-end users be cascaded down to electronic office users when replaced; and
 - (9) notwithstanding the lifecycle standards suggested above, staff report back before the end of 2002 on an interim plan to manage the end of lease transition, and the replacement of leased equipment through 2005; and
- (II) deferred consideration of the following Recommendation No. (6) contained in the joint report (September 30, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer until its meeting scheduled to be held on December 12, 2002:
- “(6) staff be authorized to sole source future purchases of computer hardware and software from Dell, if necessary, beyond the maximum sole source limit of \$500,000 due to Dell’s direct marketing model, and that Council concur with staff actions to date for emergency sole source purchases of computers from Dell in the amount of \$695,617.71, excluding taxes;”.

Councillor Holyday appointed Councillor Soknacki Acting Chair and vacated the Chair.

That the Commissioner of Corporate Services be requested to submit a report to the meeting of the Administration Committee scheduled to be held on December 12, 2002, on why Dell Computers is being treated as a sole source supplier when there are other computer suppliers that the City could make purchases from by making comparisons.
(Motion by Councillor Holyday)

Councillor Holyday resumed the Chair.

(Administration Committee; Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Executive Director, Information and Technology; Director, Purchasing and Materials Management Division – November 5, 2002)

(Clause No. 7 – Report No. 14)

10.3 Incident Outside City Hall.

The Administration Committee had before it a communication (September 30, 2002) from the City Clerk, Disability Issues Committee, advising that the Disability Issues Committee on September 24, 2002, referred a communication (August 24, 2002) from Ms. Carol Anne Monet and Ms. Cathy Roberts to the Administration Committee for consideration and the hearing of depositions, and recommended that the Committee:

- (1) evaluate the security and accessibility of City Hall for people using WheelTrans; and
- (2) recommend that money be set aside in the 2003 Budget for appropriate modifications to City Hall for people using WheelTrans.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Carol Anne Monet; and
- Ms. Cathy Roberts.

The Administration Committee:

- (1) referred the foregoing communication to the Commissioner of Corporate Services; and
- (2) requested the Commissioner of Corporate Services:
 - (i) to submit a report to the Administration Committee on a 50/50 balance respecting security inside and outside City Hall and Nathan Phillips Square; **(Motion by Councillor Ford)**

- (ii) as part of the 2003 Workplan of the Facilities and Real Estate Division, to review all security measures in Nathan Phillips Square; and
- (iii) to make any necessary improvements to Nathan Phillips Square, as soon as possible, within the existing budget, and submit a report thereon to the meeting of the Administration Committee scheduled to be held on December 12, 2002. **(Motions by Councillor Johnston)**

(Commissioner of Corporate Services; Access and Equity Co-ordinator, Diversity Management and Community Engagement; c. Interested Parties – November 5, 2002)

(Clause No. 33(a) – Report No. 14)

10.4 Continuous Improvement Strategies for the Delivery of Public Information and Communications Services for the City of Toronto.

The Administration Committee had before it the following reports:

- (1) (October 21, 2002) from the Commissioner of Corporate Services, providing the Administration Committee with the further information it requested at its meeting of May 27, 2002, regarding Continuous Improvement Strategies for the Delivery of Communications Services for the City; advising that there are no financial implications arising from this report; and recommending that:
 - (1) the recommendations contained in the May 3, 2002 Report on Continuous Improvement Strategies for the delivery of Public Information and Communications Services for the City of Toronto (appended) be approved;
 - (2) this report dated October 21, 2002, which provides the Administration Committee with further information requested at its May 27, 2002, meeting be received; and

- (2) (May 3, 2002) from the Commissioner of Corporate Services, responding to an Administration Committee recommendation, adopted by Toronto City Council during the 2002 Budget deliberations, that the Commissioner of Corporate Services be requested to report to the Administration Committee in May 2002, on the development of continuous improvement strategies for the delivery of Communication Services for the City of Toronto, and on the impacts of achieving reductions in Communications Services across the corporation; such report to be in consultation with the Chief Administrator's Office so that it addresses these issues in the overall context of citizen participation; advising that there are no financial implications arising from this report; and recommending that:
- (1) existing public information/communications resources be retained;
 - (2) corporate and departmental communications staff continue to develop continuous improvement strategies to harmonize communications services across the corporation, adhere to corporate standards and explore further efficiencies; and
 - (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council:

- (1) the adoption of the foregoing report (October 21, 2002) from the Commissioner of Corporate Services; and
- (2) that each Department be requested to provide a summary report to the Administration Committee, on an annual basis starting June 2003 describing how the multilingual policy has been applied in the delivery of each department's programs and services to the public.

(Clause No. 10 – Report No. 14)

10.5 Use of Communications Services and Resources During an Election Year.

The Administration Committee had before it a report (October 17, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) Members of Council may not use the services of any staff in the City of Toronto to assist in any communication activity related to the preparation or distribution of campaign related materials or events;
- (2) no photographic or video materials created by City staff may be used in any campaign materials; and
- (3) consistent with the recommendations adopted by the Administration Committee in the report entitled, *Use of Corporate Resources for Election Purposes Especially during a Municipal Election Year*, commencing August 1 and ending December 31st in a municipal election year:
 - (a) Councillors will not distribute media releases using the City of Toronto media relations or departmental communications networks or distribution systems unless such a release is considered to be part of a response to a City emergency;
 - (b) announcements concerning City of Toronto events where Councillors or the Mayor will be present will not contain the name of the Councillor or Mayor;
 - (c) no advertising paid for by the City of Toronto will contain the name of a Councillor or the Mayor. Advertising during an emergency may contain such information if required;
 - (d) the City logo will not be used in any campaign related materials; and
 - (e) the City of Toronto media clippings package will not include items related to municipal election campaigns.

On motion by Councillor Miller, the Administration Committee deferred consideration of the foregoing report until its meeting scheduled to be held on December 12, 2002.

(Commissioner of Corporate Services; Director, Council and Support Services – November 5, 2002)

(Clause No. 33(b) – Report No. 14)

**10.6 New Municipal Act 2003
Adjustment to Elected Officials
Salary, Pension and Benefits.**

The Administration Committee had before it a report (October 17, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) in accordance with the new Municipal Act which eliminates the one-third tax free portion of an elected officials salary and, in order for all Councillors and the Mayor to maintain their normal net pay, their gross salary be increased to \$82,097.64 for Councillors and \$139,197.90 for the Mayor effective January 1, 2003;
- (2) the level of retiree benefit plans be the same as those available to MPPs in the Province of Ontario as presented in this report and that the Proposed Elected Officials retiree benefit plan, be approved for all Elected Officials who meet the qualifications outlined in this report;
- (3) any changes resulting from changes to the Retiree Benefit Plan for Elected Officials at the Province of Ontario will be reviewed by the Director, Pension, Payroll & Employee Benefits Division and automatically applied to the Retiree Benefit Plan for Elected Officials at the City of Toronto; and
- (4) authority be granted to introduce the necessary bills and the appropriate City officials be authorized to take the necessary action to give effect thereto.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Johnston, on behalf of
Councillor Moscoe, the Administration Committee
recommended to Council:

- (1) the adoption of the foregoing report (October 17, 2002) from the Chief Financial Officer and Treasurer;
- (2) that Council protest to the Minister of Municipal Affairs and Housing, the elimination of the Type 6 pension which since 1985 has allowed Members of Council, at their own expense, to pay an additional 1.5 percent in order to achieve full retirement after 20 years of service;

- (3) that Council indicate to the Minister of Municipal Affairs and Housing that with the elimination of Type 6 pension, a Member of Council must serve 35 years in order to reach a full pension, a feat that is all but impossible to attain;
- (4) that Council request an urgent meeting with the Minister of Municipal Affairs and Housing, with the assistance of the Association of Municipalities of Ontario, prior to the new Municipal Act coming into effect on January 1, 2003, to discuss the development of an alternative option to the Type 6 pension which will recognize a compressed career service level for all Municipal politicians; and
- (5) that the City Solicitor be requested to submit a report directly to Council for its meeting scheduled to be held on November 26, 2002, on the legislative issues related to retiree benefits for Members of Council; and pension issues for Members of Council over the age of 69.

(City Solicitor; c: Chief Financial Officer and Treasurer; Director, Pension, Payroll and Employee Benefits – November 5, 2002)

(Clause No. 2 – Report No. 14)

10.7 Revised Severance Provisions - Members of Council.

The Administration Committee had before it a Notice of Motion (Undated) and a confidential communication from Councillor Brad Duguid, Scarborough Centre, respecting Revised Severance Provisions – Members of Council, such confidential communication to be considered in-camera having regard that the subject matter relates to personal matters about an identifiable individual.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the following Notice of Motion by Councillor Brad Duguid, Scarborough Centre:

“WHEREAS the matter of harmonization of severance provisions for Members of Council was considered previously by Council;

WHEREAS any entitlements administered subsequently have been in accordance with Article II, Severance Remuneration for Members of Council, of Municipal Code Chapter 223, Remuneration for Council Members (formerly By-law No. 543-1999 as amended by By-law No. 893-1999);

WHEREAS Council has authorized the payment of severance on the death of a Member of Council (Clause No. 2 of Administration Committee Report No. 2, as adopted by City Council at its meeting held on July 27, 28, 29 and 30, 1999) and technical amendments; should be made to Article II to reflect this payment;

WHEREAS the severance remuneration payable under Article II is based on the Member’s annual remuneration at the rate in force immediately before he or she ceases to be a Member as follows:

§ 223-6. Amount.

- A. The severance remuneration payable under § 223-5 shall be equal to 1/12 of the member’s annual remuneration, at the rate in force immediately before he or she ceases to be a member, for each year of consecutive service to a maximum of 12 years; and

WHEREAS it has been identified that a Member of Council may have been paid a higher rate of remuneration during the eligible years of consecutive service, e.g., mayor of one of the former municipalities;

NOW THEREFORE BE IT RESOLVED THAT Municipal Code Chapter 223, Remuneration for Council Members, Article II, Severance Remuneration for Members of Council, be amended to provide as follows:

- (a) where a person who is in office as a Member of Council dies, that severance remuneration shall be paid to his or her personal representative;
- (b) if a member's final rate of remuneration (excluding committee chair premiums and the remuneration paid to a mayor by the former Municipality of Metropolitan Toronto) as a member of a former municipality's council is higher than the prescribed rate, the severance remuneration attributed to a period of service as a member of the former municipality's council shall be calculated using the higher rate; and
- (c) that Article II, as amended, applies retroactively to any person who ceased to be a member before the coming into force of the amending by-law.

AND BE IT FURTHER RESOLVED THAT staff be directed to administer this revision retroactively as provided for in Article II."

(Clause No. 3 – Report No. 14)

10.8 Insurance for Special Events and Community Groups.

The Administration Committee had before it a report (October 22, 2002) from the Chief Financial Officer and Treasurer, providing information on measures available to community groups and special event organizers to obtain liability insurance as well as Director's liability for organizations such as the Royal Agricultural Winter Fair; advising that there are no financial implications to the City of Toronto; that Insurance and Risk Management has developed and introduced a program whereby temporary users of City facilities can readily obtain liability insurance as part of the permitting process; that the City of Toronto cannot insure unrelated, independent, outside groups, event organizers

and Council Members and employees appointed to outside organizations; that Insurance and Risk Management will respond to requests for assistance and provide advise on insurance options and work with the insurance community to resolve current challenges faced by large-scale public even organizers and outside organization Directors and Officers; and recommending that this report be received for information.

On motion by Councillor Sutherland, the Administration Committee received the foregoing report.

(Clause No. 33(c) – Report No. 14)

**10.9 Metropolitan Toronto Police
Benefit Fund – Actuarial Valuation
Results as at December 31, 2001.**

The Administration Committee had before it the following:

- (1) (October 21, 2002) report, from the Chief Financial Officer and Treasurer, recommending that:
 - (1) the Report on the Actuarial Valuation for Funding Purposes as at December 31, 2001 be received for information;
 - (2) the recommendations in the report to resume pension contributions as of January 1, 2003 and to provide a cost of living increase effective January 1, 2003 equal to the increase in the Consumer Price Index from October 1, 2001 to September 30, 2002, prorated for retirements during the year, be adopted; and
 - (2) authority be granted for the introduction of the appropriate Bills in Council to implement these recommendations;
- (2) (October 7, 2002) communication, from the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund at its meeting held on Friday, September 27, 2002, recommended to the Administration Committee, that:
 - (1) contributions for the employer and employees for the calendar year 2003 match those set by OMERS at a rate of 2.43 percent on earnings up to the Yearly Maximum Pensionable Earnings, and 2.93 percent on earnings in excess of the Yearly Maximum Pensionable Earnings; and

- (2) effective January 1, 2002, an increase be granted for pensioners on benefit for more than one year equal to the increase in the Consumer Price Index during the period from October 1, 2001 to September 30, 2002 (but not to exceed 6.0 percent) with a proportionate increase for each month of pension payment made in 2002 granted to pensioners who retire in 2002 for which the cost is estimated to be \$23,374,000 (based on an increase of 3.5 percent per annum); and
- (3) (August 20, 2002) confidential communication, from Mr. Robert Camp, Mercer Human Resource Consulting, regarding the consumer price index.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (October 21, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 29 – Report No. 14)

**10.10 Apportionment of Taxes
Section 413 of The Municipal Act.**

The Administration Committee had before it the following report and communication:

- (1) (October 11, 2002) from the Chief Financial Officer and Treasurer, requesting approval for the apportionment of property taxes pertaining to properties listed as in Appendix “A” of this report; advising that there are no financial implications; and recommending that the Administration Committee approve the apportionment of property taxes for the properties listed as in Appendix “A”; and
- (2) (October 10, 2002) from the City Clerk, advising that City Council, at its meeting held on October 1, 2 and 3, 2002, directed that Clause No. 9 of Report No. 12 of The Administration Committee, headed “Apportionment of Taxes” be amended by striking out and referring the following application, as embodied in the detailed hearing report (Appendix “A”), together with the communication dated September 25, 2002, from David V. Hutchinson, Barrister and Solicitor, entitled “Section 413 of the Municipal Act, R.S.O. 1990, Regarding the Apportionment of 2001 Taxes for Roll No. 1908-101-480-00110-0000, 1100 Eglinton Avenue East, Toronto (North York), Inn on the Park Hotel”, back to the Administration Committee for further consideration:

21
Administration Committee Minutes
Tuesday, November 5, 2002

Tax Year	Original Roll No.	Property Address	Tax Roll No. for Apportioned Properties	Tax Apportionment
2001	1908-10-1-480-00100	1100 Eglinton Avenue E.	1908-10-1-480-00110	\$ 1,602,911.77
			1908-10-1-480-00160	\$ 106,024.65
			Total	\$ 1,708,936.42

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Brad Teichman, McCarthy Tetrault, and filed a written submission with respect thereto;
- Mr. David Fleet, Poole Milligan;
- Mr. David Hutchinson, Solicitor; and
- Ms. Isabello Roy, Goodmans.

Councillor Michael Walker, St. Paul's, also appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (I) recommended to Council the adoption of the foregoing report (October 11, 2002) from the Chief Financial Officer and Treasurer with the exception of Roll No. 1904-1-3-080-04350 – 300 Balliol Street; and that the apportionment of taxes pertaining thereto not be approved; and
- (II) deferred consideration of the foregoing communication (October 10, 2002) from the City Clerk, respecting Apportionment of 2001 Taxes for Roll No. 1908-101-480-00110-0000, 1100 Eglinton Avenue East, Toronto, (North York), Inn on the Park Hotel, until its meeting scheduled to be held on December 12, 2002. **(Motion by Councillor Miller, on behalf of Councillor Walker)**

(Clause No. 26 – Report No. 14)

**10.11 Sole Source for Gasoline and Diesel Fuel
Related to Transportation Services and
Other City Operations Located at or
Near the 1116 King Street West Yard.**

The Administration Committee had before it a report (October 17, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the sole source City contract number 47005972 be extended with Imperial Oil-Esso fuel stations for the provision of unleaded gasoline and on-road diesel fuel in an amount not to exceed \$450,000 to cover the period January 1, 2003, to December 31, 2003; and
- (2) the appropriate officials be authorized to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (October 17, 2002) from the Commissioner of Corporate Services, subject to the necessary funds being available in subsequent years.

(Clause No. 27 – Report No. 14)

**10.12 Request Authority to Renew Contract 47006208
Based on Request for Quotation No. 9101-00-7361
for the Provision of Contracted Security Services
at the North York Civic Centre, 5100 Yonge Street,
for the Period of January 2003 to January 2004.**

The Administration Committee had before it a joint report (October 22, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the City exercise the option to renew for the third and final year of service with the current supplier, Intertec Security and Investigation Services in the estimated amount of \$236,800.00 including all charges and applicable taxes, for the purchase of the contracted security services required at the North York Civic Centre, 5100 Yonge St. for the period ending January, 2004; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by, Councillor Ford the Administration Committee recommended to Council the adoption of the foregoing joint report (October 22, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, subject to the necessary funds being available in subsequent years.

(Clause No. 28 – Report No. 14)

**10.13 Easement Statute Law Amendment Act, 1990
Annual Report: Year 2002 Notices of Claim
(All Wards).**

The Administration Committee had before it a report (November 5, 2002) from the City Solicitor, providing the required annual report on the easement rights that have been reclaimed/registered for the year 2002 pursuant to the Easement Statute Law Amendment Act, 1990; advising that future work to maintain the City's easement database, conduct/review timely title searches and effect any necessary registration of Notices of Claim will be accomplished by existing staff; that the Commissioner of Works and Emergency Services has confirmed that all of the aforementioned Notices of Claim were registered within the required time limits, meaning that none of the 1962 City easements had expired prior to the registration of the relevant Notices of Claims; and recommending that this report be received for information.

On motion by Councillor Johnston, the Administration Committee received the foregoing report.

(Clause No. 33(d) – Report No. 14)

**10.14 Review of Hiring and Procurement
Policies Involving Former City Employees.**

The Administration Committee had before it a joint report (October 11, 2002) from the Chief Administrative Officer and the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services in consultation with the Chief Administrator amend the definitions section of the policy on Re-Employment of Former Employees after Re-organizing, by eliminating references to “former municipalities” and referring only to the City of Toronto and its special purpose bodies;

- (2) the Commissioner of Corporate Services, in consultation with the Chief Financial Officer and Treasurer and, the Chief Administrator, amend the policy titled Former Metropolitan Toronto or Area Municipality Senior Management Employees Working for Firms Bidding on City Contracts, by applying the policy to all management employees, eliminating references to the “former Metropolitan Toronto or area municipality” and referring only to the City of Toronto and its special purpose bodies, requiring identification of those employed by the City only in the preceding two years, and ensuring definitions reflect those in Chapter 195 of the Municipal Code (purchasing);
- (3) the policies as amended in Recommendations Nos. (1) and (2) above, be maintained and applied by Departments and special purpose bodies of the City to protect City interests and promote objective and fair evaluations in competitive procurement activities;
- (4) the amended policies be forwarded by the City Clerk to City special purpose bodies for implementation as applicable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing joint report (October 11, 2002) from the Chief Administrative Officer and the Commissioner of Corporate Services.

(Clause No. 6 – Report No. 14)

**10.15 Sale of 600 Melita Crescent –
Christie Gardens Apartments
(Ward 21 – St. Paul’s)**

The Administration Committee had before it a report (October 17, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the offer to purchase (the “Offer to Purchase”) from Christie Gardens to purchase the City’s residual interest in the property municipally known as 600 Melita Crescent for nominal consideration be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;

- (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 17, 2002) from the Commissioner of Corporate Services.

(Clause No. 15 – Report No. 14)

10.16 Sale of Surplus Vacant Land on the North Side of Eglinton Avenue West, East of Royal York Road (Ward 4 – Etobicoke Centre).

The Administration Committee had before it a report (October 18, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the Offer to Purchase from Pleasance Corp. to purchase the City-owned land located on the north side of Eglinton Avenue West, east of Royal York Road, in the amount of \$1,080,000.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Mr. Paul Reeves, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing report (October 18, 2002) from the Commissioner of Corporate Services.

The following Motion was voted on and **lost**:

Moved by Councillor Ford:

“That the Administration Committee recommend to Council the adoption of the foregoing report (October 18, 2002) from the Commissioner of Corporate Services subject to deleting Recommendation No. (1) and inserting in lieu thereof the following:

“(1) that the offer from Plant World in the amount of \$1,080,000.00 be approved and that as a condition of this offer, construction of a hi-rise building not be permitted on this property.

(Clause No. 16 – Report No. 14)

**10.17 Sale of Surplus Vacant Land
Northwest Corner of Albion Road
and Codlin Crescent
(Ward 1 – Etobicoke North).**

The Administration Committee had before it a report (October 18, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the Offer to Purchase from Shangara Mand and Jaswant Dass to purchase the City-owned land located on the northwest corner of Albion Road and Codlin Crescent, in the amount of \$1,009,700.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;

- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sutherland, the Administration Committee recommended to Council the adoption of the foregoing report (October 18, 2002) from the Commissioner of Corporate Services.

(Clause No. 17 – Report No. 14)

**10.18 Declaration of Surplus -North Side of Bergamot Avenue
West of Islington Avenue (Ward 2 – Etobicoke North).**

The Administration Committee had before it the following joint report and communication:

- (1) (October 21, 2002) from the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services, recommending that:
 - (1) the Property be declared surplus to the City's requirements, with the intended method of disposal to be by way of a long-term lease to Young Women's Christian Association of Metropolitan Toronto ("YWCA"), or to another person, corporation or entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services to facilitate the development and provision of affordable rental housing;
 - (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code, be taken;
 - (3) authority be granted to the Commissioner of Community and Neighbourhood Services, to negotiate the long-term lease described in Recommendation No. (1) and any mortgages/charges or other agreements, deemed appropriate by the Commissioner and the City Solicitor to facilitate the development and provision of affordable rental housing on the Property, generally in accordance with the terms and provisions

outlined in this report and to protect the City's interests, all such terms and conditions as are satisfactory to the Commissioner, in his discretion, and in form acceptable to the City Solicitor, and to report back on the results of such negotiations; and

- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and
- (2) (November 4, 2002) from Mr. John Doherty, Interim Executive Director, Rexdale Community Health Centre, supporting the proposed YWCA long-term lease for the property on Bergamot Avenue.

Mr. Eliseo Zompanti, on behalf of the Kipling Albion 401 Ratepayers Association, appeared before the Administration Committee in connection with the foregoing matter.

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Pam McConnell, Toronto Centre-Rosedale;
- Councillor Howard Moscoe, Eglinton-Lawrence; and
- Councillor Michael Walker, St. Paul's.

The Administration Committee:

- (1) deferred consideration of the foregoing joint report until its meeting scheduled to be held on December 12, 2002, to allow community consultations respecting the intended use of this property; (**Motion by Councillor Ford**) and
- (1) requested the Community Services Committee to defer consideration of the report (October 23, 2002) from the Commissioner of Community and Neighbourhood Services, which will be before the Community Services Committee on November 7, 2002, entitled "Affordable Housing Proposals and a Child Care Centre on City-owned Land: Allocations from the Capital Revolving Fund for Affordable Housing and Allocations from the Child Care Reserve Fund for a Child Care Centre

- Ward 2 – Etobicoke North and Ward 32 - Beaches-East York” until its meeting scheduled to be held on December 11, 2002.
(Motion by Councillor Sutherland)

The following Motions were redundant having regard to the foregoing action taken by the Committee:

Moved by Councillor Ashton:

“That the Administration Committee recommend to Council the adoption of the foregoing joint report (October 21, 2002) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services.”

Moved by Councillor Miller:

“That the Administration Committee recommend to Council that:

- (1) the foregoing joint report (October 21, 2002) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services, are submitted without recommendation; and
- (2) the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services be requested to hold a community consultation meeting in consultation with the Ward Councillor, such meeting to be held within the next three weeks and that staff be requested to submit a report thereon directly to Council for its meeting scheduled to be held on November 26, 2002.”

(Community Services Committee; Commissioner of Corporate Services; Commissioner of Community and Neighbourhood Services; Mr. Doug Stewart, Director of Real Estate, Corporate Services Department Manager, Service Planning and

Support; Housing Development Officer;
Valuator/Negotiator; c. Interested Parties –
November 5, 2002)

(Clause No. 33(e) – Report No. 14)

**10.19 Declaration of Surplus Property
30 Darrell Avenue
(Ward 32 – Beaches-East York).**

The Administration Committee had before it a joint report (October 21, 2002) from the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services, recommending that:

- (1) the Property be declared surplus to the City's requirements, with the intended method of disposal to be by way of a long-term lease to Houses Opening Today Toronto Inc., ("HOTT") or to another person, corporation or entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services to facilitate the development and provision of affordable rental housing;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code, be taken;
- (3) authority be granted to the Commissioner of Community and Neighbourhood Services, to negotiate the long-term lease described in Recommendation No. (1) and any mortgages/charges or other agreements, deemed appropriate by the Commissioner and the City Solicitor to facilitate the development and provision of affordable rental housing on the Property, generally in accordance with the terms and provisions outlined in this report and to protect the City's interests, all such terms and conditions as are satisfactory to the Commissioner, in his discretion, and in form acceptable to the City Solicitor, and to report back on the results of such negotiations; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing joint report (October 21, 2002) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services.

(Clause No. 18 – Report No. 14)

**10.20 Reconveyance of Two Parcels of Surplus Vacant Land
Located on the East Side of Morningview Trail,
South of Old Finch Avenue
(Ward 42 – Scarborough-Rouge River).**

The Administration Committee had before it the following report and communication:

- (1) (October 21, 2002) from the Commissioner of Corporate Services, recommending that:
 - (1) the two parcels of vacant land on the east side of Morningview Trail, identified as Parts 1 and 2 on the attached Sketch No. PS-2002-074 and being Blocks 139, 140 and 141, Plan 66M-2244 and Blocks 154, 155 and 156, Plan 66M-2243, be reconveyed to the former owner, Apple Ridge Developments Limited (“Apple Ridge”) under the terms outlined in this report;
 - (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including the payment of any necessary expenses; and
 - (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and
- (2) (November 1, 2002) from Mr. Tom Halinski, Barrister and Solicitor, Aird & Berlis, advising that he is in agreement with the staff recommendation respecting the aforementioned matter; and that there will be a representative from the firm at the meeting who will answer any queries.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (October 21, 2002) from the Commissioner of Corporate Services.

(Clause No. 20 – Report No. 14)

**10.21 Development of a Child Care Centre
at 118 Enderby Road
(Ward 32 - Beaches-East York).**

The Administration Committee had before it a report (October 24, 2002) from the Commissioner of Community and Neighbourhood Services, recommending that:

- (1) approval be given to proceed with the design and construction of a child care centre at 118 Enderby Road;
- (2) the development of the centre be funded through a contribution from the Child Care Reserve Fund in the amount of \$1.6 million at no net cost to the City of Toronto;
- (3) an appropriate capital account be set up and the required amount be transferred accordingly;
- (4) Children's Services Division be given authority to enter into a contract for operation of the child care centre with a qualified non-profit child care operator selected through an open public process to be completed prior to the completion of the project;
- (5) this report be forwarded to the Policy and Finance Committee; and
- (6) the appropriate City officials take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to the Policy and Finance Committee and Council the adoption of the foregoing report (October 24, 2002) from the Commissioner of Community and Neighbourhood Services.

(Policy and Finance Committee; Commissioner of Community and Neighbourhood Services – November 5, 2002)

(Clause No. 33(f) – Report No. 14)

**10.22 2002 Third Quarterly Report on Sales
(All Wards).**

The Administration Committee had before it a report (October 21, 2002) from the Commissioner of Corporate Services, providing the 2002 Third Quarterly Report on Sales; advising that there are no financial implication resulting from this report; and recommending that this report be received for information.

On motion by Councillor Johnston, the Administration Committee received the foregoing report.

(Clause No. 33(g) – Report No. 14)

**10.23 Payment of Contracted Security Services
from Intertec Security Services.**

The Administration Committee had before it a report (October 17, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) City Council provide the necessary authority to provide payment in the amount of \$300,000.00 for security services to be provided by Intertec Security & Investigation Services; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (October 17, 2002) from the Commissioner of Corporate Services.

(Clause No. 25 – Report No. 14)

**10.24 Re-Establishment of Works Best
Practices Work Group.**

The Administration Committee had before it a communication (October 22, 2002) from the City Clerk, Personnel Sub-Committee, advising that The Personnel Sub-Committee at its meeting held on October 22, 2002:

- (1) forwarded the communication (June 25, 2002) from the City Clerk, Works Committee, respecting the re-establishment of the Works Best Practices Program Work Group, to the Administration Committee for information; and
- (2) requested the Commissioner of Works and Emergency Services to submit a report to the Administration Committee for its meeting scheduled to be held on November 5, 2002, such report to include:
 - (a) the concerns raised regarding Items 3, 4 and 9 embodied in the Terms of Reference for the Works Best Practices Program Work Group;
 - (b) a review of the Mandate of the Works Best Practices Program Work Group to explicitly address the effectiveness of the Work Group and a response to staff transitional issues; and
 - (c) a review of the outstanding issues from March 1999 and December 1999 addressed by CUPE Local 416, with respect to redeployment, training and apprenticeship programs for inclusion as issues in the Mandate.

Councillor Holyday appointed Councillor Soknacki Acting Chair and vacated the Chair.

On motion by Councillor Holyday, the Administration Committee deferred consideration of the foregoing communication until its meeting scheduled to be held on December 12, 2002.

Councillor Holyday resumed the Chair.

(City Clerk, Personnel Sub-Committee;
Commissioner of Works and Emergency Services;
General Manager, Water and Wastewater Services;
c. Interested Parties – November 5, 2002)

(Clause No. 33(h) – Report No. 14)

10.25 eCity – Building an Information and Technology Vision for Toronto.

The Administration Committee had before it a communication (October 24, 2002) from the City Clerk, Telecommunications Committee, advising that the Telecommunications Steering Committee, on October 24, 2002, received a presentation from the Executive Director of Information and Technology respecting the report (October 2002) entitled “eCity - Building an Information and Technology Vision for Toronto”; and that the Telecommunications Steering Committee:

- (1) received the foregoing presentation; and
- (2) referred the following motion to the Administration Committee for consideration:

Moved by Councillor Mammoliti:

“That the Administration Committee be requested to review its policy with respect to the provision of services to Councillors’ Offices in the context of eGovernment.”

On motion by Councillor Ford, the Administration Committee referred the foregoing communication to the Commissioner of Corporate Services (Executive Director of Information and Technology) for report thereon to the Administration Committee.

(Commissioner of Corporate Services; Executive Director, Information and Technology; City Clerk, Telecommunications Steering Committee – November 5, 2002)

(Clause No. 33(i) – Report No. 14)

10.26 Sick Leave Benefits Liability Review.

The Administration Committee had before it a communication (October 7, 2002) from the City Clerk, forwarding Clause No. 6 contained in Report No. 8 of The Audit Committee, headed “Sick Leave Benefits Liability Review”, which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on October 1, 2 and 3, 2002; advising that in so doing, Council adopted a recommendation that a copy of this Clause be forwarded to the Administration Committee for information.

On motion by Councillor Miller, the Administration Committee received the foregoing communication.

(Clause No. 33(j) – Report No. 14)

**10.27 Improving the Quality of Property
Assessment Services Delivered to
Ontario Municipalities and Ratepayers.**

The Administration Committee had before it a communication (October 21, 2002) from Ms. Tina Faibish, President, OPSEU, Local 534, requesting City Council's help in improving the quality of property assessment services delivered to Ontario municipalities and ratepayers; advising that the Ontario Public Service Employees Union (OPSEU) is concerned that a corporate change program at MPAC called "Futures" which will drastically reduce the quality of customer service and the quality of our assessments; and that they are concerned that these wholesale changes at MPAC could very well have an impact on the finances of municipalities.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Tina Faibish, President, OPSEU, Local 534; and
- Mr. Peter Thachuk, Senior Valuation Analyst, MPAC.

The Administration Committee:

- (I) recommended to Council that the City Clerk be requested to advise other municipalities and the Association of Municipalities of Ontario of the action taken by the Administration Committee respecting this matter; and **(Motion by Councillor Johnston)**
- (II) referred the foregoing communication to the Chief Financial Officer and Treasurer with a request that he meet with representatives of MPAC respecting strategies and changes relative to the "Futures" Program and submit a report thereon to the meeting of the Administration Committee scheduled to be held on December 12, 2002; **(Motion by Councillor Sutherland)** and
- (III) requested the Chief Financial Officer and Treasurer to inform MPAC Board of Directors of the Committee's concerns with respect to the possible dilution of quality of service and the consequence of the

“Futures” Program and that the City is reviewing the Program and will be bringing forward a decision in the near future.
(Motion by Councillor Ashton)

(Chief Financial Officer and Treasurer; Interested Parties – November 5, 2002)

(Clause No. 32 – Report No. 14)

**10.28 Purchase of 87 Richmond Street East
(Ward 28 – Toronto Centre-Rosedale).**

The Administration Committee had before it a confidential report (October 22, 2002) from the President, Toronto Parking Authority, regarding the purchase of 87 Richmond Street East (Ward 28 – Toronto Centre-Rosedale) such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the aforementioned confidential report (October 22, 2002) from the President, Toronto Parking Authority respecting the Purchase of 87 Richmond Street East, Ward 28 – Toronto Centre-Rosedale, which was forwarded to Members of Council under confidential cover, and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the acquisition of property.

(Clause No. 11 – Report No. 14)

**10.29 Sale of Surplus Property –
700 Huron Street
(Ward 22 – St. Paul’s).**

The Administration Committee had before it a report (October 31, 2002) from the Commissioner of Corporate Services recommending that:

- (1) the Offer to Purchase from Burnac Holdings Limited to purchase the City-owned property municipally known as 700 Huron Street in the amount of \$10,560,000.00

plus possible bonus payment to a maximum of \$440,000.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;

- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Stephen Kauffman, Home Depot;
- Mr. Michael Nitefor, and filed a written submission with respect thereto; and
- Councillor Michael Walker, Ward 22, St. Paul's.

On motion by Councillor Ashton, on behalf of Councillor Walker, the Administration Committee recommended to Council the adoption of the foregoing report (October 31, 2002) from the Commissioner of Corporate Services.

(Clause No. 14 – Report No. 14)

**10.30 3100 Weston Road – Sub-Lease Agreement With
H.S. East Wing Management Board – St. Basil's
(Ward 7 – York West).**

The Administration Committee had before it a report (October 31, 2002) from the Commissioner of Corporate Services recommending that:

- (1) the City sub-lease the surplus space at the subject property to H.S. East Wing Management Board for a period of approximately seven years commencing on December 1, 2002, and terminating on November 28, 2009; and in accordance with the terms and conditions as outlined herein;

- (2) the City Solicitor be authorized to finalize and have executed the sub-lease agreement subject to terms and conditions satisfactory to the Commissioners of Corporate Services and Economic Development, Culture and Tourism and in a form satisfactory to the City Solicitor; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 31, 2002) from the Commissioner of Corporate Services.

(Clause No. 21 – Report No. 14)

**10.31 Amendments to Transaction Documents
York Major Holdings Inc.
Keele Valley Landfill Site
(Vaughan).**

The Administration Committee had before it a report (October 30, 2002) from the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services, recommending that:

- (1) authority be granted to amend certain terms and conditions of the previously approved transaction documents in respect of an exchange of interests in land, lease and easements, at the Keele Valley Landfill site (“KVL”) with York Major Holdings Inc. (“York Major”), as detailed in the body of this report;
- (2) the City Solicitor be authorized to complete the transactions on behalf of the City, including payment of any necessary expenses; and
- (3) the appropriate City officials be authorized and directed to take necessary action to give effect thereto.

On motion by Councillor Sutherland, the Administration Committee recommended to Council the adoption of the foregoing joint report (October 30, 2002) from the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services.

(Clause No. 22 – Report No. 14)

**10.32 Amendment to Option Agreement
110 Lombard Street, Toronto
(Ward 28 – Toronto Centre-Rosedale).**

The Administration Committee had before it the following report and communication:

- (i) (October 30, 2002) from the Commissioner of Corporate Services, recommending that:
 - (1) approval be given to amend Section 2(e) of the Option Agreement to increase the purchase price payable by \$300,000.00, in accordance with the terms and conditions set out in the body of this report; and
 - (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.
- (ii) (November 4, 2002) from Councillor Pam McConnell, Toronto Centre-Rosedale writing in support of the request from Gilda's Club of Greater Toronto for an increase in the repurchase price City Council would be willing to pay in the event Gilda's Club wishes to seel their property located at 110 Lombard Street.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (October 30, 2002) from the Commissioner of Corporate Services.

(Clause No. 23 – Report No. 14)

**10.33 1386 The Queensway – Indemnification Agreement
(Ward 5 – Etobocoke-Lakeshore).**

The Administration Committee had before it a report (October 29, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) authority be granted to enter into such arrangements as are necessary to secure approval for a change of use at a waste disposal site, including an Indemnification Agreement with Her Majesty the Queen, in Right of Ontario as represented by the Minister of the Environment (MOE), as outlined in the body of this report;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses; and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (October 29, 2002) from the Commissioner of Corporate Services.

(Clause No. 24 – Report No. 14)

**10.34 Carpark No. 164: 453 Spadina Road at Thelma Avenue
Toronto Parking Authority Sale to First Place Spadina Inc.
(Ward 22 – St. Paul’s).**

The Administration Committee had before it the following communication and confidential report:

- (1) (October 10, 2002) from the City Clerk, advising that City Council on October 1, 2 and 3, 2002, directed that Clause No. 26a of Report No. 10 of The Administration Committee, headed “Purchase and Sale Agreement with First Place Spadina Inc. (Municipal Carpark 164 – Ward 22 – St. Paul’s)” be struck out and referred back to the Administration Committee for further consideration and the City Solicitor was requested to consult with the appropriate parties and submit a further report thereon to the Committee for consideration with this matter; and
- (1) (November 1, 2002) from the City Solicitor regarding the purchase and sale agreement with First Place Spadina Inc., (Municipal Carpark 164 – Ward 22 – St. Paul’s).

(Councillor David Miller declared a conflict of interest with respect to the foregoing matter in that his spouse is the owner of property within the subject area.)

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Adam Brown, Solicitor;
- Mr. Ted Matlow; and
- Mr. Ron Leiberman.

Councillor Michael Walker, St. Paul’s, also appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Ford, the Administration Committee recommended to Council:

- (1) the adoption of the confidential report (November 1, 2002) from the City Solicitor, entitled "Carpark No. 164: 453 Spadina Road at Thelma Avenue, Toronto Parking Authority Sale to First Spadina Place Inc. (Ward 22 – St. Pauls)", which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege; and
- (2) that the communication (October 10, 2002) from the City Clerk embodying Clause No. 26a of Report No. 10 of The Administration Committee, headed "Purchase and Sale Agreement with First Place Spadina Inc. (Municipal Carpark 164 – Ward 22 – St. Paul's)", be received.

(Clause No. 13 – Report No. 14)

10.35 Purchase of Land for the Relocation of Toronto Police Service's 23 Division to the North-West Corner of Finch Avenue West and Kipling Avenue (Ward 1 – Etobicoke North).

The Administration Committee had before it a confidential report (October 30, 2002) from the Commissioner of Corporate Services, respecting the Purchase of Land for the relocation of Toronto Police Service's 23 Division to the north-west corner of Finch Avenue West and Kipling Avenue, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the confidential report (October 30, 2002) from the Commissioner of Corporate Services, entitled "Purchase of Land for

the Relocation of Toronto Police Service's 23 Division to the North-West Corner of Finch Avenue West and Kipling Avenue (Ward 1 – Etobicoke North”, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the acquisition of property for municipal purposes.

(Clause No. 12 – Report No. 14)

**10.36 Request for Proposal No. 9144-02-7134
Enterprise Level Web Content Management Solution**

The Administration Committee had before it a joint report (October 25, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) OnX Enterprise Solutions Inc., (partnered with Vignette Corporation), the top-scoring proponent be selected to provide the Enterprise Web Content Management Solution as described in the City's Request for Proposal No. 9144-02-7134 and that approval be granted for the City to enter into an agreement with OnX Enterprise Solutions Inc. at a cost not to exceed \$1,608,210, including taxes for Phases 1 and 2, upon completion of the successful negotiation of the agreement by the parties, with an option to renew for Phase 3 to be exercised at the sole discretion of City Council;
- (2) the City be authorised to enter into a License Agreement, with the software manufacturer Vignette Corporation or OnX Enterprise Solutions Inc., or both, in the amount of \$201,500 for the software and \$217,000 (excluding taxes) for the addition 4 CPU licenses which is included in the total contract value as set out in Recommendation No. (1);
- (3) subject to Recommendation No. (4), the City be authorised to enter into a maintenance and support agreement with the software vendor Vignette Corporation (or OnX Enterprise Solutions Inc., or both) to ensure the solution is adequately supported to remain operational beyond the first year at an additional amount of \$68,200 per year, for the 2nd and 3rd years of the contract subject to contract negotiation. Such funds to be approved as part of the Information and Technology Division Operating Budget;

- (4) the Executive Director of Information and Technology be authorised to approve the renewal of the maintenance and support Agreement for software with Vignette Corporation or OnX Enterprise Solutions Inc. for 2004, 2005 and beyond 2005 on an annual basis, subject to prior approval of the necessary funds in the Information and Technology Division Operating Budget;
- (5) the agreement(s) referred to in the above recommendation shall contain terms and conditions satisfactory to the Executive Director of Information and Technology and be in a form satisfactory to the City Solicitor; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing joint report (October 25, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 9 – Report No. 14)

10.37 Establishing a City Lobbyist Registry Similar to Provincial and Federal Systems: Implementation Issues, Costs and Requirements.

The Administration Committee had before it a joint report (October 30, 2002) from the Chief Administrative Officer and the City Solicitor recommending that:

- (1) due to limitations on municipal authority and legal, administrative and cost difficulties respecting implementation, Council not establish a lobbyist registry at this time; and
- (2) the City continue to rely upon external industry and association policies, regulations and laws governing lobbyists and its own policies such as the Code of Conduct for Council Members and the Lobbying Disclosure Policy for Certain Competitive Calls since the information collected is very similar to that collected by the provincial Lobbyist Registry; or
- (3) if Council decides to proceed with a City Lobbyist Registry by-law similar to that contained in Appendix 5 to this report, the City Clerk and Commissioners be consulted to ensure an effective City lobbyist registry that will address the

applications, procedures and functions likely to attract a high degree of lobbyist activity, as well as be consistent with provincial and federal principles for the registration process;

- (4) if Recommendation No. (3) above is approved, then the 2003 Operating Budget of the City Clerk include \$160,000.00 for system development and partial-year salary and benefits;
- (5) given its funding implications, this report be forwarded to Budget Advisory Committee;
- (6) after consultation with the Clerk and Commissioners as per Recommendation No. (3) above, the Chief Administrator and City Solicitor report to Administration Committee on a final form lobby registry by-law; and
- (7) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee also had before it the following Notice of Motion from Councillor Michael Walker, St. Paul's, entitled "Immediate Implementation - Binding Lobbyist Disclosure Policy For a Transparent and Open Government" which was submitted to the February 13 – 15, 2002 meeting of Council:

WHEREAS there exists the educated public opinion of "toothless-ness" and inefficacy of Council's non-existent Lobbyist Disclosure By-law (462-2000); and

WHEREAS the Ontario Superior Court of Justice on October 2, 2001 dismissed the application of noted corporate lobbyist, Jeffrey S. Lyons, "...to quash the resolution of the City of Toronto..." passed by City Council on July 6, 2000 as By-law 462-2000; and

WHEREAS the Honourable Justice Coe of the Ontario Superior Court of Justice in his decision dismissing Jeffrey S. Lyons' application also awarded the City costs against Jeffrey S. Lyons; and

WHEREAS the absence of any requirement for lobbyists to register and disclose their activities involving the City has provided "an immunity" for lobbyists from full public scrutiny and accountability, and contributed mightily to the scandals presently enveloping our City; and

WHEREAS the Ontario Superior Court of Justice states (October 2, 2001), in its dismissal, that the "decision made by responsible municipal officials to include reporting requirements with respect to bidders' contracts with the City in connection with prospective City business in procurement of goods and services is not an indirect

regulation of lobbyists or lobbying. Bidders can do all the lobbying they want, either directly or through lobbyists, but they must report the fact of such contacts having been made.”; and

WHEREAS section 102 of the Municipal Act authorizes activity “...for the... welfare of the inhabitants in matters not specifically provided for by this Act [Municipal Act] and for governing the conduct of its members as may be deemed expedient and are not contrary to law”; and

WHEREAS larger RFP (or RFQ) calls and some “tender calls” have lengthy bidding periods involving large numbers of City staff assigned to the task, the most probingly detailed of daily records should be kept regarding any exchange between the registered lobbyist and the City including all of its Agencies, Boards, and Commissions, and any exchange between the lobbyist and the City’s contracted partners in relation to any proposal considered by the City; and

WHEREAS the federal and provincial governments adhere to lobbyist registry provisions enacted autonomously, which effectively and more stringently protect the people’s representation from outside influence such as any gifts in kind, any monies, any loans or passages, et cetera, given on behalf of bidder or lobbyist, by the bidder or lobbyist to any contacted City parties in relation to a registered RFP or “tender call” for contract; and

WHEREAS past and present encounters of bidder and lobbyist strategies have infiltrated the effectiveness and ability of City Council elected officials and appointed City staff to protect the public interest, including access to information, due to the lack of full scrutiny into the City’s finances, checks and balances; and

WHEREAS there is a higher and greater public good that warrants a binding lobbyist disclosure policy for the City, rather than constantly deferring to opinions of high handed and high priced corporate lobbyists and their employers;

NOW THEREFORE BE IT RESOLVED THAT recognizing the close similarities both in magnitude of funding and scope between the RFP calls and “tender calls” for bidding on proposed contracts of the Federal, Provincial, and Toronto Municipal governments, therefore City Council should put in place equally binding regulations for a bidder and lobbyist registry which discloses and regulates all business actions in a timely manner to provide for complete transparency through any proposed or ongoing business contracts with the City of Toronto;

AND BE IT FURTHER RESOLVED THAT in the preparation of the City’s policy, City Council adopt the Federal or Provincial Lobbyist Registry Code as a model, with amendments applicable to the City of Toronto’s situation.

The following Members of Council appeared before the Administration Committee in connection with the aforementioned matter:

Councillor Howard Moscoe, Eglinton-Lawrence; and

Councillor Michael Walker, St. Paul's.

The Administration Committee submitted, without Recommendation, the foregoing joint report (October 30, 2002) from the Chief Administrative Officer and the City Solicitor, having regard that all motions pertaining thereto were voted on and lost.

The following Motions were voted on and **lost**:

Moved by Councillor Ford:

“That the Administration Committee recommend to Council the adoption of Recommendations Nos. (1) and (2) embodied in the foregoing joint report (October 30, 2002) from the Chief Administrative Officer and the City Solicitor.

Moved by Councillor Miller:

“That the Administration Committee recommend to Council the adoption of Recommendations Nos. (3) to (7) embodied in the foregoing joint report (October 30, 2002) from the Chief Administrative Officer and the City Solicitor.”

(Clause No. 4 – Report No. 14)

10.38 Approval of a Complaint Protocol for Council's Code of Conduct.

The Administration Committee had before it a communication (October 30, 2002) from the City Clerk, Ethics Steering Committee advising that the Ethics Steering Committee at its meeting held on October 30, 2002:

(I) recommended to the Administration Committee that Council:

Administration Committee Minutes
Tuesday, November 5, 2002

- (1) adopt the attached report (October 24, 2002) from the Ethics Steering Committee respecting the approval of a Complaint Protocol for Council's Code of Conduct;
 - (2) request the City Solicitor, in consultation with the Chief Administrative Officer and the City Clerk, to submit an annual information report to the Ethics Steering Committee on the Complaint Protocol process;
 - (3) review the appointment of an Integrity Commissioner for the City of Toronto in two years time; and
 - (4) in the meantime, grant authority for application to be made for special legislation from the Province to establish a City Integrity Commissioner similar to the Provincial model and that the City Solicitor and Chief Administrative Officer develop the required Draft Act; and
- (II) requested the City Solicitor to provide members of the Administration Committee with a copy of the 2001-2002 Annual Report of the Office of the Integrity Commissioner, Ontario.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the Recommendations of the Ethics Steering Committee embodied in the aforementioned communication (October 30, 2002) from the City Clerk, subject to amending the Recommendations to read as follows:

“It is recommended that:

- (1) Council adopt the attached report (October 24, 2002) from the Ethics Steering Committee respecting the approval of a Complaint Protocol for Council's Code of Conduct;
- (2) the City Solicitor, in consultation with the Chief Administrative Officer and the City Clerk, be requested to submit an annual information report to the Ethics Steering Committee on the Complaint Protocol process;

- (3) in March 2004, the Ethics Steering Committee be requested to report to the Administration Committee with a review of the Complaint Protocol, and if warranted, review the appointment of an Integrity Commissioner for the City of Toronto; and as part of this review, the City Solicitor and the Chief Administrative Officer be requested to assess the appropriateness of the Act for an Integrity Commissioner; and
- (4) in the meantime, authority be granted for application to be made for special legislation from the Province to establish a City Integrity Commissioner similar to the Provincial model.”

(Clause No. 5 – Report No. 14)

10.39 City of York Employee Pension Plan – Requested Amendments to the Benefit Calculation Formula for Members/Spouses.

The Administration Committee had before it a report (October 31, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) Schedule A to By-law No. 3349-96 of the former City of York setting forth the text of the Plan, as such Schedule has been amended to date by subsequent by-laws of that former City and of the City of Toronto, be further amended to provide that:
 - (a) effective January 1, 2002, any pension being received in connection with a member whose pension had been reduced voluntarily or otherwise to achieve actuarial equivalence as a result of a 60 percent survivor benefit be increased to the amount at which it would have stood had such reduction not been made;
 - (b) all provisions related to a 50 percent spousal survivor benefit, including reduction to achieve actuarial equivalence be either deleted or converted to 60 percent, as may be appropriate, to cover post-2001 retirees and their spouses; and

- (c) effective as of the later of January 1, 2002, and the pensioner's date of death, a person who becomes the spouse of a pensioner after the pensioner's retirement also be eligible for a 60 percent survivor's benefit to the extent not actuarially in excess of what would be payable to such spouse if she or her were no more than 10 years younger than the pensioner, provided that no other survivor pension in connection with the member is payable under the provisions of the Plan or the Act, and that the pensioner and post-retirement spouse were not living separate and apart from each other at the time of the pensioner's death;
- (2) as recommended in the most recent ARCC, the estimated cost of \$ 1,007,000 to provide post-retirement survivor pensions be satisfied by continuing the existing special monthly contributions of \$131,404 (\$ 1,576,848 annually) until the next annual valuation is presented to Council be approved; and
- (3) authority be granted for the introduction of the appropriate Bill in Council to implement Recommendation No. (1).

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (October 31, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 30 – Report No. 14)

10.40 Process for the Evaluation of Proposals for the Provision of Telecommunications Infrastructure for the City of Toronto (Request for Proposals No. 9155-02-07293).

The Administration Committee had before it a communication (November 1, 2002) from the City Clerk, advising that City Council at its meeting held on October 29, 30 and 31, 2002, directed that Clause No. 30 of Report No. 13 of The Administration Committee, headed "Process for the Evaluation of Proposals for the Provision of Telecommunications Infrastructure for the City of Toronto (Request for Proposals No. 9155-02-07293)" be struck out and referred back to the Administration Committee for further consideration at its meeting scheduled to be held on November 5, 2002.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) referred the foregoing communication to the Proposed IT Sub-Committee of the Administration Committee for information; **(Motion by Councillor Ashton)** and
- (2) requested the Commissioner of Corporate Services to:
 - (i) undertake a debriefing process with stakeholders who did not bid on the RFP to determine any information necessary to ensure that all possible bids are included in the future evaluation of proposals; and
 - (ii) address the issue of how other major Canadian municipalities are enforcing the requirement for a Municipal Access Agreement. **(Motions by Councillor Miller)**

(Information and Technology Sub-Committee; Commissioner of Corporate Services; City Clerk – November 5, 2002)

(Clause No. 33(k) – Report No. 14)

10.41 Review of Toronto Parking Authority Courtesy Envelope Program.

The Administration Committee had before it a report (October 25, 2002) from the President, Toronto Parking Authority, submitting the report of the City Auditor to the Toronto Parking Authority Board of Directors dated May 14, 2002, entitled "Courtesy Envelopes" and the TPA response to the recommendations contained therein; advising that it is expected that the changes to the courtesy envelope program to be undertaken by the Authority will result in a gross revenue increase of approximately \$1,700,000 annually for the City; that the cost of implementation is approximately \$10,000 to be funded from Toronto Parking Authority operations; that further to City Council's request, the City Auditor conducted a review of the courtesy envelope program, in consultation with the Toronto Parking Authority; that upon consideration of the recommendations made by the City Auditor in his Report, TPA staff drafted a policy resolution modifying enforcement procedures (which included the continued use of courtesy envelopes) at

unattended/uncontrolled parking lots; that this policy resolution was adopted by the Board; that the President of the Toronto Parking Authority will report to the TPA Board and the City's Administration Committee following one year's implementation as to the results of the enactment of Policy 2.9; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Administration Committee recommended to Council that the foregoing report (October 25, 2002) from the President, Toronto Parking Authority, be received for information.

(Clause No. 31 – Report No. 14)

10.42 External Human Rights Investigation.

The Administration Committee had before it a confidential report (November 1, 2002) from the Executive Director of Human Resources regarding an external human rights investigation, such report to be considered in-camera having regard that the subject matter relates to personal matters about identifiable individuals, including municipal or local board employees.

Councillor George Mammoliti, York West, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) deferred consideration of the foregoing confidential report until its meeting scheduled to be held on December 12, 2002; **(Motion by Councillor Johnston)** and
- (2) requested the Executive Director of Human Resources to submit a report to the December 12, 2002, meeting of the Administration Committee on the content of the confidential document such report to evaluate its conclusion with respect to the policy of the City and provide recommendations pertaining thereto. **(Motion by Councillor Ashton)**

(Commissioner of Corporate Services; Executive Director of Human Resources; c. Councillor George Mammoliti – November 5, 2002)

(Clause No. 33(1) – Report No. 14)

**10.43 City-Owned Surplus Property
1530 Markham Road
(Ward 42 – Scarborough Rouge River.)**

The Administration Committee had before it a confidential report (October 28, 2002) from the Commissioner of Corporate Services, regarding city-owned surplus property – 1530 Markham Road (Ward 42 – Scarborough Rouge River).

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the confidential report (October 28, 2002) from the Commissioner of Corporate Services respecting the City-owned Surplus Property located at 1530 Markham Road, which was forwarded to Members of Council under confidential cover, and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the security of the property of the municipality.

(Clause No. 19 – Report No. 14)

**10.44 Information and Technology Sub-Committee
Terms of Reference.**

The Administration Committee had before it a report (October 30, 2002) from the Commissioner of Corporate Services recommending that:

- (1) the Administration Committee establish an Information and Technology Sub-Committee and appoint five members of the Administration Committee to the new sub-committee with Terms of Reference as set out in Appendix A of this report;

- (2) the Chairs of the Administration Committee and the Telecommunications Steering Committee should meet to discuss the transfer of responsibilities from the Telecommunications Steering Committee to the new Information and Technology Sub-Committee; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (October 30, 2002) from the Commissioner of Corporate subject to amending the recommendations contained therein to read as follows:

“It is recommended that:

- (I) an Information and Technology Sub-Committee of the Administration Committee be established;
- (II) Councillors Doug Holyday, Brian Ashton, David Miller, David Soknacki and Paul Sutherland be appointed thereto;
- (III) the Terms of Reference of the Information and Technology Sub-Committee set out in Appendix “A” be amended by increasing the membership to six; and notwithstanding the provisions of Chapter 27, Council Procedures, Councillor Howard Moscoe also be appointed to the aforementioned Sub-Committee;
- (IV) the Chairs of the Administration Committee and the Telecommunications Steering Committee meet to discuss the transfer of responsibilities from the Telecommunications Steering Committee to the new Information and Technology Sub-Committee; and

- (V) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.”

(Clause No. 8 – Report No. 14)

The Administration Committee adjourned its meeting at 8:00 p.m.

Chair.