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**COMMUNITY SERVICES COMMITTEE****AGENDA  
MEETING No. 6**

<b>Date of Meeting:</b>	<b>Thursday, July 3, 2003</b>	<b>Enquiry:</b>	<b>Rosalind Dyers</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Committee Administrator</b>
<b>Location:</b>	<b>Committee Room 2</b>		<b>416-392-8018</b>
	<b>City Hall</b>		<b>e-mail:rdyers@toronto.ca</b>
	<b>100 Queen Street West</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT****CONFIRMATION OF MINUTES****DEPUTATIONS:**            **List to be Distributed at Meeting****PRESENTATIONS:****COMMUNICATIONS/REPORTS****1.     Toronto EMS Fuel and Automotive Products Purchase Contract - Request for Quotation (RFQ) No. 6902-03-3057**

Joint report (June 18, 2003) from the Commissioner of Works and Emergency Services and the Chief Financial Officer and Treasurer advising that the results of the Request for Quotation issued for the purchase of gasoline, diesel fuel and automotive products (windshield washer fluid and car washes) for Toronto Emergency Medical Services (EMS) fleet vehicles using vendor fuel cards required for a one (1) year period from the date of the award with the option to renew for two (2) additional one (1) year periods (if terms, conditions and pricing are acceptable to both parties prior to renewal) in accordance with specifications as required by the Works and Emergency Services Department, Emergency Medical Services Division; and recommending that:

- (1) authority be granted to award a Contract to Shell Canada Products for the purchase of gasoline, diesel fuel and automotive products (windshield washer fluid and car washes) for Toronto EMS fleet vehicles for a one (1) year period estimated to cost \$425,000.00 including all taxes annually with the option to renew for two (2) additional one (1) year periods (if terms, conditions and pricing are acceptable to both parties prior to renewal) at a total estimated cost of \$1,275,000.00 including all taxes and charges;
- (2) authority be granted to award a Contract to Petro Canada for the purchase of gasoline, diesel fuel and automotive products (windshield washer fluid and car washes) for Toronto EMS fleet vehicles for a one (1) year period estimated to cost \$425,000.00 including all taxes and charges annually with the option to renew for two (2) additional one (1) year periods (if terms, conditions and pricing are acceptable to both parties prior to renewal) at a total estimated cost of \$1,275,000.00 including all taxes and charges;
- (3) the option to renew the Contract with Shell Canada Products for the purchases of gasoline, diesel fuel and automotive products in the amount of \$425,000.00 including all taxes and charges under the same terms and conditions, be reviewed by the Commissioner of Works and Emergency Services in co-operation with the Purchasing Agent, providing the previous year(s) of the contract were performed satisfactorily, to ensure it is feasible to extend the contract at the quoted prices and that funds are available in the Works and Emergency Services Department's Operational Budget for the renewal period;
- (4) the option to renew the Contract with Petro Canada for the purchases of gasoline, diesel fuel and automotive products in the amount of \$425,000.00 including all taxes and charges under the same terms and conditions, be reviewed by the Commissioner of Works and Emergency Services in co-operation with the Purchasing Agent providing the previous year(s) of the contract were performed satisfactorily, to ensure it is feasible to extend the contract at the quoted prices and that funds are available in the Works and Emergency Services Operational Budget for the renewal period;
- (5) provided that there is a favourable review, in accordance with Recommendations Nos. (3) and (4), the Commissioner of Works and Emergency Services be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Contract Orders; and
- (6) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

**2. “Tending the Garden - Final Report on Implementing ‘The Growing Season’ and Recommended Next Steps”**

Report (June 19, 2003) from Councillor Pam McConnell and Councillor Chris Korwin-Kuczynski, Co-Chairs, Food and Hunger Action Committee recommending that:

- (1) City Council adopt the recommendations of the attached report, entitled “Tending the Garden: Final Report on Implementing ‘The Growing Season’ and Recommended Next Steps,” specifically:
  - (a) that \$1 million in new funding for Community and Neighbourhood Services be approved to establish a permanent food security grants program;
  - (b) that the Food and Hunger Action Committee continue as a special committee reporting to the Community Services Committee to:
    - (i) actively advocate on the links between food security and income security and affordable housing;
    - (ii) promote awareness of food security issues at City Council and its committees; and
    - (iii) continue to work with City staff and community partners to integrate the principles of the Toronto Food Charter into City of Toronto initiatives;
  - (c) that one full-time City staff position be dedicated to co-ordinate the portfolio of activities related to the Food and Hunger Action Committee;
  - (d) that the Food and Hunger Interdepartmental Staff Committee continue to meet to identify new opportunities and partnerships to expand food security policies and programs within the City of Toronto; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**(NOTE: Copies of the report “Tending the Garden - Final Report on Implementing ‘The Growing Season’ and Recommended Next Steps” forwarded to Members of Council and Special Officials only.)**

**2(a). City Grant Support to Community-Based Food Initiatives**

Report (June 17, 2003) from the Commissioner of Community and Neighbourhood Services recommending that:

- (1) should the Community Services Committee support the establishment of a permanent food security program, as described in this report, staff be directed to include new funding requests for \$1,000,000.00 in the 2004 Consolidated Grants Budget submission and the required staffing and administration costs, not to exceed \$150,000.00 in the 2004 Community and Neighbourhood Services Departmental budget request;
- (2) this report be forwarded to the Budget Advisory Committee for consideration during the 2004 budget process; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**3. Roof Gardens in the City of Toronto**

Report (June 19, 2003) from Councillor Pam McConnell and Councillor Chris Korwin-Kuczynski, Co-Chairs, Food and Hunger Action Committee, advising that the Committee on June 4, 2003, received a joint report from the Commissioner of Urban Development Services and the Commissioner of Economic Development, Culture and Tourism providing a status report on roof gardens in the City of Toronto; and directed that a copy be forwarded to the Community Services Committee for information.

**4. Recommendations for City Expenditures on Seniors' Services in 2004**

Report (June 19, 2003) from Councillor Anne Johnston, Seniors' Advocate respecting recommendations for City expenditures on seniors' services in 2004; and recommending that:

- (1) the Commissioners of Community and Neighbourhood Services, Economic Development, Culture and Tourism, Works and Emergency Services, as well as the Medical Officer of Health and the Chief General Manager of the Toronto Transit Commission consider the recommendations for funding contained in this report and include budget recommendations for maintaining current budget levels and/or enhancing departmental budgets in 2004 for services offered to Toronto senior citizens, in their budget submissions for 2004;
- (2) this report be forwarded to the Budget Advisory Committee, for information; and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **5. Toronto Seniors' Assembly Advocating for Seniors' Rights**

Report (June 19, 2003) from Councillor Anne Johnston, Seniors' Advocate, advising that the Toronto Seniors' Assembly on April 2, 2003, held a human rights forum "It's About Rights"; indicating that the concerns raised at the forum have implications for all three levels of government; noting that the financial implications arising from the recommendations contained in the report will need to be identified by the affected program areas as they report through the 2004 budget process; and recommending that:

- (1) the Toronto Board of Health consider and include in its budget submission for 2004 the re-establishment of a City complaint hotline for retirement homes and an increase in funding to the vulnerable adults and frail elderly program;
- (2) the City urge the Ministry of Health and Long-Term Care to increase its funding for long-term care facilities in order to improve the quality of care for residents, and urge the Ministry of Housing to develop and implement regulations for retirement homes; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to effect thereto.

## **6. Five-Year Service Plan for Child Care**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services respecting the Five-Year Service Plan for Child Care; and recommending that:

- (1) authority be granted to initiate the development of the next five-year Service Plan for Child Care covering the period 2004 to 2008;
- (2) this Service Plan for Child Care be developed within the framework of the City's Children's Strategy and in keeping with the principles of equity, accountability and high quality service outlined in this report;
- (3) this Service Plan for Child Care be broad enough in scope to meet the provincial requirements as outlined in "The Ontario Child Care Service Management Guidelines" and also to address issues arising out of Council approved and funded initiatives supporting child care;
- (4) this Service Plan be developed in accordance with the process and timeline outlined in this report and in such a way that full opportunity for community engagement and involvement is provided; and

- (5) the appropriate City officials take the necessary action to give effect thereto.

## **7. Child Care Capital Reserve Fund Approvals**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services recommending that:

- (1) authority be granted to the Commissioner of Community and Neighbourhood Services to negotiate with the Toronto Catholic District School Board and provide funding of up to \$500,000.00 from the Child Care Capital Reserve Fund to support the renovation costs associated with the relocation and expansion of Child's Space Child Care Centre within St. Patrick's Catholic High School;
- (2) authority be granted to the Commissioner of Community and Neighbourhood Services to negotiate the provision of an interest free repayable loan of up to \$300,000.00 from the Child Care Capital Reserve for Woodgreen Community Centre to support the construction of the Woodgreen's new child care located at 249 Cosburn Avenue;
- (3) authority be granted to adjust the Children's Services 2003 operating budget by adding \$500,000.00 to the gross budget and offsetting \$500,000.00 to the revenue budget; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **8. Delegation of Authority to the City Solicitor to Commence Legal Proceedings to Recover Child Care Subsidy Overpayment**

Report (June 12, 2003) from the City Solicitor respecting a child care subsidy overpayment of \$25,742.78 by I.I.; and recommending that:

- (1) authority be granted to the City Solicitor, where it is deemed necessary, to commence legal proceedings, to appeal any decision where warranted, to discontinue or settle such claim or action where it is concluded that it is reasonable to do so and to execute any documents in furtherance thereof; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**9. Delegation of Authority to the City Solicitor to Commence Legal Proceedings to Recover Child Care Subsidy Overpayment**

Report (June 12, 2003) from the City Solicitor respecting a child care subsidy overpayment of \$32,525.20 by E.P.; and recommending that:

- (1) authority be granted to the City Solicitor, where it is deemed necessary, to commence legal proceedings, to appeal any decision where warranted, to discontinue or settle such claim or action where it is concluded that it is reasonable to do so and to execute any documents in furtherance thereof; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**10. Delegation of Authority to the City Solicitor to Commence Legal Proceedings to Recover Child Care Subsidy Overpayment**

Report (June 12, 2003) from the City Solicitor respecting a child care subsidy overpayment of \$6,749.98 by L.R.; and recommending that:

- (1) authority be granted to the City Solicitor, where it is deemed necessary, to commence legal proceedings, to appeal any decision where warranted, to discontinue or settle such claim or action where it is concluded that it is reasonable to do so and to execute any documents in furtherance thereof; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**11. Research Proposal “Environment Support Through Art and Design” - Baycrest Centre for Geriatric Care and True Davidson Acres**

Communication (June 13, 2003) from the City Clerk advising that the Advisory Committee on Homes for the Aged on June 13, 2003, recommended the adoption of a report (May 29, 2003) from the General Manager, Homes for the Aged wherein it recommended that:

- (1) approval be given for True Davidson Acres (TDA West) to participate in the research project “Environmental Support Through Art and Design”, sponsored by the Baycrest Centre for Geriatric Care;
- (2) this report be forwarded to Community Services Committee; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**12. Community Information Toronto (CIT) - Service Agreement**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services recommending that:

- (1) the current service agreement between the City of Toronto and the Community Information Toronto (CIT) be revised to give authority to the Commissioner of Community and Neighbourhood Services to renew it for each of three years, ending in December 2005, pending approval of the annual operating budget;
- (2) the 2003 service agreement at a total value of \$333,970.00 be approved;
- (3) the CIT budget request of an additional \$250,000.00 to support the on-line component of "211" ([www.211toronto.ca](http://www.211toronto.ca)) be considered during the 2004 budget process; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**13. Review of University Settlement and University Settlement Recreation Centre**

Report (June 16, 2003) from the Commissioner of Community and Neighbourhood Services outlining the purpose, process and outcomes of the interdepartmental review of the University Settlement Recreation Centre (a board of management of Toronto City Council) and University Settlement (an incorporated not-for-profit agency operating programs in the University Settlement Recreation Centre Building; and recommending that:

- (1) the review report contained in Appendix 1 be forwarded to the Board of Directors of the University Settlement for their review and implementation;
- (2) ongoing monitoring of the implementation of the review recommendations be carried out as recommended in review report;
- (3) the Commissioner of Community and Neighbourhood Services report to the Community Services Committee in July 2004 with respect to the implementation of the recommendations; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

#### **14. Review of Community Planning**

Report (June 16, 2003) from the Commissioner of Community and Neighbourhood Services providing proposed objectives and timelines for a review of community-based planning activities in the City of Toronto; and recommending that:

- (1) the review of community-based planning as described in this report be approved;
- (2) \$40,000.00 be used to hire a consultant to conduct the review;
- (3) \$26,500.00 be used to provide financial support to enable community-based planning groups to consult with their target communities as described in this report; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

#### **15. Allocation of Ontario Works Targets Incentive Funds - 2004-2005**

Report (June 19, 2003) from the Commissioner of Community and Neighbourhood Services respecting the allocation of Ontario Works Targets Incentive Funds - 2004-2005; and recommending that:

- (1) funding of \$5.1 million from the Ontario Works incentive funds included in Toronto Social Services' 2003 Operating Budget be transferred to the Ontario Works Reserve Fund to fund 85 projects and a central project management function over the two-year period 2004 to 2005 (as detailed in Attachment 1 of this report), designed to address the needs of at risk youth populations, and related food and hunger and safety issues in disadvantaged communities;
- (2) funding of \$5.1 million for the projects be accessed by the appropriate operating divisions and boards via the City's Inter-departmental Charge (IDC) mechanism, on a half-yearly basis, or other frequency as approved by Toronto Social Services;
- (3) the appropriate operating divisions and boards, with the support of central project management, be responsible for the management and administration of the projects;
- (4) as part of Toronto Social Services' accountability to the Province for the Ontario Works incentive funds, the operating divisions' and boards' project management and administration be consistent with the requirements in this report under the heading "Project Administration," and any other requirements that the Toronto Social Services Division determines to be necessary during the course of the projects;

- (5) the appropriate operating divisions and boards be requested to submit status reports on the projects to the Commissioner of Community and Neighbourhood Services, to be incorporated in the Commissioner's report to the Community Services Committee during the first quarter of 2005 on the progress of the projects and during 2006 on their final outcomes; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**16. Update on the Social Housing Stabilization Reserve Fund**

Joint report (June 18, 2003) from the Chief Financial Officer and Treasurer and Commissioner of Community and Neighbourhood Services providing a status report on the Social Housing Stabilization Reserve Fund and the long-term impact of withdrawals of monies from the Fund to offset operating deficits in the Social Housing Program; and recommending that the report be received for information.

**17. Affordable Ownership Housing Demonstration Project: Proposed Feasibility Study on a City-Owned Property at Manse Road (Ward 44 - Scarborough East)**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services respecting a proposed affordable ownership housing demonstration project on City-owned property located at Manse Road, near Lawrence Avenue East; and recommending that:

- (1) Council endorse conducting a feasibility study with respect to implementing an affordable ownership demonstration project on a City-owned property located at Manse Road, near Lawrence Avenue East, and report back on the results thereon; and
- (2) authority be granted to enter into a Due Diligence Agreement with WRP Neighbourhood Housing to conduct the feasibility study as outlined in this report, in conjunction with the *Let's Build* program in Shelter, Housing and Support, to develop an affordable ownership demonstration project on the City-owned property at Manse Road, near Lawrence Avenue East through a sole source arrangement; and
- (3) authority be granted to the Commissioner of Community and Neighbourhood Services to negotiate and to execute a Due Diligence Agreement with WRP Neighbourhood Housing and any other related agreements deemed appropriate upon such terms and conditions that are satisfactory to the Commissioner of Community and Neighbourhood Services, all in a form acceptable to the City Solicitor; and

- (4) appropriate City officials be authorized and directed to assist in the affordable ownership demonstration project feasibility study as required; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**18. Native Men's Residence - Approval of Mortgaging - 14 Vaughan Road (Ward 21, St. Paul's East)**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services recommending that:

- (1) authority be given to the Commissioner of Community and Neighbourhood Services, or his designate, to approve, on behalf of the City of Toronto, as service manager, the mortgaging, charging or encumbering of 14 Vaughan Road (otherwise known as the "Property") in connection with a second (\$400,000.00) conventional mortgage and a third (\$400,000.00) SCPI mortgage, (collectively, the "Mortgages") as required under the federal operating agreement being administered by the City of Toronto pursuant to the *Social Housing Reform Act, 2000* (the "SHRA");
- (2) the City accept the Minister's Conditions and that Council state that the purpose of granting aid to Na-me-Res by way of acceptance of the Minister's Conditions is, in the opinion of Council, in the interests of the municipality; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**19. Long-Term Funding Guarantee for the Provincially Funded "New Tomorrow Rent Supplement Program"**

Report (June 18, 2003) from the Commissioner of Community and Neighbourhood Services advising Council on the Province's budget announcement regarding the long - term funding guarantee for the "New Tomorrow Rent Supplement Program" (formerly known as the Homelessness Rent Supplement Program; and recommending that:

- (1) Council approve further commitments of 210 regular rent supplement units to a maximum total of 2,051 units based on the Provincial Budget announcement of April 30, 2003;
- (2) Council approve the commitment of all 436 special needs rent supplement units based on the Provincial Budget announcement of April 30, 2003;

- (3) Council continue to advocate for long-term rent supplement funding including at least one-third of the units developed through the Community Rental Housing Program; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**20. Toronto Community Housing Corporation - Redevelopment of Regent Park - Approval Under the Social Housing Reform Act, 2000 (Ward 28 - Toronto Centre-Rosedale)**

Report (June 19, 2003) from the Commissioner of Community and Neighbourhood Services respecting the redevelopment by the Toronto Community Housing Corporation of Regent Park including the sale or lease of a portion or all of the housing project; and recommending that:

- (1) the redevelopment of Regent Park and the sale or lease of all or a portion of the housing project be approved by the City of Toronto, as Service Manager, under the *Social Housing Reform Act, 2000* ("SHRA");
- (2) the Commissioner of Community and Neighbourhood Services be authorized to submit a business case to the Minister of Municipal Affairs and Housing (the "Minister"), on behalf of TCHC, to seek Ministerial approval for the redevelopment of and the sale or lease of a portion or all of the housing project according to Ministerial guidelines under the SHRA; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**21. Appointment of an Administrator for the Purpose Under the Social Housing Reform Act, 2000**

Joint report (June 18, 2003) from the City Solicitor and the Commissioner of Community and Neighbourhood Services recommending that:

- (1) the Commissioner, Community and Neighbourhood Services, be appointed as Administrator under Section 15 of the *Social Housing Reform Act*;
- (2) the General Manager, Shelter, Housing and Support Division, Community and Neighbourhood Services Department, be appointed as Deputy Administrator, under Section 15 of the *Social Housing Reform Act*;

- (3) the Administrator be authorized to perform all of the duties and to exercise some of the powers of the City as Service Manager under the *Social Housing Reform Act* in accordance with such conditions and restrictions as may be prescribed from time to time by regulation under the Social Housing Reform Act and in accordance with the following additional conditions or restrictions:
- (a) the recommendations in Clause No. 2 of Report No. 4 of the Community Services Committee, titled “Social Housing Business Transfer Plan”, as adopted by Council at its meeting held on May 30, 31 and June 1, 2001;
  - (b) the recommendations in Clause No. 10 of Report No. 3 of The Community Services Committee, headed “Local Access Priorities for Geared-to-Income Units in Social Housing”, which was adopted, as amended, by the Council of the City of Toronto at its meeting held on April 16, 17 and 18, 2002; as further amended by the recommendations in Clause No. 8 in Report No. 10 of the Community Services Committee, titled “Local Occupancy Standards for Geared-To-Income Units in Social Housing”, as adopted by Council at its meeting held on November 26, 27 and 28, 2002;
  - (c) the recommendations in Clause No. 9 of Report No. 10 of the Community Services Committee, titled “Mandates for Social Housing Providers”, as adopted by Council at its meeting held on November 26, 27 and 28, 2002;
  - (d) the recommendations in Clause No. 7 in Report No. 10 of the Community Services Committee, titled “Centralized Waiting List Management for Social Housing Applicants” as adopted by Council at its regular meeting held on November 26, 27 and 28, 2002; and
  - (e) the powers of the Service Manager contained in paragraphs 5(1)(a) to (f) and 5(2), of the *Social Housing Reform Act* not be granted to the Administrator;
- (4) the Deputy Administrator be authorized to act as Administrator and to exercise all the duties and powers of the Administrator when the Administrator is absent or otherwise unable to act or when the office of the Administrator is vacant; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**22. Cigarette Practices in City Shelters**

Report (June 19, 2003) from the Commissioner of Community and Neighbourhood Services responding to the request to report on whether the practice of distributing free cigarettes at City Shelters should be discontinued as referred to in Recommendation No. 1 of Report No. 2 of the Board of Health, adopted by Council on April 14, 15 and 16, 2003; and recommending that the report be received for information.