

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 1

Friday, January 10 and January 17, 2003.

The Administration Committee met on Friday, January 10, 2003, commencing at 9:40 a.m., and Friday January 17, 2003, commencing at 9:35 a.m., in Committee Room 1, 2nd Floor, City Hall, Toronto.

Attendance

Members were present for some or all of the time periods indicated.

January 10, 2003	9:40 a.m. to 12:30 p.m.	2:08 p.m. to 5:12 p.m.	In-Camera 5:12 p.m. to 5:52 p.m.	Public 5:52 p.m. to 5:53 p.m.
Councillor Brian Ashton	X	X	X	X
Councillor Rob Ford	X	X		
Councillor Doug Holyday, Chair	X	X	X	X
Councillor Anne Johnston	X	X	X	X
Councillor David Miller	X	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X	X
Councillor Paul Sutherland	X	X	X	X
Councillor David Soknacki	X	X	X	X

January 17, 2003	9:35 a.m. to 12:30 p.m.	2:15 p.m. to 5:50 p.m.
Councillor Brian Ashton	X	X
Councillor Rob Ford	X	X
Councillor Doug Holyday, Chair	X	X
Councillor Anne Johnston	X	X
Councillor David Miller	X	X
Councillor Frances Nunziata Vice-Chair	X	X
Councillor Paul Sutherland	X	X
Councillor David Soknacki	X	X

On motion by Councillor Ford, the Administration Committee confirmed the Minutes of its meeting held on December 12, 2002.

1.1 2003 Operating and Capital Budget Review.

The Administration Committee had before it the 2003 Operating Budgets pertaining to:

Corporate Services:

- City Clerk's;
- Corporate Communications;
- Court Services;
- Facilities and Real Estate;
- Fleet Management Services;
- Human Resources;
- Information and Technology;
- Legal; and
- Service Integration and Support.

Finance

Other:

- CAO's Office;
- Council; and
- Mayor's Office.

The Administration Committee also had before it a communication (October 7, 2002) from the City Clerk enclosing for information and any attention deemed necessary Clause No. 3 contained in Report No. 12 of The Administration Committee, headed "Establishment of the Toronto Order of Merit to Acknowledge Outstanding Citizen Achievement" which was adopted, without amendment, by City Council on October 1, 2 and 3, 2002, embodying in part the following recommendation:

"(5) the City Clerk establish and conduct the annual Toronto Order of Merit award program, subject to funds in the amount of \$30,000.00 being added to the City Clerk's annual operating budget, and this request be referred to the 2003 Operating Budget process for consideration;"

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Ann Dembinski, President, CUPE Local 79, and filed a written submission with respect thereto; and
- Mr. Jim Innes, Unit Chair, Corporate Services and Finance, CUPE Local 416, and filed a written submission with respect thereto.

3
Administration Committee Minutes
Friday, January 10 and 17, 2003.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Jane Pitfield, Don Valley West; and
- Councillor David Shiner, Willowdale.

The Administration Committee reviewed the 2003 Operating Budget and took the following action in regard thereto:

(I) Corporate Services Department:

(A) City Clerk's Office:

Recommended to the Budget Advisory Committee the adoption of the 2003 EMT recommended Operating Budget respecting the City Clerks Office; **(Motion by Councillor Soknacki)** and

Requested the City Clerk to present to the Administration Committee, as soon as possible, an overall review of the key areas within the City Clerk's Office with the perspective of allowing the Administration Committee to review all of the major business units throughout the balance of 2003. **(Motion by Councillor Soknacki)**

(B) Corporate Communications:

Recommended to the Budget Advisory Committee the adoption of the 2003 EMT recommended Operating Budget respecting Corporate Communications; **(Motion by Councillor Soknacki)** and

Requested the Director of Corporate Communications to report to the Budget Advisory Committee on what steps she can recommend, especially in revenue increases, to limit the growth in net expenditures for Corporate Communications to 3 percent. **(Motion by Councillor Soknacki)**

(C) Court Services:

Recommended to the Budget Advisory Committee the adoption of the 2003 EMT recommended Operating Budget respecting Court Services. **(Motion by Councillor Soknacki)**

Requested the Director of Court Services to report directly to the Budget Advisory Committee prior to the Budget Advisory Committee wrap-up meeting, on how the City would be impacted should the Toronto Police Service receive approval to proceed with their traffic safety initiative. **(Motion by Councillor Soknacki)**

(D) Facilities and Real Estate:

Recommended to the Budget Advisory Committee:

(1) the adoption of the 2003 EMT recommended 2003 Operating Budget respecting Facilities and Real Estate, subject to reducing the building maintenance contract staff (FA-Z018) from 7 to 5 positions to achieve savings of \$145,000.00; and **(Motion by Councillor Soknacki)**

(2) the adoption of the 2003 New and Enhanced requests respecting the Facilities and Real Estate; **(Motions by Councillor Soknacki)** and

Requested the Chief Financial Officer and Treasurer to submit a report to the Budget Advisory Committee on options to find the \$1.6 M for the five percent Green Energy Purchase Program, including suggestions to using the Toronto Atmospheric Fund or budget surplus or other options. **(Motion by Councillor Sutherland)**

(E) Fleet Services:

Recommended to the Budget Advisory Committee the adoption of the EMT recommended 2003 Operating Budget respecting Fleet Services, subject to increasing gapping by 0.75 percent up to 1.75 percent. **(Motion by Councillor Soknacki)**

Directed that if City Departments plan to reduce Fleet Services then those Departments be requested to submit their intentions to the Fleet Services Division, Corporate Services Department, prior to February 15, 2003, indicating where, maintenance or fuel, the cut should be applied. **(Motion by Councillor Soknacki)**

(F) Human Resources:

Recommended to the Budget Advisory Committee:

(1) the adoption of the EMT recommended 2003 Operating Budget respecting the Human Resources Division; and **(Motion by Councillor Soknacki)**

(2) approval of funds in the 2003 Operating New/Enhanced Services Budget respecting the Human Resources Division, for the hiring of an additional five employees for a period of two years only; and that the Executive Director of Human Resources be requested to submit a report to the Personnel Sub-Committee on the backlog of grievances every 6 months until the conclusion of the two year period. **(Motion by Councillor Holyday)**

(G) Information Technology:

Recommended to the Budget Advisory Committee the adoption of the EMT recommended 2003 Operating Budget respecting the Information and Technology Division, subject to increasing gapping from 1.45 percent to 2.0 percent resulting

in an increase of gapping from \$305,300 to \$420,850, being a savings of \$115,500.00. **(Motion by Councillor Soknacki)**

(H) Legal Services:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the EMT recommended 2003 Operating Budget respecting the Legal Services Division; **(Motion by Councillor Soknacki)** and
- (2) the adoption of the 2003 EMT New and Enhanced requests respecting Legal Services. **(Motion by Councillor Soknacki)**

(I) Service Improvement and Innovation:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the EMT recommended 2003 Operating Budget respecting the Service Improvement and Innovation Division; **(Motion by Councillor Soknacki)** and
- (2) the adoption of the 2003 New and Enhanced requests respecting the Service Improvement and Innovations Division. **(Motions by Councillor Soknacki)**

(II) Finance:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the EMT recommended 2003 Operating Budget respecting the Finance Department subject to:
 - (i) Parking Tag Administration being reduced by \$30,000.00; **(Motion by Councillor Soknacki)**

- (ii) closure of the North York stationery store (FS-Z014); **(Motion by Councillor Soknacki)**
 - (iii) Accounting Services salaries budget being increased by \$75,000 to enable the Finance Department (Accounting Services Division) to employ an individual, on a temporary contract basis, at the level of a Senior Financial Analyst to oversee various commodity tax functions; **(Motion by Councillor Soknacki)**
 - (iv) the Interdepartmental Recovery's (IDR's) in the Accounting Services budget being increased by \$75,000 representing a transfer from non-program expenditures; **(Motion by Councillor Soknacki)**
 - (v) non-programs – other revenues budget being increased by \$75,000 (based on anticipated commodity tax savings); and **(Motion by Councillor Soknacki)**
 - (vi) the Interdepartmental charges (IDE's) in the non program budget being increased by \$75,000 representing the transfer to the Accounting Services budget, which results in a net zero impact to the 2003 Finance Department budget; and **(Motion by Councillor Soknacki)**
- (2) that staff be authorized to issue a Request for Proposal in order to engage a firm of tax specialists to perform a commodity tax audit for the City to identify, initiate and secure refunds of Goods and Services Tax and/or Provincial Sales Tax, if applicable and to recommend any necessary changes in the

manner that the City currently processes transactions in order to maximize commodity tax savings. **(Motion by Councillor Soknacki)**

Requested the Chief Financial Officer and Treasurer to submit a report to the Administration Committee, at the appropriate time, on the stores management strategy. **(Motion by Councillor Ashton)**

(III) Chief Administrator's Office:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the EMT 2003 recommended Operating Budget respecting the Chief Administrator's Office; **(Motion by Councillor Soknacki)**
- (2) approval of the business case and the EMT recommended operating base budget for the Internal Audit Function subject to: **(Motion by Councillor Soknacki)**
 - (i) hiring only four positions;
 - (ii) reflecting gross expenditures of \$450,000; and
 - (iii) working in consultation with the Chief of Police to provide internal audit services to the Toronto Police Services.

Requested the Chief Administrative Officer, in consultation with the Auditor General to submit a report to the Budget Advisory Committee on the reallocation of resources between the Auditor General functions and the Internal Auditing functions. **(Motion by Councillor Sutherland)**

(IV) Council:

Recommended to the Budget Advisory Committee:

- (1) adoption of the EMT 2003 recommended Operating Budget respecting the Council Budget subject to:
 - (i) each Councillor's Global Office Budget being reduced from \$53,100.00 to \$45,000.00 for a reduction of \$356,400.00; and **(Motion by Councillor Ashton)**
 - (ii) the Food Services Budget being reduced by 50 percent to \$50,000.00; **(Motion by Councillor Nunziata)**
- (2) that the Council policy be amended such that all staff salary, benefit and lieu time payments be charged against a Councillor's salary budget; and where the staff salary budget is exhausted, salary, benefit and lieu time payment be charged against the Councillor's Global Office Budget; **(Motion by Councillor Soknacki)**
- (3) that the salaries and benefits for three staff to which every Member of Council is entitled, be transferred from the Council Budget to the Mayor's Office Budget together with the appropriate funds totalling \$213,179.00; **(Motion by Councillor Soknacki)**
- (4) that the Human Rights, Harassment and Hate Activity Policy adopted by Council on December 16 and 17, 1998, be amended to provide that when a Councillor or Councillors cannot agree and outside legal services and counselling services have to be obtained, that such costs be borne by the individual councillor or councillors from their personal funds, not taxpayers money; **(Motion by Councillor Johnston)**

- (5) that a Members Services Committee be established comprised of Members of Council; and that the City Clerk be requested to submit a report to the Administration Committee on the Terms of Reference for the aforementioned Committee; and **(Motion by Councillor Johnston)**

- (6) that each Member of Council and their staff be required to pay for personal long distance telephone calls. **(Motion by Councillor Miller and Councillor Ford)**

- (a) Requested Members of Council to report directly to the Budget Advisory Committee on their long term financial commitments having regard to the foregoing Recommendation No. (IV) (1) (i); **(Motion by Councillor Ashton)**

- (b) requested the Commissioner of Corporate Services to submit a report to the Administration Committee on the use of regular telephones and cellular telephones by Members of Council and their staff for making long distance calls; and recommending a manner by which such calls may be documented; and **(Motion by Councillor Nunziata)**

- (c) requested the City Clerk to submit a report to the Budget Advisory Committee providing a list of those groups that have benefited from the use of the City's Skybox in 2002. **(Motion by Councillor Ashton)**

(V) Mayor's Office:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the EMT 2003 recommended Operating Budget respecting the Mayor's Office; **(Motion by Councillor Soknacki)**

- (2) that the four Mayor's staff that are currently part of the staff complement in the City Clerk's Office (Customer Service) be transferred to the Mayor's Office together with the appropriate funds totalling \$205,185.00; **(Motion by Councillor Soknacki)**
- (3) that three staff positions be transferred from the Council Budget to the Mayor's Office Budget, totalling \$213,179.00; and **(Motion by Councillor Soknacki)**
- (4) that no expenses of the Mayor or his staff be paid out of any other departmental budget. **(Motion by Councillor Ford)**

(VI) General:

The Administration Committee requested the Commissioner of Corporate Services to prepare briefing notes for Councillor Jane Pitfield respecting the following issues raised by her:

- (1) the decision that timing to replace computers should rest with the user program and not Corporate IT;
- (2) further information is required on the following programs for Information Technology:
 - Data Warehousing Strategy and Pilot;
 - Telecommunications upgrade
 - Document imaging and management
 - SAP archiving
 - Total cost of ownership project
 - Data retention
 - Electronic service delivery; and
 - Network upgrade
- (3) with respect to computers, what should the city purchase so that it is neither excessively specified but still meets the City's essential

- needs; and why should this procurement be treated any differently than other city purchases?;
- (4) considering that the City spends \$6 million on fleet management – how many licensed vehicles does this include and if the City use PHH or a similar company (as Metro Council did) to manage fleet, what could be saved?;
- (5) what commission is paid for real estate transactions by the City for 2002 and why the city cannot market its own properties directly?; and
- (6) will the facilities business process integration project realize full savings to operating budget equal to \$1.112 million spent in 2003 capital budget?. (**Motions by Councillor Soknacki, on behalf of Councillor Pitfield**)

Lost Motions and Motions Ruled Out of Order:

The following Notice of Motion by Councillor Soknacki was put to a vote and was **lost**:

Council:

“THAT a Council staff severance and replacement budget of \$191,600 be equally allocated amongst all 44 Toronto City Councillors such that each member of Council is assigned a staff severance and replacement budget of \$4,354.50;

AND the Council general budget not include for any such severance and replacement payments;

AND Councillors be responsible for costs related to their own staff severance and replacement needs beginning January 1, 2003;

AND where the severance and replacement budget of an individual Councillor is exhausted, severance and replacements costs shall be charged against the Councillor's staff salary budget;

AND where the staff salary budget is exhausted severance and replacement costs shall be charged against the Councillor's global office budget;

AND the total of all severance and replacements charges be reported out to Council through the Personnel Sub-Committee semi-annually on a Councillor by Councillor basis;

IN addition, a separate general council staff severance account be established in an election year against which can be charged severances payable to staff by non-returning Councillors;

AND the Amount in 2003 be set at \$300,000;

AND where an employee resigns or is terminated after 5 full years of service, severance and replacement costs can be charged against a general council staff severance and replacement account but only after the Councillor's staff severance and replacement budget is exhausted."

The following motion by Councillor Sutherland was put to a vote and was **lost**:

"That the foregoing motion by Councillor Soknacki respecting the severance policy be amended to provide that the severance policy be the same as in 2002."

The following motions by Councillor Ford were put to a vote and **lost**:

"The Administration Committee recommend to the Budget Advisory Committee that the Council Operating Budget be amended by:

- (1) reducing the Councillor's global budget from \$51,300 to \$30,000; **(which lost on the following recorded vote:**

FOR: Ford; Holyday; Nunziata;

AGAINST: Ashton; Johnston; Miller, Soknacki; Sutherland)

- (2) abolishing the food services budget of \$100,000; **(which lost on the following recorded vote:**

FOR: Ford; Holyday;

**AGAINST: Ashton; Johnston; Miller; Nunziata;
Soknacki; Sutherland)**

- (3) reducing Councillor's staff budget to \$150,000; **(which lost on the following recorded vote:**

FOR: Ford; Holyday;

**AGAINST: Ashton; Johnston; Miller; Nunziata;
Soknacki; Sutherland)**

- (4) directing each Councillor and staff personally pay for the use of their cell phone; **(which lost on the following recorded vote:**

FOR: Ford; Nunziata;

**AGAINST: Ashton; Holyday; Johnston; Miller;
Soknacki; Sutherland)**

- (5) directing City Council to give written notice to Skydome by December 31, 2003, that the lease of the Skybox will be terminated by March 31, 2004; **(which lost on the following recorded vote:**

FOR: Ford; Holyday;

**AGAINST: Ashton; Johnston; Miller; Nunziata;
Soknacki; Sutherland)**

- (6) directing that Councillors and their staff no longer receive free golf passes; **(this motion was ruled Out of Order)**

- (7) reducing Council members' travel budget from \$200,000 to \$50,000; **(which lost on the following recorded vote:**

FOR: Ford; Holyday; Nunziata;

**AGAINST: Ashton; Johnston; Miller; Soknacki;
Sutherland)**

- (8) reducing each Council members budget by one staff person; **(which lost on the following recorded vote:**

FOR: Ford; Holyday; Nunziata;

**AGAINST: Ashton; Johnston; Miller; Soknacki;
Sutherland)**

- (9) requesting the Toronto Transit Commission to discontinue providing free transit passes to Members of Council; **(this motion was ruled Out of Order)**
- (10) requesting the Toronto Parking Authority to no longer provide free parking in Toronto Parking Authority lots to Members of Council; **(this motion was ruled Out of Order)** and
- (11) abolishing free passes to Casa Loma and the Toronto Zoo. **(this motion was ruled Out of Order)**

The following motion by Councillor Ashton was **declared redundant**:

“That part two of Councillor Ford's motion be amended to provide that the Food Services Budget be reduced from \$100,000 to \$90,000.”

The following motion by Councillor Johnston was **redundant**:

“That the Council Global Budget be limited to \$50,000.”

The following motion by Councillor Miller was put to a vote and **lost**:

“That the Council Global Budget be set at \$2.0 million.”

The following motion by Councillor Nunziata was put to a vote and **lost**:

“That any Councillor who severs staff who have less than two years of service with the City of Toronto, be required to delay the hiring of replacement staff for an amount of time equivalent to the cost of the severance and termination costs.”

Finance:

The following motion by Councillor Soknacki was put to a vote and **lost**:

“That bidders fees be raised from \$50 to \$70 (FS-2004).”

Mayor's Office:

The following motion by Councillor Ford was put to a vote and **lost**:

“That the Global Budget for the Mayor’s Office be reduced by \$50,000.” **(which lost on the following recorded vote:**

FOR: Ford; Nunziata;

AGAINST: Ashton; Holyday; Johnston; Miller; Soknacki; Sutherland)

Human Resources:

The following motion by Councillor Ford was put to a vote and **lost:**

“The Administration Committee recommend to the Budget Advisory Committee that the number of City of Toronto full time employees be reduced by one percent.”

City Clerks:

The following motion by Councillor Johnston was put to a vote and **lost:**

“The Administration Committee recommend to the Budget Advisory Committee that funds in the amount of \$30,000 be provided in the City Clerk's Operating Budget to conduct the annual Toronto Order of Merit Award Program.”

General:

The following motion by Councillor Soknacki was withdrawn:

“That only if additional measures must be taken to achieve budget targets, the Administration Committee recommend to the Budget Advisory Committee, that the level of gapping be increased as equitably as possible throughout the organization.”

(Budget Advisory Committee; Chief Administrative Officer; Commissioner of Corporate Services; Commissioner of Urban Development Services; Commissioner of Economic Development, Culture and Tourism; Commissioner of Works and Emergency Services City Clerk; Chief Financial Officer and Treasurer; All Members of Council; c: Mayor’s Office; Director, Budget Services, Finance Division; Director of Court Services, Clerk’s Office; Director, of Council and Support Services; Director of Corporate Communications; Executive Director of Facilities and Real Estate; Executive Director of Human

Resources; Executive Director of Information and Technology; Director of Service Improvement and Innovation; City Solicitor; Ms. Ann Dembinski, President, CUPE Local 79; Mr. Jim Innes, Unit Chair, Corporate Services and Finance, CUPE Local 416 – January 17, 2003)

(Clause No. 27(a), Report No. 2)

1.1(b) 2003-2012 Capital Budget.

The Administration Committee had before it the 2003 Capital and Operating Budgets pertaining to:

Corporate Services:

- City Clerk's;
- Corporate Communications;
- Court Services;
- Facilities and Real Estate;
- Fleet Management Services;
- Human Resources;
- Information and Technology;
- Legal; and
- Service Integration and Support.

Finance

Other:

- CAO's Office;
- Council; and
- Mayor's Office.

The Administration Committee also had before it a communication (October 7, 2002) from the City Clerk enclosing for information and any attention deemed necessary Clause No. 3 contained in Report No. 12 of The Administration Committee, headed "Establishment of the Toronto Order of Merit to Acknowledge Outstanding Citizen Achievement" which was adopted, without amendment, by City Council on October 1, 2 and 3, 2002, embodying in part the following recommendation:

“(5) the City Clerk establish and conduct the annual Toronto Order of Merit award program, subject to funds in the amount of \$30,000.00 being added to the City Clerk’s annual operating budget, and this request be referred to the 2003 Operating Budget process for consideration;”

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Ann Dembinski, President, CUPE Local 79, and filed a written submission with respect thereto; and
- Mr. Jim Innes, Unit Chair, Corporate Services and Finance, CUPE Local 416, and filed a written submission with respect thereto.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Jane Pitfield, Don Valley West; and
- Councillor David Shiner, Willowdale.

The Administration Committee reviewed its 2003-2012 Capital Budget and took the following action in regard thereto:

(I) Corporate Services Department:

(A) City Clerk’ Office:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the City Clerk’s Office. **(Motion by Councillor Soknacki)**

(B) Corporate Communications:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the Corporate Communications Division. **(Motion by Councillor Soknacki)**

(C) Court Services:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the Court Services Division. **(Motion by Councillor Soknacki)**

(D) Facilities and Real Estate:

Recommended to the Budget Advisory Committee:

- (1) the adoption of the 2003-2012 EMT recommended Capital Budget respecting Facilities and Real Estate; and
- (2) approval of MAP Capital Project, CAPTOR FAC 906173-1 and -3 with the exception of sub project 2003-8 (277 Victoria Street) and defer to 2004 \$2.571M of the \$2.671 funding request. **(Motions by Councillor Soknacki)**

(E) Fleet Services:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting Fleet Services. **(Motion by Councillor Soknacki)**

(F) Information Technology:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the Information Technology Division. **(Motion by Councillor Soknacki)**

(II) Chief Administrator's Office:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the Chief Administrator's Office. **(Motion by Councillor Soknacki)**

(III) Finance:

Recommended to the Budget Advisory Committee the adoption of the 2003-2012 EMT recommended Capital Budget respecting the Finance Department. **(Motion by Councillor Soknacki)**

(Budget Advisory Committee; Chief Administrative Officer; Commissioner of Corporate Services; City Clerk; Chief Financial Officer and Treasurer; Ms. Ann Dembinski, President, CUPE Local 79; Mr. Jim Innes, Unit Chair, Corporate Services and Finance, CUPE Local 416 – January 17, 2003)

(Clause No. 27(a), Report No. 2)

1.2 Technology Acquisition and Asset Management Dell Sole Source Acquisition/Computer Acquisition Process.

The Administration Committee had before it the following communication and joint report:

- (1) (December 12, 2002) from the City Clerk, Administration Committee, advising that the Administration Committee on December 12, 2002, again deferred consideration of the following Recommendation No. (6) embodied in the joint report (September 30, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, entitled "Technology Acquisition and Asset Management", and material submitted by Dell Canada pertaining thereto, until the meeting of the Committee scheduled to be held on January 10, 2003, pending a further report thereon from the Commissioner of Corporate Services:

“(6) staff be authorized to sole source future purchases of computer hardware and software from Dell, if necessary, beyond the maximum sole source limit of \$500,000 due to Dell's direct marketing model, and that Council concur with staff actions to date for emergency sole source purchases of computers from Dell in the amount of \$695,617.71, excluding taxes;” and

- (2) (January 10, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, responding to the request made by the Administration Committee on November 5, 2002 for the Executive Director of the Information and Technology Division to report back to the Committee on the use of Dell Computers acquired through a sole source process; advising that there are no financial implications arising from this report; and recommending that Committee and Council concur with staff actions for the sole source purchases of Dell Computer equipment from Dell Computer Corporation in the amount of \$1,099,381.71 excluding taxes for the calendar year 2002.

Mr. Paul Cooper, Dell Computer, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Sutherland, the Administration Committee recommended to Council the adoption of the foregoing joint report (January 10, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 2, Report No. 2)

**1.3 Tenant Outreach Program
2000 Election Tenant Information Program.**

The Administration Committee had before it the following reports:

- (1) (November 21, 2002) from the City Clerk, reporting, as requested by the Administration Committee on October 8, 2002, on the cost and feasibility of conducting a tenant information program as part of the 2003 Municipal Election; advising that there are no funds in the City Clerk's proposed 2003 election budget to cover the costs of a tenant information program as part of the 2003 Municipal Election; that the estimated costs of the options outlined in this report range from \$26,440 to \$82,245; that should Council wish the City Clerk to implement such a program, the necessary funds and staffing resources for the selected program would need to be provided to the 2003 election budget; and recommending that this report be received for information; and
- (2) (August 27, 2002) from the City Clerk, describing the tenant outreach program undertaken by the City of Toronto during the 2000 Municipal Election; advising that there are no financial implications arising from this report; that this report has outlined a number of options for the tenant outreach program; that staff will continue to evaluate these options and look at implementing a plan that maintains the same level of service and is the most cost effective; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of “Option 2” – Newsletter to Apartment Residents”, embodied in the foregoing report (November 21, 2002) from the City Clerk, subject to funds being provided in the 2003 Election Budget.

(Clause No. 3, Report No. 2)

1.4 Apportionment of Taxes
Section 413 of the Municipal Act
Roll No. 1908-101-480-00110-0000
1100 Eglinton Avenue East,
Toronto (North York), Inn On The Park Hotel.

The Administration Committee had before it the following communications and report:

- (1) (November 5, 2002) from the City Clerk, advising that The Administration Committee at its meeting held on November 5, 2002, amongst other things, deferred consideration of the communication (October 10, 2002) from the City Clerk pertaining to Apportionment of 2001 Taxes for Roll No. 1908-101-480-00110-0000, 1100 Eglinton Avenue East, Toronto (North York), Inn on the Park Hotel”, until its meeting scheduled to be held on December 12, 2002; and
- (2) (December 5, 2002) from the Chief Financial Officer and Treasurer, providing an update on the status of the apportionment application for the above referenced property and to recommend approval as per Appendix A of this report; advising that there are no financial implications resulting from this report; that all parties have been properly advised of the tax calculations arising from this apportionment application; that it is therefore recommended that the Administration Committee approve the apportionment application as per Appendix A attached.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. David Hutchinson, Barrister and Solicitor, and filed a written submission with respect thereto; and
- Ms. Melissa Muskat, Goodmans, Barristers and Solicitors.

On motion by Councillor Johnston, the Administration Committee recommended to Council that the taxes for the property located at 1100 Eglinton Avenue East (Roll No. 1908-101-480-001100-0000) be apportioned as follows:

Administration Committee Minutes
Friday, January 10 and 17, 2003.

Tax Year	Original Roll No.	Property Address	Tax Roll No. For Apportioned Properties	Full CVA Taxes \$	Capping Adjustment \$	Apportioned Taxes
2001	1908-10-1-480-00100	1100 Eglinton Avenue East	1908-10-1-480-001100	\$1,602,911.77	(108,254.99)	1,494,656.78
			1908-10-1-480-00160	106,024.65	(7,160.53)	98,864.12
			Total	1,708,936.42	(115,415.52)	1,593,520.90

(Clause No. 24, Report No. 2)

1.5 Energy Management Program (EMP) for City Facilities.

The Administration Committee had before it a report (December 6, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the 5 year Energy Management Program (EMP) for City Facilities (Attachment 1) to this report be approved;
- (2) the Energy and Waste Management Office (EWMO) within the Business and Strategic Innovation Section of the Facilities and Real Estate Division of the Corporate Services Department be recognized as having responsibility for the management of the City's energy purchases, for the implementation of the City's energy efficiency/retrofit programs and for the tracking and monitoring of energy usage in the City to support the purchasing and energy efficiency program;
- (3) the EWMO submit an annual report to Council regarding the status of the EMP; and
- (4) the appropriate City officials be authorized to take any action necessary to give effect thereto.

The Director of Facilities and Real Estate gave a presentation to the Administration Committee in connection with the foregoing matter.

Mr. Keith Stewart, Toronto Environment Alliance, appeared before the Administration Committee in connection with the foregoing matter and filed a written submission with respect thereto.

The Administration Committee recommended to Council:

- (1) the adoption of the foregoing report (December 6, 2002) from the Commissioner of Corporate Services; **(Motion by Councillor Ashton)**
- (2) that reductions in the City's electricity usage be appropriately credited towards meeting the City's green power purchase targets; **(Motion by Councillor Holyday)** and
- (3) that Councillors Ashton, Sutherland and Johnston and relevant City officials, be requested to meet with the appropriate Federal officials to secure Kyoto dollars in managing and enhancing the City's five year management program. **(Motion by Councillor Ashton)**

(Clause No. 1, Report No. 2)

1.6 Donation of Community Waterplay Area at Fennimore Park (Ward 7 - York West).

The Administration Committee had before it the following report and communication:

- (1) (December 10, 2002) from the Commissioner of Economic Development Culture and Tourism, reporting as requested by City Council on November 26, 27, 28, 2002, with respect to the process used in selecting P. Gabriele and Sons to construct a community waterplay and other improvements at Fennimore Park; advising that there are no financial implications resulting from the adoption of this report; and recommending that this report be received for information; and
- (2) (December 12, 2002) from the City Clerk advising that Administration Committee on December 12, 2002, deferred consideration of the report (December 10, 2002) from the Commissioner of Economic Development, Culture and Tourism, respecting the Donation of Community Waterplay Area at Fennimore Park, until its meeting scheduled to be held on January 10, 2003; and tabled the following motion for consideration at the aforementioned meeting:

Moved by Councillor Soknacki:

“That the Chief Administrative Officer be requested to report to the Administration Committee prior to April 1, 2003, on a protocol with

respect to encouraging donations (including cash and services in-kind) while ensuring value, transparency and adherence to City policies and service standards.”

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) requested the Commissioner of Economic Development, Culture and Tourism to ensure that:
 - (i) no taxpayer money is allocated to the construction of the community waterplay area at Fennimore Park; and
 - (ii) P. Gabriele and Sons is given adequate recognition for their donation to this project as was given to the Molson Indy Festival Foundation; **(Motion by Councillor Ford)**
- (2) requested the Chief Administrative Officer to report to the Administration Committee prior to April 1, 2003, on a protocol with respect to encouraging donations (including cash and services in-kind) while ensuring value, transparency and adherence to City policies and service standards; **(Motion by Councillor Soknacki)**
- (3) commended staff in the Economic Development Culture and Tourism Department for their efforts in this project; **(Motion by Councillor Nunziata)** and
- (4) received the foregoing report.

The following motion by Councillor Ford **lost on the following recorded vote:**

FOR: Ford;

AGAINST: Ashton; Holyday; Johnston; Nunziata; Soknacki; Sutherland)

Moved by Councillor Ford:

“That the Administration Committee request the Chief of Police to conduct a full investigation into this matter.”

The following motion was put to a vote and **lost**:

Moved by Councillor Ford:

“That the Administration Committee defer consideration of this matter until its meeting scheduled to be held on March 25, 2003, and that staff be requested to submit a design and cost for the content of the waterpark.”

(Commissioner of Economic Development, Culture and Tourism; Chief Administrative Officer; General Manager, Parks and Recreation Division – January 10, 2003)

(Clause No. 27(b), Report No. 2)

1.7 Toronto Olympic Plebiscite.

The Administration Committee had before it a communication (December 9, 2002) from the City Clerk, advising that City Council at its regular meeting on November 26, 27, and 28, 2002, referred the following Motion to the Administration Committee:

Moved by: Councillor Walker

Seconded by: Councillor Miller

“WHEREAS gathering public opinion via plebiscite furthers open and transparent government; and

WHEREAS the cost of a plebiscite can be minimized when conducted simultaneously with a scheduled election; and

WHEREAS Toronto has a scheduled election in November 2003; and

WHEREAS Bern, Switzerland recently held a plebiscite on public consent for its multi-million dollar bid for the 2010 Winter Olympics, the result being nearly 4 to 1 against; and

WHEREAS Bern, Switzerland had already spent considerable millions of public dollars prior to this plebiscite; and

WHEREAS the Cities of Sydney (2000) and Montreal (1976), among others, were left with billions of dollars of debt after their respective Olympics and are still struggling with this debt; and

WHEREAS there are other international events, such as a World's Fair, that generate positive outcomes with fewer negative possibilities that may be more appropriate in Toronto; and

WHEREAS the City's infrastructure is in dire need of maintenance and upgrade, greater in scope than the funding accompanying an Olympic Games could provide; and

WHEREAS the City's official bid for the 2008 Olympics cost 128 percent more than budgeted, ballooning from \$21 million to \$46 million; and

WHEREAS taxpayers in Toronto will be directly affected by any future Olympic bid through the spending of their tax dollars; and

WHEREAS all residents in Toronto will be directly affected as a result of the hosting of an Olympic Games;

NOW THEREFORE BE IT RESOLVED THAT Toronto City Council commit to the holding of a City-wide plebiscite on the support for an Olympic Games bid, prior to formalizing any such bid for the 2012 Olympics;

AND BE IT FURTHER RESOLVED THAT a plebiscite question seeking public input on this question be included on the November 2003 municipal election ballot;

AND BE IT FURTHER RESOLVED THAT the appropriate City officials be requested to take any action necessary to give effect to the foregoing, including the introduction in Council of any Bills that may be required.”

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Johnston, the Administration Committee received the foregoing Notice of Motion.

The following motion by Councillor Miller was put to a vote and **lost**:

“That the Administration Committee refer the foregoing Motion from Councillor Walker, seconded by Councillor Miller, regarding Toronto Olympic Plebiscite, to the City Clerk for a report on options, after February 22, 2003.”

(Councillor Michael Walker; Councillor David Miller –
January 10, 2003)

(Clause No. 27(c), Report No. 2)

**1.8 Recipients – 2002-2003 City of Toronto Scholarships
at the University of Toronto.**

The Administration Committee had before it a report (December 17, 2002) from the Chief Administrative Officer, advising Council of the result of the scholarship application process for the following City of Toronto scholarships at the University of Toronto: graduate and undergraduate scholarships in Women's Studies, and the Aboriginal Health Scholarships; and recommending that:

- (1) City Council extend its congratulations to the 2002-2003 recipients of City of Toronto Scholarships at the University of Toronto:

Tamara Fornicia Irons, Undergraduate Scholarship in Women's Studies,
Amina Ali Mire, Graduate Scholarship in Women's Studies,
Melanie Crozier and Jennifer Lee Restoule, Scholarships in Aboriginal Health;
and

- (2) the appropriate City officials be authorised and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 17, 2002) from the Chief Administrative Officer.

(Clause No. 25, Report No. 2)

1.9 Approval of the New Members and Renewal of the Mandate of Former Members of the City of Toronto French Committee.

The Administration Committee had before it a report (December 9, 2002) from the City of Toronto French Committee, recommending that:

- (1) City Council approve the appointment of the following persons as members of the City of Toronto French Committee/ Comité français de la ville de Toronto. The name of the sector or area of residence being represented is indicated in parentheses:
David Laliberté (health);
Gérald Lévesque (former City of Etobicoke);
Clarisse Ngana (former City of North York);
Renaud Saint-Cyr (education); and
Carole Toscano (youth groups);
- (2) City Council approve the re-appointment of the following former members:
Jacqueline Williams (women's groups);
Stéphane Marcinik (former City of York); and
Maryse Digat (former City of East York);
- (3) the term of office of the above Committee members be for a period of two years expiring in November 2004, and until their successors are appointed; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (December 9, 2002) from the City of Toronto French Committee.

(Clause No. 26, Report No. 2)

**1.10 Declaration as Surplus – Parcel of Vacant Land
3448 Yonge Street (Ward 16 – Eglinton-Lawrence).**

The Administration Committee had before it a report (December 16, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land municipally known as 3448 Yonge Street, being part of Lot 1 on Plan 568E, designated as Parts 3 and 4 on Reference Plan 63R-3390, be declared surplus to the City's requirements and the Commissioner of Corporate

Services be authorized to invite an offer to purchase from the adjoining property owner at 3454 Yonge Street, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (December 16, 2002) from the Commissioner of Corporate Services.

(Clause No. 4, Report No. 2)

**1.11 Declaration as Surplus – Parcel of Vacant Land
South Side of William Cragg Drive,
Along Westerly Limit of 75 William Cragg Drive
(Ward 9 – York Centre).**

The Administration Committee had before it a report (December 10, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located on the south side of William Cragg Drive, along the westerly boundary limit of 75 William Cragg Drive, being Part of Block A, Plan 3732, North York, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the adjoining property owner at 75 William Cragg Drive, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 10, 2002) from the Commissioner of Corporate Services.

(Clause No. 5, Report No. 2)

**1.12 Declaration as Surplus – Parcel of Vacant Land
North Side of Rozell Road and West of
Port Union Road (Ward 44 – Scarborough East).**

The Administration Committee had before it a report (December 16, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located on the north side of Rozell Road and west of Port Union Road, being Part 1 on Registered Plan 66R-20077 and shown as Part 2 on Sketch No. PS-2002-093, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the abutting property developer, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 16, 2002) from the Commissioner of Corporate Services.

(Clause No. 6, Report No. 2)

**1.13 Declaration as Surplus – Parcel of Vacant Land South Side of Ranees Avenue,
East of 255 Ranees Avenue (Ward 15 – Eglinton-Lawrence).**

The Administration Committee had before it a communication (November 7, 2002) from the City Clerk, advising that City Council on October 29, 30 and 31, 2002, directed that Clause No. 17 of Report No. 13 of The Administration Committee, headed "Declaration as Surplus – Parcel of Vacant Land South Side of Ranees Avenue, East of 255 Ranees Avenue (Ward 15 – Eglinton-Lawrence)", be struck out and referred back to the Administration Committee for further consideration at its meeting scheduled to be held on January 10, 2003.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Johnston, the Administration Committee deferred consideration of the foregoing communication until its meeting scheduled to be held on March 25, 2003.

(Commissioner of Corporate Services – January 10, 2003)

(Clause No. 27(d), Report No. 2)

**1.14 Disposition of a Portion of Drumsnab Road
and other Lands Abutting 2 Drumsnab Road
(Ward 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a report (December 16, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the portion of Drumsnab Road shown as Part 2 on Sketch PS-2001-029 and other City-owned land shown as Part 1 on Sketch PS-2001-029, not be declared surplus to municipal requirements and not be offered for sale to the owner at 2 Drumsnab Road; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (December 16, 2002) from the Commissioner of Corporate Services.

(Clause No. 10, Report No. 2)

1.15 2002 Fourth Quarterly Report on Sales (All Wards).

The Administration Committee had before it a report (December 11, 2002) from the Commissioner of Corporate Services providing the 2002 Fourth Quarterly report on the sale of properties in the City portfolio; setting out the total number and value of properties; and recommending that this report be received for information.

On motion by Councillor Johnston, the Administration Committee received the foregoing report.

(Clause No. 27(e), Report No. 2)

1.16 Request for Proposal for Legal and Actuarial Assistance to Evaluate the Amalgamation of Pension Plans.

The Administration Committee had before it a communication (December 2, 2002) from the City Clerk advising that City Council on November 26, 27 and 28, 2002, adopted, as amended, Clause No. 23a of Report No. 13 of The Administration Committee, headed “Toronto Fire Department Superannuation and Benefit Fund Actuarial Valuation Results as of December 31, 2001”; and also amended the Clause by striking out and referring the following Recommendation No. (2) of the Administration Committee back to the Administration Committee for further consideration; such recommendation to also be forwarded to the Toronto Fire Department Superannuation and Benefit Fund Committee, the Board of Trustees of the Metropolitan Toronto Pension Plan, the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, the Metropolitan Toronto Police Benefit Fund Committee, the Toronto Civic Employees’ Pension and Benefit Fund Committee and the York Employees’ Pension and Benefit Fund Committee:

“(2) that, as part of the 2003 workplan, the Chief Financial Officer and Treasurer (Director of Pension, Payroll and Employee Benefits), be requested to issue a Request for Proposal for legal and actuarial assistance to evaluate the amalgamation of pension plans under the administration of the City of Toronto and, after consultation with the appropriate stakeholders, report back to the Administration Committee in 2003 on options available to the City with respect to the administration of these plans.”

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing Recommendation No. (2), subject to amending it to read as follows:

“(2) that, as part of the 2003 workplan, the Chief Financial Officer and Treasurer (Director of Pension, Payroll and Employee Benefits), be requested to issue a Request for Proposal for legal and actuarial assistance to evaluate the administration of pension plans under the administration of the City of Toronto and, after consultation with the appropriate stakeholders, report back to the Administration Committee in 2003 on options available to the City with respect to the administration of these plans.’

(Clause No. 18, Report No. 2)

**1.17 Metropolitan Toronto Police Benefit Fund
Actuarial Valuation Results as of December 31, 2000.**

The Administration Committee had before it a report (December 18, 2002) from the Chief Financial Officer and Treasurer recommending that:

- (1) the Actuarial Valuation Report for Funding Purposes prepared by the Actuary for the Metropolitan Toronto Police Benefit Fund as at December 31, 2000, be received for information;
- (2) the recommendations to provide a cost-of-living to the fund's existing pensioners effective January 1, 2002, equal to the increase in the Consumer Price Index from October 1, 2000, to September 30, 2001, prorated for retirements during the year 2001, be adopted;
- (3) the recommendations to continue the full contribution holiday for 2002 be adopted; and
- (4) Bill 581 introduced in Council at its meeting held on June 26, 27 and 28, 2001, to implement the recommendations referred to in foregoing Recommendations Nos. (2) and (3), and resulting By-law No. 604-2001, be confirmed and ratified as of June 28, 2001, and that this report be taken as the Council authority for that Bill and by-law.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 18, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 19, Report No. 2)

**1.18 Contract Compliance Review,
Viacom Outdoor Canada Inc.
(Formerly Mediacom).**

The Administration Committee had before it a communication (December 9, 2002) from the City Clerk enclosing for information and any attention deemed necessary, Clause No. 2 contained in Report No. 9 of The Audit Committee, headed "Contract Compliance Review - Viacom Outdoor Canada Inc. (formerly Mediacom)", which was adopted, as amended, by the Council of the City of Toronto at its regular meeting held on November 26, 27 and 28, 2002, and its Special Meeting held on November 28 and 29, 2002; and advising that Council directed that a copy of this Clause be forwarded to the Works and Administration Committees for information.

On motion by Councillor Miller, the Administration Committee received the foregoing communication.

(Clause No. 27(f), Report No. 2)

1.19 Evaluation of the City's Telecommunications Infrastructure Request for Proposals.

The Administration Committee had before it a confidential report (December 19, 2002) from the Chief Administrative Officer respecting Evaluation of the City's Telecommunications Infrastructure Request for Proposals, such report to be considered in-camera having regard that the subject matter relates to security of the property of the Municipality.

On motion by Councillor Miller, the Administration Committee:

- (1) received the confidential report (December 19, 2002) from the Chief Administrative Officer regarding evaluation of the City's Telecommunications Infrastructure Request for Proposals, which was forwarded to Members of Council under confidential cover; and
- (2) directed that a copy of the aforementioned confidential report be forwarded to Council for information; and that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the security of the property of the Municipality.

(Clause No. 15, Report No. 2)

1.20 Review of the Housing First Policy – All Wards.

The Administration Committee had before it the following joint report and communication:

- (i) (January 6, 2003) from the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services recommending that:

- (1) the existing \$10 million cap on the value of land held as “Active” sites for affordable housing identified in Appendix “C”, be continued, subject to the exclusion of “Inactive” sites as outlined in this report;
 - (2) the Commissioner of Community and Neighbourhood Services, in consultation with the Commissioner of Corporate Services, submit a status report semi-annually to the Administration Committee on the ongoing implementation of the Housing First Policy; and
 - (3) the appropriate City officials be authorized and directed to take the necessary actions to give effect to these recommendations; and
- (ii) (January 9, 2003) from Councillor Maria Augimeri, Ward 9, York Centre, requesting that a number of statements contained in the Appendix B attached to the aforementioned joint report (January 6, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services, be corrected.

The Administration Committee:

- (1) deferred consideration of the foregoing joint report and communication until its meeting scheduled to be held on March 25, 2003; **(Motion by Councillor Soknacki)**
- (2) requested the Chief Administrative Officer, in consultation with the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services:
 - (i) to submit a report to the Administration Committee on whether or not the Housing First Policy remains practical given the overall current Corporate Policy framework; and **(Motion by Councillor Ashton)**
 - (ii) to look at a cap of \$5 M rather than \$10 M in terms of the Housing First Policy respecting the value of land held as “Active” sites for affordable housing. **(Motion by Councillor Sutherland)**

(Chief Administrative Officer; Commissioner of Community and Neighbourhood Services; Commissioner of Corporate Services; Director, Real Estate Services; General Manager, Shelter, Housing and Support Division – January 10, 2003)

(Clause No. 27(g), Report No. 2)

**1.21 Proposed Acquisition of 20 Sewell Road
(Ward 42 – Scarborough-Rouge River).**

The Administration Committee had before it a report (December 17, 2002) from the Commissioner of Corporate Services reporting on the status of negotiations in connection with the proposed acquisition of 20 Sewells Road (the “Property”) with Her Majesty The Queen in The Right of Canada (Canada) and Her Majesty The Queen In The Right of Ontario (Ontario); requesting authority to enter into the transaction agreements described in the report; and recommending that:

- (1) the acquisition of the Property be approved on terms and conditions outlined in this report;
- (2) authority be granted to enter into an Agreement of Purchase and Sale, Federal Contribution Agreement and Provincial Contribution Agreement (the “Agreements”) together with such other related agreements and documentation deemed appropriate, on terms satisfactory to the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services, all in form acceptable to the City Solicitor;
- (3) either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to execute the Agreement of Purchase and Sale on behalf of the City;
- (4) the Commissioner of Community and Neighbourhood Services be authorized to execute both the Federal and Provincial Contribution Agreements on behalf of the City;
- (5) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 17, 2002) from the Commissioner of Corporate Services.

(Clause No. 8, Report No. 2)

**1.22 Relocation Assistance for Non-Profit Organizations
Being Displaced as a Result of the Sale
of 590 Jarvis Street
(Ward 27 – Toronto Centre-Rosedale).**

The Administration Committee had before it a report (December 18, 2002) from the Commissioner of Corporate Services seeking approval to provide the existing non-profit organizations being displaced from the City-owned property at 590 Jarvis Street with assistance to secure alternative City-owned space without undue financial hardship; advising that the City provides the non-profit tenants at 590 Jarvis Street with in-kind support amounting to approximately \$170,327.00 annually; that should the non-profits be relocated to other City-owned space, the City would continue to provide in-kind support; that this report seeks authorization to pay moving costs incurred as a result of relocation to alternative City-owned space; that these costs, estimated at approximately \$10,000.00 to \$15,000.00, would be recovered from the sale proceeds of 590 Jarvis Street; that the Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement; and recommending that:

- (1) the relocation plan for the existing non-profit tenants at 590 Jarvis Street as set out in the body of this report be approved; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnson, the Administration Committee recommended to Council the adoption of the foregoing report (December 18, 2002) from the Commissioner of Corporate Services.

The following motion by Councillor Ford was put to a vote and **lost**:

“That the Administration Committee:

- (1) direct the Commissioner of Corporate Services to contact the tenants of 590 Jarvis Street and advise them that their tenancies have been terminated; and

- (2) receive the foregoing report. **(which lost on the following recorded vote:**

FOR: Ford;

AGAINST: Ashton; Holyday; Johnston; Nunziata; Soknacki; Sutherland);

(Clause No. 9, Report No. 2)

1.23 Amendment of Earlier City Council Authorizations to Conclude a Settlement Agreement with OLCO Petroleum Group Inc., and to Provide for the Development of Affordable Housing at 1978 Lake Shore Boulevard West and 2000 Lake Shore Boulevard West to the Fred Victor Centre (Ward 13 – Parkdale-High Park).

The Administration Committee had before it a joint report (December 19, 2002) from the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services recommending that:

- (1) a new deadline date of December 31, 2003, be authorized and substituted for entering into the 50-year less one day lease and the other Project Agreements and security as previously authorized in Clause No. 1 of Report No. 19 of The Administration Committee adopted, as amended, by City Council at its regular meeting held on October 3, 4 and 5, 2000, and its Special Meetings held on October 6, 2000, October 10 and 11, 2000, and October 12, 2000, and in Clause No. 20 of Report No. 2 of The Administration Committee adopted, as amended, by City Council at its meeting held on March 6, 7 and 8, 2001;
- (2) City Council's earlier authorizations as described above be amended by deleting the words the "Fred Victor Centre" and substituting therefor the words "the Fred Victor Centre or another person, corporation or entity associated with and controlled by the Fred Victor Centre and acceptable to the Commissioner of Community and Neighbourhood Services";
- (3) a new deadline date of "February 28, 2003" be authorized and substituted for the August 30, 2002, date to execute the binding settlement agreement and a new deadline date of "August 31, 2003", be authorized and substituted for the December 1, 2002, date for OLCO to complete its work, all as previously authorized under Motion J(4), headed "Settlement Proposal – 1978 Lake Shore Boulevard West", adopted, without amendment, by City Council at its meeting held on July 30, 31 and August 1, 2002; and

- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Holyday appointed Councillor Soknacki Acting Chair and vacated the Chair.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing joint report (December 19, 2002) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services.

Councillor Holyday resumed the Chair.

(Clause No. 13, Report No. 2)

1.24 Settlement With Purchaser of Former City-Owned Property South Side of Brooke Avenue Between Nos. 133-141 Brooke Avenue (Ward 16 – Eglinton-Lawrence).

The Administration Committee had before it a confidential report (December 27, 2002) from the Commissioner of Corporate Services respecting a Settlement with Purchaser of a former City-owned Property south side of Brooke Avenue between Nos. 133-141 Brooke Avenue, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

On motion by Councillor Johnston, the Administration Committee recommended to the Policy and Finance Committee the adoption of the confidential report (December 27, 2002) from the Commissioner of Corporate Services respecting a Settlement with Purchaser of a former City-owned Property south side of Brooke Avenue between Nos. 133-141 Brooke Avenue which was forwarded to Members of Council under confidential cover; and further that discussions pertaining thereto be held in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

(Policy and Finance Committee; c: Commissioner of Corporate Services; Chief Financial Officer and Treasurer; City Solicitor – January 10, 2003.)

(Clause No. 27(h), Report No. 2)

1.25 Initiation of Civil Action With Regard to Environmental Costs Relating to the Expropriation of 11R Hounslow Heath Road (Ward 17 – Davenport).

The Administration Committee had before it a confidential report (January 3, 2002) from the Commissioner of Corporate Services respecting Initiation of Civil Action with regard to Environmental Costs Relating to the Expropriation of 11R Hounslow Heath Road, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

The Administration Committee:

- (1) recommended to Council the adoption of the confidential report (January 3, 2003) from the Commissioner of Corporate Services, entitled “Initiation of Civil Action with Regard to Environmental Costs Relating to the Expropriation of 11R Hounslow Heath Road, Ward 17 – Davenport”, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality; and **(Motion by Councillor Johnston, Councillor Ford voted in the negative)**

- (2) requested the Medical Officer of Health to submit a report directly to Council for its meeting scheduled to be held on February 4, 2003, on the health issues surrounding this particular parcel of land. **(Motion by Councillor Ashton)**

The following motion by Councillor Sutherland was put to a vote and **lost**:

“That the Administration Committee:

- (1) defer consideration of the foregoing matter to its next meeting scheduled to be held on March 25, 2003; and

- (2) request staff to invite the Solicitor for Borden Ladner and Gervais and the owner of the property at 11R Hounslow Heath Road to attend the aforementioned meeting in order to provide further information with respect to this property.”

(Medical Officer of Health; Commissioner of Corporate Services; City Solicitor – January 10, 2003)

(Clause No. 14, Report No. 2)

**1.26 Disposition of That Portion of Perth Avenue,
Extending Southerly from Kingsley Avenue
and Abutting Nos. 386-294 Symington Avenue
(Ward 17 – Davenport).**

The Administration Committee had before it a report (December 31, 2002) from the Commissioner of Corporate Services reporting on the disposition of that portion of Perth Avenue, extending southerly from Kingsley Avenue and abutting 386-394 Symington Avenue; advising that there are no financial implications resulting from the adoption of this report; and recommending that this report be received for information.

On motion by Councillor Nunziata, the Administration Committee received the foregoing report.

(Clause No. 27(i), Report No. 2)

**1.27 Declaration as Surplus
City-Owned Land at 20 Gothic Avenue
(Ward 13 – Parkdale-High Park).**

The Administration Committee had before it the following report and communication:

- (1) (January 6, 2002) from the Commissioner of Corporate Services recommending that:
- (1) the City-owned land located at 20 Gothic Avenue, shown as Parcels 3, 4 and 5 on the attached sketch, be declared surplus to the City’s requirements subject to the reservation of such rights and interests, including a stratified severance, in favour of the City as may be necessary for the operation, maintenance, repair, replacement and protection of

existing transit facilities and easements, to the satisfaction of the TTC's legal counsel, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;

- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands;
 - (3) the Commissioner of Corporate Services be authorized to enter into negotiations with York Condominium Corporation No. 323 and York Condominium Corporation No. 435 (collectively the Lessees) with a view to securing a Surrender of Lease on these lands and assisting to relocate their recreational facility to the property at Nos. 66, 68 and 74 Quebec Avenue (the Quebec Site) owned by Quebex Development Corporation and to invite offer(s) to purchase the property from Quebex Development Corporation; and
 - (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto;
- (2) (January 7, 2003) from Mr. Ronald M. Kanter, McDonald & Hayden LLP, requesting that the Administration Committee defer consideration of the report concerning City-owned land located at 20 Gothic Avenue to a subsequent meeting of the Administration Committee having regard that the report was not distributed to Members of Council or the public in sufficient time to permit full scrutiny; and
 - (3) (January 7, 2003) from Mr. Clifford N. Downing, registering concern respecting the report regarding City-owned land located at 20 Gothic Avenue; and strongly suggesting that this property should be used as an initial step to provide all subway stations located near dense population areas with car parking facilities as an integrated part of the subway system.

Councillor Miller declared his interest in the aforementioned matter in that he lives immediately adjacent to the property in question.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Ron Kanter, Solicitor, on behalf of Quebec/Gothic Concerned Neighbours Association;
- Ms. Ann Camps; and
- Mr. James Estes.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (January 6, 2003) from the Commissioner of Corporate Services. **(which carried on the following recorded vote:**

**FOR: Ashton; Ford; Holyday; Johnston;
Nunziata; Soknacki;**

AGAINST: Sutherland)

The following motion by Councillor Sutherland was put to a vote and **lost:**

“That the Administration Committee recommend to Council that the foregoing report be received.” **(which lost on the following recorded vote:**

FOR: Sutherland;

**AGAINST: Ashton; Ford; Holyday; Johnston;
Nunziata; Soknacki)**

(Clause No. 7, Report No. 2)

**1.28 Canada Square Invoices – 2200 Yonge Street
(Ward 22 – St. Paul's).**

The Administration Committee had before it a report (December 30, 2002) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to sole source Borden Ladner Gervais up to the total amount set out in the Financial Implications and Impact Statement section of this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sutherland, the Administration Committee recommended to Council the adoption of the foregoing report (December 30, 2002) from the Commissioner of Corporate Services.

(Clause No. 12, Report No. 2)

**1.29 Municipal Property Assessment Corporation's (MPAC)
"Futures" Program – All Wards.**

The Administration Committee had before it a report (January 2, 2002) from the Chief Financial Officer and Treasurer reporting as requested by the Administration Committee on November 5, 2002, regarding changes with respect to the Municipal Property Assessment Corporation (MPAC) "Futures" Program; and recommending that:

- (1) the Chief Financial Officer and Treasurer submit a report to Council on an annual basis following the close of the assessment roll as a means of monitoring the quality of MPAC's customer service and assessment product, using key performance measures and standard quantitative measures of assessment quality including assessment-to-sale ratios; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Randy Robinson, Communications Officer, OPSEU, and filed a written submission with respect thereto; and
- Mr. Carl Isenburg, Vice-President of Customer Relations, MPAC.

The Administration Committee:

(A) recommended to Council:

- (1) the adoption of the foregoing report (January 2, 2003) from the Chief Financial Officer and Treasurer; **(Motion by Councillor Ashton)**

- (2) that MPAC be commended for its work to date and advised that the City looks forward to their annual report; **(Motion by Councillor Sutherland)**
- (3) that the City of Toronto again express its concern to the Province of Ontario that MPAC should be controlled by the municipality given that it is funded by the municipality; **(Motion by Councillor Miller which carried on the following recorded vote:**

**FOR: Ashton; Miller; Nunziata;
Soknacki;**

AGAINST: Holyday)

- (4) that MPAC be requested to report to the Administration Committee on the business model being employed to apply performance matrix source standards and the integrating of the assessment value base; **(Motion by Councillor Ashton)**
- (5) that a copy of this report be forwarded to the Association of Municipalities; **(Motion by Councillor Ashton)** and
- (B) requested the Chief Financial Officer and Treasurer to submit a report to the Administration Committee on the City of Toronto's 2002 and 2003 contributions to MPAC's operating budget and the total operating budget of MPAC. **(Motion by Councillor Ashton)**

The following motion by Councillor Miller was put to a vote and **lost:**

“That the City of Toronto express its concern to MPAC about the **potential** that the “Futures” program of MPAC may compromise the success and accuracy of the assessment system.” **(which lost on the following recorded vote:**

FOR: Miller;

**AGAINST: Ashton; Ford; Holyday; Nunziata,
Soknacki; Sutherland)**

(Chief Financial Officer and Treasurer – January 10, 2003.)

(Clause No. 23, Report No. 2)

**1.30 Supply and Delivery of Office Supplies and
Stationery Items Request for Quotation No. 3302-02-3362.**

The Administration Committee had before it a communication (January 2, 2003) from the City Clerk, Bid Committee, advising that the Bid Committee on January 2, 2003, had before it a report (December 23, 2002) from the Director of Purchasing and Materials Management, headed “For the Supply and Delivery of Office Supplies and Stationery Items Request for Quotations No. 3302-02-3362”, advising of the results of the Request for Quotations issued for the supply and delivery of Office Supplies and Stationery Items used by various City of Toronto Departments; and recommending that:

- (1) the Bid Committee award a contract for the supply and delivery of Office Supplies and Stationery Items in the total estimated amount of \$1,950,000.00, for the period from January 1, 2003 to December 31, 2003, to Lyreco Office Products, being the only bidder meeting specifications;
- (2) the balance of the contract for the supply and delivery of Office Supplies and Stationery Items used by various City of Toronto Departments, in the total estimated amount of \$485,000.00, for the period from January 1, 2004, to March 31, 2004, be referred to the Administration Committee and Council for approval since the budget related to the required portion of the contract for 2004 must be approved by Council;
- (3) the option to renew the contract, with Lyreco Office Products, the only bidder meeting specifications, for the period from April 1, 2004, to March 31, 2005, in the total annual estimated amount of \$1,950,000.00, and for the period from April 1, 2005, to March 31, 2006, in the total annual estimated amount of \$1,950,000.00 under the same terms and conditions be reviewed by the Purchasing Agent annually provided the previous term of the contract was performed satisfactorily to ensure it is feasible to extend the contract;

- (4) provided there is a favourable review for each renewal period, in accordance with Recommendation No. (3), the Purchasing Agent be delegated the authority to exercise each option year period under the terms and conditions set out above and be authorized to process the necessary contract to Lyreco Office Products, the only bidder meeting specifications; and
- (5) the appropriate officials be authorized to complete the necessary contract documents; and

that the Bid Committee adopted the aforementioned report.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing report (December 23, 2002) from the Director of Purchasing and Materials Management, subject to funds being available in subsequent years.

(Clause No. 17, Report No. 2)

1.31 Electronic Conveyancing ("E-Reg") in Provincial Land Registry Offices.

The Administration Committee had before it a report (January 7, 2003) from the City Solicitor, recommending that:

- (1) authority be granted to staff within the City Legal Division designated by the City Solicitor, when electronically registering documents in the Provincial Land Registry Offices on behalf of the City of Toronto, to include the statement, where required, that they have authority to bind the municipal corporation;
- (2) this report be forwarded to all Agencies B boards and Commissions for which the City Solicitor acts, requesting the concurrence of each such ABC; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect to the foregoing.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (January 7, 2003) from the City Solicitor.

(Clause No. 22, Report No. 2)

**1.32 114957 Canada Ltée (Spraytech) v. Hudson (Town),
Effect on Municipal Authority.**

The Administration Committee had before it a confidential report (January 3, 2003) from the City Solicitor respecting 114957 Canada Ltée (Spraytech) v. Hudson (Town) - Effect on Municipal Authority, such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Miller, on behalf of Councillor Moscoe, the Administration Committee issued confidential instructions to staff respecting the confidential report (January 3, 2003) from the City Solicitor regarding 114957 Canada Ltée (Spraytech) v. Hudson (Town) - Effect on Municipal Authority, such instructions to remain confidential in accordance with the provisions of the Municipal Act having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(Chief Administrative Officer – January 10, 2003)

(Clause No. 27(j), Report No. 2)

**1.33 Federal Court of Appeal Decision Respecting Canadian
Radio-Television and Telecommunication Commission (CRTC)
Decision 2001-23 (Terms and Conditions for Access to
Municipal Property by Telecommunications Carriers) –
Leave to Appeal to Supreme Court of Canada.**

The Administration Committee had before it a confidential report (January 6, 2003) from the City Solicitor respecting Federal Court of Appeal Decision respecting Canadian Radio-television and Telecommunication Commission (CRTC) Decision 2001-23 (Terms and Conditions for Access to Municipal Property by Telecommunications Carriers), Leave to Appeal to Supreme Court of Canada, such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the confidential report (January 6, 2003) from the City Solicitor, regarding Federal Court of Appeal Decision respecting Canadian Radio-Television and Telecommunication Commission (CRTC) Decision 2001-23 (Terms and Conditions for Access to Municipal Property by Telecommunications Carriers) – Leave to Appeal to Supreme Court of Canada, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(Clause No. 21, Report No. 2)

**1.34 Pleasance Corp. v. City of Toronto
Re: Sale of Surplus Vacant Land on
the North Side of Eglinton Avenue West,
East of Royal York Road (the “Property”)
(Ward 4 – Etobicoke Centre).**

The Administration Committee had before it a confidential report (January 7, 2003) from the City Solicitor respecting Pleasance Corp. v. City of Toronto Re: Sale of Surplus Vacant Land on the North Side of Eglinton Avenue West, East of Royal York Road (the “Property”), such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the confidential report (January 7, 2003) from the City Solicitor, respecting Pleasance Corp. v. City of Toronto, Re: Sale of Surplus Vacant Land on the North Side of Eglinton Avenue West, East of Royal York Road (the "Property") Ward 4 – Etobicoke Centre, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act,

discussions pertaining thereto be held in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(Clause No. 20, Report No. 2)

1.35 Inequities Within the Fire Department.

The Administration Committee had before it a communication (January 8, 2003) from Councillor Irene Jones, Etobicoke-Lakeshore attaching a communication dated December 12, 2002, from Mr. Jeff Lyons expressing concerns that firefighters in Etobicoke have regarding retroactive pay for 1998, 1999 and 2000; advising that although salaries for the amalgamated Fire Departments have been harmonized the retroactive salary settlements for Etobicoke are inequitable; and requesting the Committee to address this issue so that firefighters in Etobicoke receive the same remuneration as firefighters across the entire City of Toronto.

On motion by Councillor Johnston, the Administration Committee referred the foregoing communication to the Commissioner of Corporate Services (Executive Director of Human Resources) for report thereon to the Administration Committee, through the Personnel Sub-Committee.

(Commissioner of Corporate Services; Executive Director, Human Resources; Councillor Irene Jones; Personnel Sub-Committee – January 10, 2003)

(Clause No. 27(k), Report No. 2)

**1.36 Request for Proposal No. 9155-02-7425
Professional and Technical Services for Support for the
Financial Information/Human Resources Payroll System.**

The Administration Committee had before it a joint report (January 9, 2003) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services, recommending that:

- (1) a contract to a maximum of \$190,000 (based on the per diem rates specified by the vendor in its response to the RFP) annually be awarded to Arinso Canada Inc. to provide professional and technical services to assist the Human Resources/Payroll production support staff for the period ending December 31,

2003, with an option to renew for a further 12 months to December 31, 2004, under the same terms and conditions, at the discretion of the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, with funding provided in the annual operating budgets of the Pension, Payroll and Employee Benefits Division of the Finance Department and the Human Resources Division of the Corporate Services Department;

- (2) a contract to a maximum of \$60,000 (based on the per diem rates specified by the vendor in its response to the RFP) annually be awarded to GSI International Consulting Group to provide professional and technical services to assist the Financial Information production support staff for the period ending December 31, 2003, with an option to renew for a further 12 months to December 31, 2004, under the same terms and conditions, at the discretion of the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, with funding provided in the annual operating budget of the Accounting Services Division of the Finance Department;
- (3) provided there is a favourable review, in accordance with Recommendations Nos. (1) and (2), the Commissioner of Corporate Services and Chief Financial Officer and Treasurer be delegated the authority to exercise the options on the terms and conditions set out above and be authorised to instruct the Purchasing Agent to process the necessary contracts; and
- (4) a contract be awarded to Arinso Canada Inc. for the period ending December 31, 2004, to assist staff in completing the implementation of the harmonisation of the collective agreement provisions and policies at the per diem rates specified by the vendor in its response to the RFP.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing joint report (January 9, 2003) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services.

(Clause No. 16, Report No. 2)

1.37 Release of City Interest in 261 Jarvis Street to the Toronto Community Housing Corporation (Ward 27 – Toronto Centre-Rosedale).

The Administration Committee had before it a report (January 8, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the City release Toronto Community Housing Corporation (“TCHC”) from its obligation to re-convey the roller rink facility at 261 Jarvis Street, together with its ancillary parking facilities and appurtenant easements (collectively, the “recreation facility”), to the City in exchange for TCHC agreeing to pay the City the sum of \$1,240,000.00 on the terms outlined in the body of this report;
- (2) authority be granted for the Commissioner of Economic Development, Culture and Tourism to report directly to Council for its meeting scheduled on February 4, 5 and 6, 2003, regarding a proposed lease of the recreation facility;
- (3) the Commissioner of Corporate Services be authorized to amend the Master Agreement, Shared Facilities Agreement and ancillary documentation relating to the project at 261 Jarvis Street on behalf of the City and to execute such additional documents as are required in connection with the completion of the proposed transaction;
- (4) the City Solicitor be authorized to attend to closing of the proposed transaction, including completion of necessary registrations and payment of any necessary expenses; and
- (5) the appropriate City officials be authorized and directed to take necessary action to give effect thereto.

On motion by Councillor Sutherland, the Administration Committee recommended to Council the adoption of the foregoing report (January 8, 2003) from the Commissioner of Corporate Services.

(Clause No. 11, Report No. 2)

**1.38 Ministry of Labour Charges Against the City
Under Occupational Health and Safety Act ("OHSA").**

The Administration Committee had before it a confidential report (January 15, 2003) from the City Clerk regarding Ministry of Labour Charges Against the City Under Occupational Health and Safety Act ("OHSA"), such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege.

On motion by Councillor Sutherland, the Administration Committee forwarded confidential recommendations to the Policy and Finance Committee and Council respecting Ministry of Labour Charges Against the City Under Occupational Health and Safety Act; such recommendations to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privileges.

(Policy and Finance Committee; c: Chief Administrative Officer; Commissioner of Economic Development, Culture and Tourism; Chief Financial Officer and Treasurer; City Solicitor – January 17, 2003.)

(Clause No. 27(l), Report No. 2)

The Administration Committee adjourned its meeting on January 10, 2003 at 5:53 p.m., and on January 17, 2003 at 5:50 p.m.

Chair.