

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Meeting of the Administration Committee

Meeting No. 7

Wednesday, July 2, 2003.

The Administration Committee met on Wednesday, July 2, 2003, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:34 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:32 a.m. to 12:28 p.m.	2:08 p.m. to 3:20 p.m.	In-Camera 3:20 p.m. to 3:40 p.m.	3:40 p.m. to 5:15 p.m.
Councillor Brian Ashton	X	X	X	X
Councillor Rob Ford	X	X	X	X
Councillor Doug Holyday, Chair	X	X	X	X
Councillor Anne Johnston	X	X	X	X
Councillor David Miller	X	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X	X
Councillor Paul Sutherland				
Councillor David Soknacki	X	X	X	X

Confirmation of Minutes

On motion by Miller, the Administration Committee confirmed the Minutes of its meetings held on June 3 and 17, 2003.

7.1 Snapshot on City Services

The Administration Committee:

- (1) received a presentation from Ms. Ana Bassios, Director of Service Improvement and Innovation and Ms. Lynne Poffenroth, Corporate Project Manager, with respect to the Corporate Project Management Centre, Corporate Services Department, who also submitted a copy of their presentation material pertaining thereto;

- (2) requested the Commissioner of Corporate Services to review and report to the Administration Committee on training to improve the City's contract management practices; **(Motion by Councillor Miller)** and
- (3) requested the IT Sub-Committee to give consideration to the issue of Information Technology, architecture and software necessary to manage the City's health care portfolio. **(Motion by Councillor Ashton)**

The following motion was **withdrawn**:

Moved by Councillor Johnston:

That the Administration Committee request the Medical Officer of Health to submit a report, through the Board of Health, to the Administration Committee, on the adequacy of staff and resources to handle SARS and other related infectious diseases in the future.

(Commissioner of Corporate Services; Information and Technology Sub-Committee; Director of Service Improvement and Innovation – July 3, 2003)

(Clause No. 27(a), Report No. 7)

7.2 Information Technology Asset Disposal Strategy

The Administration Committee had before it a communication (June 6, 2003) from the City Clerk advising that the Information and Technology Sub-Committee at its meeting held on June 6, 2003, recommended to the Administration Committee, and Council, the adoption of the attached joint report (May 22, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer respecting the Information Technology Asset Disposal Strategy wherein it is recommended that:

- (1) the City continue to offer to sell working surplus information technology assets to the Toronto District School Board, Toronto Catholic School Board, the French Language School Board No. 58, and the French Language Catholic School Board No. 64 for a flat administration fee, provided they meet their minimum specifications (*Figure A*). Staff in the Contract Management Office will routinely update these specifications;
- (2) working surplus information technology assets not accepted by the School Boards listed in Recommendation (1) be offered to Computers for Schools Ontario

- (CFSO), free of charge, to be allocated first to schools across Toronto before being allocated to schools across Ontario;
- (3) non-working information technology assets be offered to Computers for Schools Ontario to be processed through its new recycling program;
 - (4) Departmental IT staff, in conjunction with Corporate I&T staff, be responsible for sanitizing the computer hard drives of all corporate data and any corporate licensed software before being decommissioned;
 - (5) the Executive Director of the Information and Technology Division, in consultation with the Director of Purchasing and Materials Management Division, be given the authority to develop the policy and procedures to centrally administer the disposal process and to report back to the I&T Subcommittee and Council; and
 - (6) the Disposition of Computers and Related Equipment Policy adopted by Council on October 1 and 2, 1998, Clause No. 1 of Report No. 12 of The Corporate Services Committee be superceded with this Information Technology Asset Disposal Strategy when adopted.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the recommendation of the Information and Technology Sub-Committee embodied in the foregoing communication (June 6, 2003) from the City Clerk, Information and Technology Sub-Committee.

(Clause No. 3, Report No. 7)

7.3 Solvency Deficiency in City of York Pension Plan – 1999 to 2003

The Administration Committee had before it the following report and communication:

- (1) (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:
 - (1) the revised actuarial reports as at January 1, 1999, 2000, 2001 and 2002 for the City of York Pension Plan be received;
 - (2) the Actuarial Report as at January 1, 2003 be received;

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- (3) a one time payment of \$5,062,740 be made immediately to meet the City's obligations under the Pension Benefit Act;
 - (4) the monthly payments currently being made increase for purposes of liquidating the solvency deficiency by \$186,135 per month for the period August 2003 to December 2006;
 - (5) the payments to be made in 2003 be funded from the Employee Benefit Reserve and the future payments to be budgeted and funded from the non-program budget; and
 - (6) authority be granted to introduce the necessary bills and the appropriate City officials be authorized to take the necessary action to give effect thereto; and
- (2) (June 18, 2003) from the City Clerk advising that The York Employee Pension Plan Committee at its meeting held on Tuesday, June 17, 2003, recommended to the Administration Committee that the Actuarial Report and Cost Certificate as at January 1, 2003, prepared by Mr. Robert G. Camp, Mercer Human Resource Consulting, recommending that no post-retirement adjustment be made as at July 1, 2003, be adopted; and that the Board advises having requested the Chief Financial Officer and Treasurer to report to the Administration Committee on this matter.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) recommended to Council the adoption of the foregoing report (June 18, 2003) from the Chief Financial Officer and Treasurer; **(Motion by Councillor Soknacki)**
- (2) requested the Board of Trustees, City of York Employee Pension Plan Committee to:
 - (i) review the performance of the current investment counsel, and if required search for another investment counsel; and

- (ii) defer any plan enhancements until the actuarial valuation identifies that sufficient funds are available; **(Motion by Councillor Soknacki)**

- (3) requested the Chief Financial Officer and Treasurer to prepare a presentation for the next meeting of the Administration Committee scheduled to be held on September 4, 2003, on the actuarial status and future stability of all City sponsored pension plans, and that such presentation be forwarded to the Trustees of the Metropolitan Toronto Police Benefit Fund and the Trustees of the City of York Employee Pension Plan; **(Motion by Councillor Soknacki)** and

- (4) requested the City Solicitor to report to Council for its meeting scheduled to be held on July 22, 2003, on legal opportunities for judicial review with respect to subsection 5.1(2.1) and subsection 5.1(2) relative to the Pension Benefit Act, RSO 1990. **(Motion by Councillor Ashton)**

(Board of Trustees, City of York Employee Pension Plan Committee; Chief Financial Officer and Treasurer; City Solicitor; Director, Payroll and Employee Benefits; Mr. Ron Coopman, Manager, Pension Administration; Mr. David Neufeld, Pension Administration; Mr. Derek Brown, Solicitor, Municipal Law; Mr. Robert G. Camp, Mercer Human Resource Consulting – July 2, 2003)

(Clause No. 4, Report No. 7)

7.4 Actuarial Report and Cost Certificate as at December 31, 2002 for the Metropolitan Toronto Police Benefit Fund

The Administration Committee had before it a the following report and communication:

- (1) (June 30, 2003) from the Board Secretary, Board of Trustees of the Metropolitan Toronto Police Benefit Fund advising that The Board of Trustees of the Metropolitan Toronto Police Benefit Fund at its meeting held on Friday, May 30, 2003, recommended to the Administration Committee that the Actuarial Valuation Report as at December 31, 2002, prepared by Mr. Robert G. Camp,

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Mercer Human Resource Consulting, be adopted and that no improvements for retirees or active members be made at this time; and that the Board advises having requested the Chief Financial Officer and Treasurer to report to the Administration Committee on this matter; and

- (2) (June 20, 2003) from the Chief Financial Officer and Treasurer providing the Finance Department's comments regarding the Actuarial Valuation, request approval for the recommendations for the pension indexing contained therein and to present information on the status of the Plan; advising that there are no foreseeable financial impact as the Plan remains in a fully funded position; and recommending that the report on the Actuarial Valuation for Funding Purposes as at December 31 2002, be received.

The Administration Committee:

- (1) recommended to Council the adoption of the Recommendation of the Board of Trustees of the Metropolitan Toronto Police Benefit Fund embodied in the foregoing communication (June 30, 2003) from the Board Secretary, the Metropolitan Toronto Police Benefit Fund; **(Motion by Councillor Soknacki)**
- (2) requested the Board of Trustees of the Metropolitan Toronto Police Benefit Fund to defer any plan enhancements until the actuarial valuation identifies that sufficient funds are available; **(Motion by Councillor Soknacki)**
- (3) requested the Chief Financial Officer and Treasurer to prepare a presentation for the next meeting of the Administration Committee scheduled to be held on September 4, 2003, on the actuarial status and future stability of all City sponsored pension plans and that such presentation be forwarded to the Trustees of the Metropolitan Toronto Police Benefit Fund and the Trustees of the City of York Employee Pension Plan; **(Motion by Councillor Soknacki)** and
- (4) requested the City Solicitor to report to Council for its meeting scheduled to be held on July 22, 2003, on legal opportunities for judicial review with respect to subsection 5.1(2.1) and subsection 5.1(2)

relative to the Pension Benefit Act, RSO 1990.
(Motion by Councillor Ashton)

(Board of Trustees, Metropolitan Toronto Police Benefit Fund; Chief Financial Officer and Treasurer; Director, Payroll and Employee Benefits; City Solicitor; Mr. Ron Coopman, Manager, Pension Administration; Mr. David Neufeld, Pension Administration; Mr. Derek Brown, Solicitor, Municipal Law; Mr. Robert G. Camp, Mercer Human Resource Consulting – July 2, 2003)

(Clause No. 5, Report No. 7)

7.5 Delay in Award of Request for Quotation for Supply, Printing and Mailing of Tax and Water Bills and Parking Tag Notices

The Administration Committee had before it a report (June 18, 2003) from the Chief Financial Officer and Treasurer providing details regarding the status of the Request for Quotation No. 3001-03-7214 concerning the supply, printing and mailing of the City of Toronto's tax and water bills and parking tag notices; advising that there are no financial implications at this time; that funding required will be incorporated into the 2004 Operating Budget; and recommending that authority be granted to the Chief Financial Officer and Treasurer to report directly to Council at its meeting of July 22, 2003, with respect to the award of the contract for the supply, printing and mailing of the City's tax and water bills and parking tag notices.

(Councillor Rob Ford declared his interest in the foregoing matter in that he is the owner of a printing company.)

On motion by Councillor Ashton, the Administration Committee concurred with the recommendation embodied in the foregoing report (June 18, 2003) from the Chief Financial Officer and Treasurer.

(Clause No. 7, Report No. 7)

7.6 Apportionment of Taxes

The Administration Committee had before it the following reports and communication:

- (1) (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:

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- (1) the Administration Committee approve the apportionment of property taxes as identified in columns “Apron Tax” and “ Apron Phase In/Capping” for the properties listed in the “TMACS Apportionment Report” attached hereto as Appendix A;
 - (2) Council approve the Interest and Penalty Grants outlined in this report and delegate administration of the Interest and Penalty Grants to the Chief Financial Officer and Treasurer or his delegate duly designated by him in writing;
 - (3) Interest and Penalty Grants be deemed to be in the interest of the municipality;
 - (4) Grants in the amount of the interest and penalty charges identified for each property listed in Appendix A be approved to the assessed owners of such properties;
 - (5) Council request the Province of Ontario to amend current legislation to permit the write-off of interest/penalty charges related to apportionment applications; and
 - (6) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto;
- (2) (June 18, 2003) from the City Solicitor regarding interest and penalty grants in apportionment of taxes, such report to be considered in-camera having regard that the subject relates to litigation or potential litigation matters; and
 - (3) (June 26, 2003) from Ms. Dana Flavelle, with respect to the apportionment of taxes pertaining to her property.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. N. Subramanian, and filed a written submission with respect thereto; and
- Mr. David McGregor.

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Frank DiGiorgio, York South-Weston; and
- Councillor Michael Walker, St. Paul’s.

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On motion by Councillor Ashton, the Administration Committee:

- (1) recommended to Council the adoption of the foregoing report (June 18, 2003) from the Chief Financial Officer and Treasurer with the exception of the following applications listed in Appendix A, entitled "TMACS Apportionment Report", which will be considered at a future hearing of the Administration Committee:

Tax Year	Original Roll No.
1999 and 2000	1904-05-2-320-00302
2001	1901-01-1-020-05600
2001	1904-04-1-600-03600
2001	1904-04-1-600-03700
2001	1904-06-2-220-00850
2001	1904-09-1-021-03900
2001	1904-09-1-027-03510
2001	1908-02-2-050-00940
2001	1908-02-2-050-00980
2001	1908-02-2-050-01060
2001	1908-02-2-050-01260
2001	1908-02-2-050-01580
2001	1908-02-2-051-02800
2001	1908-02-2-053-01600
2001	1908-02-2-054-01600
2001	1908-02-2-054-02600
2001	1908-02-2-055-00700
2001	1908-02-2-055-00780
2001	1908-02-2-057-00100
2001	1908-02-2-057-00500
2001	1908-02-2-057-02600
2001	1908-02-2-058-00120
2002	1901-10-1-130-03200
2002	1901-10-1-230-08800
2002	1901-10-1-230-09400
2002	1901-10-1-230-10500
2002	1901-10-1-230-11000
2002	1904-04-1-420-00200
2002	1904-06-2-040-00501
2002	1904-08-2-040-00121
2002	1904-08-2-040-00165

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Tax Year	Original Roll No.
2002	1904-08-2-040-00185
2002	1904-08-2-040-00220
2002	1904-08-2-040-00290
2002	1906-01-4-244-00900
2002	1908-03-3-330-00200
2002	1908-09-2-130-01500

- (2) received the confidential report (June 18, 2003) from the City Solicitor regarding interest and penalty grants in apportionment of taxes, such report having been considered in-camera by the Committee, having regard that the subject relates to litigation or potential litigation matters; and
- (3) requested the City Solicitor to submit a report directly to Council for its meeting scheduled to be held on July 22, 2003, on opportunities available for the City to pursue MPAC in order for them to assume financial responsibility for the interest/penalty charges identified.

(City Solicitor; Chief Financial Officer and Treasurer – July 2, 2003)

(Clause No. 8, Report No. 7)

7.7 Tax Adjustment - Municipal Act Sections 357 and 358

The Administration Committee had before it a report (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the individual appeal applications made pursuant to Section 357 of the new *Municipal Act* (s. 442 of the old Act) totalling \$-544,881.21 (excluding phase-in/capping), as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “A” attached, be approved; and
- (2) the individual appeal applications made pursuant to Section 358 of the new *Municipal Act* (s. 443 of the old Act) totalling \$10,181.70 (excluding phase-in/capping) as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “B” attached, be approved.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (June 18, 2003) from the Chief Financial Officer and Treasurer.

(Clause No. 9, Report No. 7)

7.8 Administration and Collection of Water Accounts

The Administration Committee had before it a report (June 19, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted to introduce a by-law to amend c.849 of the Municipal Code as follows:
 - (a) to establish that owners of a property to which the City of Toronto (the City) supplies water, are responsible for the payment of all water related charges in respect of the property;
 - (b) to provide a mechanism to permit the Owner of a property to direct bills for water services to another person, such as a tenant or occupant, and to permit such others persons to grant access to the property to the City for the purpose of water related matters provided the Owner provides such a direction, in writing to the City and agrees:
 - (i) that all bills and other water related correspondence will be directed to the person named by the Owner in the document,
 - (ii) that the Owner will remain liable for all fees and other charges in relation to the supply of water despite not having received bills and notices in respect of the water service,
 - (iii) that the Owner will appoint such other person as his agent for the purpose of granting access to the Property, or consenting to services or inspections in relation to the water service, which services or inspections may result in the imposition of fees or charges on the Owner, and
 - (iv) that the Owner will provide the City with current information with respect to a contact name and telephone number of any tenants or occupants of the property.

- (c) to authorize the Chief Financial Officer and Treasurer (CFO) or his designate to adjust water accounts in respect of a property for a period of up to one year, based on an estimate of the water consumed, when a property's meter is found to be defective, the remote read-out unit is inaccurately capturing the amount of water used, or the meter's dial capacity coding is incorrect;
 - (d) to authorize the CFO or his designate to adjust water accounts by re-applying the discount when a property owner was prevented from paying the water bill before the due date, as a result of circumstances as set out in this report and, that such a courtesy be extended only once to the property owner named on the account;
 - (e) to authorize the CFO or his designate to arrange for the shut off of the water supply to the property when arrears on a water account in respect of a condominium property remain unpaid for 58 days after a bill's due date, subject to the conditions of Chapter 835 of The City of Toronto Municipal Code "Discontinuance of Vital Services";
 - (f) to authorize the CFO or his designate to arrange the shut off of the water supply in those circumstances when it is not feasible or financial prudent to transfer the water arrears to a property's tax roll, while having due regard to the provisions of The City of Toronto Municipal Code, Charter 835 "Discontinuance of Vital Services"; and
 - (g) to harmonize the water account billing and collection practices across the City, as more particularly set out in this report;
- (2) the collection strategies outlined in section D of this report (entitled "Collection Strategies for Water Arrears") be adopted; and
 - (3) the appropriate City officials be directed and authorized to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (June 19, 2003) from the Chief Financial Officer and Treasurer, subject to:

- (1) amending Recommendation No. (1)(a) by adding before the words "related charges" the words "and sewer";
- (2) amending No. (1)(b) by adding after the words "for water" the words "and sewer";

- (3) amending Recommendation No. 1(b) (iii) by deleting the word “or” after the word “Property”; and inserting in lieu thereof the word “and” and adding after the word “water” the words “and sewer”; and
- (4) amending Recommendation No. (1)(c) by adding the words “or other error”;

so that the Recommendations now read as follows:

- “(1) authority be granted to introduce a by-law to amend c.849 of the Municipal Code as follows:
 - (a) to establish that owners of a property to which the City of Toronto (the City) supplies water, are responsible for the payment of all water and sewer related charges in respect of the property;
 - (b) to provide a mechanism to permit the Owner of a property to direct bills for water and sewer services to another person, such as a tenant or occupant, and to permit such others persons to grant access to the property to the City for the purpose of water related matters provided the Owner provides such a direction, in writing to the City and agrees:
 - (i) that all bills and other water related correspondence will be directed to the person named by the Owner in the document;
 - (ii) that the Owner will remain liable for all fees and other charges in relation to the supply of water despite not having received bills and notices in respect of the water service;
 - (iii) that the Owner will appoint such other person as his agent for the purpose of granting access to the Property, and consenting to services or inspections in relation to the water

and sewer service, which services or inspections may result in the imposition of fees or charges on the Owner, and

- (iv) that the Owner will provide the City with current information with respect to a contact name and telephone number of any tenants or occupants of the property;
- (c) to authorize the Chief Financial Officer and Treasurer (CFO) or his designate to adjust water accounts in respect of a property for a period of up to one year, based on an estimate of the water consumed, when a property's meter is found to be defective, the remote read-out unit is inaccurately capturing the amount of water used, or the meter's dial capacity coding is incorrect, or other error;
- (d) to authorize the CFO or his designate to adjust water accounts by re-applying the discount when a property owner was prevented from paying the water bill before the due date, as a result of circumstances as set out in this report and, that such a courtesy be extended only once to the property owner named on the account;
- (e) to authorize the CFO or his designate to arrange for the shut off of the water supply to the property when arrears on a water account in respect of a condominium property remain unpaid for 58 days after a bill's due date, subject to the conditions of Chapter 835 of The City of Toronto Municipal Code "Discontinuance of Vital Services";
- (f) to authorize the CFO or his designate to arrange the shut off of the water supply in those circumstances when it is not feasible or financial prudent to transfer the water

arrears to a property's tax roll, while having due regard to the provisions of The City of Toronto Municipal Code, Charter 835 "Discontinuance of Vital Services"; and

- (g) to harmonize the water account billing and collection practices across the City, as more particularly set out in this report;
- (2) the collection strategies outlined in section D of this report (entitled "Collection Strategies for Water Arrears") be adopted; and
- (3) the appropriate City officials be directed and authorized to take the necessary action to give effect thereto."

(Clause No. 6, Report No. 7)

7.9 City of Toronto's 2002 and 2003 United Way Campaigns

The Administration Committee had before it a joint report (June 18, 2003) from the Commissioner of Urban Development Services and the Chief Financial Officer and Treasurer providing information on the City's 2002 and 2003 United Way Campaigns; advising that there are not financial implications arising from the recommendation in this report; that the City of Toronto employees have a long tradition of giving generously to the United Way and the local community; that the City of Toronto's 2002 United Way Campaign was an overwhelming success raising over \$1,100,000.00, surpassing the goal of \$900,000.00 and expecting continued success with the 2003 Campaign; and recommending that this report be received for information.

On motion by Councillor Ashton, the Administration Committee received the foregoing joint report.

(Clause No. 27(b), Report No. 7)

7.10 Request for Quotation No. 6902-03-3073 for the Provision of Credit Cards Required for the Procurement of Natural Gas Fuel

The Administration Committee had before it a joint report (June 18, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted to award a Contract to Shell Canada Products for the procurement of Natural Gas fuel through the use of credit cards for the City of Toronto's Natural Gas powered vehicles for a one (1) year period August 1, 2003, to July 31, 2004, at a cost \$237,000.00 including all taxes and charges, with the option to renew for two (2) additional one (1) year periods (if terms, conditions and pricing are acceptable to both parties prior to renewal) at a total estimated cost of \$711,000.00 including all taxes and charges;
- (2) the option to renew the Contract with Shell Canada Products under the same terms and conditions, be reviewed by the Commissioner of Corporate Services Department in co-operation with the Purchasing Agent, providing the previous year(s) of the Contract were performed satisfactorily, to ensure it is feasible to extend the Contract at the quoted prices and that funds are available in the departmental operating budgets for the renewal periods;
- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services Department be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Contract Orders; and
- (4) the appropriate officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing joint report (June 18, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, and further that Fleet Services and Accounting Services be strongly encouraged to process invoices in a timely manner so as to take advantage of any early payment discounts.

(Clause No. 10, Report No. 7)

**7.11 York Civic Centre Renovations at 2696 and
2700 Eglinton Avenue West - Tender Call
No. 158-2003 (Ward 12- York South-Weston)**

The Administration Committee had before it a joint report (June 17, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Tender Call No. 158-2003 for the York Civic Centre Renovations, be awarded to Canning Construction Ltd., in the total amount of \$7,880,015.00 including all charges and taxes, being the lowest Tender received;
- (2) the Contract 47006776 awarded to Cole Sherman Architects and Engineers for Architectural Design Services at York Civic Centre, be increased by \$203,334.24, from \$601,028.63 to \$804,362.87, including all taxes and charges; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the foregoing joint report (June 17, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 11, Report No. 7)

7.12 Attendance Management Program

The Administration Committee had before it a communication (June 17, 2003) from the City Clerk, Personnel Sub-Committee recommending the adoption of the joint report (October 7, 2002) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer regarding the Attendance Management Program wherein it is recommended that:

- (1) this report be forwarded to the Policy and Finance Committee and the Budget Advisory Committee; and
- (2) the Chief Administrative Officer and the Chief Financial Officer and Treasurer be requested to report back to the Personnel Sub-Committee in one year's time on the status of absenteeism rates for the City of Toronto and Agencies, Boards and Commissions.

On motion by Councillor Holyday, the Administration Committee concurred with the recommendation of the Personnel Sub-Committee embodied in the foregoing communication.

(Policy and Finance Committee; Budget Advisory Committee; Chief Administrative Officer; Chief Financial Officer and Treasurer; Commissioner of Corporate Services (Executive Director, Human Resources); Director, Employment Services – July 2, 2003)

(Clause No. 27(c), Report No. 7)

**7.13 Lease Negotiations for City Owned Property
Located at 973 Lansdowne Avenue
(Ward 18 – Davenport)**

The Administration Committee had before it a joint report (June 16, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services, recommending that:

- (1) a lease agreement with Christie/Ossington Neighbourhood Centre, or to another entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called Christie/Ossington Neighbourhood Centre, for 973 Lansdowne Avenue be approved in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor;
- (2) either one of the Commissioner of Community and Neighbourhood Services or the Commissioner of Corporate Services be authorized to complete the transaction on behalf of the City, including amending the commencement date of the lease to such earlier or later date as he/she considers reasonable;
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the joint report (June 16, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services subject to adding the following new Recommendation No. (2) and renumbering the remaining recommendations accordingly:

- “(2) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;”;

so that the Recommendations now read as follows:

- (1) a lease agreement with Christie/Ossington Neighbourhood Centre, or to another entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called Christie/Ossington Neighbourhood Centre, for 973 Lansdowne Avenue be approved in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor;
- (2) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;
- (3) either one of the Commissioner of Community and Neighbourhood Services or the Commissioner of Corporate Services be authorized to complete the transaction on behalf of the City, including amending the commencement date of the lease to such earlier or later date as he/she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following motion was voted on and **lost**:

On motion by Councillor Ford, the Administration Committee recommended to Council that the foregoing report be received.

(Clause No. 12, Report No. 7)

**7.14 2003 Second Quarterly Report on Property Sales and Purchases
(All Wards)**

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Corporate Services providing the 2003 second quarterly report on property sales and purchases; advising that there are no financial implications resulting from this report; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Administration Committee received the foregoing report.

(Clause No. 27(d), Report No. 7)

**7.15 Declaration as Surplus, Closed Road Allowance and Six Inch Reserve Strip
Adjoining 1900 Bayview Avenue – (Ward 25 – Don Valley West)**

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the closed road allowance and the six inch reserve strip, described as Part of Lot 2 in the First Concession East of Yonge Street, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase the property from the adjoining owner at 1900 Bayview Avenue and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Peter Van Loan; and

- Mr. Sean Aylward, President, Bayview-Blythwood Ratepayers Association, and filed a written submission with respect thereto.

The following Members of Council also appeared before the Administration Committee in connection with the matter:

- Councillor Joanne Flint, Don Valley West; and
- Councillor Michael Walker, St. Paul's.

On motion by Councillor Johnston, the Administration Committee deferred consideration of the foregoing report sine die.

The following motion was **withdrawn**:

Moved by Councillor Miller:

That the Administration Committee refer the foregoing report to the Midtown Community Council for its advice and comments.

(Commissioner of Corporate Services; Director of Real Estate Services; All Interested Parties – July 2, 2003)

(Clause No. 27(e), Report No. 7)

**7.16 Declaration as Surplus, Vacant Land
Between 117 and 121 Evans Avenue
(Ward 6 – Etobicoke-Lakeshore)**

The Administration Committee had before it a report (June 19, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located between Nos. 117 and 121 Evans Avenue, being Lot 24 on Plan 2171, also designated as Parts 1 and 2 on Plan 64R-10119, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to list the subject property for sale on the open market;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing report (June 19, 2003) from the Commissioner of Corporate Services.

(Commissioner of Corporate Services; c. Director of Real Estate Services; All Interested Parties - July 2, 2003)

(Clause No. 15, Report No. 7)

7.17 Declaration as Surplus, Parcel of Vacant Land Located on the South Side of St. Clair Avenue East and West of Midland Avenue (“Scarborough GO”) - (Ward 36 – Scarborough Southwest)

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the property located on the south side of St. Clair Avenue East and west of Midland Avenue, being Parcel Atlee Av-1, Section M-388, being part of Maple Avenue, known as Natal Avenue, Plan M-388, designated as Part 1, Plan 66R-12360, closed by C91846; Part 12, Plan 66R-13047 lying to the south of Part 1, Plan 66R-12360, closed by C119240; Parts 6, 11 and 16, Plan 66R-14961, closed by C388999, together shown as Parts 1, 2 and 6 on Sketch No. PS-2001-090, be declared surplus to the City’s requirements subject to the retention of a permanent easement over the entire property for combined sewers and watermain purposes and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee deferred consideration of the foregoing report pending clarification from GO Transit respecting their assessment of the withdrawal of train services from Eglinton, Scarborough, Danforth and Guildwood Stations.

(Commissioner of Corporate Services; Director of Real Estate Services – July 2, 2003)

(Clause No. 27(f), Report No. 7)

**7.18 Declaration as Surplus, Parcel of Vacant Land
Located at the Rear of 39 Newcastle Street
("Mimico GO") (Ward 6 – Etobicoke-Lakeshore)**

The Administration Committee had before it the following report and communication:

- (1) (June 17, 2003) from the Commissioner of Corporate Services, recommending that:
 - (1) all of the City's interest in the property located at the rear of 39 Newcastle Street, being Part of Lot 11, Plan 83, also designated as Part 1, Plan 64R-11339 and shown as Part 1 on PS-Sketch No. 2003-031, be declared surplus to the City's requirements and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
 - (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
 - (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and
- (2) (June 25, 2003) from Councillor Irene Jones, Etobicoke-Lakeshore, recommending that, in the event that GO Transit does not want the property, that the Parking Authority be invited to submit a proposal to operate a commuter parking lot on the land.

On motion by Councillor Miller, the Administration Committee:

- (I) recommended to Council:
 - (1) the adoption of the foregoing report (June 17, 2003) from the Commissioner of Corporate Services; and
 - (2) that in the event GO Transit does not want the property, the Toronto Parking Authority be invited to submit a proposal to operate a commuter parking lot on the land; and
- (II) requested the City Solicitor to report directly to Council for its meeting scheduled to be held on July 22, 2003, on:

- (1) the agreement between the City and GO Transit that obliges the City to fund GO Capital Expansion Program, if any; and
- (2) on the legislative basis for the City, if obliged to pay the GO Transit Capital Expansion Program.

(Commissioner of Corporate Services; City Solicitor;
Director of Real Estate Services; President, Toronto
Parking Authority; c. Councillor Irene Jones – July 2,
2003)

(Clause No. 16, Report No. 7)

**7.19 Declaration as Surplus, 370 Birchmount Road
and Rear of 3650 Danforth Avenue
(Ward 36 – Scarborough Southwest)**

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the property located at 370 Birchmount Road, being Part of Lot 31, Concession B, also designated as Parts 1 and 2 on Plan 66R-16464 and Parts 2 and 4 on Plan 66R-16538, together shown as Parts 2 and 3 on Sketch No. PS-2003-072, be declared surplus to the City's requirements subject to the retention of a permanent easement over Part 2 on Plan 66R-16464 for the maintenance of the footings and retaining wall, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase that part of the property shown as Part 2 on Sketch No. PS-2003-072 from the Greater Toronto Transit Authority and to invite and offer to purchase that part of the property shown as Part 3 on Sketch No. PS-2003-072 from Eli Lilly Canada Inc.;
- (2) the property located at the rear of 3650 Danforth Avenue, being Part of Lot 31, Concession B, also designated as Part 1 on Plan 66R-16439, and shown as Part 1 on Sketch No. PS-2003-072, be declared surplus to the City's requirements and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from Eli Lilly Canada Inc.;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing report (June 18, 2003) from the Commissioner of Corporate Services.

(Clause No. 17, Report No. 7)

20. Appeals Reserve – 2003 Access and Equity Grant Program

The Administration Committee had before it a report (June 19, 2003) from the Chief Administrative Officer presenting the recommended allocations from the \$5,000.00 reserve of the Access and Equity Grant Program for organizations which submitted appeals; and recommending that:

- (1) the appeals reserve of \$5,000 be allocated to:
 - Dejinta Beesha, \$1,000;
 - Le Centre des Jeunes Francophones de Toronto, \$1,000;
 - Lesbian Gay Bisexual Transsexual and Transgender Pride Toronto Inc., \$2,000; and
 - Toronto Community & Culture Centre, \$1,000; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee recommended to Council the adoption of the foregoing report (June 19, 2003) from the Chief Administrative Officer.

The following motion was voted on and **lost**:

Moved by Councillor Ford:

That the Administration Committee receive the foregoing report.

(Clause No. 26, Report No. 7)

7.21 Fuel Cell Demonstration Project

The Administration Committee had before it a communication (May 12, 2003) from the Chief General Manager, Toronto Transit Commission, responding to a request from the Administration Committee respecting opportunities available to the TTC regarding fuel cell powered passenger buses; advising that Commission staff are aware of the proposed bus demonstration program scheduled in 2005; that fuel cell systems are intended to replace those currently dependent upon the use of fossil fuels and reduce engine exhaust emissions in comparison to other energy sources; that the Commission is watching this evolution very closely and presently staff doesn't believe that fuel cell technology is sufficiently matured to consider operation of buses in revenue service; that the largest test in the world of this technology has just begun in Europe, heavily sponsored by Daimler-Chrysler and other sub-suppliers; that the Commission recommends, therefore, that the Daimler-Chrysler program be closely monitored and that the TTC forego any opportunity to operate a single unproven fuel cell bus in their system until proper measures are in place for the use of hydrogen as a fuel in transit buses and the results of the European fuel cell evaluation program are known.

On motion by Councillor Ashton, the Administration Committee received the foregoing communication.

(Chief General Manager, Toronto Transit Commission –
July 2, 2003)

(Clause No. 27(g), Report No. 7)

7.22 MPAC – Business Model to Apply Performance Matrix Source Standards and the Integrating of the Assessment Value Base

The Administration Committee had before it a communication (June 3, 2003) from Mr. Carl Isenburg, Vice-President, Customer Relations, Municipal Property Assessment Corporation (MPAC) responding to a request from the Administration Committee from its meeting on January 10, 2003, regarding a business model being employed by the MPAC to apply performance matrix source standards and the integrating of the assessment value base; and advising that MPAC looks forward to continuing the strong relationship with municipalities in Ontario and in particular with the City of Toronto.

On motion by Councillor Miller, the Administration Committee received the foregoing communication.

(Vice President, Customer Relations, Municipal Property Assessment Corporation; c. Councillor Doug Holyday – July 2, 2003)

(Clause No. 27(h), Report No. 7)

7.23 Professional Facilitation/Mediation Services for Ontario Municipal Board Appeals of the New Toronto Official Plan

The Administration Committee had before it a confidential report (June 13, 2003) from the Commissioner of Urban Development Services respecting Professional Facilitation/Mediation Services for Ontario Municipal Board Appeals of the New Toronto Official Plan such report to be considered in-camera having regard that the subject matter relates to the security of the property of the Municipality.

The Administration Committee recommended to Council the adoption of the confidential report (June 13, 2003) from the Commissioner of Urban Development Services respecting Professional Facilitation/Mediation Services for Ontario Municipal Board Appeals of the New Toronto Official Plan, which was forwarded to Members of Council under separate cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the security of the property of the Municipality.
(Councillor Miller voted in the negative)

(Clause No. 25, Report No. 7)

7.24 Declaration as Surplus, Parcel of Vacant Land Fronting onto Westlake Road East of Livingstone Road (“Guildwood GO”) (Ward 43 – Scarborough East)

The Administration Committee had before it a report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the property fronting onto Westlake Road, east of Livingstone Road, being Part of 130 Westlake Road and Part of Lot 14, Concession D and part of the Frederick G. Gardiner Expressway Eastern Extension, Plan M-791, Township of Scarborough, and shown as Part 1 on Sketch No. PS-2003-060, be declared surplus to the City’s

- requirements, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) authority be granted for the City to enter into a lease with the Greater Toronto Transit Authority with respect to Parts 4 and 8 on Sketch No. PS-2003-060 for nominal rent and on a month-to-month basis and on such other terms and conditions that are acceptable to the Commissioner of Corporate Services;
 - (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
 - (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the foregoing report (June 20, 2003) from the Commissioner of Corporate Services.

(Clause No. 18, Report No. 7)

**7.25 Declaration as Surplus, Parcel of Vacant Land located on the South Side of Eglinton Avenue and West of Bellamy Road (“Eglinton GO”)
(Ward 36 – Scarborough Southwest)**

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the property located on the south side of Eglinton Avenue East and west of Bellamy Road, being Part of Block L on Plan 1098, Part of Lot 1 on Plan 4338 and Part of Lot F on Plan M172, also shown as Parts 1, 2 and 3 on Sketch No. PS-2003-061, be declared surplus to the City’s requirements, subject to the retention of a permanent easement over Part 5 on Plan 66R-13016 for storm and sanitary sewer purposes and shown as Part 2 on Sketch No. PS-2003-061, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee deferred consideration of the foregoing report pending clarification from GO Transit respecting their assessment of the withdrawal of train services from Eglinton, Scarborough, Danforth and Guildwood Stations.

(Commissioner of Corporate Services; Director of Real Estate Services – July 2, 2003)

(Clause No. 27(i), Report No. 7)

**7.26 Lease of City-Owned Surplus Property
Located at 20 Sewells Road
(Ward 42 – Scarborough-Rouge River)**

The Administration Committee had before it a joint report (June 26, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, (the “Commissioners”) be authorized to conclude negotiations for a 50 year less one day lease agreement with Wigwamen Incorporated (or another non-profit entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called “Wigwamen Incorporated”), for 20 Sewells Road in accordance with the terms outlined in the body of this report, and any ancillary mortgages/charges or agreements deemed appropriate by the Commissioners, and in a form acceptable to the City Solicitor;
- (2) authority be granted for the execution of such lease agreement, mortgage/charge and other agreements described in Recommendation No. (1);
- (3) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;
- (4) the City Solicitor be authorized to complete the transactions on behalf of the City, including amending the commencement date of the lease to such earlier or later date as she considers reasonable; and

- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing joint report (June 26, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services.

(Clause No. 13, Report No. 7)

**7.27 3885 Yonge Street – Lease of the Jolly Miller
(Ward 25 – Don Valley West)**

The Administration Committee had before it a report (June 24, 2003) from the Commissioner of Corporate Services respecting certain amendments to the Lease of the Jolly Miller; advising that the lease of the Jolly Miller will generate a base rent income to the City of \$155,125.00 per year for the initial five (5) years, plus a percentage rent opportunity; that in addition, the basic rent is adjusted every five years on the basis of CPI indexing; and recommending that:

- (1) the date for the commencement of the payment of basic rent be clarified as December 1, 2003, provided a building permit has been issued by June 30, 2003, but if a permit has not been issued by that date, then the rent commencement date be delayed by the commensurate amount of time, to a maximum of one month;
- (2) the required Letter of Credit be amended to an amount of \$823,200.00; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Johnston, the Administration Committee recommended to Council the adoption of the foregoing report (June 24, 2003) from the Commissioner of Corporate Services.

(Clause No. 14, Report No. 7)

**7.28 SRT Right of Way Protection – Barrier Installation
Project Application for Approval to
Expropriate Interests in Lands 51, 77, 303
315 and 325 Nantucket Boulevard
(Ward 37 – Scarborough Centre)**

The Administration Committee had before it a report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to initiate the expropriation process for the property interests detailed in the body of this report;
- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate property interests herein detailed, to forward to the Chief Inquiry Officer any requests for hearings that are received and to report the Inquiry Officer's recommendations to Council for its consideration; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the foregoing report (June 20, 2003) from the Commissioner of Corporate Services.

(Clause No. 19, Report No. 7)

7.29 Toronto Police Services' Future Use of C.O. Bick College (4610-4630 Finch Avenue East) (Ward 41 - Scarborough- Rouge River)

The Administration Committee had before it a report (June 19, 2003) from the Commissioner of Corporate Services responding to a request from the Administration Committee respecting the disposal of the C.O. Bick Police College; advising that C.O. Bick College is municipally known as 4610-4630 Finch Avenue East; that 4610 Finch Avenue East is presently the location of the Toronto Police Service Public Order Unit and 4630 Finch Avenue East is the actual Police College; that the Toronto Police Service staff has advised that TPS intends to retain the C.O. Bick College facility and that it will surrender another facility(s); that the TPS is conducting an operational review at the present time and it will be early 2004 before the review is complete; that they have advised they will provide a more definitive answer at that time; that until the review for operational requirements by the Toronto Police Services is completed, the potential for identifying surplus property requirements will not be known; and recommending that this report be received for information.

On motion by Councillor Ashton, the Administration Committee received the foregoing report.

(Clause No. 27(j), Report No. 7)

**7.30 Yonge/Dundas Redevelopment Project
Invoices and Purchase Order Amendments
(Ward 27 – Toronto Centre-Rosedale)**

The Administration Committee had before it a joint report (June 23, 2003) from the Commissioner of Urban Development Services and the Commissioner of Corporate Services recommending that:

- (1) authority be granted to continue to retain Borden Ladner Gervais LLP on a sole source basis at a cost not to exceed the total amount set out in the Financial Implications and Impact Statement section of this report;
- (2) the Purchase Order 6006064 for Fitzpatrick Electrical Contractors Inc. be increased by \$95,778.64 to cover the costs associated with the security, communications and site condition changes;
- (3) the Purchase Order 6004883 for Clifford Masonry Limited be increased by \$283,550.00 to cover the costs associated with additional construction management site supervision and related work; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing joint report (June 23, 2003) from the Commissioner of Urban Development Services and the Commissioner of Corporate Services. **(Councillor Ford voted in the negative)**

(Clause No. 20, Report No. 7)

7.31 Sole Source Contract to Provide Maintenance Services on the Elevating Devices at Metro Hall for the Years 2003 through 2008

The Administration Committee had before it a report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a maintenance contract be awarded to Schindler Elevator Corporation on a sole source basis in the amount of \$829,403.01, including all taxes and all other charges. The maintenance agreement contains a clause permitting a yearly adjustment of the Agreement Price as described in the body of this report;
- (2) the term of the elevator and escalator maintenance agreement be from July 1, 2003, to March 31, 2008; and
- (3) the appropriate City officials be authorised and directed to take the necessary actions to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing report (June 20, 2003) from the Commissioner of Corporate Services.

(Clause No. 21, Report No. 7)

7.32 West District Study – Results of the Request for Expressions of Interest and Recommended Next Step

The Administration Committee had before it a joint report (June 26, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the next steps in the West District Study process, including the West District Design Initiative (WDDI) and Request for Qualifications (RFQ), be endorsed as set out in Section 7 of the “Comments” portion of this report;
- (2) the Commissioner of Corporate Services, in consultation with the Commissioner of Urban Development Services, prepare a Request for Proposals (RFP) to secure a consultant for the WDDI, as described in Section 7 of the “Comments” portion of this report, and be authorized to engage the respondent that is recommended by staff on the basis of the RFP;

- (3) a Community Reference Group for the Etobicoke Civic Complex (ECC), composed of members of the area business and residential community, be established in consultation with the area Councillor, to participate in the WDDI as it applies to the ECC, with one of the Reference Group members selected to participate in the related WDDI design charrette;
- (4) a Community Reference Group for the Bloor-Islington lands and Westwood Theatre lands, composed of members of the area business and residential community, be established in consultation with the area Councillor, to participate in the WDDI as it applies to these lands, with one of the Reference Group members selected to participate in the related WDDI design charrette;
- (5) the Commissioner of Corporate Services be authorized to explore the interests of the Royal Canadian Legion, Branch 210; Toronto District School Board; Public Works and Government Services Canada; Ontario Realty Corporation; and Hydro One with respect to any potential redevelopment of the Westwood Theatre lands, the Bloor-Islington lands and the Etobicoke Civic Complex;
- (6) the Commissioner of Corporate Services be requested to hold a community consultation meeting to discuss the outcome of the RFQ and WDDI processes;
- (7) the Commissioner of Corporate Services be requested to report back to Administration Committee, after the holding of a community consultation meeting, on the outcome of the RFQ and WDDI processes; on the interests of ABCDs and third parties with respect to any potential redevelopment of the Westwood Theatre lands, the Bloor-Islington lands and the Etobicoke Civic Complex; on the results of the Six Points Interchange Study, Kipling/Islington Bus Operations Study and commuter parking survey as they affect the Westwood Theatre lands and Bloor-Islington lands; and to obtain any authorizations required regarding next steps (such as an RFP); and
- (8) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Peter Milczyn, Etobicoke-Lakeshore, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing joint report (June 26, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 1 Report No. 7)

7.33 Report on the CRTC Application to Designate 3-1-1 for Non-Emergency Municipal Government Services

The Administration Committee had before it a report (June 25, 2003) from the Chief Administrative Officer providing an update on the status of the City of Calgary's application to the Canadian Radio-Television and Telecommunications Commission to request the dedication of '3-1-1' for non-emergency municipal services and to recommend next steps for the City of Toronto in response to this application; and recommending that:

- (1) the City of Toronto participate with the City of Calgary and the Halifax Regional Municipality as co-applicants to request the Canadian Radio-Television and Telecommunications Commission (CRTC) to designate the use of the three digit number "3-1-1" for non-emergency municipal services; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ashton, the Administration Committee recommended to Council the adoption of the foregoing report (June 25, 2003) from the Chief Administrative Officer.

(Clause No. 22, Report No. 7)

7.34 Establishment of a Compliance Audit Committee

The Administration Committee had before it a report (June 26, 2003) from the City Clerk recommending that:

- (1) Council choose one of the following options for considering compliance audit applications:
 - (a) Option 1 – Status Quo - Council continue to be the decision-making body in respect of compliance audit applications;
 - (b) Option 2(a) – Appoint the Members of the Toronto Election Finance Review Task Force to a compliance audit committee and delegate only the powers and functions to consider a compliance audit application and decide whether it should be granted or rejected;

- (c) Option 2(b) – Appoint the Members of the Toronto Election Finance Review Task Force to a compliance audit committee and delegate all of Council’s powers and functions in respect of compliance audit applications;
 - (d) Option 3(a) – Establish a New Committee and delegate only the powers and functions to consider a compliance audit application and decide whether it should be granted or rejected; or
 - (e) Option 3(b) – Establish a New Committee and delegate all of Council’s powers and functions in respect of compliance audit applications;
- (2) Council determine whether or not it wishes to pay remuneration to the citizen members of a compliance audit committee established under options 2(a), 2(b), 3(a) or 3(b); and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council:

- (1) the adoption of Option 3(b) embodied in the foregoing report (June 26, 2003) from the City Clerk; and
- (2) that Council determine whether or not it wishes to pay remuneration to the citizen members of the Compliance Audit Committee pertaining to the aforementioned option; and
- (3) that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

(Clause No. 2, Report No. 7)

7.35 Avantis Invensys Maintenance Contract for 2003

The Administration Committee had before it a report (June 18, 2003) from the Commissioner of Works and Emergency Services seeking Council approval of the renewal of the contract for the Avantis Pro System for 2003; advising that there are no new financial implications arising from this report; that funds in the amount of \$154,821.30 are available in the 2003 Water/Wastewater Operating Budget accounts; and

recommending that approval be granted to renew the maintenance and leasing contract for Avantis Invensys for an additional year at a cost not to exceed \$154,821.30 (including taxes).

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the foregoing report (June 18, 2003) from the Commissioner of Works and Emergency Services.

(Clause No. 23, Report No. 7)

7.36 9 Hanna Street – Purchase of a Building for the Toronto Police Service Central Traffic and Garage and Court Services (Ward 19 – Trinity-Spadina)

The Administration Committee had before it a confidential report (June 26, 2003) from the Commissioner of Corporate Services respecting the Purchase of a Building for the Toronto Police Service Central Traffic and Garage and Court Services at 9 Hanna Street, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

The following members of staff appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Frank Chen;
- Mr. Angelo Gustofars; and
- Mr. Mike Ellis.

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter.

- Councillor Lindsay Luby, and
- Councillor Peter Milczyn, Etobicoke-Lakeshore

On motion by Councillor Nunziata, the Administration Committee recommended to the Policy and Finance Committee and Council:

- (1) the adoption of the recommendation of the Administration Committee embodied in the confidential communication (July 2, 2003) from the City Clerk respecting the purchase of a building for the Toronto Police Service Central Traffic and Garage and Court Services; a
- (2) that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the acquisition of property.

(Policy and Finance Committee; Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Director of Real Estate Services – July 2, 2003)

(Clause No. 27(k), Report No. 7)

7.37 Results of the Request for Proposals No. 9118-03-7112 for the Lease and Adaptive Reuse of the Heritage Wychwood Car Barns – Progress Report 76 Wychwood Avenue (Ward 21 – St. Paul’s)

The Administration Committee had before it a report (June 30, 2003) from the Commissioner of Economic Development, Culture and Tourism, recommending that:

- (1) authority be granted to the Commissioner of Economic Development Culture and Tourism to enter into discussions with Toronto Artscape Inc. regarding possible sources of capital funding for the adaptive re-use of the Wychwood Car Barns that would not require the City to assume significant financial responsibilities;
- (2) authority be granted to the Commissioner of Economic Development Culture and Tourism to conduct research on site development costs including the cost of site remediation, servicing, and planning approvals for the Wychwood Car Barns: and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Jane Steele Moore;

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- Mr. Uku Kasmets;
- Ms. Frances Walsh;
- Ms. Paolina Fasula;
- Mr. Kevin Frank;
- Mr. Bob Hawke;
- Mr. Dan Minkin;
- Ms. Roscoe Handford; and
- Mr. Howard Levine.

Councillor Walker, St. Paul's, also appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) deferred consideration of this matter until its meeting scheduled to be held on September 4, 2003; **(Motion by Councillor Ford, on behalf of Councillor Walker)**
- (2) directed the Commissioner of Economic Development, Culture and Tourism to continue negotiations with Toronto Artscape and report to the aforementioned meeting of the Administration Committee on any new or additional recommendations arising therefrom; **(Motion by Councillor Miller)** and
- (3) directed the City Clerk to invite all interested parties to the aforementioned meeting. **(Motion by Councillor Ford, on behalf of Councillor Walker)**

(Commissioner of Economic Development, Culture and Tourism – July 2, 2003)

(Clause No. 27(1), Report No. 7)

**7.38 Guild Inn Hotel Precinct, Portion of Guildwood Park
201 Guildwood Parkway
(Ward 43 – Scarborough East)**

The Administration Committee had before it a report (June 30, 2003) from the Commissioner of Economic Development, Culture and Tourism, recommending that:

- (1) the Commissioner of Economic Development Culture and Tourism be directed to approach the Westeinde Group, the top scoring proponent of the second Guild RFP, to determine if a memorandum of understanding can be negotiated which respects the heritage designation of the site but substantially conforms to their previous proposal that included a 176-room spa hotel, business conference centre and culinary school;
- (2) if the discussions with the Westeinde Group fail to produce a draft agreement worthy of Council's consideration then the Commissioner of Economic Development Culture and Tourism be directed to revisit the overall vision for the site and report back on options and next steps; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the foregoing report (June 30, 2003) from the Commissioner of Economic Development, Culture and Tourism, subject to amending Recommendation No. (1) to read as follows:

“(1) the Commissioner of Economic Development, Culture and Tourism be directed to approach the Westeinde Group, the top scoring proponent of the second Guild Request For Proposal, to determine if a memorandum of understanding can be negotiated which respects the heritage designation of the site and submit a report to the next meeting of the Administration Committee scheduled to be held on September 4, 2003;”.

(Clause No. 24, Report No. 7)

7.39 Overpayment of Property Taxes

The Administration Committee had before it a communication (June 16, 2003) from Councillor Howard Moscoe, Eglinton-Lawrence, regarding the overpayment of property taxes and the process used by City staff to track overpayments and repay those individuals who have overpaid.

Councillor Howard Moscoe, Eglinton-Lawrence, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Nunziata, on behalf of Councillor Moscoe, the Administration Committee referred the foregoing communication to the Chief Financial Officer and Treasurer for report thereon to the Administration Committee such report to address how many people have overpaid their taxes; when adjustments are made and staff justification therefor; and any statistical information pertaining thereto.

(Chief Financial Officer and Treasurer; Councillor Howard Moscoe – July 2, 2003)

(Clause No. 27(m), Report No. 7)

The Administration Committee adjourned its meeting at 6:10 p.m.

Chair.