

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Budget Advisory Committee

Meeting No. 6

Friday, January 31, 2003

The Budget Advisory Committee met on Friday, January 31, 2003, in Committee Room No. 1, City Hall, Toronto, commencing at 9:40 a.m.

Attendance

Members were present for some or all of the time period indicated.

	9:40 a.m. – 10:35 a.m.
Councillor David Shiner, Chair	X
Councillor David Soknacki, Vice Chair	X
Councillor Lorenzo Berardinetti	X
Councillor Ron Moeser	R
Councillor Joe Pantalone	R
Councillor Jane Pitfield	R
Councillor Michael Tziretas	X

Also Present:

Councillor Doug Holyday	Councillor Kyle Rae
Councillor Giorgio Mammoliti	Councillor Mario Silva
Councillor Joe Mihevc	

6.1 2003 Capital and Operating Budgets

Urban Development Services

The Budget Advisory Committee had before it the 2003 Capital and Operating Budgets for Urban Development Services.

The Budget Advisory Committee also had before it the following communications:

- (a) (November 7, 2002) from the City Clerk, advising that City Council at its meeting held on October 29, 30 and 31, 2002, directed that Clause No. 4 of Report No. 12 of The Planning and Transportation Committee, headed "Progress Report - Streamlining the Application Review (Star) Process - All Wards", be forwarded to the Budget Advisory Committee for consideration with the 2003 Operating Budget;
- (b) (October 9, 2002) from the City Clerk, advising that the Planning and Transportation Committee at its meeting held on October 7, 2002, recommended that City Council adopt the report (September 23, 2002) from the Development Review Task Force subject to the following amendments, and in accordance with Recommendation No. (3) forwards this report, and the Committee's recommendations, to the Budget Advisory Committee for its consideration with the 2003 Operating Budget:
 - (1) amending Recommendation No. (1) by adding to the end the following:

"subject to amending Attachment No. 1 by deleting the words '8 weeks' under the category 'Complex – Revisions and Resubmissions by Applicant', and inserting the words '6 weeks', and deleting the words '8 weeks' under the category 'Complex – Recirculation and Finalised Comments', and inserting the words '4 weeks'";
 - (2) deleting Recommendation No. (3) because Planning and Transportation Committee has already taken this action;
 - (3) amending Recommendation No. (4) by deleting the words "by the end of the year" and inserting the words "as soon as possible in 2003";
 - (4) deleting Recommendation No. (5) because this report will be submitted to City Council for its meeting on October 29, 2002;

so that the recommendations of the report now reads:

- "(1) Council endorse the process of continued reform to the existing service model for the review of development applications and the

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issuance of building permits, in keeping with the approach outlined in this report subject to amending Attachment No. 1 by deleting the words '8 weeks' under the category 'Complex – Revisions and Resubmissions by Applicant', and inserting the words '6 weeks', and deleting the words '8 weeks' under the category 'Complex – Recirculation and Finalised Comments', and inserting the words '4 weeks';

- (2) the Chief Administrative Officer and the Commissioners of Economic Development, Culture and Tourism, Urban Development Services and Works and Emergency Services address the resource issue for the implementation of these reforms through the 2003 budget process;
 - (3) Council direct the Commissioner of Urban Development Services to review the December 1999 Council direction regarding new practices for Site Plan Control applications and to report thereon to Planning and Transportation Committee as soon as possible in 2003;
 - (4) the Building Permit By-law (Article 1 of Chapter 363 of the Municipal Code) be amended to reduce the up-front payment of building permit fees on projects where the fee exceeds \$20,000.00 to 60 percent of the total, with the balance due upon issuance of permits for any work other than excavation and shoring; for permit fees on projects where the fee is over \$20,000.00, the minimum up-front payment shall not be less than \$20,000.00; and
 - (5) the appropriate City officials be authorized and directed to take the necessary action, including the introduction of Bills to Council, to give effect thereto.”; and
- (c) (November 14, 2002) from the City Clerk, advising that the Policy and Finance Committee on November 14, 2002, referred the following recommendation contained in the communication (October 31, 2002) from the City Clerk, respecting physical infrastructure improvements in the New Toronto area, to the Budget Advisory Committee for consideration:

“That additional capital improvement funding be included in the 2003 budgets of Works and Emergency Services, Economic Development, Culture and Tourism, and Urban Development Services respecting physical infrastructure improvements in the New Toronto area.”

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Capital

Councillor Shiner appointed Councillor Soknacki Acting Chair and vacated the Chair.

- A. Councillor Shiner moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Capital Budget of Urban Development Services, as recommended by the Planning and Transportation Committee; subject to increasing the 2003 cash flow for the Urban Development Services Capital Program by \$251,000.00 to provide for carry forward funding for Project CUR004 (Sheppard Avenue Streetscape Plan) in order to complete the project; and noting that the funding of \$1.7 million for the Zoning By-law Project is included in the EMT Recommendations.

(Carried)

Operating

- B. Councillor Shiner moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Operating Budget of Urban Development Services, as recommended by the Planning and Transportation Committee, SAVE AND EXCEPT deferring consideration of the additional \$100,000.00 for the cycling operating budget for 2003 until the Budget Advisory Committee wrap-up meetings.

(Carried)

Councillor Shiner resumed the Chair.

- C. Councillor Tziretas moved that the Budget Advisory Committee:
- (1) request the Commissioner of Urban Development Services to report to the Budget Advisory Committee wrap-up meetings on ways in which the taxi training course backlog could be further reduced to approximately 6 months, with the taxicab industry absorbing a reasonable increase in the training cost; and that it be revenue neutral; and
 - (2) received the aforementioned communications for information.

(Carried)

(Commissioner of Urban Development Services - February 5, 2003)

Waterfront Revitalization Initiatives

The Budget Advisory Committee had before it the 2003 Capital Budget for Waterfront Revitalization Initiatives.

The Budget Advisory Committee also had before it a communication (June 25, 2002) from the City Clerk, advising that City Council at its meeting held on June 18, 19 and 20, 2002, adopted, as amended, Clause No. 16 of Report No. 10 of The Policy and Finance Committee, headed "Funding for the Port Union Waterfront Improvement Project"; and directed that:

- (1) the Budget Advisory Committee be requested to consider the Ashbridges Bay Dredging Project as an urgent item; and
- (2) the Mimico Linear Park project be considered during the 2003 budget process.

Councillor Shiner appointed Councillor Soknacki Acting Chair and vacated the Chair.

- A. Councillor Shiner moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Capital Budget for Waterfront Revitalization Initiatives, as recommended by the Planning and Transportation Committee, subject to:

- (1) technical adjustment of \$500,000.00 from 2002 being carried forward for the Portlands Project; and
- (2) any further adjustments to the Waterfront Revitalization Initiatives Budget to be considered at the Budget Advisory Committee wrap-up to address additional requests as a result of additional funding being considered at City Council at its meeting to be held on February 4, 5 and 6, 2003 in relation to this initiative.

(Carried)

Councillor Shiner resumed the Chair.

- B. Councillor Soknacki moved that the Budget Advisory Committee receive the aforementioned communication for information.

(Carried)

Yonge-Dundas Redevelopment Project

The Budget Advisory Committee had before it the 2003 Capital Budget for the Yonge-Dundas Redevelopment Project.

On motion by Councillor Tziretas, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the adoption of the 2003 Capital Budget for the Yonge-Dundas Redevelopment Project, as recommended by the Planning and Transportation Committee.

Auditor's General Office

The Budget Advisory Committee had before it the 2003 Operating Budget for the Auditor's General Office.

The Budget Advisory Committee also had before it the following communications:

- (a) (November 25, 2002) from the City Clerk, advising that the Audit Committee, at its meeting on November 22, 2002, approved the 2003 Operating Plan and Budget for the Auditor General's Office attached to the report (November 5, 2002) from the Auditor General and directed that it be forwarded to the Budget Advisory Committee; and
- (b) (November 14, 2002) from the City Clerk, advising that the Policy and Finance Committee on November 14, 2002, amongst other things, referred the following Recommendation No. (2) embodied in the communication (November 8, 2002) from the City Clerk, respecting the Implementation of Auditor General and Internal Audit Functions, to the Budget Advisory Committee for consideration and report thereon to the Policy and Finance Committee, through the Budget process:

“(2) pre-approval of \$650,000.00 (or a portion thereof) be granted from the 2003 budget request in order that implementation of the internal audit function may commence as soon as possible;”.

On motion by Councillor Soknacki, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee, and Council, that the 2003 Operating Budget for the Auditor's General's Office be set at \$2.845 million; and
- (2) received the aforementioned communications for information.

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Finance

The Budget Advisory Committee had before it the 2003 Capital and Operating Budgets for Finance.

Capital

- A. Councillor Tziretas moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Capital Budget for the Finance Department, as recommended by the Administration Committee.

(Carried)

Operating

Councillor Shiner appointed Councillor Soknacki Acting Chair and vacated the Chair.

- B. Councillor Shiner moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Operating Budget for the Finance Department, as recommended by the Administration Committee.

(Carried)

Councillor Shiner resumed the Chair.

Chief Administrator's Office

The Budget Advisory Committee had before it the 2003 Capital and Operating Budgets for the Chief Administrator's Office.

The Budget Advisory Committee also had before it report (January 22, 2003) from the Chief Administrative Officer, providing supplementary information, as requested by the Administration Committee, to assist the Budget Advisory Committee in its consideration of the budgets for the Auditor General, the Chief Administrator's Office and the Toronto Police Service with respect to audit functions; and recommending that this report be received for information.

Capital

- A. Councillor Soknacki moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Capital Budget for the Chief Administrator's Office, as recommended by the Administration Committee.

(Carried)

Operating

B. Councillor Soknacki moved that the Budget Advisory Committee:

- (1) recommend to the Policy and Finance Committee and Council the adoption of the 2003 Operating Budget for the Chief Administrator's Office, as recommended by the Administration Committee, subject to deleting the following recommendation:

“(iii) working in consultation with the Chief of Police to provide internal audit services to the Toronto Police Services.”;

such recommendation to be discussed at the Budget Advisory Committee wrap-up meeting during consideration of the Toronto Police Service Operating Budget;

- (2) request the Chief Administrative Officer to report to the Budget Advisory Committee, prior to the 2004 Budget process, providing an update on the Internal Audit Function; and
- (3) receive the aforementioned report for information.

(Carried)

(Chief Administrative Officer - February 5, 2003)

Council

The Budget Advisory Committee had before it the 2003 Operating Budget for Council.

Councillor Shiner appointed Councillor Soknacki Acting Chair and vacated the Chair.

A. Councillor Shiner moved that the Budget Advisory Committee:

- (1) recommend to the Policy and Finance Committee, and Council, the adoption of the 2003 Operating Budget for Council, as recommended by the Administration Committee, subject to:

- (a) the Food Services budget being set at \$80,000.00;
and

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- (b) the following recommendations being received:
- (1) that the Human Rights, Harassment and Hate Activity Policy, adopted by Council on December 16 and 17, 1998, be amended to provide that when a Councillor or Councillors cannot agree and outside legal services and counselling services have to be obtained, that such costs be borne by the individual councillor or councillors from their personal funds, not taxpayers money; and
 - (2) that each Member of Council and their staff be required to pay for personal long distance telephone calls;

SAVE AND EXCEPT the Councillor's Global Office Budget being deferred for consideration at the Budget Advisory Committee wrap-up meetings; and

- (2) request the Commissioner of Corporate Services to provide a briefing note, in consultation with the Manager of the City Hall Cafeteria, on the opportunity to purchase snacks in bulk resulting in cost savings to the City and to provide a breakdown of costs related to refreshments provided.

(Carried)

Councillor Shiner resumed the Chair.

- B. Councillor Soknacki moved that Councillor Shiner's motion A.(1)(b) be amended to add the following:

“(3) that a Members Services Committee be established comprised of Members of Council; and that the City Clerk be requested to submit a report to the Administration Committee on the Terms of Reference for the aforementioned Committee.”

(Carried)

(Commissioner of Corporate Services; City Clerk; c. Committee Administrator, Administration Committee - February 5, 2003)

Mayor's Office

The Budget Advisory Committee had before it the 2003 Operating Budget for the Mayor's Office.

On motion by Councillor Berardinetti, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the adoption of the 2003 Operating Budget for the Mayor's Office, as recommended by the Administration Committee.

Non Program

The Budget Advisory Committee had before it a report (November 4, 2002) from the Chief Financial Officer and Treasurer, providing an update on the adequacy of the Insurance Reserve Fund; addressing matters of expenditure control, potential areas of savings and the target balance for the Insurance Reserve Fund; developing a ten-year action plan for the Insurance Reserve Fund; and recommending that:

- (1) additional funding in the amount of \$5 million be provided from the 2003 Non-Program Budget to the Insurance Reserve Fund; and
- (2) this report be considered during the 2003 Budget Process.

Councillor Shiner appointed Councillor Soknacki Acting Chair and vacated the Chair.

On motion by Councillor Shiner, the Budget Advisory Committee deferred consideration of the aforementioned report to the Budget Advisory Committee wrap-up meetings.

Councillor Shiner resumed the Chair.

Planning and Transportation Committee - 2003 Capital and Operating Budgets

The Budget Advisory Committee had before it a communication (December 18, 2002) from the City Clerk, advising that the Planning and Transportation Committee, at its meeting on December 13, 2002:

- (1) recommended the approval of the 2003-2012 Capital Budget and the 2003 Operating Budget for the Urban Development Services, subject to the adoption of the following reports:

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- (a) (December 5, 2002) from the Commissioner of Urban Development Services recommending that:
 - (1) Council endorse the continuation of a project to develop a single, comprehensive Zoning By-law for the entire City, using staff on a secondment and back-fill basis, under the lead of the Commissioner of Urban Development Services;
 - (2) the proposed funding for the Zoning By-law Project be forwarded to the Budget Advisory Committee for its review during consideration of the 2003 Capital Budget; and
 - (3) the Commissioner of Urban Development Services report annually on the status of the work and budget of the Zoning By-law Project to the Planning and Transportation Committee indicating any changes in the scope or timelines of the project and the general findings to date; and
- (b) (November 13, 2002) from the City Clerk, Toronto Cycling Committee recommending that the Planning and Transportation Committee be requested to approve \$208,000.00 for the Department of Urban Development Services' cycling operating budget for 2003, including funding for the Bicycle Promotions Coordinator staff position, and new and enhanced funding of \$42,000.00 for five additional Road and Trail Safety Ambassadors;

and forwarded the Committee's recommendations in this regard to the Budget Advisory Committee for its review during its consideration of the 2003 Capital and Operating Budgets; and

- (2) requested the Commissioner, Urban Development Services to report to the Planning and Transportation Committee:
 - (a) in the first quarter of 2003, on the reprioritization of projects in the Routes and Places Program;
 - (b) to the January 13, 2003 meeting, in consultation with the Toronto Transit Commission, on the consequences of all Section 37 Agreement monies and other monies related to streetscape and local improvements and whether they can be consolidated within the capital budget;
 - (c) the new amendments to the Municipal Act which permits municipalities to charge back the costs involved in license enforcement.

On motion by Councillor Berardinetti, the Budget Advisory Committee received the aforementioned communication for information.

**Planning and Transportation Committee - Deputations
on the 2003 Capital and Operating Budgets**

The Budget Advisory Committee had before it a communication (January 16, 2003) from the City Clerk, advising that the Planning and Transportation Committee, at its meeting on January 13, 2002, confirmed its action taken at its meeting on December 13, 2003 in which it recommended the approval of the 2003-2012 Capital Budget and the 2003 Operating Budget for the Urban Development Services, subject to the adoption of the following reports:

- (a) (December 5, 2002) from the Commissioner of Urban Development Services recommending that:
 - “(1) Council endorse the continuation of a project to develop a single, comprehensive Zoning By-law for the entire City, using staff on a secondment and back-fill basis, under the lead of the Commissioner of Urban Development Services;
 - (2) the proposed funding for the Zoning By-law Project be forwarded to the Budget Advisory Committee for its review during consideration of the 2003 Capital Budget; and
 - (3) the Commissioner of Urban Development Services be requested to report annually on the status of the work and budget of the Zoning By-law Project to the Planning and Transportation Committee indicating any changes in the scope or timelines of the project and the general findings to date.”; and
- (b) (November 13, 2002) from the City Clerk advising that the Toronto Cycling Committee, at its meeting on November 12, 2002, recommended that the Planning and Transportation Committee approve \$208,000.00, for the Department of Urban Development Services’ cycling operating budget for 2003, including funding for the Bicycle Promotions Coordinator staff position, and new and enhanced funding of \$42,000.00 for five additional Road and Trail Safety Ambassadors;

and forwarded its recommendations in this regard to the Budget Advisory Committee for its review during its consideration of the 2003 Capital and Operating Budgets;

On motion by Councillor Berardinetti, the Budget Advisory Committee received the aforementioned communication for information.

2003 Consolidated Grants

The Budget Advisory Committee had before it the following communications:

- (a) (January 22, 2003) from the City Clerk, advising that the Grants Sub-Committee, at its meeting held on January 22, 2003, recommended to the Budget Advisory Committee that:
 - (1) the EMT Recommended 2003 Consolidated Grants Budget in the amount of \$39,168,700.00 (gross) and \$34,586,000.00 (net), be approved, subject to the following amendments:
 - (i) the EMT recommended New and Enhanced Service Request in connection with the implementation of the City's "Below Market Rent" policy be reduced by \$10,200.00 (gross and net) resulting in a revised request of \$47,200.00; and
 - (ii) \$10,200.00 (gross and net) be included in the New and Enhanced Service Request for the purpose of establishing a pilot partnership program between the City of Toronto and three Business Improvement Areas for the removal of graffiti in those retail strips contingent on their financial participation, and that the York Eglinton Business Improvement Area be invited to participate in the pilot partnership program;
 - (iii) an additional \$178,760.00 (gross and net) be included in the New and Enhanced Service Request for two elementary school nutrition programs that were not funded in 2002 and that municipal funding be restored to the 24 percent level in the 18 child nutrition programs that opened in 2002; and
 - (iv) an additional \$250,000.00 (gross and net) be included in the New and Enhanced Service Request for Grants Service Harmonization; and
 - (2) all communications submitted to the Grants Sub-Committee be forwarded to the Budget Advisory Committee for their consideration;
- (b) (June 11, 2002) from the Secretary, Board of Health, advising that the Board of Health at its meeting held on June 10, 2002, recommended that whereas the City of Toronto HIV/AIDS partner agencies are unable to provide the service levels required to adequately address continued and emerging HIV/AIDS prevention across the City of Toronto, that City Council allocate an additional \$275,000.00 to the 2003 Consolidated Grants Budget for AIDS Prevention Grants;

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- (c) (November 14, 2002) from the City Clerk, advising that the Policy and Finance Committee on November 14, 2002, referred the communication (November 7, 2002) from the City Clerk respecting a Proposed Incentive Program for BIA's to Engage in Graffiti Removal, to the Grants Sub-Committee and the Budget Advisory Committee for consideration and report thereon to the Policy and Finance Committee; and
- (d) (January 27, 2003) from Ms. Gillian Chernets, Safe and Secure Futures Project Co-ordinator, Extend-A-Family, requesting the Committee's support for their Community Services Grant Application.

Councillor Kyle Rae, Ward 27 Toronto Centre-Rosedale, appeared before the Budget Advisory Committee in connection with this matter.

On motion by Councillor Tziretas, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee, and Council, the adoption of the EMT Recommended 2003 Consolidated Grants Budget in the amount of \$39,168,700.00 gross and \$34,586,000.00 (net), as recommended by the Grants Sub-Committee, subject to the following amendment:

“that \$10,200.00 gross and “0” net be included in the New and Enhanced Service Request for the purpose of establishing a pilot partnership program between the City of Toronto and three Business Improvement Areas for the removal of graffiti in those retail strips contingent on their financial participation, and that the York Eglinton Business Improvement Area be invited to participate in the pilot partnership program;”;

SAVE AND EXCEPT deferring consideration of the following until the Budget Advisory Committee wrap-up meetings:

- (a) the EMT recommended New and Enhanced Service Request in connection with the implementation of the City's “Below Market Rent” policy be reduced by \$10,200.00 (gross and net) resulting in a revised request of \$47,200.00; and
- (b) an additional \$178,760.00 (gross and net) be included in the New and Enhanced Service Request for two elementary school nutrition programs that were not funded in 2002 and that municipal funding be restored to the 24 percent level in the 18 child nutrition programs that opened in 2002; and

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- (c) an additional \$250,000.00 (gross and net) be included in the New and Enhanced Service Request for Grants Service Harmonization; and
 - (d) report (June 11, 2002) from the Secretary, Board of Health, entitled “ 2003 AIDS Prevention Grants” advising that the Board of Health, at its meeting held on June 10, 2002, recommended that whereas the City of Toronto HIV/AIDS partner agencies are unable to provide the service levels required to adequately address continued and merging HIV/AIDS prevention across the City of Toronto, that City Council allocate an additional \$275,000.00 to the 2003 Consolidated Grants Budget for AIDS Prevention Grants.
- (2) received the following communications:
- (a) (January 27, 2003) from Ms. Gillian Chernetz, Safe and Secure Futures Project Co-ordinator;
 - (b) (November 14, 2002) from the City Clerk; and
 - (c) (January 22, 2003) from the City Clerk.

The Budget Advisory Committee adjourned its meeting at 10:35 a.m.

Chair