

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 3

Monday, March 24, 2003.

The Toronto Cycling Committee met on Monday, March 24, 2003, in Committee Room No. 2, York Civic Centre, commencing at 7:00 p.m.

Members Present:

Mr. Stephen Fisher, Co-Chair
Ms. Nina Koskenoja, Co-Chair
Mr. Ole Calderone
Mr. Peter Duckworth-Pilkington
Mr. Peter Fraser
Ms. Liane Gillies
Mr. Ron Hart
Mr. Donald Jantz
Mr. Martin Koob
Mr. Crawford Murphy
Mr. Rick Nelson
Mr. John Sherk
Mr. Adam Snow
Mr. Levi Waldron
Mr. Ian Wheal

Staff Present:

Mr. Brad Bartlett, Committee Secretary
Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit
Ms. Susan Korrick, Supervisor, Capital Projects
Mr. Alex Shevchuk, Planner, Parks Planning
Mr. Sean Wheldrake, Bicycle Promotions Coordinator
Ms. Barbara Wentworth, Bicycle Safety Planner

Mr. Stephen Fisher in the Chair.

Confirmation of Minutes

On Motion by Mr. Nelson, the Minutes of the meeting of the Toronto Cycling Committee, held on February 17, 2003, were confirmed.

3.1 2003 Police Cycle Right Campaign

Sergeant Ted Holtzheuser, Toronto Police Services, addressed the Toronto Cycling Committee and gave a informative presentation on the 2003 Police Cycle Right Campaign.

3.2 Toronto Bike Plan

The Toronto Cycling Committee had before it the following reports:

- (1) (March 7, 2003) from Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, advising that a report, entitled, "Toronto Bike Plan Status Report – Year 1" will be forwarded, under separate letterhead, to the Toronto Cycling Committee, at their meeting to be held on March 24, 2003; providing, information on the Toronto Car/Bike Collision Study, and the 2003 Toronto Bicycle Map; and recommending that the report be received for information;
- (2) (March 6, 2003) addressed to the Works Committee from the Commissioner of Works and Emergency Services, reporting on the possibility of launching a cycling safety campaign; advising that there are no financial implications resulting from the adoption of the report; and recommending that the report be received for information; and
- (3) (March 21, 2003) from Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, seeking input from the Toronto Cycling Committee on the format and content of the (Draft) Toronto Bike Plan – Annual Status Report, 2002.

No further action at this time.

3.3 Bike Show 2003 Review

The Toronto Cycling Committee had before it a communication (March 4, 2003) from Ms. Barbara Wentworth, Bicycle Safety Planner, recommending that the Toronto Cycling Committee send a letter of thanks to the Commissioner of Works and Emergency Services, Commissioner of Urban Development Services, Commissioner of Corporate Services and the Medical Officer of Health for their assistance with the Bike Show, and recognizing the following staff persons with their assistance to the Bike Show 2003:

- Mr. Jack Jackson and Mr. Robert Fuller, Works and Emergency Services Department;
- Mr. Neal Smith and Ms. Pat Viggiani, Urban Development Services Department;
- Ms. Theresa Stewart, Corporate Services Department; and
- Ms. Sharon Bain, Public Health.

On Motion by Mr. Nelson, the Toronto Cycling Committee approved the recommendation in the foregoing communication.

(Sent To: Commissioner of Works and Emergency Services; Commissioner of Urban Development Services; Commissioner of Corporate Services; Medical Officer of Health; c: Ms. Barbara Wentworth, Bicycle Safety Planner; Mr. Jack Jackson, Works and Emergency Services Department; Mr. Robert Fuller, Works and Emergency Services Department; Mr. Neal Smith, Urban Development Services Department; Ms. Pat Viggiani, Urban Development Services Department; Ms. Theresa Stewart, Corporate Services Department; Ms. Sharon Bain, Public Health - April 1, 2003)

3.4 Bike Week 2003

The Toronto Cycling Committee had before it the following communications:

- (1) (February 20, 2003) from Mr. Ole Calderone, Co-Chair, Communications and Promotions Sub-Committee, advising that, the Communications and Promotions Sub-Committee, at their meeting held on February 20, 2003, recommended the following to the Toronto

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Cycling Committee:

“That the Toronto Cycling Committee request staff of the Department of Urban Development Services to contact local elected officials beyond those on City Council, for their participation in Bike Week 2003 events, especially the Group Ride on May 26, 2003.”;

- (2) (March 4, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, advising that the Toronto Cycling Committee, at their meeting held on February 17, 2003, deferred consideration of the matter of the Group Ride – Bike Week 2003, to allow staff of the Department of Urban Development Services, to suggest appropriate wording that would allow City of Toronto staff to take part in the Group Commute and free Pancake Breakfast, to be held at City Hall on May 26, 2003; advising that staff working at City Hall, or nearby, are most likely to take part in the event; and advising that after consulting with Human Resources staff, the following wording is recommended:
 - (1) Where operationally feasible, managers are encouraged to permit their employees to participate in the Bike Week Group Commute and free Pancake Breakfast on May 26, 2003; and
 - (2) If the Toronto City Council endorses the aforementioned recommendation, that the recommendation be forwarded to all Commissioners to advise their staff accordingly; and
- (3) (March 4, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, providing, for information, a detailed explanation of the events planned for the 14th annual group commute and free pancake breakfast.
 - A. On Motion by Mr. Calderone, the Toronto Cycling Committee adopted the recommendation, as contained in the foregoing communication (February 20, 2003) Mr. Ole Calderone, Co-Chair, Communications and Promotions Sub-Committee.

(Sent To: Commissioner of Urban Development Services;
c: Mr. Rod McPhail, Director, Transportation Planning;
Mr. Daniel Egan, Cycling and Pedestrian Infrastructure Unit;
Mr. Sean Wheldrake, Bicycle Promotions Coordinator;
Mr. Ole Calderone, Co-Chair, Communications and
Promotions Sub-Committee – April 1, 2003)

- B. On Motion by Mr. Calderone, the Toronto Cycling Committee requested the Planning and Transportation to request Toronto City Council, where operationally feasible, to permit managers, throughout the City of Toronto, to allow their employees to participate in the Bike Week Group Commute and free Pancake Breakfast on May 26, 2003, and if Toronto City Council endorses this matter, that a communication be forwarded to all Commissioners advising their staff accordingly.

(Sent To: Planning and Transportation Committee;
c: Mr. Rod McPhail, Director, Transportation Planning;
Mr. Daniel Egan, Cycling and Pedestrian Infrastructure Unit;
Mr. Sean Wheldrake, Bicycle Promotions Coordinator
- April 1, 2003)

- C. On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing communication (March 4, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator.

3.5 Bicycle User Group Network

The Toronto Cycling Committee had before it a communication (February 25, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, advising that the Bicycle User Group Network has been expanded in the following areas: Commuter Challenge; Toolbox; Website; Seminars; and Printed Materials; and advising that the report be received for information.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing Communication.

3.6 Pedestrian Safety Campaign

The Toronto Cycling Committee had before it a communication (March 4, 2003) from Ms. Barbara Wentworth, Bicycle Safety Planner, advising that on March 4, 2003, the Toronto Injury Prevention Coalition (TIPC) launched a new Pedestrian Safety Campaign at Sunnybrook & Women's Hospital. Speakers at the launch were Chief Julian Fantino, Dr. Colin D'Cunha, Ontario's Chief

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Medial Officer of Health, Ron Kelusky, Chief of Toronto EMS and Councillor Jane Pitfield; and that TIPC has produced bus shelter posters and advertisements in Famous Players theatres, in an effort to help reduce the number of pedestrian fatalities; and that the message “Cross the street as if your life depends on it, because it does” highlights the fact that six pedestrians are injured in traffic collisions each day and more than half of all traffic fatalities are pedestrians; and that copies of the poster and flyer will be available for distribution at the Toronto Cycling Committee meeting; and recommending that the report be received for information.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing communication.

3.7 Nominations Sub-Committee

The Toronto Cycling Committee, at its meeting held on March 24, 2003, had before it a communication (February 20, 2003) from Mr. Ole Calderone, Co-Chair, Communications and Promotions Sub-Committee, advising that the Communications and Promotions Sub-Committee, at their meeting held on February 20, 2003, recommended the following to the Toronto Cycling Committee:

“That the Toronto Cycling Committee strike a Nominations Sub-Committee to replace the members of the Toronto Cycling Committee, whose Terms of Office end November 30, 2003.”

OR

“That the Toronto Cycling Committee request staff to report on the status of the Nominations Sub-Committee of the Toronto Cycling Committee and the nominations process, with particular attention to upcoming important dates and deadlines, and the advertising/notification process planned, or available, for reaching potential applicants.”

On Motion by Mr. Calderone, the Toronto Cycling Committee:

- (1) deferred consideration of the foregoing communication to the July 14, 2003 meeting of the Toronto Cycling Committee; and

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- (2) requested that Ms. Helen Smith, Administrator, Striking Committee, Clerk's Office, attend the meeting to answer questions regarding the 2003 nominations process for the Toronto Cycling Committee.

(Sent To: Communications and Promotions Sub-Committee:
c: Mr. Sean Wheldrake, Bicycle Promotions Coordinator;
Ms. Helen Smith, Administrator, Striking Committee
- April 1, 2003)

3.8 Sub-Committee Minutes

- (i) Education and Safety Sub-Committee – February 24, 2003; and
- (ii) Communication and Promotions Sub-Committee – February 20, 2003.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing Sub-Committee Minutes.

3.9 Sub-Committee Meeting Dates

- (i) Road and Trail Sub-Committee – Wednesday, April 2, 2003, City Hall, Committee Room No. 4, 7:00 p.m.;
- (ii) Communication and Promotions Sub-Committee – Thursday, March 27, 2003, City Hall, Committee Room No. 3, 7:00 p.m.; and
- (iii) Education and Safety Sub-Committee – Monday, March 31, 2003, City Hall, Committee Room No. 4, 7:00 p.m.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing Sub-Committee Meeting Dates.

3.10 Working Group Reports

- (i) Mimico Trail Working Group;
- (ii) Cycling News Working Group; and

(iii) Bikes/Transit Working Group.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the foregoing Working Group Reports.

3.11 City of North York (former) Cycling Related Matters

The Toronto Cycling Committee discussed safety concerns for pedestrians and cyclists interacting with vehicles at the intersection of Highway 401 and Yong Street. The Committee received a presentation from Ms. Helen Hansen, and filed her presentation with the Clerk's Office.

Mr. John Wilson, Chair, Bring Back The Don Task Force, addressed the Toronto Cycling Committee and requested a renewed working relationship with the Committee. The Committee agreed that a member of the Road and Trail Sub-Committee would attend the next meeting of the Task Force.

Mr. Peter Raff, Resident, Toronto, addressed the Toronto Cycling Committee and advised that there should be greater connectivity between the Town of Thornhill and the City of Toronto, concerning bicycle routes and trails.

The Toronto Cycling Committee adjourned its meeting at 9:00 p.m.

Co-Chair.