

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 5

Monday, June 16, 2003

The Toronto Cycling Committee met on Monday, June 16, 2003, in the Council Chambers, Etobicoke Civic Centre, 399 The West Mall, at 7:00 p.m.

Members Present:

Ms. Nina Koskenoja, Co-Chair
Mr. Ole Calderone
Mr. Steve Crossman
Mr. Peter Fraser
Ms. Liane Gillies
Mr. Donald Jantz
Mr. Martin Koob
Mr. Crawford Murphy
Mr. Rick Nelson
Mr. John Sherk
Mr. Ian Wheal

Staff Present:

Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit
Mr. Aron Dunn, Bike Week Facilitator
Mr. Brent Marshall, Cycling Website/Database Developer and Administrator
Mr. Alex Shevchuk, Planner, Parks Planning
Ms. Barbara Wentworth, Bicycle Safety Planner
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Ms. Nina Koskenoja in the Chair.

Confirmation of Minutes

On Motion by Mr. Nelson, the Minutes of the meeting of the Toronto Cycling Committee, held on April 22, 2003, were confirmed.

5.1 Preliminary List of 2004 Bikeway Network Candidate Projects

The Toronto Cycling Committee had before it a communication (June 4, 2003) from the Manager, Pedestrian and Cycling Infrastructure, providing the Preliminary List of 2004 Candidate Bikeway Installations and Upgrades, and advising that the Road and Trail Subcommittee reviewed and endorsed the aforementioned revised list at its meeting held on June 3, 2003.

The Toronto Cycling Committee also heard a presentation from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, and requesting input from Members with regard to the 2004 priorities.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the foregoing communication be received, and that Members be requested to forward any comments/suggestions that they may have directly to the Manager, Pedestrian and Cycling Infrastructure.

(Sent To: Manager, Pedestrian and Cycling
Infrastructure, June 18, 2003)

5.2 Bike Trail Test Signage

The Toronto Cycling Committee heard a presentation from the Manager, Pedestrian and Cycling Infrastructure regarding the Bike Trail Test Signage.

The Toronto Cycling Committee had before it samples of the signage which will be tested during the summer of 2003.

The Manager, Pedestrian and Cycling Infrastructure requested Members to participate in the evaluation process.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the presentation from the Manager, Cycling and Pedestrian Infrastructure, regarding the Bike Trail Test Signage, be received, and that Members be requested to participate in the evaluation process.

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(Sent To: Manager, Pedestrian and Cycling
Infrastructure, June 18, 2003)

5.3 Presentation of the Toronto Bike Plan 2003 Mid-Year Progress Report

The Manager, Cycling and Pedestrian Infrastructure, advised the Toronto Cycling Committee that the Toronto Bike Plan Mid-Year Progress Report had not been finalized for presentation to this meeting.

On Motion by Mr. Calderone, the Toronto Cycling Committee deferred consideration of the Toronto Bike Plan Mid-Year Progress Report to the July 14, 2003 meeting of the Toronto Cycling Committee.

(Sent To: Manager, Pedestrian and Cycling
Infrastructure, c: City Clerk, Toronto Cycling
Committee (agenda file), June 18, 2003)

5.4 An Overview of the City's Cycling Website

The Toronto Cycling Committee heard a presentation from the Bicycle Safety Planner, and the Cycling Website/Database Developer and Administrator, regarding the proposed updates to the City's Cycling Website, , together with a chart (May 2003) outlining the current City of Toronto Cycling Website.

As part of the presentation, two update options to the City's Cycling Website were presented.

The Toronto Cycling Committee was requested to review the two options to the City's Cycling Website and provide input with regard to any changes they feel are necessary.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the proposals regarding the City's Cycling Website be referred to the Toronto Cycling Committee subcommittees for their input.

(Sent To: Communications and Promotions

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Subcommittee, Road and Trail Subcommittee and the Education and Safety Subcommittee: c: Manager, Pedestrian and Cycling Infrastructure, Bicycle Safety Planner and Cycling Website/Database Developer and Administrator, June 18, 2003)

5.5 Bike Week

The Toronto Cycling Committee had before it a report (June 2, 2003) from the Bicycle Promotions Co-ordinator, Transportation Planning, Urban Development Services, providing an update on the events regarding Bike Week 2003 and recommending that the Toronto Cycling Committee receive the aforementioned report for information and forward the same to the Planning and Transportation Committee for their information.

On Motion by Mr. Calderone, the Toronto Cycling Committee recommends that the City Clerk forward a thank you note to Mr. Aron Dunn and his support team, for all the hard work that was undertaken to make Bike Week 2003 a resounding success.

(Sent To: Mr. Aron Dunn: c: Bicycle Promotions Co-ordinator and Manager, Pedestrian and Cycling Infrastructure – June 18, 2003)

On Motion by Mr. Jantz, the Toronto Cycling Committee recommends that the report (June 2, 2003) from the Bicycle Promotions Co-ordinator, Transportation Planning, Urban Development Services, be received and forwarded to the Planning and Transportation Committee for their information.

(Sent To: Planning and Transportation Committee: c: Bicycle Promotions Co-ordinator and Manager, Pedestrian and Cycling Infrastructure – June 18, 2003)

5.6 Open OMG Recycling Boxes

The Toronto Cycling Committee had before it a communication (May 3,

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2003) from Mr. Damian Wiechula advising that at the City Cycling Committee meeting held on June 18, 2003 his complaint advising the OMG Recycling Boxes are left open, protrude into the cycling lane and present a hazard to cyclists, was discussed; and further advising that the problem, while addressed by the City Cycling Committee, still persists.

The Toronto Cycling Committee also had before it a communication (September 10, 2001) from the City Clerk advising that the Works Committee at its meeting held on September 10, 2001, had before it a communication (June 21, 2001) from the Acting City Clerk advising that the Toronto Cycling Committee at its meeting held on June 18, 2001 considered the matter of open OMG Recycling Boxes and advising that the Works Committee referred the aforementioned communication to the Commissioner of Works and Emergency Services for a report thereon to the Committee, such report to also address why OMG and other containers are not placed on TTC islands, the responsibility for the maintenance of the containers, and an overview of the rationale for the selection of the size, shape and design of the containers.

On Motion by Mr. Fisher, the Toronto Cycling Committee recommends that the foregoing communications be deferred to a future meeting of the Toronto Cycling Committee, once further information from the City, regarding its dealings with OMG, has been received.

(Sent To: Mr. Damian Wiechula and City Clerk,
Works Committee: c: Manager, Pedestrian and
Cycling Infrastructure and City Clerk, Toronto
Cycling Committee (agenda file), June 18, 2003)

5.7 Thank You Note to Mr. Bradley Bartlett

The Toronto Cycling Committee had before it a communication (June 3, 2003) from Mr. Martin Koob suggesting that the TCC provide Mr. Bradley Bartlett with a thank you note in light of his recent reassignment to other duties within the City Clerk's Office.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the City Clerk forward a thank you note to Mr. Bradley Bartlett for conscientiously carrying out his duties to the

Toronto Cycling Committee and wishing him continued success in his future endeavours.

(Sent To: Mr. Bradley Bartlett, June 18, 2003)

5.8 Advocacy for Respect for Cyclists (ARC) – Bicycling in Toronto 2002-03

The Toronto Cycling Committee had before it a report (June 2003) from the Advocacy for Respect for Cyclists (ARC) forwarding a report headed “Bicycling in Toronto 2002-03”, and advising that the aforementioned report is their first annual report on cycling conditions in the City of Toronto, and on what the City of Toronto has done to promote cycling in the past year.

On Motion by Mr. Murphy, the Toronto Cycling Committee referred the foregoing report to the Agenda Briefing meeting of July, 2003, with a request that the Co-Chairs and Support Staff determine the most appropriate meeting date to bring forward the aforementioned report for further consideration by the Toronto Cycling Committee.

(Sent To: Manager, Pedestrian and Cycling Infrastructure and City Clerk, Toronto Cycling Committee (agenda file), June 18, 2003)

5.9 Pearson Air Rail Link

The Toronto Cycling Committee had before it a communication (June 3, 2003) from Mr. Martin Koob advising that with the new Pearson Air Rail Link project being approved, that there should be provisions for bicycles on the trains to get to and from the airport; and the Manager, Pedestrian and Cycling Infrastructure, advising that Pearson Air Rail Link is a federal project, and that he will inquire with Transport Canada on the bicycle provisions in their RFP and try to provide a response at the Toronto Cycling Committee meeting.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that Planning and Transportation Committee request City Council to request Transport Canada, that as part of its RFP for the new Pearson Air Rail Link, make the necessary provisions

to accommodate bicycles and bicycle facilities.

(Sent To: Planning and Transportation Committee:
c: Manager, Pedestrian and Cycling Infrastructure –
June 18, 2003)

5.10 Request for Leave of Absence – Jessica Tivy

The Toronto Cycling Committee had before it a communication (May 22, 2003) from Jessica Tivy advising that she will be absent for the summer break and returning in the fall, and forwarding her regrets for the next couple of meetings.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the foregoing communication be received.

5.11 “Wear it Right” Bicycle Helmet Poster Launch

The Toronto Cycling Committee had before it a communication (June 2, 2003) from the Bicycle Safety Planner, Transportation Services, Urban Development Services, advising that on Monday, June 2, 2003 the City of Toronto, in partnership with the ThinkFirst Foundation, launched a new bicycle helmet safety campaign with a poster unveiling and a helmet safety demonstration.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the foregoing communication be received.

5.12 Update on the Media, Police, Courier CAN-BIKE Course

The Toronto Cycling Committee had before it a communication (June 2, 2003) from the Bicycle Safety Planner, Transportation Services, Urban Development Services, advising that on May 28 and 29, 2003 the annual Media, Police, Courier CAN-BIKE course was held at the CNE.

On Motion by Mr. Jantz, the Toronto Cycling Committee recommends that the foregoing communication be received, and that a letter of thanks and appreciation be sent by the City Clerk to the Chief of Police thanking Training Constables Hugh Smith

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and Bob Olmsted of Toronto Police Service, and to Mr. Jal Panthaky and Ms. Vivien Jankovic of Exhibition Place for their assistance with the Media, Police, Courier CAN-BIKE course.

(Sent To: Chief of Police, Toronto Police Service,
Mr. Jal Panthaky and Ms. Vivien Jankovic,
Exhibition Place: c: Training Constable Hugh Smith,
Training Constable Bob Olmsted, Manager,
Pedestrian and Cycling Infrastructure and Bicycle
Safety Planner – June 18, 2003)

5.13 CAN-BIKE Promotion in Canadian Living Magazine and OWL Children's Magazine

The Toronto Cycling Committee had before it a communication (June 2, 2003) from the Bicycle Safety Planner, Transportation Services, Urban Development Services attaching the CAN-BIKE article that appeared in Canadian Living magazine, and advising of the advertisement that appeared in OWL Children's magazine.

On Motion by Mr. Wheal, the Toronto Cycling Committee recommends that the foregoing communication be received.

5.14 Subcommittee Minutes

The Toronto Cycling Committee had before it the following Subcommittee minutes:

- (i) Road and Trail Subcommittee – April 2, 2003;
- (ii) Communications and Promotions Subcommittee – March 27, 2003;
- (iii) Education and Safety Subcommittee – March 31, 2003;
(A listing of the 2003 Transit Shelter locations in the City of Toronto, as referenced in the minutes, is attached.)
- (iv) Education and Safety Subcommittee – April 28, 2003;

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- (v) Education and Safety Subcommittee – May 20, 2003;

(Please refer to the note dated June 2, 2003 from the Bicycle Safety Planner, Transportation Services, Urban Development Services, advising that the May 20, 2003 meeting of the Education and Safety Subcommittee was cancelled.)

- (vi) Road and Trail Subcommittee – May 7, 2003; and

- (vii) Road and Trail Subcommittee – June 5, 2003.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the foregoing minutes from the Education and Safety Subcommittee, the Road and Trail Subcommittee and the Communications and Promotions Subcommittee, be received.

Mr. Rick Nelson in the Chair.

5.15 The Mimico Trail Working Group

Ms. Nina Koskenoja advised the Toronto Cycling Committee that a meeting of the Mimico Trail Working Group has been scheduled for Thursday, June 26, 2003.

Ms. Koskenoja further advised that she will be stepping down as the Toronto Cycling Committee's representative on the Mimico Trail Working Group following the noted June 26, 2003 meeting, and that the Toronto Cycling Committee will need to consider nominating a replacement Toronto Cycling Committee Member to the Mimico Trail Working Group.

(Sent To: Manager, Pedestrian and Cycling Infrastructure: c: City Clerk, Toronto Cycling Committee (agenda file) – June 18, 2003)

Ms. Nina Koskenoja in the Chair.

The Toronto Cycling Committee adjourned its meeting at 9:20 p.m.

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Co-Chair.