

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 6

Monday, July 14, 2003

The Toronto Cycling Committee met on Monday, July 14, 2003, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Members Present:

Mr. Stephen Fisher, Co-Chair
Ms. Nina Koskenoja, Co-Chair
Mr. Ole Calderone
Mr. Steve Crossman
Mr. Peter Duckworth-Pilkington
Ms. Liane Gillies
Mr. Ron Hart
Mr. Donald Jantz
Mr. Martin Koob
Mr. Crawford Murphy
Mr. Rick Nelson
Mr. John Sherk
Mr. Adam Snow
Mr. Ian Wheal

Others Present:

Mr. Steve Brearton, Advocacy for Respect for Cyclists (ARC)
Mr. Adrian Cuppie, Community Bicycle Network
Mr. Mark Dimuantes, Policy and Business Planning Officer, Municipal Licensing and Standards
Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit
Sergeant Ted Holtzheuser, Traffic Services, Toronto Police Service
Mr. Bud Jensen, Business Watch International
Mr. Brent Marshall, Cycling Website/Database Developer and Administrator
Mr. Rod McPhail, Director, Transportation Planning, City Planning
Mr. Rod Orpin, Manager, Road Operations, Transportation Services, District 1
Mr. Alex Shevchuk, Planner, Parks Planning
Detective Constable Des Shutka, Special Investigation Services – Pawn Unit, Toronto Police Service
Ms. Barbara Wentworth, Bicycle Safety Planner
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Mr. Stephen Fisher in the Chair.

Confirmation of Minutes

On Motion by Mr. Nelson, the Minutes of the meeting of the Toronto Cycling Committee, held on April 22, 2003, were confirmed, with the following amendment:

5.15 The Mimico Trail Working Group

Ms. Koskenoja advised that the Mimico Trail Working Group options work has been completed and that the implementation portion of the work will be starting sometime in the Fall. She further advised that the Toronto Cycling Committee will need to consider nominating a replacement Toronto Cycling Committee Member to the Mimico Trail Working Group once the implementation work is commenced in the Fall, 2003.

6.1 Toronto Bike Plan 2003 Mid-Year Progress Report

The Toronto Cycling Committee had before it a report (July 14, 2003) from the Manager, Pedestrian and Cycling Infrastructure, headed "Toronto Bike Plan – Year 2 (2003) Mid-Year Progress Report".

The Toronto Cycling Committee heard a presentation from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure regarding the report (July 14, 2003) from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, headed "Toronto Bike Plan – Year 2 (2003) Mid-Year Progress Report".

Mr Daniel Egan requested input from Members with regard to style and content of the noted report.

The Toronto Cycling Committee also had before it a report (July 14, 2003) from the Manager, Pedestrian and Cycling Infrastructure, headed "Status of 2003 Bikeway Network Projects".

The Toronto Cycling Committee also heard a presentation from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure and from Mr. Alex Shevchuk, Parks and Recreation Planner, regarding the report (July 14, 2003) from the Manager, Pedestrian and Cycling Infrastructure, headed "Status of 2003 Bikeway Network Projects".

Mr. Daniel Egan advised the Toronto Cycling Committee that the Annual Report will be presented to the Works Committee in the Fall, 2003.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the foregoing two reports.

(Sent To: Manager, Pedestrian and Cycling
Infrastructure, August 11, 2003)

6.2 2004 Urban Development Services Cycling Work Plan

The Toronto Cycling Committee had before it a communication (July 9, 2003) from Mr. Rod McPhail, Director, Transportation Planning, City Planning, providing information on the projects that will be undertaken in 2004, the third year of the Toronto Bike Plan. The noted communication provided a list of the projects anticipated for 2004 along with the associated recommendation numbers and the amount of funding recommended in the Council adopted Toronto Bike Plan.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the Planning and Transportation Committee:

- (1) request City Council to support and endorse the amount of \$150,000.00 as the Base Budget for Urban Development Services Cycling Programs; and
- (2) request City Council to support and endorse the addition of \$50,000.00 to the Base Budget for Urban Development Services Cycling Programs, in order to expand the Road and Trail Ambassadors program by adding an additional 10 ambassadors.

The Toronto Cycling Committee advises the Planning and Transportation Committee that by increasing the total number of Road and Trail Ambassadors to 20 from the

present number of 10, the 20 Road and Trail Ambassadors would be divided into 4 teams of 5 to cover the four service districts of the City of Toronto.

(Sent To: Planning and Transportation Committee;
c: Director, Transportation Planning, City Planning,
Manager, Pedestrian and Cycling Infrastructure,
August 11, 2003)

6.3 Winter Maintenance Program in Bike Lanes

The Toronto Cycling Committee heard a presentation from Mr. Rob Orpin, Manager, Road Operations, Transportation Services, District 1, regarding the Winter Maintenance Program in Bike Lanes.

On Motion by Mr. Hart, the Toronto Cycling Committee recommends that the Works Committee:

- (1) request City Council to include Bike Lanes as part of the Snow Removal Emergency protocol; and
- (2) request the Commissioner, Economic Development, Culture and Tourism and the Commissioner, Works and Emergency Services to identify and clear the snow from the pathways in parks which connect two adjoining City roads.

(Sent To: Works Committee; c: Commissioner,
Economic Development, Culture and Tourism,
Commissioner, Works and Emergency Services,
General Manager, Transportation Services, Works
and Emergency Services, Manager, Pedestrian and
Cycling Infrastructure, Manager, Road Operations,
Transportation Services, District 1, and
Administrator, Works Committee, August 11,
2003)

6.4 Advocacy for Respect for Cyclists (ARC)

The Toronto Cycling Committee heard a presentation from Mr. Steve Brearton, Advocacy for Respect for Cyclists (ARC).

The Toronto Cycling Committee had before it a report (June 2003) from the Advocacy for Respect for Cyclists (ARC) forwarding a report headed "Bicycling in Toronto 2002-03", and advising that the aforementioned report is their first annual report on cycling conditions in the City of Toronto, and on what the City of Toronto has done to promote cycling in the past year.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the presentation from Mr. Steve Brearton, Advocacy for Respect for Cyclists (ARC), with thanks.

(Sent To: Mr. Steve Brearton, Advocacy for Respect for Cyclists (ARC), August 11, 2003)

6.5 2003 Cycle Right Campaign

The Toronto Cycling Committee heard a presentation from Sergeant Ted Holtzheuser, Toronto Police Service, regarding the 2003 Cycle Right Campaign, which ran from June 9, 2003 to June 22, 2003.

Sergeant Ted Holtzheuser provided statistics with regard to the number and type of Provincial Offence's Tickets issued by Toronto Police Service as part of the 2003 Cycle Right Campaign.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the presentation from Sergeant Ted Holtzheuser, Toronto Police Service, regarding the 2003 Cycle Right Campaign, with thanks.

The Toronto Cycling Committee reports having directed Toronto Cycling Committee support staff to arrange for Toronto Police Service to attend the next Toronto Cycling Committee meeting on September 22, 2003 and provide information with regard to the number of police officers using bicycles and the distribution of officers on bicycles in each division.

(Sent To: Sergeant Ted Holtzheuser, Bicycle Safety Planner; c: Manager, Pedestrian and Cycling Infrastructure – August 11, 2003)

6.6 Business Watch Pilot Project

The Toronto Cycling Committee heard a presentation from Mr. Bud Jensen, Business Watch International, Detective Constable Des Shutka, Special Investigation Services – Pawn Unit, Toronto Police Service and Mr. Mark Dimuanes, Policy and Business Planning Officer, Municipal Licensing and Standards, with regard to the Business Watch Pilot Project.

On Motion by Mr. Jantz, the Toronto Cycling Committee recommends that, if City Council implements an internet-based, electronic, second-hand and pawn reporting system, following the completion of the Business Watch Pilot Project, the Planning and Transportation Committee be requested to support the inclusion of a Bike Watch component and promote the same to cyclists as a theft reduction strategy.

The Toronto Cycling Committee reports having requested Toronto Cycling Committee support staff to prepare a background report to be signed by Councillor Olivia Chow, Co-Chair, Toronto Cycling Committee, and forwarded to the Planning and Transportation Committee, as part of the foregoing recommendation.

The Toronto Cycling Committee also reports having requested the Chief of Police to send a Toronto Police Service representative to the next meeting of the Toronto Cycling Committee, scheduled to be held on September 22, 2003, in order to provide information with regard to the process Toronto Police Service undertakes for dealing with recovered bicycles.

(Sent To: Planning and Transportation Committee, Chief of Police, Mr. Bud Jensen, Business Watch International, Detective Constable Des Shutka, Mr. Mark Dimuanes, Municipal Licensing and Standards and Bicycle Safety Planner; c: Manager, Pedestrian and Cycling Infrastructure, August 11, 2003)

6.7 The Road and Trail Safety Ambassadors 2003 Program

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The Toronto Cycling Committee had before it a communication (June 30, 2003) from the Bicycle Promotions Coordinator advising of the Road and Trail Safety Ambassadors 2003 program.

Mr. Sean Wheldrake, Bicycle Promotions Co-ordinator, introduced to the Toronto Cycling Committee the following individuals, who comprise the East and West Teams of the Road and Trail Safety Ambassadors 2003 program:

West Team

David Williams, Brooke Sykes, Hanna Ziada, Lori Partenio and David Nichol

East Team

Ernest Chan, Andrea Butler, Herb vanden Dool, Jeremy Shulman and Chala Hunter

Mr. Ernest Chan, East Team Leader, and Mr. Dave Williams, West Team Leader, each gave a verbal presentation on the activities and number of people that have been contacted through the Road and Trail Ambassadors 2003 program.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the introduction of the members of the Road and Trail Ambassadors 2003 program, and thanked the individuals for their hard work and contributions.

(Sent To: Bicycle Promotions Coordinator; c:
Manager, Pedestrian and Cycling Infrastructure,
August 11, 2003)

6.8 Change in Funding Priorities of the Toronto Atmospheric Fund (TAF)

The Toronto Cycling Committee had before it a communication (June 19, 2003) from the Communications & Promotions Subcommittee expressing concern that TAF's funding program had changed and requesting clarification from TAF regarding the impact of these changes on community groups addressing sustainable transportation issues.

The Toronto Cycling Committee also had before it a communication (July 9, 2003) from Burkhard Mausberg, Chair, Toronto Atmospheric Fund Grants Committee,

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confirming that the Toronto Atmospheric Fund had revised its funding programs and priorities, but clarifying that sustainable transportation and cycling initiatives continued to be eligible for funding and were encouraged to apply.

On Motion by Mr. Koob, the Toronto Cycling Committee requests Ms. May Wong, Acting Director, Toronto Atmospheric Fund to attend the next meeting of the Toronto Cycling Committee and provide information with regard to:

- (1) due to the fact that the Toronto Atmospheric Fund represents an important source of funding for community-based cycling projects, which projects have received funding for 2004;
- (2) the results of TAF's recently completed strategic planning process and the refocused granting goals and priorities; and
- (3) the direction the Toronto Atmospheric Fund is headed towards with regard to the issue of Sustainable Transportation.

(Sent To: Ms. May Wong, Acting Director, Toronto Atmospheric Fund; c: Manager, Pedestrian and Cycling Infrastructure and City Clerk, Toronto Cycling Committee (agenda file), August 11, 2003)

6.9 Subcommittee Minutes

The Toronto Cycling Committee had before it the following Subcommittee minutes:

- (i) Road and Trail Subcommittee – June 18, 2003;
- (ii) Communications and Promotions Subcommittee – June 20, 2003; and
- (iii) Education and Safety Subcommittee – June 23, 2003.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that:

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- (1) the foregoing minutes from the Education and Safety Subcommittee and the Communications and Promotions Subcommittee, be received;
- (2) the minutes from the Road and Trail Subcommittee be resubmitted to the next Toronto Cycling Committee meeting to be held on September 22, 2003.

(Sent To: Toronto Cycling Committee (agenda file):
c: Bicycle Promotions Coordinator and Manager,
Pedestrian and Cycling Infrastructure, August 11,
2003)

6.10 Working Groups Report

- (a) Cyclometer Website Working Group

Communication (July 4, 2003) from Mr. Brent Marshall, Cycling Website/Database Developer and Administrator, forwarding information regarding the Toronto Cycling Committee Website, and requesting TCC members to get the word out about the Cyclometer newsletter and TCC Website, which was received for information.

- (b) Mimico Trail Working Group

Ms. Nina Koskenoja advised that the Mimico Trail Working Group will be commencing the implementation portion of their work in the Fall, 2003, and that she will be contacting Toronto Cycling Committee Members to see who would be interested in representing the Toronto Cycling Committee on the Mimico Trail Working Group.

6.11 City Routes Newsletter

Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, presented to the

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Toronto Cycling Committee a copy of the City Routes newsletter.

Mr. Daniel Egan advised the Toronto Cycling Committee that the newsletter is published twice per year by Works and Emergency Services and is a co-operative effort between the City of Toronto's Works and Emergency Services, Toronto Police Service and the Toronto Transit Commission. City Routes addresses transportation issues of concern to motorists, pedestrians, cyclists and other stakeholders. The City Routes newsletter is delivered to every household in the City of Toronto.

The Toronto Cycling Committee adjourned its meeting at 10:15 p.m.

Co-Chair