

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 7

Monday, September 22, 2003

The Toronto Cycling Committee met on Monday, September 22, 2003, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Members Present:

Mr. Stephen Fisher, Co-Chair
Mr. Chris Benjamin
Mr. Ole Calderone
Mr. Steve Crossman
Mr. Peter Fraser
Ms. Liane Gillies
Mr. Ron Hart
Mr. Donald Jantz
Mr. Martin Koob
Mr. Crawford Murphy
Mr. Rick Nelson
Mr. John Sherk
Mr. Allan Stokell
Ms. Jessica Tivy
Mr. Ian Wheal

Others Present:

Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit
Mr. Brent Marshall, Cycling Website/Database Developer and Administrator
Ms. Brenda Radix, Property & Evidence Management Unit, Toronto Police Service
Police Constable Jon Reid, Police Vehicle Operations, Toronto Police Service
Mr. Alex Shevchuk, Planner, Parks Planning
Ms. Helen Smith, Nominations and Appointments Administrator, City Clerk's Office
Training Constable Hugh Smith, Police Vehicle Operations, Toronto Police Service
Ms. Barbara Wentworth, Bicycle Safety Planner
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Mr. Stephen Fisher in the Chair.

Confirmation of Minutes

On Motion by Mr. Nelson, the Minutes of the meeting of the Toronto Cycling Committee, held on July 14, 2003, were confirmed.

7.1 Toronto Police Service – Process to Deal with Recovered Bicycles

Ms. Brenda Radix, Manager, Property & Evidence Management Unit, Toronto Police Service, made a presentation regarding the process used by the Property & Evidence Management Unit, Toronto Police Service, to deal with recovered bicycles.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the presentation from Ms. Brenda Radix, Manager, Property & Evidence Management Unit, Toronto Police Service, with thanks.

(Sent To: Ms. Brenda Radix, Manager, Property & Evidence Management Unit, Toronto Police Service; c: Manager, Pedestrian and Cycling Infrastructure and Bicycle Safety Planner, September 26, 2003)

7.2 Toronto Police Service – Police Officers on Bicycles

Training Constable Hugh Smith and Police Constable Jon Reid, Police Vehicle Operations, Toronto Police Service, made a presentation with regard to the number of police officers using bicycles and the distribution of officers on bicycles in each division.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the presentation from Training Constable Hugh Smith and

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Police Constable Jon Reid, Police Vehicle Operations, Toronto Police Service, with thanks.

(Sent To: Training Constable Hugh Smith and Police Constable Jon Reid, Police Vehicle Operations, Toronto Police Service; c: Manager, Pedestrian and Cycling Infrastructure, Bicycle Safety Planner and Bicycle Promotions Coordinator, September 26, 2003)

7.3 Toronto Cycling Committee – Establishment of the Nomination Subcommittee

The Toronto Cycling Committee heard a presentation from Ms. Helen Smith, Nominations and Appointments Administrator, City Clerk's Office regarding the establishment of the Toronto Cycling Committee Nominations Subcommittee.

The Toronto Cycling Committee had before it a communication (September 22, 2003) from Ms. Helen Smith, Nominations and Appointments Administrator, City Clerk's Office, providing information with regard to the Toronto Cycling Committee composition, mandate, nomination process, information for interested applicants and notes on the nomination process.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the communication (September 22, 2003) from Ms. Helen Smith, Nominations and Appointments Administrator, be received.

The Toronto Cycling Committee reports having referred the matter regarding the establishment of the Nomination Subcommittee to the November 17, 2003 Toronto Cycling Committee meeting for further consideration.

(Sent To: Helen Smith, Nominations and Appointments Administrator; c: Manager, Pedestrian and Cycling Infrastructure, Bicycle Safety Planner and City Clerk (agenda file) September 26, 2003)

7.4 Crother's Woods Environmentally Sensitive Area

Ms. Keri McMahon, Bring Back The Don Task Force, advised that the work undertaken by staff is not yet complete and that they wish to postpone the presentation regarding the Crother's Woods Environmentally Sensitive Area to a future meeting of the Toronto Cycling Committee.

The Toronto Cycling Committee had before it a communication (July 14, 2003) from Ms. Kyla Z. A. Dixon-Muir, regarding concerns about the mountain biking activity which has been taking place in the Crother's Woods/Beechwood Wetlands area of the Lower Don Valley, over the past few years.

On Motion by Mr. Koob, the Toronto Cycling Committee deferred the matter regarding the Crother's Woods Environmentally Sensitive Area to its next meeting.

(Sent To: Ms. Keri McMahon, Bring Back The Don Task Force and Ms. Kyla Z. A. Dixon-Muir;
c: Manager, Pedestrian and Cycling Infrastructure,
Bicycle Safety Planner and Bicycle Promotions
Coordinator, City Clerk (agenda file), September
26, 2003)

7.5 Review of 2003 Cycling Map: Proposed Changes for 2004 Map

Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, made a presentation regarding the changes which have been made to the Cycling Map; and requesting the Toronto Cycling Committee to critique the 2003 Cycling Map (likes and dislikes), and provide their input with regard to the preparation of the 2004 Cycling Map.

Mr. Sean Wheldrake, Bicycle Promotions Coordinator, presented a communication (September 22, 2003) listing 48 proposed comments/changes requested, which have been gathered through the Ambassador program, e-mails and telephone calls received by staff.

Mr. Egan also advised TCC members that information regarding time-lines to receive their comments would be sent to them in the near future.

(Sent To: Manager, Pedestrian and Cycling Infrastructure and Bicycle Promotions Coordinator, September 26, 2003)

7.6 Toronto Cycling Committee – Updates to the Website

Brent Marshall, Cycling Website/Database Developer and Administrator made a presentation regarding the recent changes made to the Toronto Cycling Committee Website.

On Motion by Mr. Koob, the Toronto Cycling Committee received the presentation from Mr. Brent Marshall, Cycling Website/Database Developer and Administrator, with thanks.

(Sent To: Mr. Brent Marshall, Cycling Website/Database Developer and Administrator; c: Bicycle Safety Planner and Manager, Pedestrian and Cycling Infrastructure, September 26, 2003)

7.7 Toronto Atmospheric Fund – Response RE: Sustainable Transportation and Cycling Initiatives

The Toronto Cycling Committee at its meeting held on July 14, 2003 requested the Toronto Atmospheric Fund to attend its next meeting and provide information with regard to:

- (1) due to the fact that the Toronto Atmospheric Fund represents an important source of funding for community-based cycling projects, which projects have received funding for 2004;
- (2) the results of TAF's recently completed strategic planning process and the refocused granting goals and priorities; and

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- (3) the direction the Toronto Atmospheric Fund is headed towards with regard to the issue of Sustainable Transportation.

Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, provided an update based on the information received from Ms. May Wong, Acting Director, Toronto Atmospheric Fund, who was unable to attend due to a scheduling conflict.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the verbal update from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, with thanks.

(Sent To: Ms. May Wong, Acting Director, Toronto Atmospheric Fund; c: Manager, Pedestrian and Cycling Infrastructure, September 26, 2003)

7.8 The Cycling Ambassadors 2003 Summary Report

The Toronto Cycling Committee had before it a communication (August 29, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, providing a Year End Summary Report (April to August 2003) for the Cycling Ambassador Program, and recommending that the Toronto Cycling Committee receive the noted report for information and recognize the Road and Trail Safety Ambassadors.

On Motion by Mr. Koob, the Toronto Cycling Committee received the communication (August 29, 2003) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, and requested the Committee Secretary to send a letter of thank you to each Cycling Ambassador on behalf of the Toronto Cycling Committee for a job well done.

(Sent To: 2003 Cycling Ambassadors; c: Bicycle Promotions Coordinator and Manager, Pedestrian and Cycling Infrastructure, September 26, 2003)

7.9 911 Calls to Park Areas

The Toronto Cycling Committee had before it a communication (September 2, 2003) from Mr. Clay McFayden, regarding the routing of emergency services vehicles, as a

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result of a 911 call, to injured cyclists/pedestrians within City parks.

Mr. Clay McFayden appeared before the Toronto Cycling Committee in connection with the foregoing matter.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the communication (September 2, 2003) from Mr. Clay McFayden, be received.

The Toronto Cycling Committee reports having requested the Emergency Medical Services Chief/General Manager to review the matters raised in the communication (September 2, 2003) from Mr. Clay McFayden and report back to the Toronto Cycling Committee.

(Sent To: Emergency Medical Services
Chief/General Manager and Mr. Clay McFayden;
c: Manager, Pedestrian and Cycling Infrastructure
and City Clerk (agenda file), September 26, 2003)

7.10 Opening of the Bayview Area BMX Track

The Toronto Cycling Committee had before it a communication (August 26, 2003) from Mr. Clay McFayden, advising that Toronto's first BMX Track will be opening on September 13, 2003 behind the Bayview Arena at 3230 Bayview Avenue.

Mr. Clay McFayden appeared before the Toronto Cycling Committee in connection with the foregoing matter.

On Motion by Mr. Nelson, the Toronto Cycling Committee received the communication (August 26, 2003) from Mr. Clay McFayden, with thanks.

(Sent To: Mr. Clay McFayden; c: Manager,
Pedestrian and Cycling Infrastructure, September
26, 2003)

7.11 Bikeway Network Information System (BNIS) – Project Update

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The Toronto Cycling Committee had before it a communication (September 12, 2003) from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, advising that staff is currently evaluating the results of two surveys conducted during the month of August:

- 1) a short general survey contained in a brochure available on the internet and at libraries and bike shops throughout the city; and
- 2) a detailed assessment of volunteers navigating the test area using a prescribed route; and

further advising that staff plan to present preliminary results of the surveys at the October 1, 2003 Roads and Trails Subcommittee; and that the results of the entire BNIS Phase 1 will be presented to the Toronto Cycling Committee near the end of this year.

The Toronto Cycling Committee also had before it a copy of the survey brochure, which is being distributed to members of the public requesting their feedback on the Bikeway Network Information System.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the presentation from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, the communication (September 12, 2003) from Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, and the survey brochure, be received.

(Sent To: Manager, Pedestrian and Cycling
Infrastructure and Bicycle Promotions Coordinator,
September 26, 2003)

7.12 Use of Cobblestone for Walkways, Paths and Roads

Mr. Stephen Fisher, Co-Chair, has requested that the issue of using cobblestone pavers in the construction of walkways, paths and roads, be examined by committee with regard to the potential safety hazard that they create for cyclists and pedestrians.

The Toronto Cycling Committee had before a newspaper article (August 12, 2003) from the Toronto Star headed, "Lakeside to reflect elegance of Paris".

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that The Toronto Waterfront Revitalization Corporation be advised that the Toronto Cycling Committee considers the use of cobblestone and pavers as a road/pathway treatment, while pleasing to the eye, is not suitable for use by cyclists, in-line skaters and pedestrians with mobility issues; and that consideration be given to limit the use of cobblestone and pavers as part of the redevelopment of the waterfront.

(Sent To: Mr. Robert Fung, Toronto Waterfront Revitalization Corporation; c: Manager, Pedestrian and Cycling Infrastructure, September 26, 2003)

7.13 Ramp Hazard at 278 King Street East

The Toronto Cycling Committee had before it a communication (August 27, 2003) from Mr. Bill Eadie, advising that a new asphalt ramp has been installed at on the north side of 278 King Street East, which leads to the parking lot, and is a hazard to cyclists; and requesting the appropriate City staff to investigate the matter.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the communication (August 27, 2003) from Mr. Bill Eadie, be received.

The Toronto Cycling Committee reports having referred a copy of the communication (August 27, 2003) from Mr. Bill Eadie to the Commissioner of Works and Emergency Services for his review and any actions that may be deemed necessary.

(Sent To: Commissioner of Works and Emergency Services and Mr. Bill Eadie; c: Manager, Pedestrian and Cycling Infrastructure, September 26, 2003)

7.14 Lake Shore Boulevard East Bike Lane

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The Toronto Cycling Committee had before it a communication (September 16, 2003) from Mr. Morton Fine, advising of the hazards encountered by cyclists using the Lake Shore Boulevard East bike lane, just east of the Gardiner Expressway on ramp, and suggesting new signage or rethinking of the concept.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that the communication (August 27, 2003) from Mr. Morton Fine, be received.

The Toronto Cycling Committee reports having forwarded a copy of the communication (September 16, 2003) from Mr. Morton Fine to the Commissioner of Works and Emergency Services, requesting that a review be undertaken to standardize pavement markings and signage which will identify bicycle crossings and right-of-ways, and report back to the Toronto Cycling Committee.

(Sent To: Commissioner of Works and Emergency Services and Mr. Morton Fine; c: Manager, Pedestrian and Cycling Infrastructure and City Clerk (agenda file), September 26, 2003)

7.15 City Cycling Work Plan for 2004

The Toronto Cycling Committee had before it a communication (September 5, 2003) from the City Clerk, Planning and Transportation Committee advising that the Planning and Transportation Committee at its meeting held on September 3, 2003 endorsed the funding request from the Toronto Cycling Committee as contained in the communication (August 12, 2003) from the City Clerk and forwarded it to the Commissioner of Urban Development Services for inclusion into her department's 2004 Budget submission.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the communication (August 27, 2003) from City Clerk, Planning and Transportation Committee, be received.

7.16 Subcommittee Minutes

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The Toronto Cycling Committee had before it the following Subcommittee minutes:

- (i) Road and Trail Subcommittee dated June 18, 2003;
- (ii) Communications and Promotions Subcommittee dated July 17, 2003; and
- (iii) Education and Safety Subcommittee dated July 21, 2003.

On Motion by Mr. Nelson, the Toronto Cycling Committee recommends that the minutes from the Road and Trail Subcommittee meeting dated June 18, 2003, the Communications and Promotions Subcommittee meeting dated July 17, 2003 and the Education and Safety Subcommittee meeting dated July 21, 2003, be received.

(Sent To: Manager, Pedestrian and Cycling Infrastructure, Bicycle Safety Planner and Bicycle Promotions Coordinator, September 26, 2003)

7.17 Next Meeting Date

The next meeting of the Toronto Cycling Committee will be held on:

Monday, November 17, 2003
7:00 p.m.
Committee Room No. 2
Toronto City Hall
100 Queen Street West

The noted meeting is being held in order to consider the following items:

- (a) Nomination Process;
- (b) Bike Plan Progress Report;
- (c) Budget Approval Process; and
- (d) Crother's Woods Environmentally Sensitive Area

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The Toronto Cycling Committee adjourned its meeting at 10:10 p.m.

Co-Chair