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**BELLAMY RECOMMENDATIONS STEERING COMMITTEE  
DECISION DOCUMENT  
MEETING No. 1**

<b>Date of Meeting:</b>	<b>Monday, May 8, 2006</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>12:30 p.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 4</b>		<b>(416) 392-9151</b>
	<b>City Hall</b>		<b>pmorris@toronto.ca</b>
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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*The Decision Document is for preliminary reference purposes only. Please refer to the Committee's minutes for the official record.*

***How to Read the Decision Document:***

- *recommendations of the Committee to City Council are in bold type after the item heading;*
- *action taken by the Committee on its own authority does not require Council's approval – "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*

**Communications/Reports**

**1. Appointment of Members to the Bellamy Recommendations Steering Committee**

**Action taken by the Committee**

**The Bellamy Recommendations Steering Committee received the communication (February 3, 2006) from the City Clerk.**

Communication (February 3, 2006) from the City Clerk advising that City of Toronto Council on January 31 and February 1 and 2, 2006, adopted Striking Committee Report 1, Clause 1, headed "Appointments of Members to the Bellamy Recommendations Steering Committee"; and that Council appointed the following Members of Council to the Bellamy Recommendations Steering Committee:

Councillor Adam Giambrone (Mayor's designate as Chair);  
Councillor Peter Li Preti;  
Councillor Joe Mihevc;  
Councillor Peter Milczyn; and  
Councillor Frances Nunziata.

## **2. Mandate of the Bellamy Recommendations Steering Committee**

### **Action taken by the Committee**

**The Bellamy Recommendations Steering Committee received the communication (January 10, , 2006) from the City Clerk.**

Communication (January 10, 2006) from the City Clerk advising that City Council on December 14 and 16, 2005, considered Clause 3 of Report 10 of the Policy and Finance Committee, entitled “Implementation of the Recommendations of the Bellamy Inquiry”, and has established the Bellamy Recommendations Steering Committee to recommend policies on ethics and integrity affecting the privilege of Members of Council including, but not limited to the Members Code of Conduct (including the complaint protocol), the proposed lobbying control framework, and the duties and functions of the Integrity Commissioner insofar as they apply to Members of Council; and that the Bellamy Recommendations Steering Committee is directed to consider the following matters as part of the implementation of the Bellamy Inquiry recommendations:

- (i) improvements to the Members’ Code of Conduct;
- (ii) orientation and education for Councillors and their staff on ethics and conduct;
- (iii) strengthening and expanding the duties of the Integrity Commissioner; and
- (iv) the development of a lobbyist control framework.

## **3. Role of the Bellamy Recommendations Steering Committee**

(Presentation Item)

### **Action taken by the Committee**

**The Bellamy Recommendations Steering Committee:**

- (1) approved the following Proposed Workplan:**

**First Meeting (May 8, 2006):**

**Adopt Steering Committee Workplan;  
Confirm process for stakeholder consultation?  
Review lobbyist registry design options  
Review Members’ Code Issues  
Discuss education and training options.**

**June 12 and 15, 2006:**

**Stakeholder Input  
Invite stakeholder input**

**June 19-23 – Informal Feedback**  
**Review stakeholder input**

**Second Meeting (July 6, 2006)**  
**Review Lobbyist Registry draft code and design**  
**Review Members’ Code draft amendments**  
**Update on education and training strategy**

**Third Meeting (September 6, 2006)**  
**Recommend to the Policy and Finance Committee:**  
 - **Lobbyist Registry Code and Design; and**  
**Amendments to Members’ Code; and**

- (2) received the presentation from the Manager, Corporate Policy, entitled “Bellamy Recommendations Steering Committee – Context and Approach”.

**4. Lobbyist Registry**

**Action taken by the Committee**

**The Bellamy Recommendations Steering Committee:**

- (1) requested the City Manager to submit a report to the Bellamy Recommendations Steering Committee on a design feature based the the features outlined in the communication entitled “Lobbyist Registry Design – Options” and based on the comments made by members of the Steering Committee at its meeting on May 8, 2006; and
- (2) requested staff, in consultation with the Chair of the Steering Committee, to consider the following possible approaches outlined in the communication entitled “Lobbyist Registry – Process for Stakeholder Input”:

**“Possible Approaches:**

**Approach A: advice from panel of selected experts**

- 4-6 experts in the field identified to bring perspectives on a specific topic
- Steering Committee to invite panel to present ideas and provide advice
- other Council Members and key staff invited to hear panel
- Steering Committee to lead Q&A and dialogue with panel members

**Approach B: deputations from broader stakeholder group**

- notification of opportunity to provide input
- Steering Committee to convene to hear deputations and presentations
- opportunity for Steering Committee to engage in dialogue with deputants

**Approach C: written submissions**

- **Steering Committee to invite written submissions**

**Approach D: targeted input**

- **informal process to identify interested stakeholders**
- **conduct interviews with sample of candidates in each stakeholder group.”**

**4(a). Background on Lobbyist Registry Models - Overview**

**4(b). Lobbyist Registry Design – Options**

- **Discussion**

**4(c). Lobbyist Registry – Process for Stakeholder Input**

- **Discussion**

**5(a). Members’ Code of Conduct**

**Action taken by the Committee**

**The Bellamy Recommendations Steering Committee received, for information, Clause 1 of Report 3 of the Policy and Finance Committee entitled "Amendments to Integrity Commissioner’s Complaint Protocol Respecting Trivial and Unmeritorious Complaints"; and the presentation and the report (May 8, 2006) from the Integrity Commissioner, entitled “Code of Conduct and Complaint Protocol”.**

Clause 1 of Report 3 of the Policy and Finance Committee entitled "Amendments to Integrity Commissioner’s Complaint Protocol Respecting Trivial and Unmeritorious Complaints" which was adopted by City Council, without amendment, on April 24, 25 and 26.

**5(b). Member’s Code of Conduct – Issues**

- (Verbal presentation from the Integrity Commissioner).
- (Verbal Discussion)

**6. Education and Training for Members – Options**

**Action taken by the Committee**

**The Bellamy Recommendations Steering Committee directed staff to proceed with the development of an Education and Training program for Members of Council and their staff, based on the comments made by Members of the Steering Committee on May 8, 2006.**

- (Verbal Discussion)

**7. Schedule of Meetings – Bellamy Recommendations Steering Committee**

**Action taken by the Committee**

**The Bellamy Recommendations Steering Committee approved the following meeting dates:**

**Monday, June 12, 2006                      9:30 a.m. to 12:30 p.m.**

**Thursday, June 15, 2006                7:00 p.m. to 10:00 p.m.**

**Thursday, July 6, 2006                 9:30 a.m. to 12:30 p.m.**

**Wednesday, September 6, 2006    9:30 a.m. to 12:30 p.m.**

Communication (May 1, 2006) from the City Clerk forwarding suggested meeting dates for the Bellamy Recommendations Steering Committee.