

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Board of Management of the Toronto Zoo

Thursday, October 29, 2009

The Board of Management of the Toronto Zoo met on Thursday, October 29, 2009, in Committee Room 2, 2nd Floor, City Hall, Toronto, commencing at 2:05 p.m.

Members Present:

2:05 p.m.–5:00 p.m.

Councillor Raymond Cho, Chair	x
Councillor Paul Ainslie	x
Councillor Glenn De Baeremaeker	x
Dr. Ming-Tat Cheung	x
Councillor Norm Kelly	x
Councillor Giorgio Mammoliti	x
Ms. Sylvie Tessier	x
Mr. Joe Torzsok, Vice-Chair	x
Ms. Cindy Yelle	x

Regrets:

Councillor Mark Grimes
Dr. Dudley Williams

Members were present for some or all of the time period indicated.

Confirmation of Minutes

On motion by Councillor Ainslie, the Minutes of the meeting of the Board of Management held on October 2, 2009, were confirmed.

102. Appointments to the Board of Management

The Board of Management of the Toronto Zoo considered a letter (October 28, 2009) from the City Clerk advising that City Council on October 26 and 27, 2009, adopted Item CA20.2 of the Civic Appointments Committee, headed "Appointment of Two Members to the Board of Management of the Toronto Zoo, and in so doing appointed Ms. Sylvie Tessier and Ms. Cindy Yelle to the Board of Management commencing upon approval and ending November 30, 2010, and until successors are appointed.

On motion by Councillor Cho, the Board:

1. Received for information the letter from the City Clerk and welcomed Ms. Tessier and Ms. Yelle to the Board of Management.
2. Requested the Acting Chief Executive Officer to arrange an orientation session for Ms. Tessier and Ms. Yelle prior to the next meeting of the Board, if possible.

103. Renewable Energy Generation and Demonstration

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Executive Director, Conservation, Education and Research responding to the request of the Board to report on the Zoo's progress with renewable energy generation and demonstration projects.

On motion by Councillor Ainslie, the Board approved the recommendations contained in the report (October 20, 2009) from the Executive Director, Conservation, Education and Research.

104. Meeting Agendas Posted on Website

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Acting Chief Executive Officer providing an update on the status of posting meeting agendas, reports and minutes on the website; and noting that beginning with the October 2, 2009, meeting of the Board of Management the meeting agenda and reports were posted on the City of Toronto website, and that once the minutes and 2010 schedule of meetings have been approved by the Board they will be posted on the website.

Recommendation:

It is recommended that this report be received for information.

On motion by Dr. Ming-Tat Cheung, the Board received for information the report from the Acting Chief Executive Officer.

105. CAZA Awards

The Board of Management of the Toronto Zoo considered a report (October 21, 2009) from the Acting Chief Executive Officer advising that the Toronto Zoo received two important awards from the Canadian Association of Zoos and Aquariums at its recent conference held in Edmonton; and noting that the Zoo received the Association's highest award, the Thomas R. Baines award, for the new Tundra Trek area, and also the Col. G.D. Dailley Award, which recognizes success in breeding programs dealing with rare or endangered species, and which was jointly awarded to the Toronto and Calgary Zoos for their work in bringing back the black-footed ferret to the Canadian prairie.

Recommendation:

It is recommended that this report be received for information.

On motion by Councillor Kelly, the Board:

1. Received for information the report from the Acting Chief Executive Officer.
2. Directed that its congratulations and appreciation be expressed to all those involved in the Toronto Zoo receiving such significant awards from the Canadian Association of Zoos and Aquariums.

106. Staff Appointments

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Chief Operating Officer advising of the appointment of:

- Mr. Dave Calder to the contract position of Business Development Officer with the Marketing and Communications Division, effective October 13, 2009;
- Mr. Joseph Merrett to the position of Supervisor of Horticulture, effective October 19, 2009.

Recommendation:

It is recommended that the Board receive the report for information.

On motion by Councillor Kelly, the Board received for information the report from the Chief Operating Officer, and extended a welcome to Mr. Calder.

107. Preliminary Operating Results – September 2009

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Chief Operating Officer submitting the 2009 preliminary operating results for the period ending September 30, 2009.

Recommendation:

It is recommended that the Board receive this report for information.

On motion by Councillor Mammoliti, the Board received for information the report from the Chief Operating Officer.

108. Visitor Statistics

The Board of Management of the Toronto Zoo considered a report (October 7, 2009) from the Executive Director, Marketing and Communications submitting the visitor statistics for the period ending September 30, 2009.

On motion by Councillor Ainslie, the Board received for information the report from the Executive Director, Marketing and Communications.

109. 2010 Staff Travel

The Board of Management of the Toronto Zoo considered a report (October 21, 2009) from the Chief Operating Officer outlining the 2010 Conference and Business Travel budgets.

Recommendation:

It is recommended that the Business Travel Budget in the amount of \$68,573.00 (less external funding of \$20,392.00) and the Conference Travel Budget in the amount of \$63,096.00, as detailed on the attached schedules, be approved.

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On motion by Mr. Torzsok, the Board directed that the 2010 Conference and Business Travel budgets:

1. be reduced by 5 percent of the 2009 level of \$96,434.00 to a total amount of \$91,612.00; and
2. be amended by deleting the following two items in Business Travel under "General Management":
 - AZA Zoo Directors' Meeting \$2,600
 - Various Business Travel \$8,000,

which was carried on the following recorded vote:

For: Councillors Cho, Ainslie, and Mammoliti, Dr. Cheung, Ms. Tessier and Mr. Torzsok - 6

Against: Councillor Kelly and Ms. Yelle - 2

110. 2010 Board and Committee Meeting Dates

The Board of Management of the Toronto Zoo considered a report (October 14, 2009) from the Acting Chief Executive Officer submitting the 2010 Board and Committee meeting schedules.

Recommendation:

It is recommended that the meeting dates for the Board of Management and its Committees for 2010, as outlined in the report, be adopted.

On motion by Councillor Cho, the Board:

1. Approved the following meeting dates for the Board of Management and its Committees for 2010:

Board of Management:

Thursday, January 21, 2010	-	2:00 p.m. at Toronto City Hall
Thursday, February 18, 2010	-	10:00 a.m. at Toronto Zoo
Thursday, April 8, 2010	-	2:00 p.m. at Toronto City Hall
Thursday, May 6, 2010	-	10:00 a.m. at Toronto Zoo
Thursday, June 3, 2010	-	2:00 p.m. at Toronto City Hall

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Management Committee:

Thursday, May 13, 2010 - 2:00 p.m. at Toronto City Hall

Animal Care, Research and Acquisition Committee:

Monday, January 25, 2010

Monday, March 29, 2010

Monday, May 10, 2010

Monday, July 12, 2010

Monday, September 27, 2010

Monday, November 29, 2010

(Meetings scheduled for 10:00 a.m. in the Zoo Boardroom)

Communications and Marketing Advisory Committee:

Wednesday, March 24, 2010 - 2:00 p.m.

Wednesday, December 1, 2010 - 2:00 p.m.

(Location to be determined)

Fundraising and Sponsorship Committee:

(At the call of the Chair)

Nominating Panel:

(At the call of the Chair)

2. Deferred consideration of the schedule of meetings of the Board of Management and the Management Committee for meetings after June 2010, pending possible changes to the City of Toronto's schedule of meetings as a result of a potential change to the date of the 2010 municipal election.

(Members of the Board of Management; Acting Chief Executive Officer – October 29, 2009)

111. Committee Minutes

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Acting Chief Executive Officer providing an update on Committee activities.

Recommendation:

It is recommended that the September 9, 2009, Minutes of the Management Committee be received for information.

On motion by Councillor Mammoliti, the Board received for information the minutes of the meeting referred to in the recommendation contained in the report from the Acting Chief Executive Officer.

112. 2010 Operating Plan and Budget

The Board of Management of the Toronto Zoo considered a report (October 20, 2009) from the Chief Operating Officer advising that the Management Committee on October 19, 2009, recommended approval of the following staff recommendation on the 2010 Operating Plan and Budget, and strongly endorsed the addition of new service changes for the Education for Sustainable Development Programs Co-ordinator, the Animal Outreach Program, the Fish Curatorial (grant) position and the Curatorial (grant) position and the Curatorial Mammal Keeper.

Recommendation:

It is recommended that the Requested Base 2010 Operating Budget and the list of New and Existing Services, attached to the report, be approved.

The Manager, Financial Services gave a power point presentation on the 2010 Operating Plan and Budget, in particular:

- 2009 Major Accomplishments;
- 2009 Other Accomplishments;
- Budget Pressures Impacting the Zoo;
- Key Strategies to Meet Directive;
- Service Priorities for 2010;
- 2010 Requested Base Budget;
- New/Existing Service Change Requests; and
- 2010 Financial Plan (including New and Existing).

On motion by Councillor Mammoliti, the Board of Management recessed its public session at 3:45 p.m. to meet in closed session in accordance with the City of Toronto Act, 2006 to consider a portion of the Operating Budget that pertained to Labour Relations or employee negotiations.

The Board reconvened in public session at 4:15 p.m.

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Motion by Ms. Tessier

That the Acting Chief Executive Officer be requested to report to the next meeting of the Board of Management providing an update on the progress with respect to the retention of a Director for Fundraising, such report to include previous directions by the Board on this matter,

which was carried unanimously on the following recorded vote:

*For: Councillors Cho, Ainslie, De Baeremaeker, Kelly, and Mammoliti,
Dr. Cheung, Ms. Tessier, Mr. Torzsok and Ms. Yelle - 9*

Against: - 0.

Motion by Councillor Mammoliti

That the Toronto Zoo Operating Business Case Summary: 2010 New and Existing Service Changes be amended by deleting the following under “New Service Changes”:

- Horticulture – 2 Gardeners,

which was lost on the following recorded vote:

For: Councillors Ainslie and Mammoliti – 2

*Against: Councillors Cho, De Baeremaeker, and Kelly, Dr. Cheung,
Ms. Tessier, Mr. Torzsok and Ms. Yelle – 7*

Motion by Councillor Kelly

That the Toronto Zoo Operating Business Case Summary: 2010 New and Existing Services Changes be amended by deleting the following “New Service Changes”:

Horticulture – Increased part-time hours
Curatorial Mammal Keeper
Curatorial Bird Keeper
Utilities – 2 Crafts persons
Maintenance Craftspersons – 1 plumber, 1 welder
Interpretation, Culture and Design Supervisor
Nutrition – 2 part-time positions,

which was lost on the following recorded vote:

For: Councillors Ainslie, Kelly and Mammoliti – 3

*Against: Councillors Cho and De Baeremaeker, Dr. Cheung, Ms. Tessier,
Mr. Torzsok and Ms. Yelle – 6*

Motion 1 by Councillor Ainslie

That:

1. The Board of Management of the Toronto Zoo not accept the 5 percent reduction recommended by the City Manager, thereby approving an increase to the approved 2009 level of \$11,676.5 thousand, and that staff be requested to submit a revised budget to the City,

which was carried on the following recorded vote:

*For: Councillors Cho, Ainslie, and De Baeremaeker, Dr. Cheung,
Ms. Tessier and Mr. Torzsok – 6*

Against: Councillors Kelly and Mammoliti, and Ms. Yelle - 3

Motion 2 by Councillor Ainslie

That the 2010 New and Existing Service Changes be deleted,

which was lost on the following recorded vote:

For: Councillor Ainslie – 1

*Against: Councillors Cho, De Baeremaeker, Kelly and Mammoliti, Dr. Cheung,
Ms. Tessier, Mr. Torzsok and Ms. Yelle - 8*

Motion by Councillor Cho (Carried)

That the list of New and Existing Services be approved.

The following is a summary of the action taken by the Board of Management:

The Board:

1. Approved an increase to the Requested Base 2010 Operating Budget to the approved 2009 level of \$11,676.5 thousand and approved the list of New and Existing Services, attached to the report (October 20, 2009) from the Chief Operating Officer, and directed that staff submit a revised budget to the City.
2. Requested the Acting Chief Executive Officer to report to the November 26, 2009, meeting of the Board of Management providing an update on the progress with respect to the retention of a Director for Fundraising, such report to include previous directions by the Board on this matter.

(Confidential Minute 112)

113. Extension of the Sheppard LRT to the Toronto Zoo

On motion by Councillor Cho, the Board requested the Toronto Transit Commission and Metrolinx to consider Scarborough Community Council's position that the Sheppard East LRT be extended from Meadowvale Avenue to the Toronto Zoo.

114. Publications

The Acting Chief Executive Officer distributed the following publications:

- CAZA/AZAC Newsletter, October 2009;
- "CONNECT" – Magazine of the Association of Zoos and Aquariums, October 2009; and
- Polar Bears International – Fall 2009.

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The Board received for information the publications.

The Board adjourned its meeting at 5:00 p.m.

Chair