

Authority: Administration Committee Report 1, Clause 15,
as adopted by City of Toronto Council on January 31, February 1 and 2, 2006
Enacted by Council: February 2, 2006

CITY OF TORONTO

BY-LAW No. 164-2006

To amend City of Toronto Municipal Code Chapter 257, Signing Authority, to include Division Heads and the City Manager as authorized signing officers for agreements for the purchase of goods and services.

WHEREAS the City has undertaken a procurement process review to identify efficiency and accountability improvements and as part of the review have clarified and made changes to the process for the execution of agreements for the purchases of goods and services; and

WHEREAS it is desirable to include Division Heads and the City Manager as authorized signing officers for agreements for the purchase of goods and services;

The Council of the City of Toronto HEREBY ENACTS as follows:

1. Chapter 257, Signing Authority, of The City of Toronto Municipal Code is amended as follows:

A. Section 257-1 is amended as follows:

(1) By adding the following definition in alphabetical order

DIVISION HEAD:

- A. Any General Manager or any director or executive director reporting to a City Manager, Deputy City Manager, the Chief Financial Officer, the Treasurer or Chief Corporate Officer.
- B. The Auditor General, the City Clerk, the City Solicitor and the Medical Officer of Health.
- C. For the purpose of making a commitment under this chapter for their office, a Deputy City Manager, the Chief Financial Officer, the Treasurer and the Chief Corporate Officer.
- D. A person authorized to act in the place of an official listed in Subsections A, B or C by Council or by the City Manager or another official under delegated authority.

B. By adding the following section:

§ 257-6.1. Signing of agreements for the purchase of goods and services.

- A. Where a commitment to purchase goods and services is made in accordance with the delegation of spending authority under Chapter 71, Financial Control, the person authorized to make the commitment is authorized to sign all necessary documents evidencing the commitment.
- B. Where an agreement for the purchase of goods and services evidencing a commitment of greater than \$500,000, must be signed on behalf of the City, the Clerk and either the appropriate Division Head, the City Manager or the Chief Financial Officer are authorized to sign all necessary documents in connection with the agreement and affix the Corporate Seal of the City to the documents.

ENACTED AND PASSED this 2nd day of February, A.D. 2006.

DAVID R. MILLER,
Mayor

ULLI S. WATKISS
City Clerk

(Corporate Seal)