

Authority: Government Management Committee Item 4.18,  
as adopted by City of Toronto Council on May 23, 24 and 25, 2007  
Enacted by Council: May 25, 2007

**CITY OF TORONTO**

**Bill No. 578**

**BY-LAW No. 592-2007**

**To amend Municipal Code Chapter 441, Fees and Charges, to adopt revised fees and charges for archives reproduction services.**

WHEREAS under sections 7 and 8 of the *City of Toronto Act, 2006* and the specific power in section 259, the City may pass a by-law imposing fees or charges on persons for services and activities provided or done by or on behalf of it; and

WHEREAS notice was given of the proposed fees as required by the *City of Toronto Act, 2006*, and public notice was posted on the City's web site;

WHEREAS the style of the schedules in Appendix C is to have a separate line for each "fee basis" that has a different "fee" so the order of the added fees varies from the order set out in the Council authority;

The Council of the City of Toronto HEREBY ENACTS as follows:

1. Schedule 12 of Appendix C of Chapter 441, Fees and Charges, of The City of Toronto Municipal Code is amended as follows:

- A. By deleting the following:

\* (From unnumbered column for row numbers)

*	(From Column I)	(From Column II)	(From Column III)	(From Column IV)	(From Column V)
36	Records and Information Management	Copying videotaped recordings (no editing service)	Per tape	\$30.00	No
37	Records and Information Management	Photocopies - letter, legal or ledger size materials	Per page	\$0.50	No
49	Records and Information Management	Print on high quality paper from a digital image of an archival record	Per print	\$10.00	No
50	Records and Information Management	Copy of an existing digital image	Per image	\$15.00	No
51	Records and Information Management	Charge for creating a digital image of an archival record	Per image	\$20.00	No
53	Records and Information Management	Large-format copies from microfiche and microfilm	Per page	\$5.00	No

B. By adding the following, in numerical order by row number:

\* (To unnumbered column for row numbers)

*	(To Column I)	(To Column II)	(To Column III)	(To Column IV)	(To Column V)
36	Records and Information Management	Print-outs from laser printers – letter size materials (B&W and greyscale)	Per impression	\$0.50	Yes
37	Records and Information Management	Print-outs from laser printers – letter size materials (Colour)	Per impression	\$1.00	Yes
49	Records and Information Management	Print on high quality paper from a digital image of an archival record			Yes
50		- Single print	8" x 10"	\$25.00	Yes
51		- Single print	11" x 14"	\$40.00	Yes
53	Records and Information Management	Photocopies – letter, legal or ledger size materials	Per impression	\$0.50	Yes
73	Records and Information Management	Copy on a digital storage medium of an existing digital image of an archival record	Per image	\$25.00	Yes
74	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of a flat archival record with dimensions not larger than 11" x 17", and where the long side of the scanned image contains up to 6,000 pixels	Per image	\$25.00	Yes
75	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of a flat archival record with dimensions larger than 11" x 17", but not larger than 40" x 60"			Yes
76		- Single digital image	Per image	\$50.00	Yes
77		- Set up fee	Per order	\$50.00	Yes
78	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of an archival record with dimensions not larger than 40" x 60", and which is bound or three-dimensional			Yes
79		- Single digital image	Per image	\$50.00	Yes
80		- Set up fee	Per order	\$50.00	Yes
81	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of an archival record with dimensions not larger than 11" x 17", and where the long side of the scanned image contains more than 6,000 pixels and the file does not exceed 240 MB for colour or 80 MB for B&W	Per image	\$50.00	Yes

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*	(To Column I)	(To Column II)	(To Column III)	(To Column IV)	(To Column V)
82	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of an archival record with dimensions not larger than 11" x 17", and where the file size exceeds 240 MB for colour or 80 MB for B&W	Per image	\$50.00 plus \$0.40 per MB beyond the 240 or 80 MB limit	Yes
83	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of an archival record with dimensions larger than 11" x 17", and where the file size exceeds 240 MB for colour or 80 MB for B&W			Yes
84		- Set up fee	Per order	\$75.00	Yes
85		- Single internegative (retained by the Archives)	Per image	\$30.00	Yes
86		- Single digital image	Per image	\$50.00 plus \$0.40 per MB beyond the 240 or 80 MB limit	Yes
87	Records and Information Management	Creation and provision of a new digital image on a digital storage medium of an archival record with dimensions larger than 40" x 60", and where the long side of the image contains up to 6,000 pixels			
88		- Set up fee	Per order	\$75.00	Yes
89		- Single internegative (retained by the Archives)	Per image	\$30.00	Yes
90		- Single digital image	Per image	\$25.00	Yes
91	Records and Information Management	Copy of an audio or video recording (no editing)			Yes
92		- Copy from a video or audio tape to a video or audio tape	Per storage unit (e.g., Cassette tape)	\$30	Yes
93		- Copy from a video or audio tape to a digital storage medium	Per storage unit (e.g., DVD)	\$30	Yes
94		- Copy from a digital storage medium to a digital storage medium	Per storage unit (e.g., DVD)	\$30	Yes
95		- Copy from a digital storage medium to a video or audio tape	Per storage unit (e.g., Cassette tape)	\$30	Yes
96	Records and Information Management	Creation and provision of a large format reproduction (whiteprint) of an archival record			Yes

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*	(To Column I)	(To Column II)	(To Column III)	(To Column IV)	(To Column V)
97		- Administration charge	Per order	\$20	Yes
98		- Single whiteprint	Per impression	\$5.00	Yes

ENACTED AND PASSED this 25th day of May, A.D. 2007.

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Speaker

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City Clerk