

Authority: Government Management Committee Item 4.4,  
as adopted by City of Toronto Council on May 23, 24 and 25, 2007  
Enacted by Council: May 25, 2007

**CITY OF TORONTO**

**BY-LAW No. 597-2007**

**To amend Municipal Code Chapter 71, Financial Control, to revise Schedule A.**

WHEREAS by the adoption of Government Management Committee Item 4.4 at its meeting held on May 23, 24 and 25, 2007, Council revised Schedule A to Municipal Code Chapter 71, to include additional items which can be processed in accordance with § 71-14;

The Council of the City of Toronto HEREBY ENACTS as follows:

**1.** Chapter 71, Financial Control, is amended as follows:

(1) By deleting Schedule A and substituting the revised Schedule A as attached.

ENACTED AND PASSED this 25th day of May, A.D. 2007.

SANDRA BUSSIN,  
Speaker

ULLI S. WATKISS  
City Clerk

(Corporate Seal)

### **Schedule A to Chapter 71, Financial Control**

In accordance with § 71-14, the following items can be processed without purchase order or a sole source request form.

**(i) Utilities**

- Toronto Hydro
- Water and sewage charges
- Natural gas
- Basic telephone/long distance service
- Basic television cable service
- Enwave

**(ii) Training and Education**

- Membership fees-Professional Associations
- Magazine and Periodical Subscriptions
- Training through a proprietary vendor (except where training is arranged or can be arranged through a competitive bidding process)
- Conference and Seminars

**(iii) Refundable employee expenses**

- Meal allowances
- Travel expenses
- Entertainment allowance
- Hotel accommodations
- Mileage
- Cash advance

**(iv) General Expenses**

- Property Taxes
- Postage
- Licenses, (e.g. vehicles)
- Charges to or from Federal, Provincial or Municipal governments Agencies,
- Boards, Commissions and Railways and Utility Companies for goods and services incidental to an approved Capital project, provided that the goods and services of the main project shall be subject to the by-law
- Payments to Associations and Government funded organizations working with the City on City Projects
- Grants to organizations
- Land purchases/expropriation
- Land registry fees
- Refunds
- Legal settlements Grievance payments Experts and witnesses for civil actions or administrative hearings
- Arbitrators and Mediators

- Advertising to a specific audience – All services (print, radio, TV, etc) in order to reach a specific target audience (e.g. seniors, adolescents, ethnic groups, industry or business groups, specific neighbourhoods or geographical areas, etc.)
  - Metered Taxi Services – for transporting residents, with or without staff accompaniment, for various City of Toronto Shelter Support and Housing and Homes for the Aged locations to off-site shelter locations, medical facilities, hospitals in routine and emergency situations; to transport employees of Emergency Medical Services and Fire Services to various locations as required for the purposes of responding to a call and emergency situations
  - Meeting arrangements and City-hosted conferences and special events at non-City owned locations
  - Statistics Canada
  - Entertainers, Performers, Curators or Organizations providing entertainment
- (v) **Federal, Provincial and Municipal mandated programs (including but not limited to the following):**
- Ontario Works Act – delivery of related assistance programs such as
  - Funeral, Cemetery and Burial Services administered by Community and
  - Neighbourhood Services
  - Health Care Professional Caregivers and Services such as doctors and contraceptives (as approved by Toronto Board of Health)
  - Required Medical Services and Supplies as defined by the Province of
  - Ontario such as services obtained from Sunnybrook Hospital for EMS
  - Services provided by City based Community Groups such as Community
  - Services (e.g. snow shovelling, grass cutting and home care transfer services to seniors and adults with disabilities)
  - Delivery of the Provincial Court Program such as Court Translators
  - Purchase of supplies or services from a supplier mandated by the
  - Provincial or Federal Governments
- (vi) **TTC Tokens**
- (vii) **Petty cash replenishment**
- (viii) **Payments to past and current employees**
- All salaries, wages and benefits due to any person in the employ of the City
  - All retiring allowances and mandatory sick pay grants due to any person previously in the employ of the City
- (ix) **Government payments**
- All accounts for fees and levies payable to the federal, provincial or other municipal government, or to any agency, board or commission thereof
- (x) **Debt**
- All accounts for payments of principal or interest on debentures, loans or overdrafts, including foreign exchange in accordance with Council's investment policy

**(xi) School Board, TTC, Capital Works**

- All accounts for payments to the school boards of amounts raised for them by tax levy
- All accounts for advances to the Toronto Transit Commission or the school boards on account of capital works, pending the issuance of debentures where all necessary authorizations of such capital works have been received, such advances to be made after receipt of a written request

**(xii) ABC operating**

- All accounts for advances to agencies, boards and commissions on account of the operating budget therefore authorized by Council for their purposes

**(xiii) Pension deductions and contributions**

- All accounts relating to employee pension deductions and employer pension contributions in respect of the salaries and wages to those persons who are paid by or employed by the City, and which are payable in respect of any duly authorized registered pension plan on behalf of the respective employee

**(xiv) Repairs to City roads**

- All accounts for the costs of repairs to City roads certified by the General Manager, Transportation Services, provided that the cost is recoverable from a public utility corporation or a corporation carrying out a public utility function